

City Hall Restoration Commission

Summary of Meeting held on Monday, March 28, 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Jan Bell, Jim Hafey, Maggie Rosa

Absent: Steve Dexter, Craig Herrmann, Steve Pardee, Bill Sanborn

Minutes

- Minutes of the March 14 meeting were unanimously approved.

CPA Application

- As part of the discussion re the upgrade of the attic ventilation system it was decided that we should not apply for CPA funds this year but rather focus on tightening up the existing ductwork and measuring the impact on the ventilation. This work could be done using the proceeds from the Bananas Fashion Show.

ADA Parking

- We reviewed the parking plan, dated 3/16/16, and are waiting to learn whether CDBG funds will be available.
- Maggie ascertained that an easement does exist which allows 20ft of City Hall property adjacent to the Post Office until such time as the post office uses the building.
- Ascertained that we do not need Local Historic District Commission approval for changes in the parking.

Invoices

- None to review.

Ceiling

- Jim will address the space at the ceiling wall junction. We will not paint the ceiling.

ADA – Lift to the stage

- The container for the chair is under construction and the manufacturer was scheduled to make final measurements today.
- Maggie will ask Doug about the time frame and the need to install a railing in time for the Bananas event.

Fundraising

- Bananas Fashion Show – in progress

Bell cradle

- Use of the maintenance funds was approved to paint the bell cradle. Maggie asked J&L Welding to provide a quote to do this work

North elevation doors

- Signage that states that this door is to be used for exit purposes only is in Jim Destino's office.

FY16 Budget

- Of the \$25,000,
 - a. Use \$10,309.24 for work to address ADA needs of the elevator as per the proposal from United Elevator. In progress

- b. J&L Welding are preparing a proposal to extend the railing at the Warren Street and Dale Avenue entrances, as well as repairs to the posts and railing alongside the Mayor's parking area.

FY17 Budget

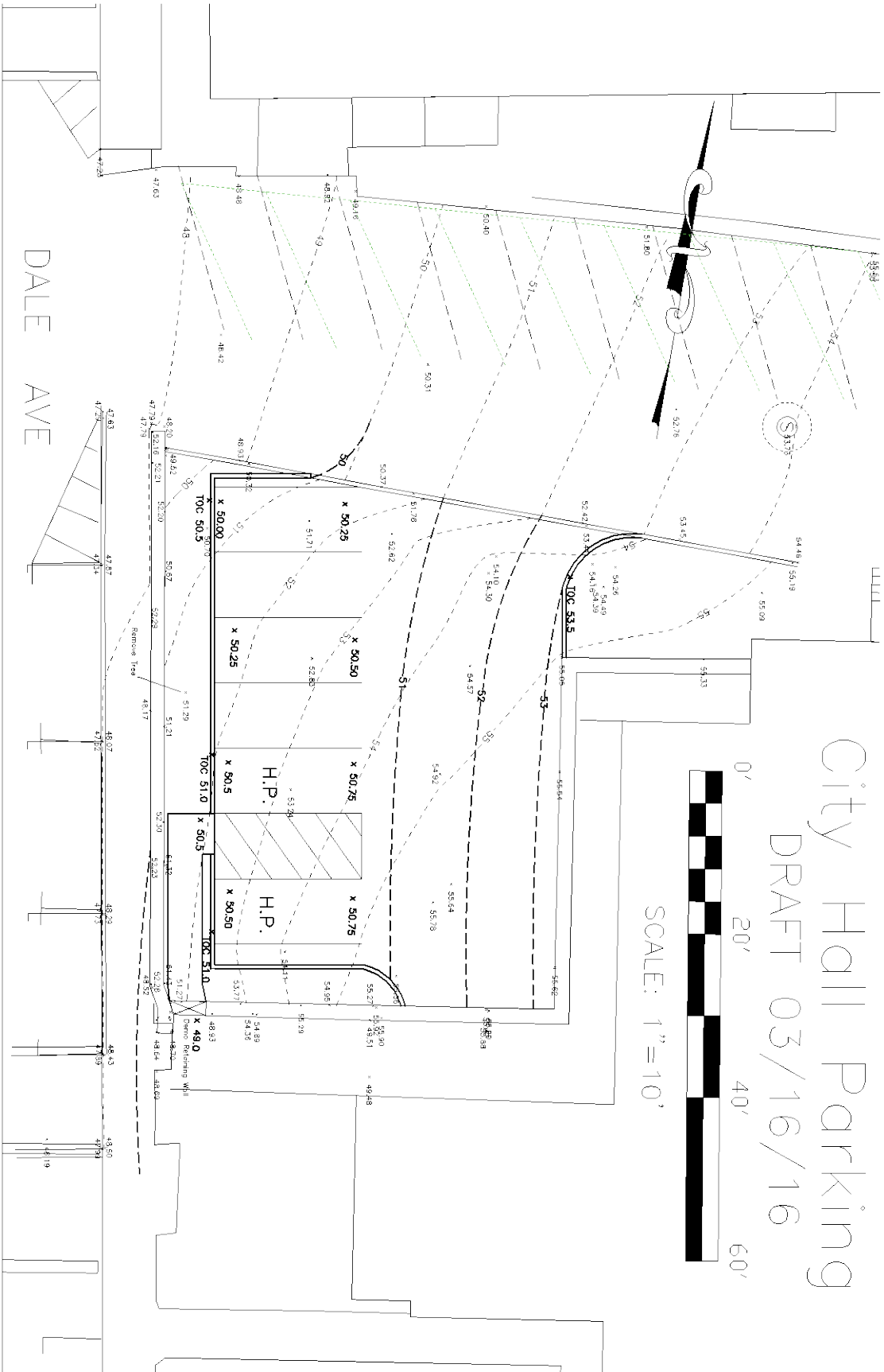
- Suggested ideas
 - a. Jim suggested that funds be used to fix up the north stairwell. He will scope out the project.
 - b. Lighting in the South stair well & wiring – follow up with Jim Hafey
 - c. Fix up the third floor conference room
 - d. Restore the staircase/stairwell in the tower
 - e. Restore the area behind the stage
 - f. Install a larger mat between the two sets of doors at the Warren Street entrance.

Items not to fall too far off the radar screen

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Fire alarm drill –
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.
- Handrail on landing that was dismantled in order to gain access to the small roof and which has to be put back together – Campbell Construction

The meeting was adjourned at 11:10am.

Our next meeting will be April 25, 2016 City Hall at 10:00am.



City Hall Parking
DRAFT 03/16/16

SCALE: 1"=10'

