

City Hall Restoration Commission

Summary of Meeting held on Monday, September 12th 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Steve Dexter, Deb Laurie, Richard Luecke, Maggie Rosa. Mary-Ellen Lepionka and Bob Whitmarsh, members of the Gloucester Historical Commission, also attended.

ADA Parking

- CDBG funds (\$180,175) have been awarded for the two on-site parking spaces.
- There was a discussion about the plans for the parking. Ms. Lepionka and Mr. Whitmarsh expressed the concerns that the Gloucester Historical Commission (GHC) has regarding the plan that would entail removal of the trees and allow ADA parking perpendicular to the granite street-sidewall. Mr. Whitmarsh suggested that parking be located closer to the North exit door and that a ramp be constructed parallel to the Archives Dept.s windows leading to the ADA entrance. This plan is somewhat similar to the original City Engineer's plan except that the City Engineer's plan locates the parking closer to the granite street-side wall.
- Maggie will contact Mike Hale and Ryan Marques to see if they can attend a meeting on Thursday at noon or shortly thereafter.

Signage

- Richard Luecke has orchestrated the fabrication of the signage, which will be paid for using a portion to the recent \$1000 donation from the Gloucester Rotary Club.
- Richard hopes to install the signs this week.

Flood-lighting of City Hall

- Ongoing follow-up with Nick with nudges from both Steve Dexter and Richard Luecke to Nick Taormina.

Electrical Requirements Of The Building

- As Jim wasn't present there was no update.

Ventilation

- Richard Luecke has been taking measurements of the wind velocity at the ventilators. He noted that the wind speeds are very weak. The rising, i.e. outgoing air, has reached 2.7 mph.
- Richard will email a summary of his finding after he has taken a couple more measurements.

Invoices

- We are still waiting for the punch list items to be addressed before we sign off on the Application for Payment #5 from Elizabeth Contracting.

ADA – Lift to the stage

- J.J. reported that Doug Manley has forwarded the photos and punch list to Elizabeth Contracting.

Auditorium Shade Repairs

- Steve reported that Richard Straus from The Curtain Shop examined the faulty shades on September 7th and will be providing an estimate for the repairs.

Hatchway to the Bell Level

- Richard will be making repairs to the hatchway so that it is more stable.

Sails and Trails

- The CHRC will be providing tours of City Hall on Saturday, September 24 (12pm to 3pm) and Sunday September 25 (1 pm to 3 pm).

North elevation doors

- Signage that states that this door is to be used for exit purposes only is in CAO's office. NO UPDATE

Suggested ideas for next Budget

- Suggested ideas
 - a. Jim suggested that funds be used to fix up the north stairwell. He will scope out the project.
 - b. Lighting in the South stair well & wiring – follow up with Jim Hafey
 - c. Fix up the third floor conference room
 - d. Restore the staircase/stairwell in the tower
 - e. Restore the area behind the stage
 - f. Install a larger mat between the two sets of doors at the Warren Street entrance.

Items not to fall too far off the radar screen

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Fire alarm drill
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.
- Handrail on landing that was dismantled in order to gain access to the small roof and which has to be put back together – Campbell Construction
- 1st Monday tours of City Hall

The meeting was adjourned at 11:15 a.m..

Next meeting: Monday September 19 at 10:00 a.m.