

Gloucester Community Preservation Committee

Committee Meeting Report for April 13, 2011

Members attending: Sandy Dahl-Ronan, Karen Gallagher, Dan Morris, Scott Smith, John Feener, Bill Dugan, and member-select Steven Phillips

Members absent: Stacy Randell, J.J. Bell

Staff: Matt Lustig, Community Development Staff

1. The meeting began at 6:30 p.m. The approval of the minutes from the March 23, 2011, meeting was deferred in anticipation of Ms. Randell's arrival.

2. This is the last meeting for Mr. Feener to represent the Conservation Commission. His replacement on the CPC, Mr. Phillips, attended to be introduced to the members and the proceedings. The CPC welcomed Mr. Phillips and expressed appreciation for Mr. Feener's service .

3. Ms. Dahl-Ronan reported on her appearance at the state house to present testimony on the Community Preservation Act and its pending reauthorization and amendment (SB1841/HB765) by the legislature. She said the event, the arranged meetings, and the presentations were well orchestrated by the CP Coalition leadership.

4. Mr. Lustig reviewed the two dozen CPA eligibility forms received to date. He provided a handout listing 22, and noted that several others came in after he had printed the handout. Mr. Lustig and Community Development Director Sarah Garcia met with the City's attorney-advisor, Suzanne Egan, to review the eligibility forms and project descriptions.

- The Art Haven project does not "preserve" cultural resources and is ineligible.
- Action, Inc., has withdrawn its pre-proposal to construct four low income housing units.
- The Newell Stadium salt marsh restoration project is conceived as part of a larger project that is not eligible. The component piece, therefore, is not eligible.
- The Sawyer Free Library amphitheater and landscaping project was determined not to meet the criteria for a recreational project. It is being recast and may be resubmitted as a historic preservation project.
- The Gloucester Housing Authority's pre-proposal to replace the roof of the Sheedy Building is still under consideration by Attorney Egan.
- The Magnolia Historical Society and Library Center provided clarification via e-mail of their several project pre-proposals.

5. There was a short conversation about the funding available for the next round of awards. About \$472k has been collected to date for the current tax year, with \$73k in outstanding collections. Either the City's CFO or Auditor will be invited to the next

meeting to explain to the CPC exactly how much will be available and from what sources.

6. When discussing the agenda for the next meeting, Mr. Morris asked that the CPC take some time to discuss priorities and strategic approaches to be considered as the next set of applications are reviewed and awards made. Other members concurred and suggested an agenda item to that effect be included for the next meeting.

7. The CPC considered minutes from the previous meeting. Ms. Randell had suggested a correction by e-mail. Mr. Morris offered the following correction to the March 23 minutes. In numbered section 3, the third paragraph should be amended as indicated in bold italics below:

Mr. Bell reported that *City Purchasing Agent* Donna Compton considered whether the City Hall project is subject to the requirement to give preferential consideration to women-owned and minority-owned business enterprises. There was some discussion of the implications of the measure. Ms. Compton consulted with the Attorney General's office and determined that the measure does not apply. *Ms. Randell stated that she would research the matter independently and speak with the mayor about it.*

Ms. Gallagher moved to insert the change in the March 23, 2011, minutes. Mr. Dugan seconded the motion, and the CPC unanimously adopted the motion.

Mr. Feener then moved to approve the minutes as amended. Ms. Dahl-Ronan seconded the motion, and the CPC unanimously adopted the motion.

8. The next meeting of the CPC is slated for April 27, 2011, at 6:30.

9 The meeting adjourned on Mr. Feener's motion, Mr. Smith's motion second, and the CPC's unanimous consent.

Documents used during the meeting

1. Handout, 2011 CPA Eligibility form Determination Submittals, April 13, 2011, Mr. Lustig.
2. Handout, CP Fund Revenue Report, April 13, 2011, City of Gloucester.