

Community Preservation Committee
Minutes
October 20, 2015
Third Floor Meeting Room, City Hall

Members Present: Charlie Crowley, David Rhineland, Catherine Schlichte, Scott Smith
Barbara Silberman, John Feener and Henry McCarl

Members Absent: Stacey Randell, Co Chair and Bill Dugan, Co Chair

Staff Present: Deb Laurie, Senior Project Manager

The meeting was opened by Charlie Crowley at 6:15 pm.

Approval of the Minutes:

MOTION: by Scott Smith, second by Catherine Schlichte voted 6 in favor, none opposed, to approve the minutes of September, 2015.

Update Status 1 -5:

Deb Laurie updated the committee on the status of ongoing projects.

Magnolia Library plans on bidding the work in late November and early December, hoping that bids will be lower. Question regarding their contract expiration date was asked; Deb will check on the contract expiration date, but believes it is a two year agreement, to expire on December 31, 2016.

The Burnham's Field project is 99% complete, but has a balance of 2,601.41 left to spend. Mr. Winslow, project manager, requests the committee to keep these funds available so he can fix the electrical control for the spray pad and do some re-seeding in the spring. If other funds are available for these items, he would then like to install a permanent granite marker or bench acknowledging the major funders of the rehab of the park which would include CPA. Discussion ensued and a motion was made by Barbara Silberman to keep the \$2,601.41 available for the spray pad and re-seeding, but not for a bench or plaque. Discussion of motion continued and John Feener added that other greenery should be allowed keeping within the scope of the project, but they will need to notify the CPA Committee. Motion was seconded by John Feener. Voted 6 in favor and none opposed.

Rocky Neck project has been completed; their project consisted of a new heating system, functional office and food prep area, new storm windows and the rebuild of the outer deck.

Cape Ann Historical project has started per Martha Oaks last update, but did not send a quarterly report for October. Deb will follow up with the status of the project.

Oak Grove Cemetery has completed their mapping portion of the project. The next step is to implement CorelDRAW software to assist in pin pointing lots on the maps. Also, the restoration plan for work on the chapel and the reinstallation of signs on the major roadways will continue.

Mattos Field project has been completed; Deb indicated that Mr. Dick Wilson has offered to assist the Women's Softball League with fundraising so they can close the gap on their funding shortage. The Committee was pleased that he is assisting.

New Business: The Back Shore project came up for discussion; John Feener informed the committee of Open Space and Scenic Byway regulations that the planning board could adopt. The CR Chapter 184 would preserve areas that may be developed. Barbara Silberman added that Scenic By way restrictions can make the process harder for someone to develop. Charlie added that we can't be the organization to pursue funding for the backshore property, some other organization needs to do. Discussion regarding appraisals and conservation value continued. Barbara mentioned that maybe some of the land owners along the backshore may donate their property and someone like Audubon or The Nature Conservatory could hold the Conservation Restriction.

Discussion of the application deadlines for 2016 and the process and deadlines of the applications where questioned. The thought was that since it takes 9 to 10 months for the City Council to vote in late November or early December that the deadlines could be moved up a month or two. This item will be under new business at the next meeting.

Also, another agenda item for new business at next meeting will be 2016 meeting schedule. Discussion of meeting every other month in the summer time or when there is not much to discuss might make sense.

MOTION: by Scott Smith, seconded by David Rhineland to adjourn. Voted 6 in favor none opposed.

List of Documents Reviewed

- Minutes of September 15, 2015
- Status Report of 2014 CPA awards
- Memo from Stephen Winslow for Burnham's Field dated 10/01/15
- Rocky Neck report dated 9/27/15
- Mattos Field Quarterly report
- Oak Grove Cemetery email quarterly report dated 10/15/15

Next Public Meeting

November 17, 2015

Respectfully submitted

Deborah Laurie