



**City Hall Restoration Commission
Monday January 23rd, 2023 10:00 a.m.
Zoom meeting (recorded)
City Hall, 9 Dale Ave, Gloucester, MA 01930**

Minutes

CHRC Members present: J.J. Bell, Craig Herrmann, Maggie Rosa, Mike Hale

Also in attendance: Ryan Knowles, Scott Lubker (Construction Monitoring Services (CMS), Imelda Barnhurst, Leno Filippo, Dale Gienapp

Review of Minutes of CHRC meeting held on January 9, 2023

Motion was made to approve the minutes by J.J. Bell and seconded by Craig Herrmann. Motion was unanimously approved.

Designer Fee Proposal Qualifications #23048 –Gloucester City Hall Restoration

Scott reported that he spoke this morning with Stacey Capone re the status of the proposal. Stacey is setting up a meeting to discuss the proposal with Mike Hale and others. Scott will send out an email by the end of this week as to when this is to happen.

Maggie reported that there is an issue re the Designer Selection Commission process and that the Mayor is reviewing this. Maggie will follow up with the Mayor about this and also the status of the establishment of the Building Committee.

Maintenance

While being mindful of mission creep the group thinks that some of the maintenance issues could/should be folded into the larger project as the building's exterior needs/issues could impact the interior work.

A close-up inspection is highly recommended.

Scott, Neil, Joe Lucido and Phil Curcuru should participate in a workshop to review the Maintenance List to establish priorities and whether the tasks can be handled with the in-house capabilities.

Access to City Hall files

Many files have been uploaded to Google Drive and shared with people. Maggie will update the Maintenance List as a Google sheet document which provides the option for dropdown lists for specifying the priority, whether DPW can do the work and status.

Next Meeting: Tuesday January 31 at noon via Zoom

Motion to adjourn the meeting was made at 10:40 am