

Planning & Development Committee
February 3, 2016 – 5:30 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Lundberg; Vice Chair, Councilor Melissa Cox; Councilor LeBlanc (Alternate)

Absent: Councilor Gilman

Also Present: Linda T. Lowe

The meeting was called to order at 5:31 p.m.

1. *Memorandum from General Counsel & Assistant General Counsel re: changes to GZO Sec. 5.27 et al entitled, “Medical Marijuana Treatment Centers and Medical Marijuana Cultivation Facilities” (Also referred to the Planning Board)*

Linda T. Lowe, City Clerk, reported that Chip Payson, General Counsel, had confirmed to him there was no need to attend this P&D Committee meeting.

This matter is continued to February 17, 2016 pending a recommendation of the Planning Board.

2. *Special Events Application: Request to hold the 10K Lone Gull Road Race on September 25, 2016*

Attorney Leonard F. Femino, Race Director of the Lone Gull 10K Race, now in its tenth year benefitting the Children’s Center for Communications advised this fundraising road race has gained so much notoriety that three weeks ago the membership of the U.S. Track & Field (USTAF) voted the Lone Gull 10K Road Race as the best road race in New England, attracting many top runners. He noted that a USTAF questionnaire for top runners asked that if the Lone Gull 10K wasn’t a USTAF race would they go back to Gloucester regardless, and the answer was, “Yes.” He advised that the race organization make changes every year to improve the race. He said all of the Children’s Center faculty is involved. Institution for Savings is the primary race sponsor with 33 others. The race is scheduled a week later this year to assure that there will be enough hotel, motel and inn rooms in the city for the runners and their families to stay, he advised.

Councilor Cox asked if the race organization places a cap on the number of runners. Mr. Femino said they don’t, but through race data analysis he knew two years ago there would be 1,400 and last year just over 1,000. He said that if the organizers thought there would be 1,700 they would have back-up plans such as using busing, more port-a-potties, etc. He noted that a 10 kilometer distance is a difficult and not a popular distance so it doesn’t have as a broad appeal as a 5K or half marathon distance. Councilor Cox said that she’s never had any complaints concerning this race and endorsed the event.

The event was presented to the Special Events Advisory Committee and received all the necessary sign offs, Ms. Lowe confirmed.

MOTION: On a motion by Councilor Cox, seconded by Councilor LeBlanc, the Planning & Development Committee voted 3 in favor, 0 opposed, to permit the Lone Gull 10K Road Race sponsored by the Children’s Center for Communication to be held Sunday, September 25, 2016 with a rain date of Sunday, October 16, 2016 with the following conditions:

1. A Certificate of Insurance naming the City of Gloucester as an additional insured party has been filed with the City Clerk’s office.
2. Road Closure Plan:
Approvals of the Special Events Advisory Committee giving approval of the plans for the Lone Gull 10K Road Race have been given. Roads to be closed on the Back Shore are to be marked with signage directing the public as to the duration of the closure and alternate routes. Traffic and parking plan and police detail information by the Police Chief or his designee is to be filed with the City Clerk and the DPW Director or his designee on or before September 16, 2016.
3. Refuse and Comfort Stations:
All event refuse and recycling must be removed by the organizer. Any portable toilets (with two handicapped accessible) are to be provided and maintained by the organizer, placed the evening

- before the day of the event or early in the morning of the day of the event and be removed by 1:00 p.m., Sunday, September 25, 2016.
4. **Emergency Services:**
Any EMS requirements of the City EMS Director must be met.
 5. **Staffing:**
Event staff is to have cell phones and be identified by the public with distinct shirts. A list of event staff and their cell phone numbers is to be submitted to the Police, Fire, or DPW Departments.
 6. **Notification of Immediate Abutters and Businesses to Parade Route:**
Notice shall be made by the event organizer by hand or by mail no later than 7 (seven) days in advance of the event to any function halls, motels and hotels, and other businesses along the race route.
 7. **Responsibility of the Children's Center for Communication:**
The applicant is also required to obtain any necessary approvals from the Licensing Board, the Health Department, and the Licensing Commission. It is the sole responsibility of the Children's Center for Communication to ensure that all required documentation is timely filed with the appropriate City departments as indicated. Failure to comply with any conditions precedent may result in permit revocation. Any changes to the route must receive prior approval from the Police and Fire Departments.

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:40 p.m.

Respectfully submitted,

Dana C. Jorgenson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.