

City Hall Restoration Commission

Summary of Meeting held on Monday, January 25, 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Jan Bell, Steve Dexter, Craig Herrmann, Maggie Rosa, Bill Sanborn

Absent: Jim Hafey, Steve Pardee

Meeting with Jim Destino, Chief Administrative Officer

- Craig had distributed a list of the MAAB work to be done that he updated based upon a memo from the Building Inspector. Jim Destino reviewed the list line by line and will address with DPW.
- Bill noted that there is no city policy regarding the availability of ADA listening devices and noted that there are no devices suitable for use in either of the two small conference rooms.
- There was discussion regarding the ground floor toilets which still do not meet code. Maggie to send Craig the information that was submitted by MKA in January 2012 to the MAAB.
- Mike Hale met with Jim Destino re the parking issue and has generated a plan that places two accessible parking spaces in the area on the North elevation but which does not require an on-site pathway all the way to the ground floor ADA entrance but leads onto Dale Avenue footpath. Cost for either the City Engineer's plan or Mike Hale's plan will cost on the order of \$150,000. Maggie to begin to draft an application for CGDG funds.
- Accessible space under the transaction counters needs to be created.

Minutes

- Minutes of the January 11th meeting were unanimously approved.

Invoices

- Two invoices from Moore Plastering: #1 for #4950, dated 01/15/16 was unanimously approved; the second invoice, dated 01/21/16 for \$4977 was approved in the amount of \$4000 leaving the remainder to be paid upon satisfactory completion of the job. It was noted that there was a large gap between the ceiling and the wall to the auditorium which people thought should be filled in. Maggie to communicate this to Craig Moore and to begin the process for payment.

Ceiling

- The ceiling work is complete except for the gap mentioned above. Craig Herrmann noted that his scope of work had included painting the ceiling but when the Moore Plastering proposal was reviewed it did not include painting.

ADA – Lift to the stage

- The work continues. Doug Manley visited last week to inspect the project.

Attic Venting

- Bruce Dearden sent a proposal. Craig/J.J. will get back to Bruce to explain that we need to obtain the advice of the Administration as to the project and that we will be fundraising for the \$50,000 needed.
- Maggie will inform Candace Wheeler of the Clean Energy Commission about the

venting system – a model for clean energy. Needs to do this.

Fundraising – Bananas Fantasies Event

- Sponsors - J.J. and Maggie volunteered to be sponsors.

Synchronization of the bell and clock

- Steve has been receiving comments about the fact that the bell chimes at least 2-3 minutes before the clock hands are at the hour. Maggie will follow up with ChimeMaster who was supposed to send an invoice for the annual maintenance.

Items not discussed but not to fall too far off the radar screen

- Cracked class in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Docket for FY17 budget request
- Fire alarm drill –
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.

The meeting was adjourned at 11:30am.

Our next meeting will be February 8, 2016 City Hall at 10:00am.