

**CITY HALL RESTORATION COMMISSION
SUMMARY OF MEETING HELD ON MONDAY FEBRUARY 22ND 2010**

Location: Third Floor Conference Room City Hall. Meeting opened at 10:00 a.m.

Present: Mark Cole, Jan Bell, Steve Dexter, Mary McCarl, Steve Pardee, Maggie Rosa, Suzanne Silveira

Minutes

Minutes of previous meetings accepted as is.

Celtic Dance

Jan distributed tickets for the event (Sunday March 14 at 4-7pm)

Publicity has been distributed to the GDT and Cape Ann Beacon.

Posters are up and about downtown.

Maintenance List

Mark will be submitting his budget by approximately March 20th. Steve (Pardee) will provide Mark with information about time and resources for the work identified on the updated Maintenance List.

Falcons

Jim Barber has been photo-documenting the activities of the falcons and their potential for nesting on the tower. As they appear to prefer the hole in the trim just below the nesting box there is concern that one or both may get trapped inside the tower. Mark said that the bucket truck would not extend to that height but that he would take a look to see if the hole can be blocked from the inside of the building.

Despite the CHRC's interest in the falcons it was unanimously decided that continuation of the bell/clock project took precedence over the birds.

National Landmark Historic District

Mary has finalized the letter that she will now send to Kevin Foster and Patty Henry of the NPS. Many thanks accorded to Mary for her efforts.

Auditorium Lighting

J.J. has been in communication with Rob Chandler of Goody Clancy who in turn has contacted Lisa Howe, Goody Clancy Director of Preservation and Gloucester resident), to assist us in determining appropriate light fixtures for the auditorium.

Bell Ringing Program

Maggie reported on her conversation with David Bain (city's HR director). David walked in on the meeting at this time. There is a need for a 1099 form. David will handle the HR issues. We need to provide him with a list of the job responsibilities, starting date and limit of the stipend as well as to determine the hourly rate.

CPA Funds

The Community Preservation Committee provided us with a draft of the CPA funding guidelines.

The CHRC unanimously decided that it would apply for funds to completely restore the exterior of the building.

It was further decided to ask McGinley Kalsow for a proposal for revising the 2008 cost estimate.

The CHRC was curious about potential conflict of interest issues within the CPC and Maggie will follow up with Sandy Ronan.

Meeting adjourned at 11:30 am

Next meeting scheduled for March 1st 2010 at 10:00 a.m.