

Planning & Development Committee
Wednesday, October 3, 2018 – 5:30 p.m.
1st Fl. Council Committee Room - City Hall
-Minutes-

Present: Chair, Councilor Valerie Gilman; Vice Chair, Councilor Jen Holmgren; Councilor Paul Lundberg
Absent: None.

Also Present: None.

The meeting was called to order at 5:30 p.m.

1. *Special Event Application: Request to hold the Mayor's Halloween Festival, Sunday, October 28, 2018*

Roseann Cody, representing the Mayor's Halloween Festival, explained that plans are unchanged from the previous year's Halloween Festival which is held at City Hall. She briefly described some of the following arrangements for the event: the set-up of the activities within City Hall, and the route of the hayride. The event runs from 1:00 p.m. to 4:00 p.m. Several surrounding streets will be closed to traffic. The parking ban around City Hall on the event was touched on (see motion below for specific street closures). The hayrides will again run the same route, leaving City Hall, onto Dale Ave., Middle to Pleasant St., back onto Warren St. into the City Hall parking lot -- the hayride is run by Mass Mudders and the Police Dept. The Fire Dept. sets up apparatus outside of City Hall. There will be face painting inside; story telling; a haunted house on the basement level staffed by the YMCA as in previous years; entertainment in the auditorium. Apples will be provided by Marshall's farm stand; pizza will be brought in by outside pizza shops delivered to City Hall; and a popcorn vendor that sets up every year. There is no charge to the public, and goodie bags for all the children who attend will be given out. Other volunteer groups are: the Sea Cadets, NHS, and the ROTC, Tina's Dancing School. The Special Events Advisory Committee approved the event. At the City Council's upcoming meetings, Chairperson Gilman stated the P&D Committee should encourage Councilors attending to wear costumes.

The Committee thanked Ms. Cody for assisting in organizing the highly anticipated annual event.

MOTION: On a motion by Councilor Holmgren, seconded by Councilor Lundberg, the Planning & Development Committee voted 3 in favor, 0 opposed, to permit the Mayor of the City of Gloucester to hold a city-sponsored Halloween Party on Sunday, October 28, 2018 from 1:00 p.m. to 4:00 p.m. Additionally, the Planning & Development Committee hereby permits a "hayride" to commence on or around 1:30 p.m on Sunday, October 28 to conclude on or around 3:30 p.m. on a route starting at the Gloucester City Hall employees' parking lot entrance, out onto Dale Avenue, turning left onto Middle Street, turning left onto Pleasant Street, and left onto Warren Street. Those portions of Dale Avenue, Middle Street from Dale Avenue and Warren Street will be closed to all vehicular traffic. Parking is to be banned on Dale Avenue and Warren Street for their lengths and on Middle Street from its intersection with Dale Avenue to Pleasant Street from 8:00 a.m. to 6:00 p.m. Sunday, October 28. Traffic control during the road closures will be overseen by the Gloucester Police Department. As this is a city-sponsored event, it is covered under the city's liability insurance through MIIA.

2. *SCP2018-003: Atlantic Road #171, Map 73, Lot 26, GZO Sec.1.8.3 "Standards to be Applied" and GZO Sec. 3.1.6(b) "Building Heights in Excess of 35 Feet" in the R-20 district (TBC 10/17/18)*

This matter is continued to October 17, 2018.

3. *Memorandum from General Counsel re: technical correction to the Adult Use Marijuana zoning ordinance (TBC 11/07/18)*

This matter is continued to October 17, 2018.

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:35 p.m.

Respectfully submitted,

Dana C. Jorgensson

Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.