

Planning & Development Committee  
**Wednesday, June 18, 2014 – 5:30 p.m.**  
1<sup>st</sup> Fl. Council Committee Room – City Hall  
**-Minutes-**

**Present:** Chair, Councilor Greg Verga; Vice Chair, Councilor Paul Lundberg; Councilor Steven LeBlanc

**Absent:** None.

**Also Present:** Gregg Cademartori

The meeting was called to order at 5:30 p.m.

1. *Special Events Application: request to hold Gloucester Schooner Festival-Lobster Bake on August 30, 2014 at Maritime Gloucester & Fitz Henry Lane Park*

**Thomas Balf**, Executive Director of Maritime Gloucester at 23 Harbor Loop, was asked direct questions by the Committee and in response briefly reviewed plans (on file) for the 30<sup>th</sup> Annual Gloucester Schooner Festival to be held on August 30 at Maritime Gloucester and the Fitz Henry Lane Park. He pointed out that the event had been reviewed before the Special Events Advisory Committee. **Mr. Balf** noted the method for blocking off sections of the Harbor Loop to allow access for the Coast Guard Station and Captain Carlos. He also noted some of the issues from the previous year related to alcohol sales and consumption associated with the Lobster Bake and modifications that may be made with the approval of the Licensing Commission for this year's event.

**MOTION:** On a motion by Councilor Lundberg, seconded by Councilor LeBlanc, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend that the City Council grant permission to the Gloucester Schooner Festival to close parts of Harbor Loop as directed by the Gloucester Police Department in the vicinity of Maritime Gloucester (as shown on drawing on file) to all vehicular traffic from 1:00 p.m. to 7:00 p.m. on Saturday, August 30, 2014 for the purpose of conducting the Gloucester Schooner Festival Lobster Bake with the following conditions:

1. A Certificate of Insurance naming the City as the additional insured party for the day of the event is to be filed with the City Clerk's office by August 15, 2014.
  2. There shall be no vendor or food service set up on the sidewalks; and no blocking of fire hydrants, crosswalks or handicapped ramps.
  3. All set up must allow for an unobstructed drivable area to maintain adequate access for emergency vehicles. Any obstructions may be removed by the Gloucester Police Department (GPD).
  4. The organizer shall allow the Gloucester Fire Department (GFD) to drive through access with a fire engine on the day of the event at whatever time the GFD EMS Director directs.
  5. There shall be no parking or unloading of goods in the designated area of Harbor Loop after 1:00 p.m. and until 8:00 p.m. on the day of the Gloucester Schooner Festival Lobster Bake.
  6. Event staff must have cell phones and must wear distinct shirts which identify them as event staff. Cell phone numbers and staff names must be given to the GPD and GFD in advance of August 30.
  7. The Gloucester Schooner Festival Lobster Bake organizers shall obtain propane permits and arrange for propane inspections with the GFD.
  8. The event organizers shall arrange for all inspections required by the Inspectional Services Department and by the Public Health Department.
  9. The Gloucester Schooner Festival is required to obtain any necessary permits from the Licensing Board and Licensing Commission and to timely file all necessary documentation with city departments. Applicant must also comply with any other requirements made by departments through the Special Events Committee, particularly the requirements of the Licensing Board concerning alcohol sales.
2. *Memorandum from Planning Director re: review & approval of proposed conservation restrictions for the Essex County Greenbelt Association Norcross & Tompson Street Gateway projects*

**Gregg Cademartori**, Planning Director reviewed his memo dated June 2 (on file) regarding the need for Council approval for the proposed Conservation Restriction of the ECGA Norcross & Tompson Street Gateway Projects. The two properties were recently acquired by the ECGA in the last year, 62 Concord Street (known as the

Norcross Property) and 127 Bray Street in its effort to expand the protection and access to its signature Tompson Street Reservation Property. These acquisitions were supported in part by grants from the Gloucester Community Preservation Commission. As a requirement of the CPA program and grant awards, the projects must be additionally protected by Conservation Restrictions in favor of the City. He noted that since the filing of his memo the ECGA did appear before the Conservation Commission (ConCom) on June 11 and voted to endorse the city's acceptance of the conservation restrictions. He submitted for the Committee and Council records the endorsements from ConCom.

**Councilor Verga** and **Mr. Cademartori** briefly discussed ownership of the piece of the Norcross Property with an eye to the Councilor's concern that a small portion that abuts the roadway is used as a dumping ground for items such as old tires and discarded furniture. **Mr. Cademartori** said he was unsure of the ownership of the small piece of property, and questioned whether it was a relic of the state road layout. He said he would verify the ownership of the small parcel and forward that information to the Councilor. **Councilor Verga** asked that Mr. Cademartori convey to the ECGA Director of Land Conservation the P&D Committee's concern that the organization recognize and acknowledge that issue and work to ameliorate it.

**MOTION: On a motion by Councilor LeBlanc, seconded by Councilor Lundberg, the Planning & Development Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve under MGL c. 184, §32 the Conservation Restrictions for the properties of the Essex County Greenbelt Association located at 62 Concord Street and 127 Bray Street (also known as the Norcross and Tompson Street Gateway Projects).**

**A motion was made, seconded and voted unanimously to adjourn the meeting at 5:35 p.m.**

**Respectfully submitted,**

**Dana C. Jorgenson**  
Clerk of Committees

**DOCUMENTS/ITEMS SUBMITTED AT MEETING:**

- **Acceptance of Gloucester Conservation Commission for the Norcross and Tompson Street Gateway Projects submitted by Gregg Cademartori**