



City-owned Cemeteries Advisory Committee
Tuesday, August 13, 2019
Gloucester Veteran's Center
12 Emerson Ave, Gloucester, MA
5:30PM - 7:00PM
Minutes

2019 SEP 24 AM 8:12
CITY CLERK
GLOUCESTER, MA

Present: Beverly McKean, Chris Maney, Carol Kelly

Question: Is this a legal quorum? Contacted the City Clerk and determined we did have a legal quorum.

1. Review & approve the July Minutes. Postponed until the September meeting.
2. News from Rachel Meyer about the "locker stone". As we continue making arrangements for regularizing the "loans" and storage of stones, we will be able to give Rachel specific instructions about turning this stone into the DPW for temporary storage.
3. Update on permission form for "stone loans" and response from City Attorney: The document is now in the hands of the City Attorney. Question – who is actually allowed to legally sign such contracts?
4. Dolliver Document Update and possible city funding for the printing of 4 copies: Today we received information that the City will be able to support printing. Carol will get exact costs and give them to the Mayor's Office so a PO can be generated.
5. Secure a future DPW temporary storage site for cemetery stones. See #2 above.
6. DPW Summer Cemetery PO Update: Wheelbarrows and weed-whacker (and other items) have been picked up and John and Chris Maney are putting them together and then will put bright pink tape on the items which were purchased by the City and store them in the container at FPBG.
7. CleanPro cemetery mowing schedule (Chris) DPW is aware of our particular need for Aug. 24/25 and the NPS workshop.
8. Setup landscaping cemetery schedule (Patti) Postponed until Sept. meeting.
9. Summary Report of CAC meeting with City Engineering Dept and Applied Geographics (AppGeo) interns (Chris) Postponed until Sept meeting.
10. Update from AppGeo interns concerning the city burial database (Carol) Postponed until Sept. meeting
11. Discussion of the time period to be covered of city burials in the city's burial database (Carol and Chris) Easy compromise....data on burials included in Dolliver (Rockport) will be included but no newer Rockport information.
12. Summary of Bay View Cemetery site walk and August Gravestone Preservation Workshop preparations (All) We ran down the logistics to make sure we're ready.

13. Updates on Gloucester Cemeteries (Chris) community service came to Bay View and did a full day's work there.
14. Discussion of rededication of FPBG (375th year) in October 2019 (Sandy) Although we will check with Sandy again in September, we feel that we have so much going on at this point that this might be too much.
15. Revolutionary War Plaque Update (Sandy) Return to this topic in September
16. Any CPA updates? (Sandy) Awaiting payment which is scheduled.
17. Update on veteran's gravestone, Capt. Nathaniel Warner (Chris) Forms have been filed with Veteran's Office. The original inscription as recorded in Dolliver was shared as a possible inscription.
18. Update on video cemetery presentation by Carol (Chris) Chris is working on editing this.

New business: Beverly and Carol will, as summer ends, plan for a regular meeting with the DPW to check on topics of interest.

Meeting adjourned: 6:15

Next Scheduled meeting: September 10, 2019

Respectfully submitted: Carol A. Kelly

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.