

CITY COUNCIL STANDING COMMITTEE
Planning & Development Committees
Wednesday, June 19, 2013 – 6:30 p.m.
1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Councilor Verga, Chair; Vice Chair, Councilor Tobey; Councilor Jackie Hardy

Absent: None.

Also Present: Councilor Whynott; Linda T. Lowe; Mike Hale; Tom Daniel; Jim Hafey

Meeting called to order at 6:30 p.m. Agenda items were taken out of order.

1. SCP2013-004: Biskie Head Point #20, Unit 1, GZO Sec. 5.5.4 Lowlands

William Manuell, consultant with Wetlands & Land Management, Inc. of Danvers, MA and representative for the applicant, Adam DeSanctis, for a Lowlands Permit under Gloucester Zoning Ordinance, Sec. 5.5.4 for the property located at Biskie Head Point #20, Unit 1 on the Annisquam River said that the application for a Special Council Permit consists of a request to construct a pathway, access stairs, a four foot by 26 foot wooden pier with metal framing, supported by a concrete post affixed to exposed rock which leads to a 30 inches by 40 foot seasonal aluminum ramp leading to six (6) access floats four feet by 16 feet and a single-end float 10 feet by 20 feet in the Annisquam River. At the end of Biskie Head Point there is a long wooden stairway which leads to an existing float which bifurcates a productive clam flat. The float rests on the flats at low tide as do any boats there. To get to deep water the float configuration can be pushed to the far side of the property. The flats are narrower there, and the design allows for the floats to be elevated off the flats at low tide by low wooden posts. The method of securing the floats was also touched upon. **Mr. Manuell** noted that the Shellfish Constable has provided his comments (on file) to the Council and was in favor of this design because this design had less impact on the clam flats. ConCom has issued an Order of Conditions (on file). There is an existing rock which will have a concrete pedestal. The project was specifically designed, he said, to avoid disturbing any clam flats in the immediate area.

Councilor Hardy said that before the meeting this evening, she spoke with Mr. Manuell that the application form used is for Special Council permit submission was out of date and he will use the correct form going forward. She noted this is unit #1 and that there are no rental units which **Mr. Manuell** confirmed. On further inquiry by **Councilor Hardy**, **Mr. Manuell** said the ramp is required to be removed seasonally under the Order of Conditions. **Councilor Hardy** commented that it would be nice to see the lowlands 5.5.4 approval process be carried out by ConCom which would be taken up later on the Committee's agenda. She said she would recommend this matter for permitting.

MOTION: On motion by Councilor Hardy, seconded by Councilor Tobey, the Planning & Development Committee voted 3 in favor, 0 opposed to recommend to the City Council to grant a Special Council (SCP2013-004) Lowlands Permit pursuant to §5.5.4 of the Gloucester Zoning Ordinances to Adam DeSanctis, 100 Unicorn Park Drive, Woburn, MA for the property at Biskie Head Point #20, (Assessors Map 232, Lot 3, Unit 1), zoned R-10, for the purpose of constructing a pathway, stairs, a 4 feet by 26 feet wooden pier with metal framing, supported by a concrete post affixed to exposed rock leading to a 30 inch by 40 foot seasonal aluminum ramp leading to 6 access floats (4 feet by 16 feet each) and a single-end float (10 feet by 20 feet) in the Annisquam River in compliance with Section 1.8.3 as shown in the application and as shown on Site Plan of Land by American Land Survey Associates, Inc. of Gloucester, MA dated February 1, 2013; further, that this application is in harmony with the general purpose and intent of the ordinance; AND FURTHER TO ADVERTISE FOR PUBLIC HEARING.

2. Continued Business from 06/05/13:

- A) CC2013-017 (Verga) Amend GCO Chapter 21, Article IV (Repair of Private Ways) Sections 21-81 through 21-85 to add specific standards on what the City should require for the level of design, amount of work, and allocation of funds for permanent repairs to private ways

The Committee acknowledged receipt of a memorandum from the City Engineer as well as his initial draft language for an ordinance amendment regarding the Repair of Private Ways which has also presented to the O&A Committee on June 17th. At the request of General Counsel the Committee agreed this matter is to be continued. **Mike Hale**, DPW Director commented he has not yet reviewed the draft language proposed by the City Engineer.

This matter is continued to July 17, 2013.

- B) Review & Recommendation for the Disposition of Real Property re: property located at 8 Washington Street (Legion Building)

Councilor Verga acknowledged receipt of a preliminary report from Judith Hoglander of the Committee for the Arts on the use of the building for performing arts. David Rhineland, chair of the Historical Commission had said that the Historical Commission will have a report forwarded to the Committee in time for their next regularly scheduled meeting. **Councilor Tobey** asked if a list of the detailed restoration of the Legion and its costs were tracked down and forwarded from the Administration and was informed it had yet to be received by the Committee. He asked that the list be given to the Committee within two weeks. **Councilor Tobey** also said he has had time to read the preliminary report from the Committee for the Arts which is unofficial. He made note of the phrase “deteriorating outside and inside” and that the Committee for the Arts expressed disappointment at the lack of pride and care given to the building. He said as a veteran he was shocked but not surprised. He asked the Administration between now and next P&D meeting engage the preliminary report that speaks to the arts-oriented institutions, Montserrat or Endicott College and the suggestion of dividing up the first floor space and the use of the hall/auditorium on the second floor. He would not let this matter go, he said, and asked the Administration to engage this for the greater good. **Councilor Hardy** expressed her agreement with Councilor Tobey.

Councilor Verga noted the Committee for the Arts was unable to access several parts of the building during their site visit, and asked that they be given access to those areas so that their report can be more complete. The Committee therefore continued the matter to their July 17, 2013 regularly scheduled meeting. **Jim Hafey**, Facilities Manager, who was present for this portion of the meeting, was given a copy of the preliminary report by the Committee for the Arts.

Councilor Tobey asked if the damaged downspout would finally please be repaired which he noted was still broken which a representative of the Legion present, Sandra Key, assured it would be. With her were two other representatives of the Legion.

Councilor Whynott said when he was City Clerk he recalled archival documentation that long ago when this building was going to be torn down the Legion went on a fundraising campaign and raised funds so that the City refurbished it and gave a lease to the Legion for \$1 per year. He said the City hasn't done any better a job with its buildings than the Legion has in maintaining 8 Washington Street. He said did not want to throw the veterans out on the street. He pointed out if they can get people together to rebuild a fish shack in Lanesville, why can't people step forward and volunteer to make the necessary repairs. He was for finding a way to keep the Legion in place.

Councilor Verga commented that no one can pretend all is well; that the building is in terrible condition. **Councilor Tobey** said since 1982 starting as City Attorney, he has been in service to the community. And since that time the Legion hasn't come any where near pulling their weight at \$1 a year. He was concerned about thousands of dollars that were put in the building in the 1990's. He suggested again that the first floor be carved up but the balance of the building is wasted and continuing to deteriorate. The building is on the National Historic Register and volunteers cannot be used to refurbish the building. **Councilor Tobey** added this is looking at the City as a whole who take pride in this building. He said the Old Town Hall is unique and special. He said it is not an easy fix and reminded the Councilors of who they serve, which is the City as a whole. He again expressed his disappointment with the current leaseholders, saying he hadn't seen any pride in that building in 31 years.

This matter is continued to July 17, 2013.

MOTION: On motion by Councilor Tobey, seconded by Councilor Hardy, the Planning & Development Committee voted 3 in favor, 0 opposed to make a Request to the Mayor that the P&D Committee is to receive the recommendations submitted to the Mayor in RFP 13155, regarding a three-year lease for 8 Washington Street to an organization regarding local veterans, cited on the signatory form from the Contract Manager, James Hafey; the Assessor, Nancy Papows; and Community Development Director, Tom Daniel (document signed and dated 5/8/13 by Mayor Kirk) prior to the next regularly scheduled P&D Committee meeting of July 17, 2013.

- C) Communication from Mayor to Noreen Burke, Public Health Director re: Board of Health Recommendation to Join Northeast Mosquito Control District

This matter is continued to July 17, 2013.

- D) Memorandum from Mayor re: Commercial Street/Fort Square Infrastructure Plan

This matter is continued to July 17, 2013.

- E) Memorandum from Mayor re: Market Readiness for parcel I4-C2 at 65 Rogers Street and Memorandum of Agreement – Receipt of legal opinion from General Counsel

Councilor Verga said that a memo dated June 19, 2013 from General Counsel confirms that I4-C2 can be used as a parking lot as far as c. 91 is concerned. He said the Council is waiting to hear back from Tom Daniel, Community Development Director in September on the development of an RFP for the parcel's disposition.

Linda T. Lowe, City Clerk noted that aside from the legal opinion and the c.91 concerns, for the property to be used as a parking lot, it does not currently comply with the Code of Ordinances, c. 22; by ordinance 65 Rogers Street is not yet a parking lot. The only ordinance change passed by the Council was last August on an emergency basis to make that parcel a parking lot, she noted, and said that the emergency ordinance has run out. **Ms. Lowe** informed the Committee that she understood Councilor Cox will be submitting a Council Order to make the parcel a City parking lot which will also require various other ordinance amendments to be made for Code of Ordinances compliance.

3. Memorandum from Mayor re: Downtown Vision Plan

Tom Daniel, Community Development Director said the Downtown Vision Plan will consist of a series of open meetings during the summer. The result of these meetings, he said, will be a work plan for the next phase of work downtown; and is a chance for the community to express what they think is the strengths and weaknesses of the downtown and will be a community-driven process. He also said there will be a parking inventory done over the summer along with signage and way finding as a part of this process also. He told the Committee that the Fire Station will be talked about – if the Fire Department were to move, what would be the vision for the repurposing that building.

Councilor Tobey said if the City is appropriating money through long-term bonds to build a new fire station, he was concerned by involving the repurposing of the Fire Station and cautioned this was likely outside of the purview of such a visioning. **Mr. Daniel** said this would be about people expressing the sentiment on the possible repurposing of the building. **Councilor Hardy** added her caution in agreement with Councilor Tobey.

Councilor Tobey pointed out there have been a plethora of studies of the parking and of the downtown and suggested that there is a distillation that needs to take place and would give Mr. Daniel plenty to work on. He expressed concern as how these listening posts would be conducted. He said such endeavors typically end up being the selective groups being heard over and over again and the findings presented as fiat. **Councilor Verga** and **Councilor Hardy** expressed their agreement with Councilor Tobey. **Councilor Tobey** said this place has a storied history and that Mr. Daniel is doing good work.

Mr. Daniel said from a meeting last week of the base group of stakeholders, this is now being called the Downtown Work Plan. **Councilor Hardy** stated her disagreed with the name. Mr. Daniel said this is looking at the entire downtown neighborhood which starts at Grant Circle and is not just concentrated on the portion of the downtown business district. When asked by Committee members if the Ward Councilors for Wards 2 and 3 were a part of the work group, **Mr. Daniel** stated they were not but he had met with Councilor Cox. He said this plan is looking at the broader neighborhood and that there is a significant part of the downtown beyond the core with one focus on the core civic region in looking at how it serves the whole community as well. The working group, he noted, is meant to be stakeholders that can meet with City staff in between the public workshops. This process is different than the listening posts, he said. These are facilitated meetings through an iterative process, which he pointed out, he has participated in many times in his professional career. He said he didn't anticipate this being a small group, and has a lot of appeal and is hoping for about 50 to 60 people at each meeting. **Mr. Daniel** said the outcome is not a master plan or feasibility plan of a piece of property but identifying other pieces of work for Community Development and DPW, for the Harbortown Cultural District to focus on. It is meant to provide a

framework for a shared community value and sense as priorities and anything that needs approval by the Council and the Mayor would come back.

On inquiry by **Councilor Verga, Mr. Daniel** listed the members of the work group:

- Mark Adrian Farber, Mark Adrian Shoes; Rhonda Faloon, Cape Ann Museum Director; Robert Heidt, Cape Ann Chamber of Commerce; Marcie Pregent; Catherine Ryan, Committee for the Arts; Leslie Sarofeen, downtown resident; and Sue Silvera, Downtown Development Commission.

Councilor Hardy said a City Councilor as part of this work group. **Councilor Tobey** said this is a grievous oversight that the neither the Ward 2 nor Ward 3 Councilors are part of this working group. He suggested this was something that should be rectified immediately. **Mr. Daniel** pointed out he has briefed Ward 2 Councilor, Melissa Cox and continues to brief her, and has also met with Councilor Ciolino in his capacity as a downtown business owner, but added he appreciated the feedback from the Committee. **Councilor Tobey** said Mr. Daniel is here to affect progress; and the Committee was simply setting out some of the pitfalls he is facing in this endeavor.

MOTION: On motion by Councilor Tobey, seconded by Councilor Hardy, the Planning & Development Committee voted 3 in favor, 0 opposed to forward a Request to the Mayor that the Ward 2 and Ward City Councilors be appointed to the Downtown Vision Plan Work Group.

This matter is continued to July 17, 2013.

4. *DEP Written Determination (MGL Chapter 91) for Temporary Parking Facility at 65 Rogers Street (DPA)*

This matter is closed as response is received from General Counsel (on file) but other parking lot issues are continued.

5. *Special Events Application request to hold Celebration of Newell Stadium on September 6, 2013*

June Steele and **Ellen Preston**, representatives from the Mayor's Dedication Committee for the Celebration of Newell Stadium, referred to an outline submitted to the P&D Committee before the meeting (on file). The Celebration of Newell Stadium will take place Friday September 6, 2013 with a rain date of Saturday, September 7, 2013. There will be a presentation on August 13th at City Council. **Ms. Steele** noted that the committee has met with the Fire and Police Chiefs regarding possible road closures immediately around the stadium for Leslie O. Johnson Road, the lower portion of Centennial Avenue and a small part of Blynman Avenue. On inquiry by **Councilor Hardy, Ms. Steele** said the current plans is that Blynman and Lincoln Avenues would be one way into the school and Leslie O. Johnson Road will be the way out. The traffic plan will be given back to the event committee in early July. There was a discussion with the P&D Committee that if there were no road closures or temporary one-way streets, then this was not a matter that needed Council action and would depend on the recommendations of the Fire and Police Chiefs.

Both **Ms. Preston** and **Ms. Steele** said at this time it is unknown how many people are expected to attend the celebration and inaugural football game which follows the rededication ceremonies; although they did say it could be several thousand. A parking option was noted that the lot at Stage Fort Park could be used and a donated trolley could shuttle folks to the stadium to help alleviate parking and traffic congestion. It was also noted there would be an appropriate number of police officers on hand not only for assuring traffic flow but also for patrols of the area. The event organizers were informed there is no need for an emergency services command center. There will be one ambulance on station at the stadium, with perhaps another ambulance that would be by donation, **Ms. Steele** said.

Councilor Verga asked when the final plan would be available. **Ms. Steele** said the report would come forward the first week of July but the event committee wanted to come to the Council now. **Ms. Steele** also said all expenses will be covered by donations for this purpose. She said there may be two officers may be donated from the Chief's budget. The Councilors noted the officers' time would not be donated time but would be paid. A surveillance system is being worked on, **Ms. Steele** said. There has been an incident of a group of illicit entry onto the field. Concern for this kind of situation, along with inappropriate use of the track, the building committee is looking into the possible installation of a surveillance system. **Councilor Verga**, an ex-officio member of the committee said such a system would be financed by donations. **Ms. Steele** said the sound system is being donated for the stadium as well. She then reviewed the program details in the stadium (on file).

In a discussion of displaying the name of large dollar donors and public officials, **Councilor Tobey** suggested the biggest name on any placard should be "The Citizens of Gloucester". **Ms. Steele** discussed the matter with **Councilor Tobey** who urged the event committee to use that particular phrase on any displays at the stadium

particularly for this opening event. **Ms. Steele** pointed out that the PARC grant requires that a granite marker indicating large donors which includes the State PARC Grant (\$500,000). There will eventually be a donor board placed in a cultivated area, but will not be ready for a while, she said. **Councilor Tobey** said this should not be a celebration of politicians. **Ms. Steele** said politicians would have visibility but would not be prominent in the ceremonies. She noted there will be a brochure created with all donors names for people who have given \$1,000 or given a pledge of \$1,000 and have made payments on it. She then reviewed with **Ms. Preston** some of the other amenities of the stadium which were being put in place shortly.

Ms. Lowe reported that the Newell Stadium event committee has gone before the Special Event Advisory Committee several times. She suggested that this matter should be continued waiting on the recommendations with the Police and Fire Department. Dependent upon those recommendations, then the Committee can vote and that the conditions would be spelled out. **Ms. Lowe** said the Committee may wish to consider receiving a memo from the CAO verifying that the event is covered by the City's insurance so that is on file.

MOTION: On motion by Councilor Hardy, seconded by Councilor Tobey, the P&D Committee voted 3 in favor, 0 opposed to request that Jim Duggan, CAO submit a memo verifying City insurance coverage of the Celebration of the Renewal of Newell Stadium be submitted to the P&D Committee for the record before the next meeting of July 17, 2013.

This matter is continued to July 17, 2013.

6. CC2013-020 (Hardy) Amend Gloucester Zoning Ordinance under Sec. 1.11.2(e) by repealing Sec. 5.5.4 Lowlands

The Committee continued this matter as it is awaiting the recommendation of the Planning Board and ConCom.

This matter is continued to August 7, 2013.

7. CC2013-021 (Verga) Develop and implement a use and fee structure for Magnolia Woods facility under GCO Sec. 2-558 and amend GCO by adding new subsection 2-555(1) (a) entitled, "Use and Fee Structure"

Councilor Verga said that the intention of his Council Order is for an amendment to the Code of Ordinances for a fee structure for the use of Magnolia Woods fields.

Christine Rasmussen, member of the Magnolia Woods Oversight & Advisory Committee said for groups that want to use Magnolia Woods there is no fee is charged. She noted Hamilton/Wenham wants to come in and use the Magnolia Woods fields and not pay for the use of the fields in their own town because use of Magnolia Woods is free. She said if a fee structure is put in place for use of the athletic fields at Magnolia Woods, a revolving fund could be created to fund improvements to the field, such as bathroom facilities and work that needs to be done to maintain the fields. The committee's focus, she said, is strictly on the Woods. **Jane Porter**, Chair of the Magnolia Woods Oversight & Advisory Committee said there are areas of the field which have the landfill cap liner exposed and expressed her continuing concern for cars parking anywhere they wanted. The Committee, she said, spent eight months trying to find out if the landfill was officially closed. The committee is trying to set up a plan to have what needs to be fixed taken care of. The committee, she said, moved forward "with reservations" on the matter of the fees, with the landfill not known whether it is officially closed. **Ms. Porter** confirmed with Mike Hale, DPW Director, that water monitoring is being done. She agreed Magnolia Woods needs fees in place for its use, but also suggested this should be broader in scope to encompass all City fields.

Councilor Tobey said under Sec. 7-16(a) of the City Charter this matter of park regulations and fees would be referred by the Director of Public Works to the Mayor for his review and then referred to the Council. **Mr. Hale** confirmed that fact to the Councilors with **Councilor Tobey** adding that procedurally this is how the matter of field use fees should move forward. **Councilor Tobey** said Magnolia Woods is unique and suggested that the Oversight & Advisory Committee stay focused on the fees for Magnolia Woods which has unique and special needs. **Ms. Porter** said strict standards need to be instituted on all City fields. She urged that someone has to oversee the use of all the fields in the City so that it is fair for all the different activities and sports. **Mr. Hale** pointed out he and his Assistant DPW Director have that oversight responsibility and manage the fields' use.

Councilor Verga said it is not just the use of the field and the money paid, but it is also a question of non-resident groups displacing local groups for use of the Woods fields. **Mr. Hale** responded that to his knowledge no outside groups are using City fields. He said fall and spring sports are fairly well scheduled at Magnolia Woods by

local youth organizations. The system in place does work well, he said. Soccer does not have as set a schedule as soccer and there have been some issues between the two groups, but it is being worked on. **Ms. Porter** said the Committee supported the use of the bike track, but it has to go back to the City as to who uses it. She said her committee would like to see a championship course installation for cross country meets which she suggested could also generate revenue for the City. She pointed out there is still no comfort station and no track at Magnolia Woods.

Councilor Verga asked about the official landfill closure. **Mr. Hale** said that the official completion by DEP will be hopefully completed by the end of the summer. It is the permitting process that needs completion; this is closing the landfill officially with Department of Environmental Protection recognition, he said. **Mr. Hale** also noted that the City has contracted with a new landfill monitoring firm.

There was a discussion between the Committee, Ms. Porter and Mr. Hale on preventing vehicles driving on the fields. **Mr. Hale** commented that the situation is improving but there is still one small group that feels it can park vehicles on the field. However, he said strides have been made on vehicles parking on the fields. **Mr. Hale** pointed out that there are posted rules and signage, but police patrols are not going to the field on a regular basis; and is, therefore, difficult to enforce these rules.

Councilor Tobey said the trigger was the Councilor Verga's Council Order for a fee schedule. He suggested this matter be referred to the DPW Director under the City Charter to which the Committee assented. **Mr. Hale** said this matter is being looked at as part of an overall matrix on a site by site basis for all the fields, noting there are 26 fields in the City with a DPW budget of \$20,000 budget to maintain them all. The premiere fields will have a higher use fee as opposed to the fields used for youth-style tee ball, coach pitch fields will be a lesser use fee.

Councilor Verga recalled a building use fee set up in a tiered manner for use of school buildings. He assumed this fee structure would be scaled in a similar manner.

Mr. Hale acknowledged receipt the referral by the P&D Committee to work on a Magnolia Woods fee schedule.

This matter is continued to September 4, 2013.

8. Memorandum from General Council to City Council re: Annisquam River Crossing Easement

Mike Hale, DPW Director under direct questioning by the P&D Committee explained that last fall the DPW proposed under the Phase 4 water work a river crossing. Currently the water that connects the island portion to the mainland portion is connected by a masonry tunnel under the Blynman Canal, called the Spooner Tunnel, (circa 1904) have deteriorated significantly. All the water mains on Western Avenue are new except for the weak link that runs under the canal. With the tunnel's collapse, there would be a loss of the canal walls, lose a gas main, lose fiber optic communication between the mainland and the island, cable television lines. Temporary water lines would run over the drawbridge for a very long time until it could be repaired. The City is proposing that the pipeline enter marshland on the east side of the Water Pollution Control Facility and run directly across to the softball field at the high school which he pointed out on an aerial photo submitted for the record. The pipeline will be drilled under the canal with a pit at the Water Pollution Control Facility and a receiving pit at the High School property which will connect. There is water main all the way into the school parking lot and new water main on Essex Avenue which was Phase 2 of the water work; Phase 3 was the work on Centennial Avenue, and Phase 4 is the connection of the two for a solid connection between the mainland and island for many years to come. He pointed out on the aerial photo that the line would go under the river and connect to a new "T" in the Newell Stadium parking lot. He noted that the DPW has been working closely with the high school principal; and that the work in and around the high school for the receiving pit had to wait for school to finish in June which is now started. The permitting is done and there is an access agreement allowing this work to be done from the Trustee. **Mr. Hale** confirmed this is now gaining the legal right to put in the pipeline.

Mr. Hale noted that for purposes of eminent domain taking there has been an appraisal for the property located at 27 and 27R Essex Avenue. The City has negotiated the suggested price in the Order of Taking and Easement documents of \$75,000 which he said was in line with the appraisal of the property by a specialist who works on underground utilities quarters. The subsurface pipeline will run under marshland located at 27 and 27R Essex Avenue which is owned by Marine Realty Trust of Gloucester, Trustees Kenneth Taliadoros and James Dominick. This is cleaning up a piece of another City easement that comes off at an unusual angle, and also take a new easement for the water, he said. It is the same property owner as the adjacent easement that the City already has. He referred to the easement sketch (on file and to be recorded with the Taking). He said the City has a good relationship with the land owners who allowed the City to run tests to see if it could be done. This easement is the final detail to assure uninterrupted City water service for the next hundred years and the Spooner Tunnel will be

moot. He also pointed out the softball field will be restored with a new backstop installed. He also noted the gas company has a crossing at Julian Road; and although the City offered to them to partake in this project for line placement, the gas company did not wish to do so.

MOTION: On motion by Councilor Hardy, seconded by Councilor Tobey, the Planning & Development Committee voted 3 in favor, 0 opposed to recommend to the City Council under M.G.L c. 79 to take by eminent domain a subsurface utility easement of 117,150 square feet +/-, for the public purpose of a utility corridor; the easement being located at 27 and 27 rear Essex Avenue and as shown on a June 14, 2013 Easement Plan entitled, "Easement Plan for Annisquam River Utility Corridor" and to recommend to award \$75,000 in damages to the owner(s), Marine Realty Trust of Gloucester, MA and further to adopt the "ORDER OF TAKING for 27 and 27R Essex Avenue Subsurface Corridor Easement."

A motion was made, seconded and voted unanimously to adjourn the meeting at 8:07 p.m.

Respectfully submitted,

Dana C. Jorgensson
Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING:

- Sketch Plan in Gloucester, MA showing easement areas granted to the City of Gloucester to be recorded with Order of Taking, and an aerial photo dated March 2011 highlighting the area of the Water Pollution Control Facility, the Annisquam River, Gloucester High School and Newell Stadium submitted by Mike Hale, DPW Director