

32 Revere Street

Gloucester MA 01930

May 13, 2020

MEMORANDUM

To: Barbara Silberman, Catherine Schlicte, CPC Committee

From: David Dow, Chair, Stage Fort Park Advisory Committee

Re: CPC Grant Applications (Off-Cycle 2019-20 & 2020)

We have submitted both grant applications which were found to be eligible for submission to the CPC on behalf of the Stage Fort Park Advisory Committee. The City of Gloucester DPW is a Co-Applicant on the Off Cycle request for a site survey and on the Construction Project to connect the Lucy Davis Pathway while completing construction of the Fort Area Restoration

Our request for Off Cycle funding in the amount of \$80,000 is to jump start the survey and the work plan in the spring of 2020. With that \$80,000 and the anticipated 2020 CPC \$300,000 funding for construction, we shall begin construction of the project in the spring of 2021. The City has committed \$500,000 toward the project.

It is our understanding that the CPC will discuss the detail of the Construction Project with Mr. Hale of the DPW. The city would become the agent for the actual construction with Mr. Hale handling the contracts and bidding process.

Both funding requests (Off Cycle and 2020) are crucial to the completion of the Fort Area project by the city anniversary year of 2023. Given consideration to the necessary protocol of funding approvals, public hearings, project review (B & F, P&D), weather and construction delays we are concerned that the project won't be ready for the anniversary celebrations.

We anticipate your positive support as we move forward.

Thank you,

David Dow, Chair

Stage Fort Park Advisory Committee

Cc: Jim Destino, Jaimie Corliss, Mike Hale,



CITY OF GLOUCESTER COMMUNITY PRESERVATION COMMITTEE PROJECT APPLICATION COVER SHEET

I: Project Information

Project Title: Fort Area Restoration and Lucy Davis Pathway Construction Design Plan

Project Summary: We request off-cycle funding for a full site survey and construction plan to implement the construction of the renovation to the Fort area of Stage Fort Park and the continuance/ tie-in of the Lucy Davis Pathway to the Fort area and connecting pathway to Visitors Center. This project will include making the Lucy Davis Pathway ADA compliant.

The need for off-cycle funding is driven by our deadline for project completion (2022). This project is designed to be the centerpiece of the city anniversary celebrations in 2023. No work on this project can be undertaken without a physical survey and a construction plan. The city does not supply survey services.

Estimated start date: 6/1/2020

Estimated completion date: 8/1/2020

CPA Program Area:

- Open Space Historic Preservation
 Community Housing Recreation

II: Applicant/Developer Information

Contact with primary responsibility for project: David Dow, Chair

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 12 Essex Street, Gloucester

Daytime phone #: 978-290-3912

E-mail address: davedow40@gmail.com

Federal ID#: N/A

Secondary Contact: David Benjamin, Secretary

Organization (if applicable): Stage Fort Park Advisory Committee

Mailing Address: 32 Revere Street, Gloucester

Daytime phone #: 978-281-2286

E-mail address: casadvbe@comcast.net

III: Budget Summary

Total budget for project: 80,000.

CPA funding request: 70,000.
CPA request as percentage of total budget: 100%

Applicant's Signature: _____

Printed name and Position: David Dow, Chair

Co-applicant/ City Official (if required): Michael Hale, Director, Gloucester DPW

CITY OF GLOUCESTER
COMMUNITY PRESERVATION COMMITTEE

PROJECT SCHEDULE

Please provide a project timeline below, noting all project milestones. Please note that because the City Council must approve all appropriations, CPA funds may not be available until up to two months following Committee approval.

	Activity	Estimated Date
Project Start Date:	Draft of Plan	6/01/2020
Project Milestone:	Presentation of draft plan to SFP Adv. Comm. for comment and approval	7/01/2020
50% Completion Stage:	Edits to draft plan and budgeting recommendations	9/01/2020
Project Milestone:	Presentation of final plan	10/01/2020
Project Completion Date:	Approval by SFP Adv. Comm.	11/04/2020

Please note: If the project is approved, the recipient must provide progress reports to the Committee on a quarterly basis (by the 15th of January, April, July and October) depending on the length of the project. The recipient shall also provide an interim report at the 50% Completion Stage, along with budget documentation.

Please feel free to photocopy or re-create this form if more room is needed.

Total Project Expenses	\$80,000.	
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**ORDER OF MAGNITUDE
Stage Fort, Gloucester, MA**

Based on Conceptual Plan dated January 2020

SITE PREPARATION AND DEMOLITION	\$38,000
Includes mobilization, tree work and removal, erosion control	
SITE IMPROVEMENTS	\$449,200
Includes excavation, fill, grading, wall, pavements, railing, benches, bunker relocation, cannon storage and replacement, refurbish memorial plaque, planting, loam, seeding, electrical, lighting	
SUBTOTAL PAY ITEMS	\$487,200
25% CONTINGENCIES	\$121,800
TOTAL	\$609,000
TOTAL CONSTRUCTION COST	SAY \$610,000
DESIGN BUDGET	\$70,000
Includes 30%, 75%, 100% Technical Specifications and Permitting	

