

Ordinances & Administration Committee
 Monday, August 5, 2019 – 6:00 p.m.
1st Fl. Council Conference Room - City Hall
 -Minutes-

Present: Chair, Councilor Steve LeBlanc; Vice Chair, Councilor Jamie O’Hara; Councilor Sean Nolan
Absent: None.

Also Present: Councilor Lundberg; Jim Destino

The meeting was called to order at 6:00 p.m.

1. *Appointments:*

Clean City Commission	Zoe Murray (<i>fulfilling an unexpired term</i>)	TTE 02/14/20
	(Cont’d from 7/15/19)	

Ms. Murray conveyed that she was raised in Rockport and recently purchased a home in downtown Gloucester. She advised that as a result of seeing so much trash around her she wanted to become active in helping to clean up the city. **Councilor Nolan** noted that Ms. Murray has been active in the city having seen her participate at community events, saying she would be an asset to the Commission.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Zoe Murray to the Clean City Commission, TTE 02/14/20.

Economic Development Industrial Corp. Carl Gustin	TTE 07/01/20
---	--------------

Mr. Gustin explained that he had been a member the EDIC for a one-year term recently. He recounted he’d had some responsibility for economic development in the past, and noted that the EDIC has projects underway he’d like to see to completion. He mentioned that Michael DiLascio, an EDIC member up for reappointment, has been working with UMass on a study that they expect to receive the results shortly. **Jim Destino**, CAO, added that Mr. Gustin will be taking on a leadership role with the EDIC as its new Chair.

Councilor Nolan pointed out the EDIC is newly revitalized. He reported that he’d met with the UMass students conducting the study at the industrial park where his business is located, and expressed he was impressed with the students and with the study that is looking at all of the city’s industrial areas.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Carl Gustin to the Economic Development Industrial Corp. (EDIC), TTE 07/01/20.

Gloucester Cultural Council	Elizabeth Neumeier	TTE 02/14/22
-----------------------------	--------------------	--------------

Ms. Neumeier recounted that she moved to Gloucester in 1993, mentioning her involvement with the Gloucester Stage Company. She advised she was asked to join the Cultural Council because of her commitment to give back to the community and now has the time to do so. She mentioned use of state funds saying she wanted to ensure that the city receives as much as they are entitled to for the arts. **Councilor Nolan** expressed that Ms. Neumeier is a good fit for the Council citing her work with the Gloucester Stage Company and mentioning that the state put forward a bit more money for the arts this year.

COMMITTEE RECOMMENDATION: On a motion by Councilor O’Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Elizabeth Neumeier to the Gloucester Cultural Council, TTE 02/14/22.

Gloucester Housing Authority	Irene Frontiero	TTE 05/28/24
------------------------------	-----------------	--------------

Ms. Frontiero’s appointment to the Gloucester Housing Authority was continued to August 19, 2019.

Records Management Advisory Board

Peggy Calkins (Cont'd from 7/15/19)
Jane W. Mead

TTE 02/15/22

Ms. Calkins highlighted her volunteer work with the Archives Department for the last three years and that she was studying to be an Archivist. She expressed she was aware of some of the issues concerning records storage which inspired her to put her name forward for the Board.

Ms. Mead advised she moved to Gloucester in 2010, and noted her background and interest in environmental and industrial history. When she moved to the city she recounted that she volunteered with the city's Archives Dept. as well as at the Cape Ann Museum Archives Dept. working on environmental and 19th century industrial history. She mentioned that when she was employed by the state she oversaw the transfer of several decades of records to the State Archives.

Councilors O'Hara and **Nolan** expressed their thanks to both women for their commitment as volunteers.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Peggy Calkins to the Records Management Advisory Board, TTE 02/15/22.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Peggy Calkins to the Records Management Advisory Board, TTE 02/15/22.

Zoning Board of Appeals

Catherine A. Schlichte (alternate member)

TTE 02/14/22

NOTE: Per the Code of Ordinances, the term for an Alternate Member of the Zoning Board of Appeals is two years not three as had been put forward in the Mayor's Report. Therefore, Ms. Schlichte's term expires in 2021, not 2022

Councilor LeBlanc pointed out that the City Charter says that unless the boards, committees and commissions are interrelated a person can't serve on two boards, at the same time. **Ms. Schlichte** advised in her opinion there was a relationship between her appointed position on the Community Preservation (CPC) and the Zoning Board of Appeals (ZBA), mentioning she was a member of the ZBA in the early 2000's. She cited that under the auspices of the CPC there are areas of Historic Preservation, Open Space and Affordable Housing and noted the Committee is made up of representatives from the Historical Commission, the Conservation Commission, and from the Open Space & Advisory Committee which speaks to the CPC looking to other boards for advice in their areas of expertise to consider grant applications under those headings. She added that there is some degree of land use regarding the CPC. She also pointed out that there is an urgent need on the ZBA for membership with an open alternate seat, describing times when a ZBA member must recuse themselves due to a conflict of interest; and when that happens an Alternate member steps in. She expressed her belief that there is an interrelationship between the Board and the Committee, noting that her term on the CPC expires next year.

Councilor O'Hara pointed out the importance of the ZBA as land becomes more valuable in the city. He conveyed that Ms. Schlichte has done a great job and will continue to do so.

Councilor Nolan, offering his support of Ms. Schlichte's appointment, conveying his agreement that there is a connection between the ZBA and CPC. He indicated that Ms. Schlichte will be able to fulfill both roles without a conflict of interest.

Councilor LeBlanc advised he would support Ms. Schlichte's appointment as a ZBA Alternate, but should she be put forward for full membership to the ZBA, they would have to evaluate whether she should continue to serve on the CPC based on the parameters of the City Charter.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council appoint Catherine A. Schlichte to the Zoning Board of Appeals as an Alternate Member, TTE 02/14/21.

Reappointments:

Economic Development Industrial Corp. Michael DiLascio

TTE 07/01/22

Mr. DiLascio explained that there's a lot of upcoming big developments for the EDIC, that they're on the cusp of several initiatives driven by tenants in the industrial parks. He reported that: The EDIC/UMass study is now in a preliminary draft form which when finalized will be made public; the findings will inform the EDIC moving forward as they'll have "the pulse" of the stakeholders. The EDIC is engaging with state Rep. Ferrante and will meet with her next month.

Mr. Destino advised that they're redirecting the EDIC to other industrial areas in the city, not just the Blackburn Industrial Park, and having them weigh in on land use. He conveyed that Mr. DiLascio was one of the members who stayed on during the transition to revitalize the EDIC to create a synergy with the new members. The city's Economic Development Director and Community Development Director are now heavily involved with the EDIC; and the Mayor is committed to this as increasing the industrial/commercial base is the best way to increase the city's tax base, he reported. He mentioned that GMGI has rented out their top floor to a startup company. He also noted that they're working with the state and Comcast to bring high speed internet to that area to aid those businesses and allow them to expand.

Councilor LeBlanc engaged in a discussion with Mr. DiLascio and Mr. Destino on drawing new businesses into the city and as to the range of rental prices for commercial/industrial properties in the city which was noted as a diverse range from about \$6 to \$34 per square foot depending on the building and its location.

Councilor O'Hara commented that attracting, maintaining and encouraging businesses so they can stay in the city is important to keep dollars on Cape Ann; they need to generate jobs in Gloucester. He expressed his appreciation for Mr. DiLascio's reappointment.

Councilor Nolan noted the recent successful revitalization of the Waterways Board; saying that one of the most exciting committees he's seen grow and revitalized is the EDIC, with the Administration's support. He expressed appreciation for the EDIC membership.

COMMITTEE RECOMMENDATION: On a motion by Councilor O'Hara seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council reappoint Michael DiLascio to the Economic Development Industrial Corp. (EDIC), TTE 07/01/22.

2. *CC2019-022 (Memhard): Amend GCO Ch. 22 "Traffic and Motor Vehicles", Sec. 22-270 "Parking prohibited at all times" and Sec. 22-291 Tow-away zones" re: Rackliffe Street (Cont'd from 06/17/19)*

Councilor LeBlanc advised at the request of Councilor Memhard, this matter is continued to August 19, 2019.

3. *CC2019-023 (LeBlanc): Amend GCO Ch. 22 "Traffic and Motor Vehicles," Sec. 22-270.1 "Resident sticker parking only" by ADDING Foley Road, York Road and Bertoni Road for their entire lengths (Cont'd from 07/15/19)*

Councilor LeBlanc conveyed that this matter is continued to August 19, 2019.

4. *Referral to O&A Committee from 7/9/2019 City Council Meeting: Discussion & possible amendments to City Council vote of 6/25/2019 pursuant to "Amend GCO Ch. 9 "Trash, Recycling and Litter" by ADDING Article III "Prohibition on Single Use Plastic Straw, Stir Stick and Hotstopper" (Cont'd from 07/15/19) (TBC 08/19/19)*

This matter is continued to August 19, 2019.

5. *CC2019-025 (Lundberg): Amend GCO Chapter 11, Sec. 11-10(a) "Special events; transient vendors; parades" by adding a member of the City Council appointed by the City Council President to the Committee*

Councilor Lundberg conveyed the following information to the Committee: There was a previously proposed change to the Code of Ordinance about events held at Stage Fort Park and on Stacy Boulevard. That called for an extra step for approval of such events by the City Council. This committee approved that ordinance amendment to move forward which is now before the Council although continued to the August 27th Council meeting. In conversation with people including the Mayor, concern was expressed for the additional step for permit approval.

He expressed the belief that the public should have some ability to have input on these events whether or not the event has a road closure (which goes to the P&D Committee for permitting) He pointed out that there are significant events that have no public input because of no road closures, and that he's trying to find a way to make it happen. They can have events go to the Council, he suggested, or with the way that SEAC is structured they can add a

Councilor to SEAC which then allows that public input which is what is proposed in this particular ordinance amendment. He pointed out that SEAC is made up entirely of city staff, so there's no public input; although he suggested that theoretically the Mayor oversees this process. He put forward that it is either the Council adds a step to the permitting process by having events come to Council or add a Councilor to SEAC. He reported that the Mayor is more in favor of adding a Councilor to SEAC versus adding an extra step to the special event permitting process. He suggested that if the Council passes this amendment, he would ask to withdraw the earlier Council Order as a Councilor that is a member of SEAC satisfies the need for public input.

Councilor LeBlanc asked if this appointed Councilor would be a Ward Councilor saying that the Boulevard and Stage Fort Park are split between Wards 3 and 5. **Councilor Lundberg** advised that it is city wide events. The amendment says that it would be a member of a City Council appointed by the Council President. **Councilor LeBlanc** asked if the Councilor would be an ex officio member or a voting member. He expressed concern for the appointment of a Ward Councilor and suggested it would be more appropriate to appoint a Councilor At Large to SEAC to insure partiality so that no one particular ward is favored. It is up to the Council President to be sensitive to those concerns, **Councilor Lundberg** noted. He continued to express concern for permitting events held on Stacy Boulevard and at Stage Fort Park.

Councilor LeBlanc asked why SEAC can't send an advisory to Ward Councilors for events that are coming up for permitting and could that be incorporated into the SEAC protocol. **Mr. Destino** pointed out that could be done. He highlighted that the majority of the events that go before SEAC for permitting are annually recurring. He suggested that the Council President could appoint a Councilor as well as an Alternate or Alternates should the appointed Councilor be unable to attend a meeting. He noted that each department head on SEAC represents their department; this appointed Councilor, appointed by the Council President. This, he noted, is one voting member like any other board, committee or commission that speaks on behalf of the Council at the SEAC meeting.

Councilor Lundberg advised SEAC, according to the Ordinance, can refer any event to the City Council. A Councilor who's on the SEAC could ask that an event go to the Council for permitting, he added. **Mr. Destino** pointed out that would be through a motion put forward that would need a second and voted by the assembled SEAC members.

Councilor LeBlanc gave the example of his being an appointed Council liaison to the Waterways Board as an ex officio member saying that he reports back to the Council on the Board's activities and initiatives. **Mr. Destino** added that if there is a Councilor who's a member of a committee, they'll be noticed on agendas and should advise the Ward Councilors of a matter of interest. **Councilor Lundberg** reminded the Committee that Councilors who sit on other boards, committees and commissions do report to the Council on a rotating basis at Council meetings on the activities of those groups to keep the Council informed.

Councilor LeBlanc pointed out that the department managers that are members of SEAC are bipartisan, and that the appointed Councilor needs to keep that in mind. **Mr. Destino** advised that it is part of the reason that the Councilor liaisons are ex officio, reminding the Councilors that they do appoint these department heads which is why Councilors are ex officio members rather than voting members. **Councilor LeBlanc** advised he was more in favor with the appointed Councilor being an ex officio member. He expressed appreciation for a Councilor being appointed to SEAC, but that they'd need to figure out whether the Councilor is a voting or ex officio member. He suggested that the Committee could vote to recommend this to the Council and then have a Council discussion to determine the voting status of the Councilor. **Councilor Lundberg** expressed his agreement saying that the goal is for the public to have input especially for major events that utilize a lot of city resources, and the Council doesn't get that say now (unless a road closure is involved). It is more important that the Council has a formal role in approving these events, he added.

Councilor O'Hara voiced agreement with Councilor Lundberg, but expressed concern for the new additional special events permitted in the city, saying that he's hearing concern from constituents for the increased traffic and demands on city resources. He noted he was at the SEAC meeting last week, seeing the work of the committee first hand. **Mr. Destino** mentioned that beach revenue is up over last year, and car trips to the beach are down significantly. He reported that 287 cars less than last year; selling 135 less of the lowest sticker for out-of-towners and 100 less of resident stickers. Even though this was the hottest July ever, and beach revenues are up, traffic is actually down at the beaches which he suggested was due to the increased parking fees and people taking Uber and Lyft to the beaches.

COMMITTEE REPORT: On a motion by Councilor O'Hara, seconded by Councilor Nolan, the Ordinances & Administration Committee voted 3 in favor, 0 opposed, to recommend that the City Council Amend GCO Ch. 11, Sec. 11-10(a) "Special events; transient vendors; parades by ADDING the following sentence: "The

committee shall also include a member of the City Council appointed by the City Council President or another Council designee.”

This matter will be advertised for public hearing.

A motion was made, seconded and voted unanimously to adjourn the meeting at 6:52 p.m.

Respectfully submitted,

Dana C. Jorgensson

Clerk of Committees

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.