

Community Preservation Committee  
Minutes  
March 15, 2016  
Third Floor Conference Meeting Room, City Hall

Members Present: William Dugan, Co-Chair, Catherine Schlichte, Co-Chair, Scott Smith, John Feener, David Rhinelander, Hank McCarl, Barbara Silverman, Ellen Preston.

Members Absent: Charlie Crowley.

Staff Present: None

Others Present: Heidi Lakeman, member of the Open Space Committee.

The meeting was opened by Bill Dugan at 6:05PM.

MOTION: by David Rhineland, seconded by Barbara Silverman, the board voted unanimously to approve the minutes from the February 16, 2016 board meeting.

Cape Ann Museum: Martha Oaks from the Cape Ann Museum requested an amendment to the 2014 CPA grant. The funds were awarded to install a lift to provide universal access to the stage in the auditorium. The auditorium seats 175 people and is used for community events as well as museum events. The museum wants to change the universal access from a lift, which requires continuing maintenance, to a ramp, which takes up more room but is easier to maintain. She submitted a drawing by Steve Goodick which shows a 21 foot ramp with a five foot turning radius at the end.

MOTION by John Feener, seconded by David Rhinelander to: Recommend that the City Council approve the amendment to Cape Ann Museum's CPA grant to change the universal access from a lift access to a ramp access taking into consideration that the funds will be used for the same purpose, it is just a different manner of achieving the same end. APPROVED unanimously.

Review of Eligibility Determination Forms Received: The Committee has received 20 Eligibility Determination Forms from various groups requesting funding. One project, The Ten Pound Island Harbor Park has been withdrawn by the applicant. One project, submitted by Patricia Pierce, has been deemed ineligible.

The board reviewed the forms and had the following questions.

John Feener questioned the ineligibility of Ms. Pierce's application. He will follow up with Debbie Laurie to review the criteria and see if the proposal should be reconsidered as eligible.

Stage Fort Park: Mr. Feener would like to know if the park is on the federal register and if so, what steps have been taken to receive the federal permitting that would be necessary for the project and what other sources of funding are there for the project.

Burnham's Field: Money allocated in previous rounds for tree planting has not been used. What's the status? Will that occur as part of this final phase of the Burnham's Field project.

Stacey Boulevard Gardens: The city should be co-applicants on this application since the project relies so heavily on City funding. Applicant needs to specify how the funds would be spent.

Magnolia Schoolhouse: Seems like this project is an upgrade to the property rather than preservation or restoration.

Lanesville Project: Question whether this should be classified as Historic Preservation rather than Open Space. Need to know the master plan and have the applicant separate out the planning and implementation phases.

City Archives: Applicant might want to consider expanding the project rather than taking it in small phases since the request is modest and the shelving is movable.

Board agrees to start the next meeting at 5pm in hopes that all applications can be reviewed on that evening.

MOTION by Hank McCarl, seconded by Barbara Silverman to adjourn. APPROVED unanimously.

Respectfully submitted

Catherine Schlichte

List of Documents Reviewed:

Master List of CPA 2016 Eligibility Determination Forms Received

Individual Eligibility Forms

Work estimate from W. Herbert Goodick and ramp drawing