

Ordinances & Administration Committee

Remote Meeting

Monday, September 19, 2022 – 6:00 p.m.

-Minutes-

Present: Chair, Councilor Sean Nolan; Vice Chair, Councilor Jamie O’Hara; Councilor Frank Margiotta

Other Councilors present: Council President, Val Gilman; Councilor Tony Gross; Councilor Tracy O’Neil

Also Present: Mayor Greg Verga; CAO, Jill Cahill; City Clerk, Joanne Senos; General Counsel, Suzanne Egan

The meeting was called to order at 6:02 p.m.

This meeting was conducted remotely through ZOOM. All votes conducted by ROLL CALL

Chairman, Councilor Nolan announced: Consistent with Chapter 107 of the Acts of 2022, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary. If you are calling in on a phone, you can press Star 9 (*9) to request to speak. If you are watching on a computer or device there is a “raise hand” button that you can tap or press to request to speak. Please use either of these options to be recognized to speak.

Councilor Nolan announced the names of City councilors and City staff in attendance.

Matters were taken out of order; the minutes reflect the order in which matters were taken.

1. Management Appointment

David Fields

Community Development Director

Summary of Discussion: **Mr. David Fields** stated that he received his Master’s Degree in City Planning from Boston University and then worked as a Planner for the Town of Arlington, as well as a GIS person; following that, he stated he worked for the Town of Lexington as a Town Planner and headed up many initiatives including kicking off and working through a comprehensive plan. Most recently, he stated he worked in the Town of Danvers for approximately four years and that he is happy to be working now in Gloucester.

Mayor Verga stated that **Mr. Fields** has been on the job for approximately five weeks and that he is an excellent fit for the position. He asked that the Committee supports the appointment of **Mr. Fields**. The **CAO, Jill Cahill**, also stated that she is thrilled to have **Mr. Fields** as the Community Development Director and also asked that the O&A Committee support his appointment. **Councilor O’Hara** thanked **Mr. Fields** for his willingness to join the City. **Councilor Margiotta** stated that he is impressed with **Mr. Fields**’ resumé and is excited to have him join the City. **Councilor Nolan** stated that he is also impressed with **Mr. Fields**’ resumé and is happy to have him on board.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint David Fields as Community Development Director.

2. *Boards, Committees and Commissions*

New Appointments

Committee of the Arts

Philip Storey

TTE 2/14/25

Summary of Discussion: Mr. Storey was not in attendance; without objection, Mr. Storey's appointment was moved forward to the full City Council.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Philip Storey to the Committee of the Arts, TTE 2/14/25.

Committee of the Arts

Rebecca Nagle

TTE 2/14/25

Summary of Discussion: Ms. Nagle was not in attendance; without objection, Ms. Nagle's appointment was moved forward to the full City Council.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Rebecca Nagle to the Committee of the Arts, TTE 2/14/25.

3. *CC#2022-004 (Gilman/Nolan/Memhard): Ordered that the City Council audit and amend the GCO to be consistent with new resident parking regulations adopted by the City Council on May 25, 2021 (Cont. from 8/15/22)*

Summary of Discussion: Councilor Nolan asked that this matter be continued as Councilor Memhard has been working on this matter. Councilor Gilman stated that she supported the continuance.

This matter was continued until the October 17, 2022, O&A meeting.

4. *CC#2022-014 (Gilman): Amend City Council Rules of Procedure by ADDING "Rule 19: Requests to seek information from City Staff" (Referred back to O&A and General Counsel)*

Summary of Discussion: Councilor Gilman stated that, without objection, she would like to withdraw this matter. The matter was withdrawn.

5. *CC#2022-022 (Gross): Amend GCO Ch. 22, Sec. 22.-271 "Parking prohibited from May 1 to September 15 – Generally" and Sec. 22-291 "Tow-away zones" re: Nautilus Road (Cont. from 8/15/22)*

Summary of Discussion: Councilor Nolan stated that, without objection, this matter will be withdrawn. Councilor Gross (maker of the Council Order) agreed. The matter was withdrawn.

6. *Memorandum from General Counsel re: Proposed amendments to GCO, Part II, Ch. 22, Art. V, Stopping, Standing and Parking and Article VI, Traffic Schedules*

Summary of Discussion: The General Counsel, Suzanne Egan, offered a brief overview of the parking ordinance amendments. She stated that the amendments come after a coordinated review with the Department of Public Works, the IT Department and the Police Department, along with speaking closely with the Parking Enforcement Officers. She explained that the ordinance, as originally adopted, has not had

many changes or has been looked at closely since the 1970s and that these amendments are intended to update the references to the various areas within the City by replacing names of buildings with references to street address, as well as also taking what is on the ground and how the parking is on the ground and making the appropriate changes within the parking ordinance. She stated that the amendments also update the ordinance so that the parking kiosks can be used as an enforcement mechanism, as opposed to the traditional parking meters.

The **General Counsel** stated that within Article V, Division 1, on pages 5-7 and 11-14, there are general updates to the parking restrictions, which came from working with the Police Department, the Parking Enforcement Officers and DPW. She stated that the language for the parking kiosks can be found in Division 3 on pages 14-18, as well as pages 71-72, so the City can enforce through the use of the parking kiosks. In Article VI, the Traffic Schedule on pages 21-47, she stated, delineates much of the scheduling of when parking can occur and where it can occur. Throughout the ordinance, she stated, there are changes in the language for parking changes that no longer apply.

In Sec. 22-176(a), Code 12 – Violation – Bus stop or taxi stand, **Councilor Gilman** suggested adding a violation of entering the train gates if the gates are still down. **Councilor Nolan** stated that he believed there was already a Mass General Law on this type of violation. The **General Counsel** agreed and stated that she is unsure of the exact citation. She added that if the Police Department has the ability under the Mass General Law to ticket and fine a violator then adding it to the local ordinance may not be necessary; she stated that she would review the Mass General Law and report back to the City Council.

Councilor Nolan stated that in the section of the Parking Ordinance that references stop intersections there is an error in the name of Alper Road, which is now Haven Terrace. The **General Counsel** stated that Alper Road is referenced in Sec. 22-269. Stop Intersections.

MOTION TO AMEND: On a motion by Councilor Nolan, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed to amend Sec. 22-269. Stop Intersections by changing Alper Road to Haven Terrace.

MAIN MOTION WITH AMENDMENT COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council accept the proposed amendments to the Gloucester Code of Ordinances, Part II, Chapter 22, Article V, Stopping, Standing, and Parking and Article VI, Traffic Schedules, based on General Counsel’s Memorandums dated August 16, 2022, and September 13, 2022; and to amend Sec. 22-269. Stop Intersections by changing Alper Road to Haven Terrace.

It was determined that the Public Hearing would take place at the City Council meeting of October 11, 2022.

MOTION: On a motion by Councilor Nolan, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to adjourn the meeting at 6:32 p.m.

Submitted by Sherry White, Clerk of Committees

Documents submitted at the meeting: None.

Meeting Recording: <http://gloucester-ma.gov/1097/Past-Remote-Public-Meetings>