

**Gloucester Committee for the Arts
Minutes of Meeting Held on 29 August 2023
Harbormasters Office**

In Attendance:

Karen Ristuben, Chair
Miranda Aisling, Secretary
Rebecca Reynolds
Judith Hoglander
David Calvo
Phillip Storey
Rebecca Nagle
Chris Griffith

Motion to approve July meeting notes at 8:35 am

No update on the Arts, Culture, and Event Coordinator

General discussion about filling the position. The city will start reviewing the budget in January, the next fiscal year starts on July 1. David C. asks whether we could try to make this a full-time position since the part-time position isn't being filled. Could it be a six-month full-time contract position? Potentially from January - June 2024. The full-time job triggers City benefits. CFTA would like to be involved more in the hiring process.

Arts Inventory: Scope of Work review

Rebecca asks whether this could be an hourly rate, rather than a salaried position. It's a contract position that would take X number of months and X number of hours per week or per month. Chris suggests that this could still be put out to bid to start with a general assessment. Eric Schoovner did a lot of the inventory in the past and might have a sense of what's involved.

What's the budget for this kind of work? Committee discussed and suggests \$15,000 budget. Will this person be responsible for photographing as well? General agreement is yes. Next step is to create an RFP or scope of work about what we foresee needing for this project. Chris will do a first draft and send it around to the group. The inventory will be available to the public after it is created.

Cultural Plan/City Master Plan

City will have an open forum for the Master Plan on Saturday, September 9 at 10:00 am in Kryouz Auditorium. Tom Borrup is going to be here on Friday, September 29 to meet with David Fields and 1-2 people from the Master Planning Group. Anyone from the meeting is invited to attend, likely 10am-2pm. Karen will lock down the specific timeframe.

City Collections Subcommittee brief report

Roger Armstrong has written about restoring another plaque, he has proposed the plaque that says "Stage Fort Settled in 1625" which is covered in oxidation. The subcommittee created a Google Form for him to fill out, Roger filled out a paper copy. Roger identified Bruce Lane from Mount Pleasant Memorial Company in his application. He's previously restored the plaque at the cannon. Rebecca R. and Judith suggest that we don't approve the new application until there's a report from the last one. Karen has Bruce Lane's email and can write to him specifically

Motion to approve restoration of Stage Fort plaque pending receipt and review by the City Collections Subcommittee of a final report from the Cannon Plaque. Approved with no dissent.

Rebecca R. suggests that we update the Stage Fort Park Committee. Judith will reach out.

Ordinance/Policies and Procedures Subcommittee brief report

No update, Rebecca N. has done some review of the art master plan. Will set up a subcommittee meeting in September.

Tablet Rock Update

Nothing has happened yet, no news from David F. on the accepted proposal.

City Council approval & Deed of Gift: Frank E. Davis portrait, Roger Curtis paintings and Kari Ruiz painting

Three memos have been sent to the Mayor to approve and send along to City Council for accepting these three gifts. Karen will ask David for follow up. Rebecca R. Sent David F. a sample deed of gift.

#capeanncreates campaign with Chamber of Commerce and arts groups

Miranda has drafted an image that can be shared to use the hashtag, local artists have started to use. The Chamber of Commerce Arts Group didn't meet during the summer but will have a meeting on September 14. Once they have discussed, the Committee for the Arts will coordinate a media campaign to start encouraging everyone to use #CapeAnnCreates ideally with both groups supporting. Based on this timeline, Miranda

suggests doing a social media campaign the week leading up to the Gloucester400+ *Celebration of Place* festival on Oct 7 & 8.

Starting Oct 1, the Chamber will have a new membership level for artists and creative entrepreneurs for \$100. Anyone who makes over \$100,000 will be asked to pay full rate and anyone under \$100,000 can pay a reduced rate of \$150 per year.

Mush8n at Stage Fort Park

Miranda shared an update that the mush8n from the *Native Waters; Native Lands* project will be installed at Stage Fort Park on Thursday, September 28 prior to the festival on October 7 & 8. It will be moved to the Cape Ann Museum Green on Wednesday, October 11. It will be installed near Tablet Rock.

City Hall Update

David C. reports that the City Hall restoration is paused and there haven't been any meetings.

Next Meeting: Tuesday, September 26 at 8:30 am in the Harbormasters Office

Meeting adjourned at 9:25 am