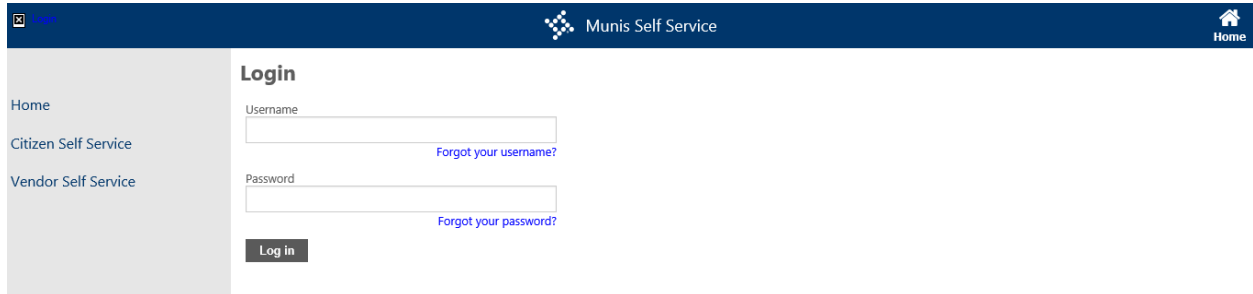


Employee Self Service (ESS) is where you will get your payroll information. You can also make changes to your account there.

Go to: <https://selfservice.gloucester-ma.gov/ess/login.aspx>

That will bring you to this page:



The screenshot shows the login page for Munis Self Service. The page has a dark blue header with the text "Munis Self Service" and a "Home" icon. On the left, there is a navigation menu with links for "Home", "Citizen Self Service", and "Vendor Self Service". The main content area is titled "Login" and contains two input fields: "Username" and "Password". Below the "Username" field is a link that says "Forgot your username?". Below the "Password" field is a link that says "Forgot your password?". At the bottom of the login form is a "Log in" button.

You will log in with the user name and password provided to you by HR

After logging in the first time, you can download the app to your smart phone or device.

You will need to copy the QR code at the bottom of your page.

Once that is done, you can look at your payroll information on your smart phone or device.