

32 Revere Street

Gloucester MA 01930

May 13, 2020

MEMORANDUM

To: Barbara Silberman, Catherine Schlicte, CPC Committee

From: David Dow, Chair, Stage Fort Park Advisory Committee

Re: CPC Grant Applications ( Off-Cycle 2019-20 & 2020)

We have submitted both grant applications which were found to be eligible for submission to the CPC on behalf of the Stage Fort Park Advisory Committee. The City of Gloucester DPW is a Co-Applicant on the Off Cycle request for a site survey and on the Construction Project to connect the Lucy Davis Pathway while completing construction of the Fort Area Restoration

Our request for Off Cycle funding in the amount of \$80,000 is to jump start the survey and the work plan in the spring of 2020. With that \$80,000 and the anticipated 2020 CPC \$300,000 funding for construction, we shall begin construction of the project in the spring of 2021. The City has committed \$500,000 toward the project.

It is our understanding that the CPC will discuss the detail of the Construction Project with Mr. Hale of the DPW. The city would become the agent for the actual construction with Mr. Hale handling the contracts and bidding process.

Both funding requests (Off Cycle and 2020) are crucial to the completion of the Fort Area project by the city anniversary year of 2023. Given consideration to the necessary protocol of funding approvals, public hearings, project review (B & F, P&D), weather and construction delays we are concerned that the project won't be ready for the anniversary celebrations.

We anticipate your positive support as we move forward.

Thank you,

David Dow, Chair

Stage Fort Park Advisory Committee

Cc: Jim Destino, Jaimie Corlliss, Mike Hale,



# CITY OF GLOUCESTER COMMUNITY PRESERVATION COMMITTEE PROJECT APPLICATION COVER SHEET

## I: Project Information

Project Title: Fort Area Restoration and Lucy Davis Pathway Construction

Project Summary: We request funding for the construction of the renovation to the Fort area of Stage Fort Park and the continuance/ tie-in of the Lucy Davis Pathway to the Fort area. This project will include making the Lucy Davis Pathway ADA compliant. Finally, this application includes the cost of lighting and a site security system. The need for funding is driven by our deadline for project completion (2022). This project is designed to be the centerpiece of the city anniversary celebrations in 2023.

Estimated start date: March 2021

Estimated completion date: April 2022

CPA Program Area:

- Open Space                       Historic Preservation  
 Community Housing            Recreation

## II: Applicant/Developer Information

Contact with primary responsibility for project: David Dow, Chair

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 12 Essex Street, Gloucester

Daytime phone #: 978-290-3912

E-mail address: davedow40@gmail.com

Federal ID#: N/A

Secondary Contact: David Benjamin, Secretary

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 32 Revere Street, Gloucester

Daytime phone #: 978-281-2286

E-mail address: casadvbe@comcast.net

## III: Budget Summary

Total budget for project: 800,000.

CPA funding request: 300,000.

CPA request as percentage of total budget: 40%



## CITY OF GLOUCESTER COMMUNITY PRESERVATION COMMITTEE PROJECT APPLICATION COVER SHEET

### I: Project Information

Project Title: Fort Area Restoration and Lucy Davis Pathway Construction Plan

Project Summary: We request funding for the construction of the renovation to the Fort area of Stage Fort Park and the continuance/ tie-in of the Lucy Davis Pathway to the Fort area. This project will include making the Lucy Davis Pathway ADA compliant. Finally, this application includes the cost of lighting and a site security system. The need for funding is driven by our deadline for project completion (2022). This project is designed to be the centerpiece of the city anniversary celebrations in 2023.

Estimated start date: March 2021

Estimated completion date: April 2022

CPA Program Area:

- Open Space                       Historic Preservation  
 Community Housing             Recreation

### II: Applicant/Developer Information

Contact with primary responsibility for project: David Dow, Chair

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 12 Essex Street, Gloucester

Daytime phone #: 978-290-3912

E-mail address: davedow40@gmail.com

Federal ID#: N/A

Secondary Contact: David Benjamin, Secretary

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 32 Revere Street, Gloucester

Daytime phone #: 978-281-2286

E-mail address: casadvbe@comcast.net

### III: Budget Summary

Total budget for project: 800,000.

CPA funding request: 300,000.

CPA request as percentage of total budget: 40%

Applicant's Signature: \_\_\_\_\_

Printed name and Position: David Dow, Chair

Applicant/ City Official (if required): Michael Hale, Director, Gloucester DPW

**CITY OF GLOUCESTER**  
**COMMUNITY PRESERVATION COMMITTEE**

---

---

**PROJECT SCHEDULE**

---

---

Please provide a project timeline below, noting all project milestones. Please note that because the City Council must approve all appropriations, CPA funds may not be available until up to two months following Committee approval.

	<b>Activity</b>	<b>Estimated Date</b>
<b>Project Start Date:</b> 03/01/2021	<b>Excavation of pathway to connect with park and fort area</b>	<b>03/01/2021</b>
<b>Project Milestone:</b>	<b>Construction of walkway connecting pathway to park and fort area</b>	<b>5/01/2021</b>
<b>50% Completion Stage:</b>	<b>Construction of Fort area renovation Construction of connecting pathway to Visitor Center</b>	<b>6/01/2021</b>
<b>Project Milestone:</b>	<b>Landscaping and signage installation</b>	<b>9/01/2021</b>
<b>Project Completion Date:</b>	<b>Installation of restored Cannon</b>	<b>3/01/2022</b>

Please note: If the project is approved, the recipient must provide progress reports to the Committee on a quarterly basis (by the 15<sup>th</sup> of January, April, July and October) depending on the length of the project. The recipient shall also provide an interim report at the 50% Completion Stage, along with budget documentation.

Please feel free to photocopy or re-create this form if more room is needed.

# CITY OF GLOUCESTER

## COMMUNITY PRESERVATION COMMITTEE

---



---

### BUDGET FORM

---



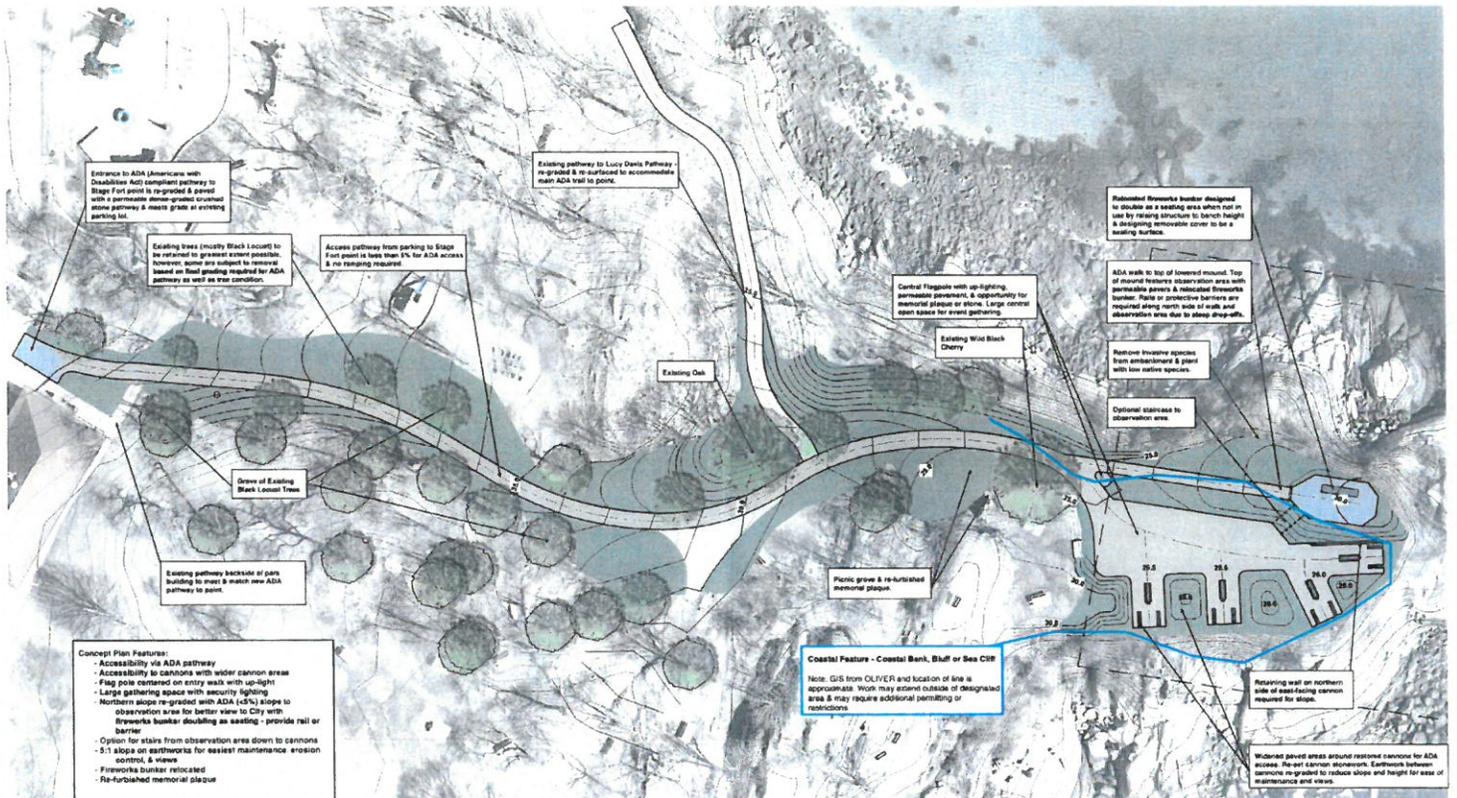
---

**Project Name:** FORT AREA RESTORATION AND LUCY DAVIS PATHWAY CONSTRUCTION

**Applicant:** STAGE FORT PARK ADVISORY COMMITTEE

<b>SOURCES OF FUNDING</b>		
<b>Source</b>	<b>Amount</b>	
Community Preservation Act Fund	\$300,000.	
(List other sources of funding)		
City of Gloucester	\$505,250.	
<b>Total Project Funding</b>	<b>\$805,250.</b>	
<b>PROJECT EXPENSES</b>		
<b>Expense</b>	<b>Amount</b>	Please indicate which expenses will be funded by CPA Funds:
Site Preparation & Demolition	38,000	
Site Improvements (construction)	449,200	300,000
ADA compliance adjustment	113,000	
Security and Lighting System	39,800	
25% contingency	160,000	
<b>Total Project Expenses</b>	<b>\$800,000</b>	300,000.

Please feel free to photocopy or re-create this form if more room is needed.



# Conceptual Plan (DRAFT)

Stage Fort | City of Gloucester



North

Scale: 1" = 20'

10

20

40

100

January 2020

Gloucester, MA



**ORDER OF MAGNITUDE**  
**Stage Fort, Gloucester, MA**

Based on Conceptual Plan dated January 2020

<b>SITE PREPARATION AND DEMOLITION</b>			<b>\$38,000</b>
Includes mobilization, tree work and removal, erosion control			
<b>SITE IMPROVEMENTS</b>			<b>\$449,200</b>
Includes excavation, fill, grading, wall, pavements, railing, benches, bunker relocation, cannon storage and replacement, refurbish memorial plaque, planting, loam, seeding, electrical, lighting			
		<b>SUBTOTAL PAY ITEMS</b>	<b>\$487,200</b>
		<b>25% CONTINGENCIES</b>	<b>\$121,800</b>
		<b>TOTAL</b>	<b>\$609,000</b>
	<b>TOTAL CONSTRUCTION COST</b>	<b>SAY</b>	<b>\$610,000</b>
<b>DESIGN BUDGET</b>			<b>\$70,000</b>
Includes 30%, 75%, 100% Technical Specifications and Permitting			

