

Community Preservation Committee

Minutes

December 18, 2018

Members Present: John Feener, Hank McCarl, Catherine Schlichte, Karen Carter, Barbara Silberman, and Heidi Wakeman.

David Benjamin, Donna Polizzia, JD MacEachern, J.J Bell, Larry Maver, Peter Hood, Lynne Salah.

Absent: Pamela Tobey, Ellen Preston.

Staff: Jaimie Corliss.

Meeting called to order 6:06PM by Catherine S.

Item #1 Approval of minutes for October 16

Catherine S. requested an amendment to the minutes of October 16. Under the section “Communications”, add “based upon the amount of City owned land that qualifies for CPA Funding” to the end of the first sentence. John F. suggested “without increasing the surcharge” be added as well.

MOTION: John F. moved to approve minutes for October 16, 2018 as amended. Seconded by Barbara S. 6 in favor; 0 opposed; 0 abstained. Motion passes.

Item #2 Amendment of Mattos Field Project

Continued to next agenda.

Item #3 Stage Fort Park Discussion

David Benjamin, Stage Fort Park Advisory Committee (SFPAC), stated the SFPAC hopes to meet with the Gloucester Historical Commission (GHC) to discuss using aluminum on the Parrott Rifle. They have been in contact with the Virginia Military Academy and Steen Cannon Works. Barbara S. asked if these organizations have cannons stationed near the ocean. David Benjamin replied they do not. However, there is material to place between cannon and carriage to prevent corrosion. If wood is used, it is expected to last only ten years. Barbara S. has been in touch with the director of the Conservation Center at Clemson University and was provided with photos of Parrott rifles at Fort Sumter that were put on aluminum carriages with a Teflon barrier. This approach does not maintain authenticity. Barbara S. suggested a conference call after the New Year with SFPAC, GHC, and the relevant expert consultants. Catherine S. thanked the SFPAC for their patience. This will be appearing again on the next agenda. Barbara S. added that if there is a conference call in time, a revised application should be submitted for the January 15th meeting.

Item #4 Off-cycle Application Presentation – Avis Murray Tennis Courts

J.J. Bell provided a hand out gave a brief presentation on the off-cycle application for the renovation of tennis courts located on the boulevard. The Friends of Avis Murray are acting on a suggestion from the Mayor in pursuing the renovation and renaming of the tennis courts. The mission of the Friends of Avis Murray Committee is to rejuvenate two tennis courts on boulevard and rename them in honor of Avis Murray. The Committee will remain intact to manage maintenance of the tennis courts following the renovations. The goal is to complete renovations by mid-2019 and while Avis Murray is still in good health. J.J. Bell provided additional details related to Avis Murray's background. He continued that the tennis courts are a focal point on the boulevard and the immediate surrounding areas have been improved upon in recent years. The dismal nature of these courts are dangerous to players. J.J. Bell reviewed documentation provided and discussed various proposed improvements. He added that if budgeted costs come in lower than the estimates, vinyl coated fence would be installed. This project has not yet been competitively bid, the budget provided with the CPA application is based on Peter Hood's estimations. To date, the Committee has raised over \$60,000.00 towards this project and these funds are being managed by the Gloucester fund. With the addition of the CPA grant, they would be close to meeting budget. J.J. Bell is confident the work would be able to begin in spring.

Catherine S. stated one of the fencing quotes suggested the removal of a tree and asked if it would be necessary? John F. noted that this will require a Conservation Commission permit and asked how many people will utilize this tennis court? J.J. Bell responded that tennis players will use them and they would offer value to local vendors. He continued that, per Avis Murray, there used to be a sign up process for the courts managed by the information center or the Council On Aging. John F. requested the Friends of Avis Murray reach out to the Gloucester High School tennis team and see if they would utilize this court once complete. He would like to see a letter from the coach. He would also like to see additional benches on the exterior facing the court. There was discussion regarding signage. Barbara S. asked about pickle ball. J.J. Bell clarified that it was a typo in the estimates. He explained that pickle ball could be added later, but would require additional ongoing management. Barbara S. asked if the Friends of Avis Murray is not a 501 C3. J.J. Bell confirmed that this is correct. Gloucester Fund is the fiscal agent. Catherine S. stated that the reason for this being an off- cycle application is that now they have hit a threshold of funding that was not previously available in April. John F. added that if the budget is exceeded, additional CPA funds should not be requested. Barbara S. commented that 25% of a project cost is a modest request, but the budget did not include the vinyl fencing. J.J. Bell agreed and added that this is an off-cycle application and they should not be piggish.

Conditions to application: Seek approval from Conservation Commission; CPA portion of funding would not be increased if contingency is exceeded.

MOTION: Hank M. moved to approve the off-cycle application of the Friends of Avis Murray as presented and inclusive of the aforementioned conditions. Seconded by John F. 6 in favor; 0 opposed; 0 abstained. Motion passes.

Item #5 Extension of Cemetery Stone Repair Project

There was discussion regarding the First Parish cemetery stone repair project. The Cemeteries Advisory Committee is seeking a six (6) month extension.

MOTION: Barbara S. moved to approve a six (6) month extension for the First Parish Cemetery stone repair project being conducted by the Cemeteries Advisory Committee. Seconded by Karen C. 6 in favor; 0 opposed; 0 abstained. Motion passes.

Item #6 Project Updates

Barbara S. updated the CPA Committee on the outcome of City Council Meeting; all CPA projects were approved. John F. said it was great that Councilors were appreciative of the CPA Committee's work.

Item #7 2018/Round 9 Project Contracts

There was discussion regarding any conditions to be included in contracts for 2018/Round 9 project contracts.

Next meeting – January 15th

MOTION: John F. moved to adjourn. Seconded by Hank M. 6 in favor; 0 opposed; 0 abstained.

Meeting adjourned at 7:08PM.

Documents Reviewed:

CPA Project Status for Meeting of October 16

Respectfully submitted,

Jaimie Corliss