

City Hall Annex
Three Pond Road
Gloucester, MA 01930



CITY OF GLOUCESTER
Community Development Department

Harbormaster's Office Building Committee
Gloucester Harbormaster's Office and Visiting Boater Center

[28 Poplar Street Gloucester MA](#)

January 27, 2020 – 8:30am

MINUTES

Attending: Jill Cahill, TJ Ciarametaro, Mike Hale, Scott Lubker, Joe Caruso, Tony Gross, and John Ellis.

- Approval of December 23, 2019 minutes
Motion to approve by Mike Hale
2nd: TJ Ciarametaro
No further discussion
Vote- approved unanimously

- Requisition review - subcontractor invoices have been submitted and reviewed, requisition reviewed by CMS and Harriman
Motion by Mike Hale to approve requisition #1 as submitted
2nd: TJ Ciarametaro
No further discussion
Vote - approved unanimously

- Scot.t (OPM), gave a building status update
 - Plumbing and utilities laid
 - Floor is poured
 - Electrical has started
 - HVAC started
 - Identified some leaks and damage on the underside of the roof
 - Looking at alternatives to the outside, front wall by not doing masonry and to do a new exterior siding - could lead to some savings
 - Discussion about the benefits and costs of different siding options
 - Committee would like APC to determine cost of siding options and including the street side, improves curb appeal, CMS will have APC and Harriman look into it
 - Insulation, closed cell spray foam, get rid old insulation in roof
 - Fire alarm wiring may also lead to a change order, waiting to see the proposal

- Discussion regarding if best approach is to rip out electrical and re-wire, not re-use old wiring, CMS and Harriman are looking into

DPW has been down there as needed

- Mason is meeting Scott for some CMU work
- Continue to investigate roof

Schedule – priority is to get Harbormaster operations back in the 2nd floor by end of May

Motion to adjourn: Mike Hale

2nd: TJ Ciarametaro

Meeting adjourned

Next meeting to be determined