

# City Hall Restoration Commission

## Summary of Meeting held on Monday, September 26<sup>th</sup> 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Jan Bell, Steve Dexter, Craig Herrmann, Deb Laurie, Maggie Rosa.

Also present: Mary-Ellen Lepionka, David Rhineland and Bob Whitmarsh, members of the Gloucester Historical Commission.

### ADA Parking

- CDBG funds (\$180,175) have been awarded for the two on-site parking spaces.
- Since the last meeting of September 12, a new plan have been drafted that put parking spaces near to the North elevation doorway that are at a 45 degree angle. Unfortunately, this plan would involve a ramp that is 42 ft long and as such, would require a 5 ft landing. So Doug Manley says that there is not enough room for the ramp.
- The discussion continued about the plans for the parking and leaving as much green space as possible. Craig Herrmann will draft a plan that includes parking spaces at angles to the driveway between the Post Office and City Hall.

### Signage

- The invoice for the signage (\$300) was sent to Barry Pett for payment.

### Flood-lighting of City Hall

- Ongoing follow-up with Nick with nudges from both Steve Dexter and Richard Luecke to Nick Taormina.

### Electrical Requirements Of The Building

- As Jim wasn't present there was no update.

### Ventilation

- Craig will follow up with Richard's summary of the anemometer measurements at the ventilators.

### Invoices

- We are still waiting for the punch list items to be addressed before we sign off on the Application for Payment #5 from Elizabeth Contracting.

### ADA – Lift to the stage

- J.J. reported that Doug Manley has forwarded the photos and punch list to Elizabeth Contracting.

### Hatchway to the Bell Level

- Richard will be making repairs to the hatchway so that it is more stable.

### Sails and Trails

- Over 100 people, many from the cruise ship that was in the harbor on Saturday, took the tower tour. About 50 did the tour on Sunday September 25.

### North elevation doors

- Signage that states that this door is to be used for exit purposes only is in CAO's office. NO UPDATE

### Suggested ideas for next Budget

- Suggested ideas – Deb will follow up to ascertain is there was money for City Hall maintenance in the FY 17 budget.
  - a. Jim suggested that funds be used to fix up the north stairwell. He will scope out the project.

- b. Lighting in the South stair well & wiring – follow up with Jim Hafey
- c. Fix up the third floor conference room
- d. Restore the staircase/stairwell in the tower
- e. Restore the area behind the stage
- f. Install a larger mat between the two sets of doors at the Warren Street entrance.

**Items not to fall too far off the radar screen**

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Fire alarm drill
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.
- Handrail on landing that was dismantled in order to gain access to the small roof and which has to be put back together – Campbell Construction
- 1<sup>st</sup> Monday tours of City Hall

The meeting was adjourned at 11:30 a.m..

**Next meeting: Monday October 3 at 10:00 a.m.**