

City Hall Restoration Commission

Summary of Meeting held on Monday, March 14, 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Jan Bell, Steve Dexter, Craig Herrmann, Maggie Rosa, Bill Sanborn

Absent: Jim Hafey, Steve Pardee

Minutes

- Minutes of the February 29 meeting were unanimously approved.

ADA Parking

- J.J. showed a plan, only part of which was visible in the printed version, which shows two parking spaces but J.J. noted that the electronic version includes additional spaces. He will look for the electronic version of the plan.
- Maggie will try to ascertain what easement the Post Office might have on City Hall property for their employee parking. (Answer is that there is an easement as long as it is for post office purposes)
- Will ascertain if we need Local Historic District Commission approval for changes in the parking.

Invoices

- Invoice from McGinley, Kalsow & Associates, #0003900, for \$673.12 was unanimously approved. This invoice is for their professional services for the stage elevator. The signed invoice was given to Bill to deliver to Deb Laurie who is on vacation this week.
- Invoices for supplies for the ceiling project, totaling \$376.48, which Maggie paid for, will be paid for using Gloucester fund account. Motion to approve was unanimous. Steve will send to Barry Pett.

Ceiling

- We will follow up with Jim Hafey re the timeframe for the painting and the cornice molding work that needs to be done.

ADA – Lift to the stage

- The work continues. Stairs are in place. Shop drawings have been done for the elevator. Waiting for a schedule.
- Will need to install a railing in time for the Bananas event.

Attic Venting

- An application will be made to Community Preservation Committee seeking \$30,000
- J.J. will follow up with Mike Hale and Jim Hafey re their thoughts on this project.

Fundraising

- Bananas Fashion Show – in progress
- CPA funding – see above

Synchronization of the bell and clock

- Use of the maintenance funds was approved to paint the bell cradle.

FY16 Budget

- Of the \$25,000,
 - a. Use \$10,309.24 for work to address ADA needs of the elevator as per the proposal from United Elevator.
 - b. Approach J&L Welding for a proposal to extend the railing at the Warren Street entrance, as well as repairs to the posts and railing alongside the Mayor's parking area.
 - c. Painting of the bell cradle.

FY17 Budget

- Suggested ideas
 - a. Lighting in the stair well & wiring – follow up with Jim Hafey
 - b. Fix up the third floor conference room
 - c. Restore the staircase/stairwell in the tower
 - d. Restore the area behind the stage

Items not to fall too far off the radar screen

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Fire alarm drill –
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.
- Handrail on landing that was dismantled in order to gain access to the small roof and which has to be put back together – Campbell Construction

The meeting was adjourned at 11:00am.

Our next meeting will be March 28, 2016 City Hall at 10:00am.