

Gloucester Community Preservation Committee

Committee Meeting Report for July 17, 2012

Members attending: J.J. Bell, Sandy Dahl-Ronan, Bill Dugan, Karen Gallagher, Tom O’Keefe, Charles Crowley, Stacy Randell

Members absent: Rob Gulla, Scott Smith

Staff present: Deb Laurie, Senior Project Manager

Also present: Kenny Costa, City Auditor

1. The meeting was opened by Sandy Dahl-Ronan at 6:00 p.m. Mr. O’Keefe moved to adopt the minutes of June 19, 2012, Mr. Bell seconded. After Ms. Dahl-Ronan noted a couple spelling corrections the motion was approved.
2. Mr. Costa distributed copies of the Community Preservation Fund Balances. He noted the actual adjusted fund balance of \$344,203 and the 2012 budget amount of \$257,552. In response to a question he said the difference in the budgeted amount and the actual resulted from greater revenue than anticipated. This brought the question concerning the possible need to allocate the 10% allocations to the designated reserves from the amount of the difference. Mr. Costa said he did not think that had to be done. He said he would check on the matter with the State Department of Revenue.
3. There was a brief discussion on the impact of the recently enacted changes to the CPA. Particularly it was asked whether Recreation projects would have their own reserve or be allocated to the Open Space Reserve, or be undesignated and part of the 70% balance of funds. This issue will be clarified.
4. Ms. Gallagher reported briefly on a meeting with Ms. Laurie and Mr. Costa regarding the allocation of funds. She had a follow-up question from that meeting. She asked if in any year you could choose to not use any of a certain designated reserve, e.g. Open Space, even though you have an approved Open Space project. Ms. Gallagher noted that the statute says the CPC “...shall spend, or set aside for later spending, not less than 10% of the annual revenues...” for the three designated reserves. This issue should be clarified as well.
5. Ms. Laurie distributed copies of a chart of Community Preservation Funding by Category for Round III, 2012. Mr. Crowley had to leave the meeting at this point for another obligation.
6. Ms. Laurie distributed copies of a chart of the Status of 2010 CPC Awards. Mr. Bell provided a brief update on the City Hall renovations. He reported a minimal amount of unforeseen conditions to date. He said this could prove helpful as those contingency funds could be used for more windows. He said the colors had been researched for the windows. They will have black sashes and khaki trim.
7. Ms. Laurie reported that the housing construction at 10 Taylor Street is progressing well. Mr. Dugan said he would set up a site tour for those members interested.
8. Ms. Laurie distributed copies of a chart of the Status of 2011 CPC Awards.
9. It was reported that the 2012 recommended awards would go before the City Council Budget and Finance committee on August 9, 2012.

The next meeting is scheduled for August 21, 2012 at 6:00 p.m.

A motion was made to adjourn at 8:15 p.m.