



MEETING NUMBER 8 MINUTES

Project: Gloucester City Hall Exterior Restoration
Gloucester, MA

Date of Meeting: December 1, 2011

Attendees: Maggie Rosa, J.J. Bell, Steve Dexter, Craig Herrmann, Bill Sanborn – City Hall Restoration Commission

Doug Manley – MK&A

Distribution: Restoration Commission, MKA Team, A. MacLeod

Meeting Summary

Item	Date	Subject	Responsibility
8.1	12/1/11	Agenda 1. Report on Portico Roof exploration 2. Update of MAAB Variance status 3. MAAB scope items by the City 4. “Hire Local” discussion	
8.2	12/1/11	Portico Roof Exploration <ul style="list-style-type: none"> DPW assisted MK&A and MacLeod Consulting today with exploration of the south portico roof framing. One of the ridge rafters was found to have a significant structural crack, that has also contributed to compromising the support of adjacent valley and ridge rafters. The structural engineer will design a repair for this, along with recommended additional support of the porch ceiling boards. There was no rot or water damage observed. Architect and engineer inspected the roof surface of the west portico, and felt that destructive investigation was not required as the roof felt structurally sound. 	
8.3	12/1/11	Update of MAAB Variance <ul style="list-style-type: none"> MK&A learned via a phone call to the Access Board that the variance application was heard as an incoming case at the 	

		Board's 11/28 meeting, and that the Board voted to schedule a hearing for 3:00 PM January 9, 2012. MK&A will follow up to confirm that support letters from the Building Inspector and Independent Living Center were received, and to see if more information can be obtained regarding the Board's action.	MK&A
8.4	12/1/11	<p>MAAB Scope Items to be done by the City</p> <ul style="list-style-type: none"> M.Rosa and D. Manley met with J.Hafey earlier today to discuss the MAAB scope items that will be done by the City. MK&A presented a package of information on signage, and MK&A reviewed on site the requirements for railings. MK&A will provide a copy of drawings that were done for a similar project. 	MK&A
8.5	12/1/11	<p>Employment of a local workforce</p> <ul style="list-style-type: none"> MK&A presented a package of information outlining how the issue of local hiring was handled at the Provincetown Town Hall Restoration. JJ. Bell stressed that the effort to involve local business and individuals was desirable, but only if this effort does not result in additional cost to the project 	MK&A
8.6	12/1/11	<p>Upcoming meetings</p> <ul style="list-style-type: none"> Next meeting will be Monday, December 19, at 10:00 AM 	Record

Please review minutes. These minutes are accepted as accurate and complete unless corrections and/or additions are received within 72 hours of issue.