

Ordinances & Administration Committee

Remote Meeting

Monday, April 4, 2022 – 6:00 p.m.

-Minutes-

Present: Chair, Councilor Sean Nolan; Vice Chair, Councilor Jamie O’Hara; Councilor Frank Margiotta

Other Councilors Present: Council President Val Gilman, Councilor Tracy O’Neil; Councilor Jeff Worthley

Also Present: City Clerk, Joanne Senos; CAO, Jill Cahill

The meeting was called to order at 6:01 p.m.

This meeting was conducted remotely through ZOOM. All votes conducted by ROLL CALL

Chairman, Councilor Nolan announced: Consistent with Chapter 20 of the Acts of 2021, this meeting will be conducted by remote participation. The public may not physically attend this meeting but every effort will be made to allow the public to view and listen to the meeting in real-time and participate when necessary. If you are calling in on a phone, you can press Star 9 (*9) to request to speak. If you are watching on a computer or device there is a “raise hand” button that you can tap or press to request to speak. Please use either of these options to be recognized to speak.

Councilor Nolan announced the names of City councilors and City staff in attendance.

1. Boards, Committees and Commission Appointments and Reappointments

New Appointments

Board of Registrars

Craig Anderson

TTE 2/14/25

Summary of Discussion: **Mr. Anderson** explained that he had been involved in the civic process since he was a freshman in high school. He stated that for his Eagle Scout project he had worked with the City to digitize the records of various war memorials throughout the City by placing QR codes. He stated that he was also on the Stage Fort Park Advisory Committee and worked on the cannon restoration process and landscaping plan. **Mr. Anderson** stated that he was excited to serve the community in the registrar role where he felt he has a depth of experience to bring to the table.

The **Members of the O&A Committee** thanked **Mr. Anderson** for his willingness to continue to serve the City. The **City Clerk, Joanne Senos**, welcomed **Mr. Anderson** to the Board of Registrars and stated she would contact **Mr. Anderson** after his appointment at the City Council meeting on April 12, 2022.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Craig Anderson to the Board of Registrars, TTE 02/14/25.

Community Preservation Committee

Harry Hoglander (*fulfilling unexpired term*) TTE 2/14/24

Summary of Discussion: **Mr. Hoglander** was not in attendance; his appointment was moved forward to the full City Council as he is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council appoint Harry Hoglander (fulfilling unexpired term) to the Community Preservation Committee, TTE 02/14/24.

Reappointments

Magnolia Pier Advisory Committee

Stephen Doe

TTE 2/14/25

Summary of Discussion: Mr. Doe was not in attendance; his appointment was moved forward to the full City Council as he is known to the Committee.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Margiotta, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to recommend that the City Council reappoint Stephen Doe to the Magnolia Pier Advisory Committee, TTE 02/14/25.

2. *CC#2022-004 (Gilman/Nolan/Memhard): Ordered that the City Council audit and amend the GCO to be consistent with new resident parking regulations adopted by the City Council on May 25, 2021 (Cont. from 2/14/22)*

Summary of Discussion: Councilor Gilman stated that it was her understanding that the Legal Department was working on this matter. The CAO, Jill Cahill stated that the parking ordinance was being reviewed in depth and that the intention was to submit the findings to the City Council within a month.

This matter was continued until the May 2, 2022, O&A meeting.

3. *CC#2022-006 (Memhard/Nolan/Gilman): Request a management review of the HR Department per City Charter Sec. 7-13 (a)-(d) (Cont. from 2/28/22)*

Summary of Discussion: Councilor Gilman stated that she was requesting the withdrawal of Council Order CC#2022-006 without prejudice.

MOTION TO WITHDRAW: On a motion by Councilor Nolan, seconded by Councilor O’Hara, the Ordinance & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to withdraw CC#2022-006 (Memhard/Nolan/Gilman): Request a management review of the HR Department per City Charter Sec. 7-13 (a)-(d), without prejudice.

4. *CC#2022-008 (O’Hara/O’Neil): Amend GCO Ch. 21 “Streets, Sidewalks, and other Public Places” by DELETING Sec. 21-19 “Removal of snow from sidewalks” and Sec. 21-20 “Removal or covering of ice on sidewalks” (Cont. from 2/28/22)*

Summary of Discussion: Councilor Nolan explained that this Council Order was the same as CC#2022-003 that was amended at O&A on March 14, 2022, in which a public hearing would be held on April 12, 2022. The City Clerk explained that since this Council Order was the same as the amended Council Order, [CC#2022-003], then this Council Order should be withdrawn.

MOTION TO WITHDRAW: On a motion by Councilor Nolan, seconded by Councilor O’Hara, the Ordinance & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to withdraw CC#2022-008.

5. *CC#2022-009 (Gilman/Nolan): Election of the City Clerk pursuant to City Charter Sec. 2-7(a)*

Summary of Discussion: **Councilor Nolan** stated that working with the City Clerk's office under the guidance of **Ms. Senos** was always smooth. **Councilor O'Hara** agreed with the sentiments of **Councilor Nolan** and stated that he has heard great feedback about the City Clerk's office from his constituents. He stated that he would be supporting the appointment of **Ms. Senos**. **Councilor Margiotta** stated that he appreciated the hard work of **Ms. Senos** and the City Clerk's office.

Councilor Worthley joined the meeting at 6:19 p.m. **Councilor Gilman** stated that there was a quorum of the City Council.

Councilor Gilman stated that she was proud to support **Ms. Senos'** appointment. **Councilor O'Neil** thanked **Ms. Senos** for her guidance and knowledge and stated that **Ms. Senos** was the backbone of the City. **Councilor Worthley** stated the City was lucky to have **Ms. Senos** and thanked her and her team for all their hard work. The **CAO** stated that **Ms. Senos** was a great leader and that the Administration was thrilled to have her continue in her role as City Clerk. **Ms. Senos** stated that she has been employed by the City since 1998 and that she was looking forward to working with the City Council over the next two years, as well as the Administration.

COMMITTEE RECOMMENDATION: On a motion by **Councilor Nolan**, seconded by **Councilor O'Hara**, the Ordinance & Administration Committee voted by **ROLL CALL 3** in favor, **0** opposed, pursuant to City Charter Sec. 2-7 (a) concerning the election of the City Clerk, to elect **Joanne Senos** as the City Clerk for a term of **April 2022** to **April 2024**.

6. *CC#2022-011 (O'Neil): Amend GCO Ch. 22 "Traffic and Motor Vehicles" Sec. 22-270 "Parking Prohibited at all times" and Sec. 22-291 "Tow-away zones" by ADDING Webster Street #27*

Summary of Discussion: **Councilor O'Neil** explained that the President of the Gloucester Fraternity Club had stated that there had been numerous accidents in front of the club as vehicles were parking on both sides of the street, as well as parking on the sidewalk close to the stairs of the club. He explained that pedestrians, or anyone using any assistive devices (walker or wheelchair), were having issues using the sidewalk and accessing the stairs to the club.

Councilor Nolan stated that the **Traffic Commission** had vetted the matter and had voted in favor to recommend the Council Order. **Councilor O'Hara** stated he would be supporting the matter. On a question by **Councilor Margiotta**, **Councilor O'Neil** confirmed that the location of the request was in front of the club. **Councilor Margiotta** stated that he was in support of this matter.

COMMITTEE RECOMMENDATION: On a motion by **Councilor O'Hara**, seconded by **Councilor Margiotta**, the Ordinance & Administration Committee voted by **ROLL CALL 3** in favor, **0** opposed, to recommend that the City Council amend GCO Ch. 22 "Traffic and Motor Vehicles," Sec. 22-270 "Parking prohibited at all times," and Sec. 22-291 "Tow-away zones" as follows:

Amend Sec. 22-270 "Parking prohibited at all times" by **ADDING Webster Street**, easterly side, from a point **160'** from its intersection with **Sadler Street Extension**, in a southerly direction for a distance of **45'**. (In front of number **27 Webster Street**.)

Amend Sec. 22-291 "Tow-away zones" by **ADDING Webster Street**, easterly side, from a point **160'** from its intersection with **Sadler Street Extension**, in a southerly direction for a distance of **45'**. (In front of number **27 Webster Street**.)

The **City Clerk** explained that the public hearing for this matter would be held on April 26, 2022, at the City Council meeting.

MOTION: On a motion by Councilor Nolan, seconded by Councilor O’Hara, the Ordinances & Administration Committee voted by ROLL CALL 3 in favor, 0 opposed, to adjourn the meeting at 6:30 p.m.

Submitted by Sherry Karvelas, Clerk of Committees

Documents submitted at the meeting: None.

Meeting Recording: <http://gloucester-ma.gov/1097/Past-Remote-Public-Meetings>