

Planning & Development Committee
Wednesday, May 18, 2016 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Lundberg; Vice Chair, Councilor Cox; Councilor Valerie Gilman (entered meeting at 5:38 p.m.)

Absent: None.

Also Present: Councilor O’Hara (5:33 p.m.); Joanne Senos; Chip Payson

The meeting was called to order at 5:30 p.m.

1. Advertised Public Hearings:

A) PP2016-008: Petition by National Grid & Verizon New England: To install 1 S.O. Pole on Middle Street, install new stub pole 1616-50 on Middle Street to anchor Pole 1616

This public hearing was opened at 5:30 p.m.

Those speaking in favor:

Peter Glynn, National Grid representative, explained that National Grid is asking to install one Single Owned (S.O.) pole and to install a stub pole 1616-50 on Middle Street to anchor pole 1616. He noted this installation is near Riggs Street. He showed two pictures to the Committee of the location (placed on file) where the stub pole will be placed nearly opposite the corner of Riggs and Middle Streets where pole is starting to lean precipitously. The stub pole will act as an anchor to the leaning pole and thereby stabilizing it, he said.

Those speaking in opposition: None.

Communications: None.

Councilor Questions: None.

This public hearing is closed at 5:33 p.m.

MOTION: On a motion by Councilor Cox, seconded by Councilor Lundberg, the Planning & Development Committee voted 2 in favor, 0 opposed, 1 (Gilman) absent, to permit National Grid and Verizon New England to install one (1) S.O. (Single Owner) Pole on Middle Street near its intersection with Riggs Street and to install a new stub pole #1616-50 on Middle Street to anchor pole 1616 including the necessary sustaining and protecting fixtures as shown on Plan #14604460, dated 04/11/16, with the following conditions:

- 1.) Notification to the Department of Public Works 72 hours in advance of the proposed work. A construction schedule will be prepared by the applicant for review and acceptance by the Department of Public Works;
- 2.) Proposed excavation may only occur during accepted road opening and construction season, 15 March – 15 November. No winter construction shall be permitted.
- 3.) In the absence of a detailed construction plan, the Department of Public Works requests: all proposed conduits and appurtenances shall be placed so as to cause minimum conflict with existing underground utility services.
- 4.) All excavated trenches shall be patched flush with the surrounding asphalt using hot mix asphalt binder at the end of each work day, to minimize pedestrian hazards. Asphalt shall be applied in two lifts of 2-inches, totaling 4- inches.
- 5.) All final paving shall be done in consultation with the Department of Public works and an agreed upon final paving plan executed by the applicant.

B) PP2016-009: Petition by National Grid & Verizon New England: To install 11 JO Poles on Bray Street beginning at point 150’ NW of centerline of intersection Salt Marsh Lane & continuing approximately 1,650 feet in NW direction with one OH transformer

This public hearing was opened at 5:34 p.m.

Those speaking in favor:

Peter Glynn, National Grid representative explained that National Grid is asking to install eleven (11) jointly owned poles on Bray Street beginning at a point approximately 150 feet northwest of the center line of the intersection of Salt Marsh Lane and continuing approximately 1,650 feet in a northwesterly direction. Additionally NG will be installing an OH (Overhead) transformer to service a new home on Bray Street. He showed a full sized plan of Bray Street with the plans for the installation of the 11 poles which will be approximately 150' apart. He said that a resident is building a new home at 166 Bray Street, he advised, and it takes this many poles to reach it, and there is potential for another residence in the immediate nearby area.

Those speaking in opposition: None.

Communications: Robert & Eileen Matz, Matz Family Trust, 70 Atlantic Avenue asking that the poles be located not on their property's side of Bray Street (it was noted by Mr. Glynn the poles were to be installed on the opposite side of Bray Street from the Matz Family Trust property) due to concerns for damage or run off.

Councilor Questions:

Councilor Cox asked if the electrical and Verizon lines could be placed underground. **Mr. Glynn** said because of ledge and boulders it would not be possible.

This public hearing is closed.

MOTION: On a motion by Councilor Cox, seconded by Councilor Lundberg, the Planning & Development Committee voted 2 in favor, 0 opposed, 1 (Gilman) absent, to permit National Grid and Verizon New England to install eleven (11) J.O. (Jointly Owned) Poles on Bray Street at a point approximately 150 feet northwest of the centerline of the intersection of Salt Marsh Lane and continuing approximately 1,650 feet in a northwesterly direction and one (1) OH (Overhead) transformer including the necessary sustaining and protecting fixtures as shown on WR #2057985, dated 03/22/16, with the following conditions:

- 1.) **Notification to the Department of Public Works 72 hours in advance of the proposed work. A construction schedule will be prepared by the applicant for review and acceptance by the Department of Public Works;**
- 2.) **Proposed excavation may only occur during accepted road opening and construction season, 15 March – 15 November. No winter construction shall be permitted.**
- 3.) **In the absence of a detailed construction plan, the Department of Public Works requests: all proposed conduits and appurtenances shall be placed so as to cause minimum conflict with existing underground utility services.**
- 4.) **All excavated trenches shall be patched flush with the surrounding asphalt using hot mix asphalt binder at the end of each work day, to minimize pedestrian hazards. Asphalt shall be applied in two lifts of 2-inches, totaling 4- inches.**
- 5.) **All final paving shall be done in consultation with the Department of Public works and an agreed upon final paving plan executed by the applicant**

C) PP2016-001: Petition by National Grid & Verizon New England: To install new switchgear manhole & new switchgear (6'x6') with about 60 ft. of conduit between switchgear & existing manhole in front pad 7 at Harbor Loop (Cont'd from 03/16/16)

This public hearing was reconvened at 5:38 p.m. having been continued from 05/04/16.

Those speaking in favor:

Mr. Glynn, National Grid (NG) representative said that National Grid wished to withdraw the petition to install switchgear and conduit at Harbor Loop and would submit a new petition on this matter through a different application when another, more suitable location is found.

This public hearing is closed at 5:39 p.m.

MOTION: On a motion by Councilor Cox, seconded by Councilor Lundberg, the Planning & Development Committee voted 2 in favor, 0 opposed, to permit the withdrawal of the National Grid and Verizon New England application to install new switchgear, a new switchgear manhole and 60+/- feet of UG conduit at Harbor Loop without prejudice.

2. *Special Event Application: request to hold Mother of Grace Fiesta on September 10 & 11, 2016*

Gus MacIntosh, 26 Summer Street, Vice President of the Mother of Grace Club advised the Committee that the Mother of Grace Club Fiesta went before the Special Events Advisory Committee (SEAC). It was noted that plans are unchanged from the previous year's event although the event is now only two days. The Clerk of Committees, **Dana Jorgensson**, advised that in consultation with the Assistant Police Chief, John McCarthy, he advised that the Police Department will utilize rolling street closures and confirmed that the parade route is essentially unchanged to and from 48 Washington Street and that the police will conduct rolling street closures during the procession. **Joanne Senos**, Interim City Clerk, advised that the Certificate of Insurance for the Mother of Grace Fiesta is on file with the City Clerk's office.

MOTION: On a motion by Councilor Cox, seconded by Councilor Gilman, the Planning & Development Committee voted 3 in favor, 0 opposed, to permit the Mother of Grace Club to hold its annual Mother of Grace Fiesta on Saturday, September 10, 2016 from 6:00 p.m. to 10:00 p.m. and on Sunday, September 11, 2016 from 1:00 p.m. to 9:00 p.m. at 48 Washington Street. Additionally, the Planning & Development Committee hereby permits a procession by the Mother of Grace Club to commence on or around 2:00 p.m. on Sunday, September 11 and to conclude on or around 2:45 p.m. on a route from 48 Washington Street and returning to 48 Washington Street requiring rolling street closures as directed by the Gloucester Police Department. Traffic control during the procession will be overseen by the Gloucester Police Department and no police detail is required.

3. *Amendment to the Gloucester Zoning Ordinance referred by the City Council at its May 10, 2016 Meeting whether to amend Use Table 2.3.2 re: Kondelin Road*

Councilor Lundberg advised that the matter of a proposed amendment to the Zoning Ordinance Use Table 2.3.2 re: Kondelin Road has been referred to P&D and to the Planning Board and will return to the Committee's agenda on June 22 pending a recommendation from the Board.

This matter is continued to June 22, 2016.

- 5. *CC2016-014 (Lundberg/Cox/Gilman/Nolan) Request P&D Committee review the draft proposed ordinance which creates a new wireless communication facilities ordinance Section 5.13 and amend the Zoning Ordinance accordingly (Cont'd from 04/20/16) (TBC 06/08/16)***
- 6. *CC2016-022 (Nolan) Request that the P&D Committee consider whether the Gloucester Zoning Map shall be amended to match Sec. 2.1.1, "Enumeration of Zoning Districts and the definitions contained therein specifically that of the BP (Business Park) (TBC 06/22/16)***

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:48 p.m.

Respectfully submitted,

Dana C. Jorgensson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING:

- Two photographs submitted by Peter Glynn of National Grid pursuant to PP2016-008**