

City Hall Restoration Commission

Summary of Meeting held on Monday, November 16th 2015

Location: Kyrouz Auditorium, City Hall

Present: J.J. Bell, Jan Bell, Steve Dexter, Maggie Rosa

Absent: Jim Hafey, Craig Herrmann, Steve Pardee, Bill Sanborn,

Minutes

- Minutes of the November 9th meeting were unanimously approved.

Invoices

- No invoices to review.

Ceiling

- Craig is in the process of amending the proposal.
- Maggie sent a letter to Primo Plastering in response to the quote received. The letter addresses the need for Certificate of Insurance, prevailing wages and a time schedule. Steve Dexter will be following up with Primo.

ADA – Lift to the stage

- Jim was left a voice mail inquiring about the status of the abatement issue. Deb Laurie has ascertained that the costs of the asbestos abatement will be covered by the City.

ADA –Other items - No Update

- Jim is waiting for the signage that will be installed at the North elevation regarding the MAAB requirement that this is entryway is only an EXIT. Jim has not had a chance to follow up
- At a previous meeting Bill noted that there are a few issues re the ADA toilet which Jim will investigate. Jim and Bill reviewed and the issues have been resolved.
- At a previous meeting Jim noted that the elevator company is working on addressing the MAAB requirements and that the cost will be on the order. Jim noted that the work is queued up.
- Bill Sanborn continues to work on a new plan that he has been proposing with the City Engineer. The proposed parking would be on the post office side parking lot with a handicap ramp dug into the ground leading to the handicapped entrance on Dale Avenue. While recognizing that the City Engineer has many obligations Maggie requested that Bill nudge him about this issue. NO UPDATE.

Attic Venting

- Mary McCarl followed up with letters to Roger Reed and Bill Finch. Roger Reed promptly responded and will look into his Bryant files.
- Not clear if the vents in the attic have been closed for the winter.
- J.J. will follow up with Bruce Dearden of CAC Mechanical Services. Inc. to ask Bruce to prepare an outline of services for the work he suggested.
- Maggie will inform Candace Wheeler of the Clean Energy Commission about the venting system – a model for clean energy. Needs to do this.

Fundraising

- Jan will schedule a meeting for Wednesday December 16th or Friday December 18th to discuss the Bananas event. Maggie checked on line and noted that a Blimp ride out of Beverly might be a possibility.

Masonry

- J.J. has asked Doug for a pricing on doing the masonry, one elevation at a time. Doug had mentioned that staging one elevation would be on the order of \$100,000 to \$150,000.
- With this information in hand we will apply for CPA funding in 2016.

Auditorium Shades

- Repairs to the auditorium shades –Steve Dexter will ascertain if additional shades need to be repaired. He has found another broken one.

Gutter Maintenance –NO UPATE

- Jim noted that he needs a bucket truck (\$70,000-80,000) to do these kinds of job. He has not noticed any issues which need immediate attention. It is not likely that the Fire Department would provide the equipment to be able to inspect the building.

Items not discussed but not to fall too far off the radar screen

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Docket for FY17 budget request
- Fire alarm drill –
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.

The meeting was adjourned at 11:00am.

Our next meeting will be November 23rd City Hall at 10:00am.