

Community Preservation Committee  
Minutes  
January 12, 2016  
First Floor Meeting Room, City Hall

Members Present: Stacy Randell, Co Chair and Bill Dugan, Co Chair, Charlie Crowley, David Rhineland, , Scott Smith, Barbara Silberman and Henry McCarl

Members Absent: Catherine Schlichte , John Feener

Staff Present: Deb Laurie, Senior Project Manager

Guest: Tom Balf, Executive Director Maritime Gloucester, and Tim Thurman, Architect

The meeting was called to order by Bill at 6:05 pm.

Item #1 Kenny Costa, Auditor, Budget Updates

Kenny handed out two budget sheets to the Committee. He gave an overview of the funding categories and explained that the first page was the main accounts and he estimates that CPA could have approximately \$425,000 for the upcoming round. Of course that number can change. The second page indicates the individual project accounts to date.

Item #2 Approval Minutes for November 17 and December 15, 2015

After noting one correction in the spelling of Stacy's name, she moved to accept the Minutes of November 17, 2015; seconded Hank, all in favor, 7.

Also noting correction again of the spelling of Stacy's name; she moved to accept the Minutes of December 15, 2015; seconded Hank, all in favor, 7.

Item #3 Application due dates

Bill just wanted to reiterate that the dates have changed slightly, moving the application process out a month. David Rhineland presented a brief notice regarding grant applications that he would like to send to the Beacon and the Gloucester Daily Times (GDT). All thought this was a good idea, the only change they said was to add a brief sentence indicating that individuals and groups may apply. He will do that and send to Deb to forward to the Beacon and GDT. Barbara Silberman will write a longer article about a few specific grant projects and try to enlist Gail McCarthy in writing a story in order to encourage more grant applications in the coming round.

Item #4 Maritime Gloucester – Approval of changes to the Deed Restricted Mill Building

Tom Balf, Executive Director gave an overview of the project. He stated that the Gloucester Maritime would like to put an addition onto the Mill Building which would house a Student Center adjacent to the Dory shop. The building would be approximately 25' X 25' and serve as an educational and research center for visiting students. Construction would be complete by August of 2016.

Tim Thurman architect for the project described to the Committee the plans for the project. He gave some history of the old Mill Building and the property and its future plans.

Bill asked about the ADA access; Tom said the ramp is located to the right of the entrance which is there already. Tom described the type of classroom activities that would be covered and said that it will probably serve over 5000 students a year. They also admit over 15,000 people to the museum and probably another 30,000 walk down to the docks, which is public access. After further discussion of the project and the deed restriction a motion was made by Charlie to approve the addition to the Mill Building as presented and was seconded by Stacy. All in favor, 7.

Item #5 Update of Projects 1 -5

Deb indicated that Action, Inc.'s façade and rental program, Gloucester's UU Church, Ocean Alliance and The Adventure agreements were all being signed off by city departments. They should be completed by next week. The CA Women's Softball/DPW project MOU needs to be signed and also they need to raise the remaining funds of approximately \$20K. Once they reach their goal of approximately \$200K for the project they can go out to bid. They have a \$40K donation from the Dusky Foundation. The St. John's Church agreement is being revised by the legal department to add some language regarding the church being a private entity and that they will ensure that if the land is found to be buildable, that the church will go ahead with the project. Or include some kind of claw-back agreement, and/or whether the grant of funds for this Phase 1 as is, would satisfy the requirements of the Anti-Aid Amendment to the state's constitution.

Deb continued with updates of 2014 and 2013 projects. The Magnolia Library failed to update their project status with the submission of a quarterly report. They were supposed to have bids sent out late Nov/Dec of 2015. As of yet, we don't have any indication that the project has been put to bid. The Committee would like Deb to send a letter to the Magnolia Library reminding them that they need to get the project going and issue the bid notice. The Oak Grove Cemetery has completed their digitization of the cemetery and will be obtaining the software to run the program in order to assist the families in locating plots. The Cape Ann Museum project still has not begun due to lack of matching funds.

Also, the Committee for the Arts submitted a letter to rescind their previous award of \$35,000. They would like to change the scope of their project, so they will be re-applying in the next upcoming round.

**MOTION:** On a motion by Community Preservation Committee (CPC) Member Stacy Randell, seconded by CPC member Charlie Crowley, the Community Preservation Act Committee voted 7, in favor, none opposed, to rescind \$35,000 (thirty-five thousand dollars), from the Community Preservation Act funds for the withdrawn project of the Committee for the Arts WPA, Phase II project.

Item #6 Old Business

- a. Committee membership recruitment. Stacy indicated that Ellen Preston has sent a letter of interest to the Mayor. As for Open Space Committee replacement for Charlie, they will be meeting later this month.
- b. My Views – as discussed earlier Barbara will submit a story regarding a project or two and submit to the GDT.

Motion made by Bill Dugan to adjourn the meeting; was seconded by Stacy. All in favor, yes.  
Meeting adjourned at 7:30 pm.

Next Public Meeting

February 16, 2016

List of Documents at meeting

1. Minutes of 11/17/15 & 12/15/15
2. Maritime Gloucester email & plans
3. Status Reports for 2015 & 2014
4. Memo from Gloucester Committee for the Arts
5. Quarterly reports from CA Museum, Oak Grove Cemetery and Phyllis A.

Bill made a motion to adjourn, seconded by Stacy and the meeting was adjourned at 6:52

Respectfully submitted  
Deborah Laurie