

Planning & Development Committee
Wednesday, October 18, 2017 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Paul Lundberg; Councilor Valerie Gilman; Councilor Sean Nolan (Alternate)

Absent: Councilor Cox

Also Present: None.

The meeting was called to order at 5:30 p.m.

1. *Special Event Applications:*

A. Request to hold the 2017 Christmas Parade & Tree Lighting on November 26, 2017

Councilor Joseph Ciolino advised the Committee that the Christmas Parade & Tree Lighting on Nov. 26 was reviewed at the Special Events Advisory Committee (SEAC) (draft minutes on file), and that nothing has changed from the previous year's event -- the parade organizes and steps off from the Jodrey State Fish Pier ending at Kent Circle where Brent "Ringo" Tarr takes over for the tree lighting ceremony which he organizes. It was noted that a memo was on file acknowledging the city's liability insurance will cover the event. He acknowledged the wonderful volunteer staff for this event and the cooperation of the Public Works Department.

MOTION: On a motion by Councilor Nolan, seconded by Councilor Gilman, the Planning & Development Committee voted 3 in favor, 0 opposed, to permit the Downtown Gloucester Christmas Parade and Tree Lighting from 2:00 p.m. to 7:00 p.m. on Sunday, Nov. 26, 2017 which starts at the Jodrey State Fish Pier and ends at Kent Circle, with a rain date of Sunday, Dec. 3, 2017. Sign offs from the Fire and Police Departments and other interested city departments are on file as well as written documentation of the parade route in the City Clerk's Office and proof of insurance coverage as a sanctioned event by the City of Gloucester, which falls under the City's General Liability Insurance.

B. Request to hold the Lobster Trap Tree Lighting on December 9, 2017

David Brooks, representing ArtHaven, said that he met with SEAC, and that Main Street for one block is closed for about two hours, from 3:30 to 5:30 p.m. from Elm to Duncan Streets during the event. He said ArtHaven sponsors the buoy painting in order to hang them on the tree, now constructed with a hollow allowing people to view the interior of the tree, and that after the holiday season holds a fundraiser auctioning off the buoys. There is no food, just a band that plays with a few carols. This is a city sanctioned event and therefore falls under the city's liability insurance (documentation on file).

MOTION: On a motion by Councilor Gilman, seconded by Councilor Nolan, the Planning & Development Committee voted 3 in favor, 0 opposed, to permit the Lighting of the Lobster Trap Tree, sponsored by Cape Ann Art Haven, to take place at 198 Main Street adjacent to the Gloucester Police Department building from about 3:30 p.m. to 5:30 p.m. on Saturday, Dec. 9, 2017, with a rain date of Sunday, Dec. 10, 2017. Sign offs from the Fire and Police Departments and other interested city departments are on file as well as written documentation of the Main Street road closure in the City Clerk's Office and proof of insurance coverage as a sanctioned event by the City of Gloucester, which falls under the City's General Liability Insurance.

2. SCP2017-012: School House Road #2, #3 and #4, Map 262, Lots 14 & 37 and Gloucester Crossing Road #7, Map 43, Lots 4 & 5 for a Special Permit under the Mixed Use Overlay District pursuant to GZO Sec. 5.29 (including Major Project under GZO Sec. 5.7) and Sec.'s 5.29.10 and 5.11.8 (Cont'd from 09/20/17) (TBC 11/08/17)

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:37 p.m.

Respectfully submitted,

Dana C. Jorgensson

Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.