

Ordinances & Administration Committee
Monday, February 6, 2023 – 6:00 p.m.
Harbormaster’s Conference Room, 19 Harbor Loop
and via Zoom
-Minutes-

Present (in person): Chair, Councilor Sean Nolan; Councilor Frank Margiotta

Present (remotely): Vice Chair, Councilor Jamie O’Hara

Other Councilors present (in person): Council President Val Gilman

Other Councilors present (remotely): Councilor Jason Grow; Councilor Tracy O’Neil; Councilor Jeff Worthley

Also Present (in person): Mayor Greg Verga; CAO, Jill Cahill; City Clerk, Joanne Senos; General Counsel, Suzanne Egan; Public Works Director, Mike Hale; HR Director, Holly Dougwillo; IT Director, Ryan Knowles; Principal Assessor, Nancy Papows; Assessor, Tim Good; Veterans Services Director, Adam Curcuru; Clerk of Committees, Sherry White

Also Present (remotely): Director of Constituent Services, Pam Tobey; Benefits Analyst, Valerie Marino

The meeting was called to order at 6:01 p.m.

This meeting was conducted in person and remotely through ZOOM. All votes conducted by ROLL CALL.

Chairman, Councilor Nolan announced: “If you are calling in on a phone, you can press Star 9 (*9) to request to speak. If you are watching on a computer or device there is a “raise hand” button that you can tap or press to request to speak. Please use either of these options to be recognized to speak.”

Councilor Nolan announced the names of City councilors and City staff in attendance.

Matters were taken out of order. The minutes reflect the order in which matters were taken.

1. Management Reappointments

Mayor Verga stated that he is pleased to put forward the management reappointments. He offered a few words about each appointment.

General Counsel

Suzanne Egan

TTE 2/14/25

Summary of Discussion: **Mayor Verga** stated that he is happy that **Ms. Egan** rejoined the City as General Counsel, as she was General Counsel prior to 2015. **Councilor Margiotta** thanked **Ms. Egan** for her professionalism and expertise and stated that he would be supporting this appointment. **Councilor Nolan** stated that he appreciated **Ms. Egan’s** municipal knowledge and would be supporting the appointment.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 2 in favor, 0 opposed, 1 (O’Hara) absent, to recommend that the City Council reappoint Suzanne Egan as General Counsel, TTE 2/14/25.

HR Director**Holly Dougwillo****TTE 2/14/25**

Summary of Discussion: Mayor Verga stated that Ms. Dougwillo has reintroduced the personnel reviews and has actively been setting up training for personnel. Councilor Margiotta thanked Ms. Dougwillo for her help when he first came on board as a councilor; he stated that he would be supporting this appointment. Councilor Nolan thanked Ms. Dougwillo for her work in the HR Department and stated that he would be supporting the appointment.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 2 in favor, 0 opposed, 1 (O'Hara) absent, to recommend that the City Council reappoint Holly Dougwillo as Human Resource Director, TTE 2/14/25.

I.T. Director**Ryan Knowles****TTE 2/14/25**

Summary of Discussion: Mayor Verga stated that Mr. Knowles has been instrumental in setting up successful hybrid meetings. Councilor Margiotta stated that Mr. Knowles is extremely knowledgeable and that he appreciated his efforts in putting the technology in place for hybrid meetings. Councilor Nolan stated that he is appreciative of all the work Mr. Knowles has done and would be supporting the appointment.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 2 in favor, 0 opposed, 1 (O'Hara) absent, to recommend that the City Council reappoint Ryan Knowles as I.T. Director, TTE 2/14/25.

DPW Director**Michael Hale****TTE 2/14/25**

Summary of Discussion: Mayor Verga stated that Mr. Hale does an outstanding job while juggling many projects; he stated that he is pleased to reappoint Mr. Hale. Councilor Margiotta stated that Mr. Hale's knowledge of the City is impressive and that he is in full support of this appointment. Councilor Nolan thanked Mr. Hale for his work and stated that Mr. Hale makes his job easier and the lives of his constituents better. Mr. Hale stated that is a pleasure to work with the Council as well.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 2 in favor, 0 opposed, 1 (O'Hara) absent, to recommend that the City Council reappoint Michael Hale as DPW Director, TTE 2/14/25.

Councilor O'Hara joined the meeting at 6:15 p.m.

Director of Veterans Services Adam Curcuru**TTE 2/14/25**

Summary of Discussion: Mayor Verga stated that Mr. Curcuru is instrumental in helping the veterans of five communities navigate the system. Councilor Margiotta spoke about a personal experience working with Mr. Curcuru at the Open Door and thanked him for his efforts. Councilor Nolan stated that Mr. Curcuru sets the bar high for everyone else and that he appreciated the Friday morning coffee with the Veterans which is a huge success. Councilor O'Hara thanked Mr. Curcuru for all that he does for the veterans of the City and beyond and also thanked him for his service to the country.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Adam Curcuru as Director of Veteran Services, TTE 2/14/25.

Assessor

Timothy Good

TTE 2/14/26

Summary of Discussion: Mayor Verga stated that Mr. Good does extraordinarily important work in the Assessor's Office and that he is pleased to put his appointment forward. Councilor Margiotta thanked Mr. Good for the work that he does for the City. Councilor O'Hara and Councilor Nolan thanked Mr. Good for his work in the Assessor's Department.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Timothy Good as Assessor, TTE 2/14/26.

2. Boards, Committees and Commissions

New Appointments (cont. from 1/17/23)

EDIC

Rob Gordon

TTE 7/1/26

Summary of Discussion: Mayor Verga stated that Mr. Gordon has a background in finance and investments. Mr. Gordon stated that he has been a resident of the City for over twenty years. He stated that part of the City's future will be about protection of today's resources, as well as growth as an industrial city and the infrastructure associated with it.

Mayor Verga added that the seats on the EDIC are specific and that, although Mr. Gordon has a background in finance, he has an at-large seat. Councilors Margiotta and O'Hara thanked Mr. Gordon for his willingness to serve. Councilor Nolan stated that this board is important for the City and thanked Mr. Gordon for his willingness to serve.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed absent, to recommend that the City Council appoint Rob Gordon to the EDIC, TTE 7/1/26.

Clean City Commission

Haley Philbrook

TTE 2/14/25

Summary of Discussion: Ms. Philbrook has withdrawn her appointment from the Clean City Commission. The O&A Committee accepted her withdrawal without prejudice.

MOTION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to accept the withdrawal of the appointment of Haley Philbrook to the Clean City Commission, TTE 2/14/25, without prejudice.

New Appointments

Historic District Commission

Barbara Lambert

TTE 2/14/24

Summary of Discussion: Mayor Verga explained that the Historic District Commission has specific seats and that Ms. Lambert is an alternate member who is being appointed to finish the term of Prudence Fish. Ms. Lambert stated that she is a historian and archivist who came to the City because she had the opportunity to buy one of the oldest houses in the City. She stated that she is interested in the history of the

City, as well as the architecture, and was formerly a librarian and archivist at the Cape Ann Historical Society in the early 2000s and has also been the head of the Historic Commission. **Ms. Lambert** stated that it is important to maintain the historical quality of the City.

Councilor Margiotta thanked **Ms. Lambert** for her service to the City. **Councilor O’Hara** thanked **Ms. Lambert** for her willingness to serve the City. **Councilor Nolan** echoed the sentiments of his fellow councilors.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Barbara Lambert (fulfilling unexpired term) to the Historic District Commission, TTE 2/14/24.

Historic District Commission Rosemary Lundberg (*alternate member*) TTE 2/14/26

Summary of Discussion: Mayor Verga explained that **Ms. Lundberg** reached out in October of 2022 regarding membership for the Historic District Commission. **Ms. Rosemary Lundberg** stated that she moved to Gloucester ten years ago and also purchased a historical home on Middle Street. She stated that she is on the Board of Generous Gardeners and that she serves on the Associated Charities of Gloucester, and that she is also a driver for Meals on Wheels. She stated that she is looking forward to being part of the Historic District Commission.

The Members of the **O&A Committee** thanked **Ms. Lundberg** for her service to the City.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Rosemary Lundberg (*alternate member*) to the Historic District Commission, TTE 2/14/25.

Reappointments

Affordable Housing Trust Ruth Pino TTE 2/14/25

Summary of Discussion: Mayor Verga explained that he has reconstituted the Affordable Housing Trust and that it is now fully staffed. He stated that he is excited that **Ms. Pino** has agreed to be reappointed.

Ms. Pino stated that she has been a member of the Affordable Housing Trust since its inception and that the Trust has supported projects for almost ten years. She expressed her appreciation to the **Mayor** for a re-energized board and that the Trust is in the process of completing a strategic plan for the next five years. She stated that she is passionate about affordable housing.

The **Members of the O&A Committee** thanked **Ms. Pino** for her continued willingness to serve the City.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Ruth Pino to the Affordable Housing Trust, TTE 2/14/25.

Board of Registrars Lucia Sheehan TTE 2/14/26

Summary of Discussion: Mayor Verga welcomed Ms. Lucia Sheehan back to the Board of Registrars. Ms. Sheehan was not in attendance, but her appointment was moved forward without objection as she is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Lucia Sheehan to the Board of Registrars, TTE 2/14/26.

City Hall Restoration Commission Craig Herrmann TTE 2/14/26

Summary of Discussion: Mayor Verga stated that he is about to appoint a Building Committee for the City Hall project. He stated that Mr. Herrmann is an architect with an excellent background and that he will also be appointed to the Building Committee.

Mr. Herrmann stated that he was born and raised in the City and that when he finished his degree at the Boston Architectural College he thought that this Commission would be a great opportunity to give back to the City.

Councilor Margiotta thanked Mr. Herrmann for his willingness to serve. Councilor O'Hara stated that Mr. Herrmann is extremely talented and that his work can be seen throughout the City. Councilor Nolan echoed the sentiments of his fellow councilors and stated that he is impressed by Mr. Herrmann's dedication.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Craig Herrmann to the City Hall Restoration Commission, TTE 2/14/26.

Committee for the Arts Karen Ristuben TTE 2/14/24

Summary of Discussion: Mayor Verga stated that under his Administration this Committee has been reconstituted. Ms. Karen Ristuben stated that she was raised in the City and has been the head of the Rocky Neck Art Colony for approximately ten years and that she currently works for the Essex County Community Foundation managing a county-wide investment in arts and culture.

Councilor Margiotta thanked Ms. Ristuben for her service. Councilor O'Hara thanked Ms. Ristuben for her willingness to step forward as the arts are important to the City.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Karen Ristuben to the Committee for the Arts, TTE 2/14/24.

Committee for the Arts Rebecca Reynolds TTE 2/14/24

Summary of Discussion: Ms. Reynolds was not in attendance, but her appointment was moved forward without objection as she is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0

opposed, to recommend that the City Council reappoint Rebecca Reynolds to the Committee for the Arts, TTE 2/14/24.

Magnolia Pier Advisory Committee Howard “Ted” Costa TTE 2/14/26

Summary of Discussion: Mayor Verga stated that the permits are in place to finish the work on the Magnolia Pier. Mr. Costa was not in attendance, but his appointment was moved forward without objection as he is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Howard “Ted” Costa to the Magnolia Pier Advisory Committee, TTE 2/14/26.

Zoning Board of Appeals Peter Cannavo TTE 2/14/26

Summary of Discussion: Mayor Verga stated that he is happy that Mr. Cannavo accepted a reappointment to the Zoning Board of Appeals. Mr. Cannavo was not in attendance, but his appointment was moved forward without objection as he is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Peter Cannavo to the Zoning Board of Appeals, TTE 2/14/26.

Zoning Board of Appeals Catherine Schlichte TTE 2/14/26

Summary of Discussion: Mayor Verga stated that he is happy that Ms. Schlichte accepted a reappointment to the Zoning Board of Appeals. Ms. Schlichte stated that she was previously on the Zoning Board in the 1990s and is a retired land use attorney. She stated that she is happy to be reappointed and greatly enjoys serving the community.

Councilor Margiotta thanked Ms. Schlichte for her service. Councilor O’Hara thanked Ms. Schlichte for her willingness to continue to serve the City. Councilor Nolan echoed the sentiments of his fellow councilors. Ms. Schlichte stated that zoning can be complicated and that she appreciates the opportunity to get involved in the conversation.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Catherine Schlichte to the Zoning Board of Appeals, TTE 2/14/26.

Waterways Board John Harvey TTE 2/14/26

Summary of Discussion: Mayor Verga stated that Mr. Harvey was first appointed to fulfill an unexpired term and that he will now be serving a full term. Mr. Harvey was in attendance via Zoom but had technical difficulties; his appointment was moved forward without objection as he is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0

opposed, to recommend that the City Council reappoint John Harvey to the Waterways Board, TTE 2/14/26.

3. CC#2023-013 (O’Hara): Amend GCO Ch. 2 “Administration,” Article IV “Departments” by ADDING Division 5 “Department of Elder Services”

Summary of Discussion: Councilor O’Hara explained that he is bringing this matter forward as the senior citizens are the largest voting cross-section in the tax rolls and the voting rolls. He stated that the Director of Elder Services has never been in a position to receive Council approval and confirmation and that the only other department head position that does not have Council approval and confirmation is the Health Director, which is regulated by the State. He stated that in fairness to the City’s largest voting population this position should be vetted by the Council. The Administration did not have any comment on this matter.

Councilor Nolan stated that he would be in favor of the Council Order as written except that he believes this process should start at the next hiring phase of the department head for that service. He stated that he is of the belief that it is not fair to change the rules so that they affect the current department head. **Councilor O’Hara** stated that he is of the belief that the position should immediately follow the same process as the other department heads and start with the next round of management appointments.

Councilor Nolan suggested that the O&A Committee recommend the Council Order as written and hash out some of the standards at the Public Hearing.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council amend GCO Chapter 2 “Administration,” Article IV “Departments” by ADDING:

DIVISION 5. DEPARTMENT OF ELDER SERVICES

Sec 2-294. - Established.

There is hereby established in the city a department of elder services.

Sec. 2-295. - Director of Elder Services—Position confirmed; appointment; term.

The department of elder services shall be managed by the director of elder services under the supervision of the mayor. The director shall be appointed by the mayor for a term of two years subject to the approval of the city council in ___ years only.

Sec. 2-296. - Duties.

The director of elder services shall develop and deliver programs to meet the needs of the total senior population in the City of Gloucester. The director shall work with the Council on Aging, supervise the program operations and activities of the Senior Center and perform such other duties as may be appropriate.

Secs. 2-297—2-399. - Reserved.

This matter will be advertised for Public Hearing for either March 14th or March 28th, 2023.

4. CC#2023-001: (Margiotta): Request that the Traffic Commission review the traffic pattern on Beacon Street from Washington Street to Centennial Avenue to determine whether to recommend if Beacon Street be made one-way

Summary of Discussion: The CAO, Jill Cahill, read an email received from the Traffic Commission regarding this matter: *“At our Traffic Commission meeting on Thursday, January 26th, the Commission recommended to keep the status quo in the areas of Beacon Street, Commonwealth Avenue and Exchange Street [unintelligible] email. It was felt that changing any of the streets would only have an adverse effect on Centennial Avenue that is currently overburdened as is. In addition, changing streets to one-way would only increase vehicle speeds in this area. With respect to the Portuguese Hill area, again, the Commission unanimously felt that it could not weigh in on traffic patterns and/or parking at this time until the new East Veterans School is completed and open. In addition, any change in traffic patterns would only exacerbate the already congested intersections of Friend Street and Prospect Street and Mount Vernon Street and Prospect Street. Again, the Commission members stated that both such areas should be studied by more professional or qualified individuals. Please see the attached Traffic Commission minutes. Respectfully, Bob”*

The **Traffic Commission Chair, Mr. Bob Ryan**, stated that the Traffic Commission weighed in on this matter, as well as reviewed Commonwealth Avenue and Exchange Street per the request of the Mayor, and determined that the streets should remain as-is for the time being because a change in the traffic flow of Beacon Street would burden Centennial Avenue and/or Washington Street. **Mr. Ryan** further stated that the Traffic Commission reviewed a number of streets and it was determined that they would revisit those areas once the school is finished and opened.

Councilor Margiotta stated that he will offer a motion to withdraw his Council Order. **Councilor O’Hara** stated that he is in agreement with the Traffic Commission’s findings.

MOTION TO WITHDRAW: On a motion by Councilor Margiotta, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to WITHDRAW CC#2023-001 (Margiotta): Request that the Traffic Commission review the traffic pattern on Beacon Street from Washington Street to Centennial Avenue to determine whether to recommend if Beacon Street be made one-way.

5. CC#2023-006 (Nolan): Acceptance of MGL c. 41, §110A “Office hours on Saturday”

Summary of Discussion: The **City Clerk, Joanne Senos**, explained that the voter registration was changed from 20 days before an election to 10 days before an election, which will always fall on a Saturday. She stated that there is a Mass. General Law that applies to local elections only (it will not apply to State or Federal elections) in which cities and towns can adopt the Mass General Law and instead of having the voter registration fall on a Saturday it can be moved to the preceding Friday. Instead of being open 9:00 a.m. to 5:00 p.m. for residents to come in to register to vote, she stated that the City Clerk’s office would be open 8:30 p.m. to 5:00 p.m. on the Friday preceding the election which will cut down on staff overtime costs. The **City Clerk** explained that there are different avenues in which people can register to vote, including through the mail, in-person at the City Clerk’s office, online at the Secretary of State’s webpage and as of January 1, 2023, there will no longer be the option to opt out of registering to vote at the Registry of Motor Vehicles. She stated that acceptance of this MGL will be a cost savings for local elections, as the City pays most of the costs associated with local elections. She also stated that voters will still be able to register to vote up until 11:59 p.m. on the Secretary of State’s website on that Friday. She asked that the Committee consider adopting this Mass General Law. Both **Councilors Margiotta** and **O’Hara** stated that they were in support of this matter. **Councilor O’Hara** also stated that he appreciated the efforts both **Councilor Nolan** and the **City Clerk** on this matter.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor Nolan, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council vote to accept Massachusetts General Laws, Chapter 41, section 110A: Office hours on Saturday:

“Section 110A. Any public office in any city or town may remain closed on any or all Saturdays as may be determined from time to time, in a city by the city council, subject to the provisions of the city charter, or, in a town, by vote of the town at a special or regular town meeting, and the provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday.”

6. CC#2023-012 (Worthley): Nomination and request City Council vote to award Fred Cowan the Ab Khambaty Extraordinary Performance and Service Award

Summary of Discussion: Councilor Worthley provided a brief overview of the Council Order. He stated that he had the honor of serving with Councilor Ab Khambaty for four years on the City Council. He stated that volunteers are the lifeblood of the City. Councilor Worthley read the language from the Council Order:

“Fred Cowan, affectionately known as Gloucester's "full-time community volunteer" has served our community in countless ways for over 40 years.

He has served on the Board of Health nearly consecutively for over 20 years where he has drawn on his experience and success advocating for addiction prevention and recovery, breaking down stigmas and barriers to education and treatment of HIV and has worked to create the North Shore Health Project, the Gloucester Health Center, the Gloucester Dental Center and assisted in obtaining prescriptions for seniors through the Needy Meds organization. He has served tirelessly on the Board of Directors of the Sawyer Free Library, as a Board member for the Council on Aging, as an Ex-Officio Member of the Friends of the Council on Aging, as a valuable volunteer for the Open Door, as a Director for Cape Ann TV, as a founding member of the AIDS Action Committee in Boston, and a Board member for 1623 Studios.

There are a multitude of other ways Fred has dedicated his time to serving our community, but just the ones listed above would be sufficient enough put him in the Hall of Fame of Gloucester volunteers. Though he never seeks the limelight and prefers to be supportive of those who do, Fred is absolutely deserving of Gloucester's highest volunteer service award.

I am honored to nominate Fred Cowan for the prestigious Ab Khambaty Extraordinary Performance and Service Award.”

Councilor O’Hara stated that he appreciated Councilor Worthley bringing this matter forward. He stated that Mr. Cowan’s dedication has been tremendous and that he is in support of this matter. Mayor Verga stated that he could think of nobody more fitting than Fred to be the first person since Ab to receive the award since Ab did posthumously. Councilor Nolan stated that he is in support of this matter.

COMMITTEE RECOMMENDATION: On a motion by Councilor Margiotta, seconded by Councilor O'Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council award Fred Cowan the Ab Khambaty Extraordinary Performance and Service Award.

MOTION: On a motion by Councilor Nolan, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to adjourn the meeting at 7:27 p.m.

Submitted by Sherry White, Clerk of Committees

Documents submitted at the meeting: None.

Meeting Recording: <http://gloucester-ma.gov/1097/Past-Remote-Public-Meetings>