



**City of Gloucester Tourism Commission
Meeting Agenda
Monday, May 4, 2015 6:00 PM to 7:30 PM
Third Floor Conference Room
City Hall, Nine Dale Avenue**

1. Note-taker for tonight's meeting
2. Review and Approval of Minutes
3. Legal Department report- Carol Thistle
 - A. Approximate timeline for new tourism corporation
 - B. Checklist of items needed for creation of new DMO:
 - (1) Mission Statement
 - (2) Name of Organization
 - (3) Three Directors- 3 names to start corporation
 - (4) Draft By Laws – officer's duties revised
4. Stage Fort Park Welcome Center Opening quick update-Carol Thistle
 - Hotel/Motel Tour - Laura Baker

Adjourn

Next Meeting: Monday, June 1, 2015

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