

Ordinances & Administration Committee
Monday, August 29, 2016 – 6:00 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Steve LeBlanc; Vice Chair, Councilor Jamie O’Hara; Councilor Sean Nolan.

Absent: None.

Also Present: Donna Leete.

The meeting was called to order at 6:00 p.m.

1. ***Executive Session under MGL c. 30A §21(a) (8) for the purposes of consideration of applicants for employment***

Councilor LeBlanc, Chair of the Ordinances & Administration Committee, announced that in order for the Committee to go into executive session, the Committee must adhere to Massachusetts General Laws. “As Chair I declare that the August 29, 2016 regularly scheduled meeting of the Ordinances & Administration Committee has been duly posted and has been called to order. We are now in open session, and there is a quorum of the Committee present.

Before the Committee can vote to go into Executive Session, the purpose of the Executive Session must be stated:

I declare the purpose of the Executive Session is to consider the applications submitted for the position of City Clerk. I further declare discussing the qualifications of the entire applicant pool as well as the qualifications of specific applicants in an open session will be detrimental to the public body’s ability to attract qualified applicants for this position and positions in the future. Therefore, an Executive Session is necessary and appropriate.

It is the intent of this Committee not to reconvene back into open session as there is no other matter on the agenda. Therefore I will entertain a motion: That the Ordinances & Administration Committee and its staff go into Executive Session.”

MOTION: On motion by Councilor LeBlanc, seconded by Councilor O’Hara, the Ordinances & Administration Committee by ROLL CALL voted 3 in favor, 0 opposed, to call the Ordinances & Administration Committee, Committee staff, and Administration Representatives to enter into Executive Session in accordance with MGL Chapter 30A, §21(a) (8) for the purposes of discussing the consideration of applications for employment.

Councilor LeBlanc stated, “I hereby announce that the roll call vote is 3 in favor, 0 opposed. We shall now convene into Executive Session and will not reconvene to public session.”

The O&A Committee, upon closure of the Executive Session, voted by Roll Call to close the Special Ordinances & Administration Committee meeting.

A motion was made, seconded, and voted unanimously by ROLL CALL VOTE to adjourn the meeting from Executive Session at 6:47 p.m.

Respectfully submitted,

Jaimie Corliss
Substitute Recorder

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.