



City of Gloucester

**Annual Action Plan PY19
(July 1, 2019 to June 30, 2020)**

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Gloucester, Massachusetts conducted a five-year community development planning effort -the 2015-2019 Consolidated Plan for the City of Gloucester and associated annual “Action Plans” in order to develop and enact a strategic plan to address economic development, housing, infrastructure, public facility, and social service needs in the community. Over the last year, efforts were made through public hearings, a survey and consultations to seek citizen input on the community development needs of Gloucester. An important tool that the City uses to meet the community needs are the Community Development Block Grant (CDBG) and HOME funds received through the North Shore HOME Consortium. These grant programs are funded through the United States Department of Housing and Urban Development (HUD). This plan seeks to outline how the City will use CDBG funds to address issues it faces and to achieve the goals of the Consolidated Plan in collaboration with other Federal funds received by the local organizations. Non-profit agencies in Gloucester also receive funding from the Housing Opportunities for Persons with AIDS program, the Emergency Shelter Grant and the Continuum of Care.

The City conducted an extensive analysis on all types of community development needs, ranging from creation of jobs and parks, to housing rehabilitation and homelessness. Along with the analysis of the community development needs, the City developed goals to meet the needs of the community, within the confines of the federal funding regulations.

The Grants Division within the Community Development Department administers the community development program. The Division completes the necessary reports to remain in compliance. The City is in an “entitlement” category, which means that it does not compete for the CDBG funding. However, several steps must be taken to receive the funding.

First, the City must complete the aforementioned Consolidated Plan, a five-year strategic plan to address community development needs. The City staff made an extensive analysis of the housing market and community needs in several categories including housing development, economic development, job creation and retention, homeless services and non-housing community development in the City. Along with the analysis, the staff hosted a number of public hearings and sought out citizen input on the needs of the community. A detailed Needs Assessment and Market Analysis were conducted in 2015 as part of the Consolidated Plan

effort; along with citizen input and statistical information, these analyses helped set the priorities the City will work to address with available funds over the five-year period.

The City must complete an annual update of the Consolidated Plan. This document, the 2019 "Annual Action Plan (AAP)", is the method the City utilizes to specify which projects and third-party contracts will be used to accomplish the goals identified in the Consolidated Plan. This 2019 AAP to follow, spells out which grants will fund those projects.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The shortage of safe, healthy and affordable housing stock in Gloucester is the most critical problem for the City's low-income population. The City's low- and moderate- income population faces a high cost burden, with one-third of all Gloucester households considered cost burdened. The City recognizes this problem and is committed to engaging in a variety of activities that provide its low- and moderate- income population with the opportunities and resources they need to continue to grow and expand their standard of living. Gloucester will continue to implement its Housing Rehabilitation program in Program Year 2019 to help qualified residents improve their homes and, particularly for seniors, reside in their homes for longer periods of time. The City will also continue its efforts to support the down payment assistance program so that income eligible households may purchase their first home. Gloucester has an extensive network of health, mental health and social service providers. With strategic support of CDBG funding, the City will assist these providers to serve the homeless and non-homeless population. As a result of decreasing resources from other sources for these agencies the City has decided to commit the maximum allowable funding for public services in PY19. Services supported include those for seniors, youth, and battered and abused spouses. The CDBG program will also support a food bank, health and mental health services, and housing counseling.

Facility and infrastructure improvements will address community needs to strengthen the urban fabric, serving low- and moderate- income households and the City's target neighborhoods. In PY19 funds will be allocated for the acquisition of additional real estate for the local food bank to build a new commercial kitchen, add cold dry storage and provide a training area. The City also plans to assist economic opportunities for local businesses, which will employ low- and moderate- income people. Using CDBG funding, the City will strategically loan small businesses working capital to realize employment goals and offer technical

assistance to businesses. Micro-enterprise loans will be offered to low-income businesses and entrepreneurs. The City will also support job training programs.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Gloucester was successful in implementing many of its 2010-2015 Consolidated Plan initiatives. Still, Gloucester's low-to-moderate income residents face numerous challenges related to housing affordability and job opportunities, causing the City to continue to strive to meet many of the same goals identified in the past. The City tailors its programs and policies to meet these goals based on evolving community needs and fluctuating program budgets due to shrinking federal appropriations. Previously, the City's goals have been to increase affordable housing, provide economic opportunities, and provide a suitable living environment free from discrimination. These goals remain priorities to the City.

For affordable housing for low- and moderate-income residents, the City has: expanded access to homeownership; maintained affordability of existing housing; increased the supply of housing; leveraged private investment in affordable housing; and prevented homelessness.

For economic opportunity, the City has: supported the redevelopment of the maritime industry; provided loans for business growth and expansion; remediated environmentally-contaminated commercial properties; provided non-profits with resources for job training; and supported small businesses in commercial districts with youth service projects.

To provide a suitable living environment free from discrimination, the City has: supported social services; improved parks and playgrounds in the target area; and removed barriers to accessibility for those with disabilities.

4. Summary of Citizen Participation Process and consultation process

The City of Gloucester has been following a Citizen Participation Plan that meets the requirements of Section 104(c)(3) of the Housing and Community Development Act of 1974, as amended, during the administration of its Community Development Block Grant (CDBG) program. The City's Citizen Participation Plan was updated effective April 1, 2017 and is available for viewing at the City of Gloucester Community Development Department and online.

The plan was developed considering the input of other agencies in the City, including the Gloucester Housing Authority; regional entities, such as the North Shore HOME Consortium; and the previous experience and comments with local non-profits and residents.

The development of this Action Plan was formulated, in part, with input received as part of the citizen participation process and consultations with other entities.

The City of Gloucester, acting through its Community Development Department, conducted two (2) public hearings; an informational hearing on February 7, 2019, regarding the Annual Action and the RFP process to address any questions and March 7, 2019 to hear presentations on the submitted RFPs and any comments from the public.

The locations of all public hearings were all fully accessible for people with disabilities. Advertisements in the Cape Ann Beacon provided advanced notice of each hearing. Advertisements for both public hearings were published on January 18, 2019. The Public Notice soliciting comments on the Annual Action Plan draft was published in the Cape Ann Beacon on April 26, 2019, with comment period extending until May 27, 2019. All public hearing notices and Plan drafts were also posted on the City website, Community Development Department, Sawyer Free Library, and at the City Clerk's Office.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Copies of public hearing notices and hearing minutes can be found in the Appendix of this document.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not applicable.

7. Summary

This PY19 Annual Action Plan details the City's efforts to address local community development needs for the upcoming program year, Federal Program Year 2019, local Fiscal Year 2020. As stated previously, the City of Gloucester conducted a rigorous Consolidated Plan process in 2015, and produced a document that will guide the City over the next five years. The Needs Assessment and Market Analysis reviewed relative need in the areas of affordable housing, homelessness, special needs and community development. These sections also detailed

community assets and market information for Gloucester. The City reached out to the community with a coordinated effort that included a survey and public hearings at the neighborhood and city wide levels. Extensive consultations with local agencies and others complemented this outreach. Additional public hearings were conducted to capture additional public feedback on local need for this PY19 Annual Action Plan for (year five) of the 5-Year Consolidated Plan.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Community Development Department

Table 1 – Responsible Agencies

Narrative

The Grants Division in the Community Development Department administers the Community Development Block Grant (CDBG) program; the Department is responsible for planning and economic development so the program is efficiently incorporated into citywide efforts, which encourages the leveraging of funds and other resources. In addition to CDBG, Community Development staff also administers HOME, the Gloucester Affordable Housing Trust and the Community Preservation Act (CPA) program. HOME funding is provided through the North Shore HOME Consortium. The City also receives a variety of state and federal grants on a competitive basis.

In addition to internal coordination in the Community Development Department, staff members from the Grants Division collaborate with other departments in the City, including the Departments of Health, Inspectional Services and Public Works to plan and implement health related public service programs, public facility and improvement projects and architectural access improvements.

The success of the public service projects and programs depends on close coordination between the Community Development staff and the service providers. Interaction between staff and CDBG sub-recipients is on a continuing basis, through the submission of quarterly reports and project monitoring. The Grants Division also works closely with the non-profit community in Gloucester to continually assess housing, economic, and community development needs and to allocate funds in a way that addresses these needs.

Finally, the Grants Division holds an active membership in the National Community Development Association (NCDCA). Grants Division staff attend conferences and workshops sponsored by the NCDCA and remain up to date on regulatory changes through NCDCA communication.

This 2019 Annual Action Plan, completed in-house by Grants Division staff, builds upon the comprehensive work performed in prior years.

Consolidated Plan Public Contact Information

Jill Cahill, Community Development Director, 3 Pond Road, Gloucester, MA 01930
Phone: 978 325 5240 Email: jcahill@gloucester-ma.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Community Development Department extended multiple outreach efforts as a platform for its 2015-2019 Consolidated Plan. Detailed consultations complemented public hearings and a community survey. The consultations were with a wide range of residents, local non-profit agencies, business interests, City department staff and other public agencies. These consultations were detailed conversations, often in person, analyzing community needs, programmatic approaches, cooperative efforts and funding priorities and limitations. In preparation of its 2019 Annual Action Plan, the City conducted additional public hearings and outreach to ensure its priorities and goals were current and addressing the local needs identified by the public and local service providers.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Community Development Department both supports efforts to enhance coordination for overall community development and, in particular, between public and private housing providers and service organizations. As an example, the Gloucester Health Department led High-Risk Task Force, is comprised of representatives from the housing, health and social service agencies serving the Gloucester area. Meetings are held once a month, during which the Task Force focuses on high-risk clients that need a range of services, often times from different agencies or departments. Our programs often receive referrals for potential clients from the task force. The Mayor is also an ex-officio member of the Affordable Housing Trust, with the Community Development Director as an appointee. The Community Development Department also consults with organizations that are listed within the Cape Ann Resource Exchange, (now known as “North Shore/Cape Ann Community Resource Manual – 2016”) a networking group of human service providers and faith-based organizations on the North Shore and Cape Ann that began in 2009 by Wellspring, Inc. with the goal of establishing a shared understanding of available homeless prevention resources. The group is comprised of approximately 30 organizations that meet bi-monthly. Since members each have homeless prevention resources that vary in amount and eligibility requirements, the regular meetings help the providers to better serve the community by pooling and coordinating resources to assist different populations.

The Analysis of Impediments to Fair Housing for Gloucester was completed in 2013. The findings of this analysis were incorporated into our Housing Production Plan, completed in 2017.

The City of Gloucester is part of the North Shore Continuum of Care (NSCoC), which provides a regional network to assist the homeless, near-homeless and formerly homeless with shelter, permanent housing and supportive services. Members collaborate to apply for McKinney-Vento funds and administer the Point-in-Time count of unsheltered homeless.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Gloucester, Wellspring House Inc., Action, Inc., HAWC, and the Gloucester Housing Authority all participate in the North Shore Continuum of Care (NSCoC) efforts to end homelessness. Gloucester homeless providers are represented on each of the five NSCoC committees: Proposal Review, CoC Application, HMIS, CoC Structure and Governance and the Regional Network Leadership Council. The NSCoC addresses chronically homeless individuals and families, families with children, veterans, and unaccompanied youth and persons who were homeless but are now in permanent housing.

The City of Gloucester utilizes Community Preservation funds, Affordable Housing Trust funds and monies from the U.S. Department of Housing and Urban Development with the goals of preventing, treating and ending homelessness through the provision of permanent housing and public services.

The State of Massachusetts has mandated policies for the discharge of youth aging out of foster care, patients exiting health and mental care facilities and offenders exiting the corrections system. The MA Department of Children and Families, MA Department of Public Health, Executive Office of Health and Human Services, MA Department of Mental Health and the MA Interagency Council on Housing and Homelessness collaborate on the discharge planning process. The NSCoC regularly shares discharge planning information and updates from these agencies with homeless providers in Gloucester.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The ESG funds in the CoC region are overseen and distributed through the MA Non-Entitlement Grant program. These funds are used to provide emergency shelter to homeless families and individuals, shelter diversion and rapid re-housing funds for homeless families. The MA Department of Housing and Community Development (DHCD), the ESG recipient, collaborates with all MA CoCs in determining how these funds should be best allocated. DHCD distributes ESG funds statewide in proportion to need and utilizes HMIS participant data from ESG funded agencies to evaluate performance. The NSCoC participates in meetings lead by DHCD to review this performance data and provide input on program evaluation.

The City of Gloucester is part of the NSCoC. Action, Inc., Gloucester's primary homeless provider, and the Gloucester Housing Authority represent Gloucester on each Continuum of Care Committee, including the HMIS Committee. The HMIS Committee is responsible for designating and overseeing the work of the HMIS Lead Agency, the City of Peabody. The implementation of a privacy plan, data quality plan, security plan and confidentiality protocols are the responsibility of this Committee. Additionally, the HMIS Committee utilizes HMIS data to evaluate outcomes and measure the performance of the CoC in relation to the CoC's goals. This Committee also ensures overall compliance with HUD and CoC HMIS requirements as well as implements any HMIS directives in accordance with the coordinated assessment system. This Committee is charged with planning and implementing the Point-in-Time count.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	GLOUCESTER HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Gloucester Housing Authority (GHA) is the major provider of assisted housing the City. The GHA has 619 units of public housing and 580 Housing Choice Vouchers under lease. The GHA has accessible housing units and works to make modifications in housing units when residents have disabilities. The GHA hosted one of the Consolidated Plan public forums, allowing the City opportunity to consult public housing residents directly in 2015. Consultations in preparation of PY19 focused on housing need and the GHA's program offerings. The GHA established and continues to staff the Cape Ann Homeownership Center serving Gloucester residents on homeownership and foreclosure counseling.
2	Agency/Group/Organization	North Shore Home Consortium
	Agency/Group/Organization Type	Housing Other government - Local Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Shore Home Consortium is the recipient of approximately two million dollars annually for the Federal Home Investment Partnerships (HOME) program. These funds are then allocated throughout the region to assist in the development of affordable housing. The Consortium was a source of data and general information on new affordable housing development in the region.
3	Agency/Group/Organization	North Shore Continuum of Care
	Agency/Group/Organization Type	Services-homeless Other government - Local Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Shore Continuum of Care (NSCoC) is led by the City of Peabody; Gloucester homeless providers represent the City of the NSCoC to provide a network of shelter, permanent housing and supportive services for the homeless and near-homeless. Members collaborate to apply for McKinney-Vento funds from the U.S. Department of Housing and Urban Development. Part of this effort includes the Point-in-Time count and the Housing Inventory Survey, which are completed each year in January. Staff to the NSCoC were consulted to better understand the current goals, policies and data centered on homelessness in Gloucester and the region.
4	Agency/Group/Organization	The Grace Center
	Agency/Group/Organization Type	Housing Services-Persons with HIV/AIDS Services-homeless Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Grace Center is a drop-in center that opened in 2011 to provide homeless individuals a place to go during the day when the local emergency shelter is closed. The Center's mission has been extended to provide supportive services to homeless, near-homeless and low-income individuals. These services include psychiatric assessments, HIV/AIDS testing, rental assistance, transportation and housing search assistance, benefits case management, nutrition, holistic therapies and life skills education. The Center's location is now located at 10 Church Street and operates five days per week. The Grace Center was a source on the needs and characteristics of the near-homeless and homeless population, and consulted with the City on expansion needs in 2016.</p>
5	<p>Agency/Group/Organization</p>	<p>Wellspring House, Inc.</p>
	<p>Agency/Group/Organization Type</p>	<p>Services - Housing Services-homeless Services-Education Services-Employment</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Anti-poverty Strategy</p>

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wellspring House, Inc. (Wellspring) was established in 1981 to help families and individuals living in poverty through the provision of housing, jobs and education. Wellspring's portfolio of housing includes emergency shelter for families and 11 units of permanent housing. Emergency homeless prevention funding is also provided by the organization. Wellspring administers an adult education program and English proficiency classes; a job training program and job opportunities are available to clients through a relationship with the North Shore Medical Center. DCA consulted Wellspring staff with regards to the needs of imminently homeless and homeless families and individuals in 2015; City staff consulted in PY16 on job training needs for very low-income to address poverty.
6	Agency/Group/Organization	North Shore Health Project
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The North Shore Health Project (NSHP) was founded in 1988 to address the lack of services for persons with HIV/AIDS; in 2006 NSHP also began providing services to persons living with Hepatitis C. The services offered by the NSHP include: case management, education and awareness, testing, support groups, emergency financial housing assistance, nutritional assistance and holistic health care services. The NSHP was a source on the size, characteristics and needs of Gloucester residents living with HIV/AIDS and Hepatitis C.
7	Agency/Group/Organization	The Open Door
	Agency/Group/Organization Type	Services-homeless Services-Health Services-Employment

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Open Door works to alleviate the impact of hunger in Gloucester and surrounding communities. Open Door programs include: a food pantry; regular community meals; Mobile Market, a summer meal and after school supper program for low-income children; Supplemental Nutrition Assistance Program (SNAP)/food assistance; nutritional education and job training. Open Door works closely with community partners, including the Grace Center, Gloucester Public Schools, Action Inc., Wellspring House, Pathways for Children, Inc., the Gloucester Senior Center and the NSHP to provide nutritional assistance to their clients. The Open Door staff provided insight on the needs of near-homeless and low-income households in the City. In PY16, The Open Door expanded its hours and meals to Sundays, providing the homeless and other food-insecure Cape Ann residents with a warm place to obtain a meal on weekends. In PY19, they plan on expanding their property to accommodate a new commercial kitchen, add dry storage and a training area.
8	Agency/Group/Organization	Action, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Action, Inc., is a non-profit human service organization and the designated Community Action Agency serving primarily the City of Gloucester and the immediate region. The City works with Action on a number of programs, including job creation, housing and services to the homeless. Extensive consultations with the Director and staff focused on the need for housing and social services as well as programmatic approaches to housing rehabilitation, housing development and economic development during Consolidated Plan consultation. The City continues to consult with Action, Inc. regularly on issues pertaining to affordable housing development, and routinely consult to find opportunities to leverage funding between programs (such as Action's Weatherization Program and the City's Housing Rehab Program).
9	Agency/Group/Organization	Healing Abuse Working for Change
	Agency/Group/Organization Type	Housing Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Healing Abuse Working for Change (HAWC) is a regional non-profit serving victims of domestic abuse living in the North Shore. HAWC's Cape Ann office is located in Gloucester. Services provided by HAWC include: a 24-hour emergency hotline, case management, support and safety planning, legal advocacy and support groups. The organization also operates an 8 unit, 18 bed shelter at a confidential location in Massachusetts. Staff at Gloucester's HAWC office provided information on the characteristics, size and needs of victims of domestic violence in Gloucester.
10	Agency/Group/Organization	SENIORCARE, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	SeniorCare, Inc. provides and coordinates services to elders. Consultations conducted in 2015 concerned senior needs (services and housing) for the ConPlan period and on an annual basis. Consultation with SeniorCare has generated a clearer pathway for referrals between the City's housing programs, the Health Department and the agency to date. In PY19 they will be focusing on a pilot program to address hoarding issues with the elderly population.
11	Agency/Group/Organization	North Shore Workforce Investment Board
	Agency/Group/Organization Type	Services-Employment Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	North Shore Workforce Investment Board (WIB) provides workforce training, information on job opportunities and counseling to Gloucester residents. The WIB has a satellite office in Gloucester. Consultation with the WIB concerned workforce development needs over the ConPlan period.
12	Agency/Group/Organization	Seaport Gloucester /Discover Gloucester
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Seaport Gloucester/Discover Gloucester is a destination marketing organization that helps provide tourism and hospitality businesses in Gloucester with marketing material. Consultation with the organization concerned economic development needs. The Community Development Director sits on the Board of Directors for Discover Gloucester, providing opportunity for economic development coordination during the 2015-2019 period.

13	Agency/Group/Organization	Gloucester Tourism Commission
	Agency/Group/Organization Type	Other government - Local Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Gloucester Tourism Commission (Commission) is focused on the visitor experience while in Gloucester. The Commission has a direct link to the City as the Mayor appoints members. Consultation with the Commission concerned economic development and workforce development.
14	Agency/Group/Organization	Cape Ann Chamber of Commerce
	Agency/Group/Organization Type	Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Cape Ann Chamber of Commerce (Chamber) is a business membership organization that organizes and represents businesses in Gloucester. The Chamber often hosts economic development forums. Recent consultation with the Chamber concerned economic development and workforce housing needs.
15	Agency/Group/Organization	Gloucester Health Department
	Agency/Group/Organization Type	Services-Health Other government - Local
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Gloucester Health Department educates the community on lead based paint hazards. The Department also maintains data on the number of Hepatitis C cases in the City. Consultation with the Department concerned lead based poisoning educational efforts and the City's Hepatitis C population.
16	Agency/Group/Organization	Massachusetts Department of Health and Human Services
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Massachusetts Department of Health and Human Services maintains HIV/AIDS surveillance data. Consultation with the HIV/AIDS Surveillance Program concerned the number of persons with HIV/AIDS in Gloucester. Accurate data provided opportunity to improve analysis of local need (HIV/AIDS population).
17	Agency/Group/Organization	Addison Gilbert Hospital
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Consultation with the Department of Care Coordination staff person. Impact of discharges considered for coordination efforts with Gloucester's High-Risk Task Force. The High-Risk Task Force meets regularly throughout the year.
18	Agency/Group/Organization	Town of Ipswich
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town was contacted in 2015 for their input on regional community development needs solicited. For regional and state issues relative to the Consolidated Plan or Action Plan, Gloucester would expect to work with the adjacent Towns and the State.
19	Agency/Group/Organization	Town of Manchester-by-the-Sea
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town was contacted, their input solicited. For regional and state issues relative to the Consolidated Plan or Action Plan, Gloucester would expect to work with the adjacent Towns and the State.
20	Agency/Group/Organization	Town of Rockport
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town was contacted, their input solicited. For regional and state issues relative to the Consolidated Plan or Action Plan, Gloucester would expect to work with the adjacent Towns and the State.
21	Agency/Group/Organization	Town of Essex
	Agency/Group/Organization Type	Other government - Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Town was contacted, their input solicited. For regional and state issues relative to the Consolidated Plan or Action Plan, Gloucester would expect to work with the adjacent Towns and the State.
22	Agency/Group/Organization	MASSACHUSETTS DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
	Agency/Group/Organization Type	Other government - State
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DHCD was contacted in 2015, their input on community development needs solicited. For regional and state issues relative to the Consolidated Plan or Action Plans, Gloucester would expect to work with the adjacent Towns and the State. Through recent consultation and collaboration with DHCD, the City completed its Housing Production Plan. The plan was approved by DHCD, Gloucester City Council and Gloucester Planning Board and is being used to guide the City's community development, fair housing, and housing development strategies throughout PY19 and the remainder of the ConPlan 2015-2019 period.
23	Agency/Group/Organization	NORTH SHORE COMMUNITY ACTION PROGRAMS, INC.
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS - Regional organization
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The North Shore Community Action Program was consulted in regards to services for people with HIV/AIDS. NSCAP receives HOPWA funding through HUD and HOME funds through the North Shore HOME Consortium, and offers programs to Gloucester residents through their regional office. While Action, Inc.'s QUEST Program provides supportive housing to Gloucester's HIV/AIDS population, NSCAP offers additional services, such as legal advocacy, eviction counseling, tenant-based rental assistance (through the HOME Consortium), and self-sufficiency assistance (financial assistance for medical and nutritional services). The majority of Gloucester clients are referred to NSCAP through the North Shore Health Project, local medical providers, and Action. Long waiting lists for services, housing, and rental assistance indicate that outreach and coordination between agencies and providers is successful, but that additional support for programs for people with HIV/AIDS may be warranted if annual federal allocations continue to decline. Consultation is ongoing throughout the year between NSCAP and the City via the North Shore Health Project. In PY2016, NSCAP received a funding award from the HOME Consortium for tenant-based rental assistance to serve the Consortium member communities.</p>
24	<p>Agency/Group/Organization</p>	<p>METROPOLITAN AREA PLANNING COUNCIL</p>
	<p>Agency/Group/Organization Type</p>	<p>Regional organization Planning organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Market Analysis Economic Development</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the 101 cities and towns of Metro Boston. Their mission as a quasi-state planning agency is to promote smart growth and regional collaboration. The City is a participant in MAPC's MetroFuture planning initiative, which guides regional transportation, housing, and economic development. MetroFuture is recognized by HUD as a "Sustainable Communities" initiative, which allows the City to access planning funding and receive bonus points when applying for HUD grants (such as the Lead Hazard Control grant). MetroFuture's goals include "sound municipal management, sustainable land use, protection of natural resources, efficient and affordable transportation, a diverse housing stock, public safety, economic development, clean energy, healthy communities, an informed public, and equity and opportunity among people of all backgrounds" in the Metro Boston area. Community Development staff participate as members of the North Shore Task Force, a local MAPC-sponsored task force that addresses North Shore transportation planning, land conservation, and housing issues, which helps communities to better coordinate and collaborate their planning efforts beyond political boundaries. The City also regularly consults with MAPC on fair housing issues (accessing their "Fair Housing Toolkit" and fair housing services to participant communities) and affordable housing development strategies. MAPC assisted the City on the completion of a 2017 "Housing Production Plan"; a plan to increase the local supply of affordable housing.</p>
25	<p>Agency/Group/Organization</p>	<p>The Fair Housing Center of Greater Boston</p>
	<p>Agency/Group/Organization Type</p>	<p>Service-Fair Housing Regional organization</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Lead-based Paint Strategy</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of Gloucester consulted with the Fair Housing Center of Greater Boston to improve coordination on fair housing issues. The Fair Housing Center is the primary fair housing service provider in metro Boston aside from the Attorney General, Massachusetts Commission Against Discrimination, and HUD. The Fair Housing Center provides training, educational services, outreach, and testing to prevent or identify fair housing violations, and case advocacy when discrimination is suspected. The City provides direct referrals to The Fair Housing Center when residents suspect that they have been discriminated against. The City also provides current outreach materials and web-links to the Fair Housing Center on its website and in its offices for residents.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	City of Peabody	Goal to prevent, treat and end homelessness through the provision of shelter, permanent housing and supportive services.
2015 Gloucester Municipal Harbor Plan	City of Gloucester	Job creation through economic development, particularly maritime trades/industry and hospitality industry. For PY16, this Plan informed the City's decision to fund microenterprise loans to assist low-income waterfront micro-business owners in addition to its traditional Special Economic Development lending program.
Community Development Plan, City of Gloucester	City of Gloucester	Policy initiatives for housing, including affordable housing and senior housing.
Open Space and Recreation Plan (2010)	City of Gloucester	Identification of priority park and open space improvements.
Consolidated Plan (2010 - 2014)	North Shore HOME Consortium	Priority for affordable housing, reduce homelessness, preserve existing housing stock.
Consolidated Plan (2015 - 2019)	North Shore HOME Consortium	Priority for affordable housing preservation, increase in local economic opportunity, provision of public services to address critical, basic needs.
Economic Development Assessment	U.S. Economic Development Administration	Identify opportunities for economic resiliency, provide collaborative technical assistance, and understand federal resources.
Railroad Avenue Study	Metropolitan Area Planning Council (MAPC)	Market analysis, identify housing and economic development opportunities for downtown.
Five Year Plan	Action, Inc.	Programs to address housing and social service needs of low income residents of region, in particular, the homeless.
Five Year and Annual Plan	Gloucester Housing Authority (GHA)	The Gloucester Housing Authority works to provide accessible, assisted and affordable housing, advance homeownership and reduce homelessness.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Community Health Needs Assessment	Lahey Health, owner of Addison Gilbert Hospital	Health needs and goals, including use of parks and open space to decrease obesity.
Fair Housing Toolkit	Metropolitan Area Planning Council (MAPC)	The Fair Housing Toolkit brings together available resources (data, fair housing state and federal case law and requirements, and civic engagement strategies) to assist municipalities to develop plan to affirmatively further fair housing.
Housing Production Plan	City of Gloucester Community Development Dept.	The Community Development Department began the Housing Production Plan process in early 2016 in order to address Gloucester's housing needs. A Housing Production Plan is a tool to maintain and increase affordable and market-rate housing, analyze local housing needs, opportunities, and challenges, as well as identify housing goals for the future. In PY18 implementation of the Housing Task Force Committee has been meeting.
Municipal School Facility Assessment – 2019	City of Gloucester	To assess the conditions of each school building including ADA accessibility.

Table 3 - Other local / regional / federal planning efforts

Narrative

The North Shore Home Consortium allocates approximately two million dollars of HOME funding to all 30 communities in the region to assist in the development of affordable housing. Gloucester participates as a member community to set policy for allocation and work with all member communities for affordable housing on a regional basis. Gloucester has used its HOME funding for homeownership assistance in the past, but will now advocate for rental rehab or rental assistance projects. The decision to move to rental assistance projects was based on regional consultation and analysis of need during the Strategic Planning process. In PY19 the City will seek to award their HOME funds to a worthwhile affordable housing project within the City.

Cape Ann Resource Exchange (now known as the North Shore/Cape Ann Resource Exchange, 2016), the regional networking group of human service providers and faith-based organizations in the Gloucester region, provides a platform for exchange of information and service coordination for private and public entities. The group focuses on homeless prevention. Consultation between the City and group members is ongoing.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Outreach and transparency in the development and implementation of the CDBG and HOME program is a priority for Gloucester. The City's Citizen Participation Plan was updated during the development of the 2015-2019 Consolidated Plan. A total of five public hearings were held throughout the Consolidated Planning process. Three public hearings were hosted by the Community Development Department to assess the housing, homelessness, economic development, public facility and public service needs of Gloucester's low-income residents. Two additional formal public hearings were held in February and March of 2015, at the Sawyer Free Library, to explain the process behind the Consolidated Plan and present the draft for comment. A web and hard copy survey was also distributed to engage the public; a total of 297 survey responses; yielding a measurable data set to help inform Gloucester's goal-setting for the Consolidated Plan and associated Action Plans.

The PY2019 Annual Action Plan citizen participation process built upon the public process mentioned above by providing additional opportunities for the public and stakeholders to engage in dialogue regarding community development goals and funding priorities for the 2019 Program Year. The City of Gloucester, acting through its Community Development Department, conducted two (2) public hearings; an informational hearing on February 7, 2019, regarding the Annual Action Plan to obtain the views and comments of the citizens of Gloucester and to explain the RFP requirements and address any questions and on March 7, 2019, to hear the presentations on behalf of the submitted RFPs.

The locations of all public hearings were fully accessible for people with disabilities. Advertisements in the Cape Ann Beacon newspaper provided advanced notice of each hearing. Advertisement for the public hearings was published on January 18, 2019. All public hearing notices were also posted on the City website. The Public Notice soliciting comments on the Annual Action Plan draft was published in the Cape Ann Beacon on April 26, 2019, with comment period extending until May 27, 2019.

Links to the Consolidated Plan and PY2019 Draft Annual Action Plan were posted on the City's website and hard copies of the 2019 Action Plan were made available at the City Hall Annex, City Clerk's Office, and the Sawyer Free Library for the open comment period. The City encourages participation of all its citizens, including minorities and non-English speaking minorities as well as persons with disabilities. For instance, the City publishes notices in Spanish and Portuguese and will provide translation services for people who are not English speaking.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted/reasons	URL (If applicable)
1	Public Hearing	Non-targeted/ broad community	A total of ten (10) members of the public attended the initial public hearing held on February 7, 2019, for the 2019 Annual Action Plan. Attendees represented a variety of local social service and housing organizations. City staff provided information on the Request for Proposals process, CDBG regulations and sub-recipient obligations, and solicited public comments on proposed goals and funding priorities established for the Consolidated Plan period and 2019 Program Year.	No formal comments received		
2	Public Hearing	Non-targeted/ broad community	A total of thirteen (13) members of the public attended the second public hearing held on March 7, 2019 for the 2019 Annual Action Plan. Attendees represented a variety of local social service and housing organizations. Applicants for 2019 CDBG funding were given the opportunity to present on behalf of their organization's proposal. Public comments and questions were welcomed on all proposals.	Not applicable.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted/reasons	URL (If applicable)
3	Newspaper Ad	Non-English Speaking - Specify other language: Portuguese & Spanish Non-targeted/ broad community	Notices for hearings above were published in English, Portuguese & Spanish in the Cape Ann Beacon. The Public Notice soliciting comments on the Annual Action Plan draft was published in the Cape Ann Beacon on April 26, 2019, with comment period extending until May 27, 2019.		Not applicable.	
4	Internet Outreach	Non-targeted/ broad community	All hearings, public notices and draft AAP were posted on the City's website.	None received.	Not applicable.	gloucester-ma.gov

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Gloucester has been awarded \$662,525 in funding from HUD for PY2019. The City will also have an additional \$619,570 from prior year un-programmed funds and anticipates \$100,000 in program income to fund 2019 projects. These funds will be reprogrammed to be used for public facility activities in 2019. Public services will receive \$122,000 in funding, utilizing as many funds as possible under the 15% cap. The balance of funds will support, down payment assistance, economic development, acquisition of a public facility and public infrastructure and accessibility improvements in local facilities.

The City gives special funding consideration during the RFP process towards projects that leverage multiple funding sources and serve identified high-priority needs in the community. Social services funded by CDBG in PY19, for example, will leverage a total of \$3.6M in match from other resources (such as private donations and foundations), and address needs such as food insecurity, homelessness and employment.

In PY19, the City will receive additional noteworthy federal, state, and local resources that can be used to further the goals of the City' ConPlan. The City received a \$1.28M Lead-Based Paint Hazard Control Grant award from HUD in late 2015, which allowed the City to leverage CDBG Housing Rehabilitation funds as match to improve the safety, affordability and availability of rental and ownership housing for the low-income population. As of October 2018, the Grant has been closed. The City also received a substantial Economic Development Administration grant for local infrastructure improvements to support business growth. We received a MassHousing Planning for Production grant to help with the implementation of our Housing Production Plan. We have grant applications pending that, if awarded, will support economic development initiatives, public safety and accessibility, housing and parks and recreation. A description of other local, private, and state funds available for community development in Gloucester follows.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resources:	Total:		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$662,525	\$100,000	\$619,570	\$1,382,095	\$600,000	CDBG resources will fund a variety of projects, including: housing rehabilitation, down payment assistance, economic development, public facility and infrastructure improvements, public services and accessibility improvements for persons with disabilities.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City’s residents will benefit from HOME, Public Housing and Continuum of Care financial resources in the 2019 Program Year. These funds assist the municipality's residents, but are not administered by the City of Gloucester directly.

HOME funds: Approximately, \$94,190 in set-aside funds from the North Shore HOME Consortium for City of Gloucester use. The City planned on using these funds to supplement a local Tenant-Based Rental Assistance (TBRA) program through a local service provider, however, no one responded to the RFP in PY16. The City was unable to allocate its PY16 HOME funds to a project; PY17

and PY18 funds were allocated to an affordable rental project on Main Street, called Harbor Village, however, DHCD funding has not been finalized. PY19 funding will be allocated to an affordable housing project yet to be determined. Local municipalities and developers can also apply for North Shore HOME Consortium competitive pool funds.

Action, Inc. receives approximately, \$443,790 per year McKinney-Vento funds through the North Shore Continuum of Care (NSCoC) to address the needs of homeless and near homeless populations. In PY19, the Gloucester Housing Authority (GHA) will receive \$185,083 in Capital Improvement funds. This resource supports the City's priority to increase accessibility of housing for people with disabilities.

Local funding sources such as the Community Preservation Act (CPA) funds and Gloucester Affordable Housing Trust (AHT) funds support the City's priority to provide affordable housing for low- and moderate-income residents. As of January 2019, there was \$250,317 in Gloucester's AHT funds. The City expects a total of \$1,575,000 in CPA funds to be allocated to the City between 2015-2019. The Gloucester Community Preservation Act dictates that a minimum of 10% of the annual CPA funds received must be spent on affordable housing, historic preservation or open space/recreation. The CPA Committee decides on the how much of the CPA funds are spent on each category. At the start of PY18, the City has a "set-aside" CPA account balance of \$271,330 that can be dedicated to affordable housing projects. CDBG funds also leverage CPA funds to improve the accessibility of parks and recreational spaces for people with disabilities. In PY19, the City anticipates receiving up to an additional \$400,000 in "Complete Streets" grant earmarked for ADA Accessible sidewalk and street improvements around O'Maley School, award decisions are pending.

The City of Gloucester receives approximately \$670,000 each year in Chapter 90 funds from the Commonwealth of Massachusetts. It is expected that a total of \$3,250,000 in Chapter 90 funds will be allocated to the City during the Consolidated Plan period. These funds are used to address aging public infrastructure through sidewalk and street improvements, including accessibility improvements.

The City has been awarded a grant for \$12,000 from the MA Department of Marine fisheries to promote locally caught Gloucester fresh seafood. We have received \$110,000 for the Gloucester Fresh marketing initiative from the MA Seaport Economic Council. These funds are used by the City and community partners Gloucester Fishermen's Wives Association, and SnapChef culinary training to exhibit at trade shows, branding and marketing, and advertise our local seafood to a local, regional and international audience.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

In PY19, Public facility improvement will include acquisition of real estate for the Open Door Food pantry to enable them to better serve their clientele with a new commercial kitchen, added dry and cold storage and new training area. Improvements to public infrastructure in community development target areas and to remove architectural barriers for the disabled population city-wide. Unallocated funds will be used for improvements in streets, sidewalks and parks in low/moderate income neighborhoods, and public buildings, with a focus on ADA accessibility.

Discussion

In PY17, the City of Gloucester completed its Housing Production Plan which was funded by a Massachusetts Department of Housing and Community Development (DHCD) Planning Assistance Towards Housing Grant (\$15,000) and District Level Technical Assistance funds (\$5,000). The goal of the Housing Production Plan is to help maintain and increase affordable housing opportunities within Gloucester. The Housing Production Plan consisting of four main parts: a housing needs and demand assessment, development constraints, housing goals, and implementation strategies. These strategies include the modification of current zoning in order to encourage affordable housing, the identification of specific sites for which the municipality will encourage the development of affordable housing, and the commitment of the municipality to issue RFPs to develop affordable housing on municipally-owned parcels or with local financial resources (such as Affordable Housing Trust funds or HUD funds). This Housing Production Plan is, and will, provide additional strategies to meet the goals and needs identified through the ConPlan, this Annual Action Plan process, as well as future Action Plans. The City recently received a MassHousing Planning for Production grant to begin implementation of the strategies related to zoning.

The Needs Assessment and Market Analysis sections of the Gloucester Consolidated Plan conclude that Gloucester needs additional quality, affordable rental units. The current economic climate has increased the number of households looking for rental units, lowering the rental vacancy rate and making it difficult for these households to find housing that suits their income and household size. Response's to the City's 2015 Citizen Participation Survey identified affordable, rental housing as a high priority, which was echoed by feedback from local service providers and housing agencies.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Residential Rehabilitation	2015	2019	Affordable Housing	Citywide	Affordable housing for low/mod-income residents	CDBG: \$350,000	Rental units rehabilitated: 6 Household Housing Unit Homeowner Housing Rehabilitated: 6 Household Housing Unit
2	Assistance to local businesses & job creation	2015	2019	Non-Housing Community Development	Citywide	Provision of local economic opportunities	CDBG: \$125,000	Jobs created/retained: 9 Jobs Businesses assisted: 4 Businesses Assisted
3	Public facility improvements	2015	2019	Homeless Non-Homeless Special Needs	Community Development Target Neighborhood	Provision of public facilities and infrastructure	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5,534 Persons Assisted
4	Public infrastructure improvements	2015	2019	Non-Housing Community Development	Community Development Target Neighborhood	Provision of public facilities and infrastructure	CDBG: \$471,882	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: TBD Persons Assisted
5	Basic services	2015	2019	Homeless Non-Homeless Special Needs	Citywide	Coordination & provision of public services	CDBG: \$106,708	Public service activities other than Low/Moderate Income Housing Benefit: 4818Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
6	Services for victims of domestic violence	2015	2019	Homeless Non-Homeless Special Needs	Citywide	Coordination & provision of public services	CDBG: \$6,000	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
7	Employment training	2015	2019	Non-Housing Community Development	Citywide	Coordination & provision of public services	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 80 Persons Assisted
8	Health Services	2015	2019	Homeless Non-Homeless Special Needs	Citywide	Coordination & provision of public services	CDBG: \$0	Public service activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
9	Housing Services	2015	2019	Homeless Non-Homeless Special Needs	Citywide	Coordination & provision of public services	CDBG: \$5,000	Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted
10	Down Payment Assistance for FTHB	2016	2019	Affordable Housing	Citywide	Affordable housing for low/mod-income residents	CDBG: \$55,000	Direct Financial Assistance to Homebuyers: 5 Households Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Residential Rehabilitation
	Goal Description	Rehabilitation of Gloucester's aging housing stock is needed to preserve and maintain safety and affordability of local rental and homeownership housing.
2	Goal Name	Assistance to local businesses & job creation
	Goal Description	Funding for City of Gloucester economic development initiatives to assist in business expansion and job creation for the low-income. Initiatives include micro-enterprise loans to benefit low-income entrepreneurs and small business owners; special economic development activities (Gloucester Small Business Loan Program) to assist businesses to create or retain jobs, and job training programs to assist low-income residents to obtain jobs in growing local fields like home health care and medical services.
3	Goal Name	Public facility improvements
	Goal Description	Improvements to public facilities are needed to better serve low/moderate income target areas, low-income clientele (such as the homeless) and the City's disabled populations.
4	Goal Name	Public infrastructure improvements
	Goal Description	Improvements to public infrastructure in community development target areas and to remove architectural barriers for the disabled population city-wide. Unallocated funds will be used for improvements in streets, sidewalks and parks in low/moderate income neighborhoods, with a focus on ADA accessibility. Any additional projects funded will be posted for public comment.
5	Goal Name	Basic services
	Goal Description	The goal of provision of basic services refers to the assistance needed for extremely low-income citizens to meet basic household and family needs such as food and housing. The City endeavors to provide as much assistance as possible to ensure struggling families do not go hungry, lack childcare, or fall behind in their education attainment. Programs to support these goals include food pantries, senior services, summer literacy and childcare programs and youth employment programs.

6	Goal Name	Services for victims of domestic violence
	Goal Description	Annual goal to provide services like case management, legal advocacy and housing placement to victims of domestic violence.
7	Goal Name	Employment training
	Goal Description	Educational program for low-income, unemployed and underemployed adults who lack the educational credentials, training and skills to be competitive in the job market.
8	Goal Name	Health Services
	Goal Description	Case management and health services area a need for Gloucester's extremely low-income populations. The City will fund case management services for the homeless and people in crisis to meet this goal.
9	Goal Name	Housing Services
	Goal Description	Gloucester residents require a variety of housing services to remain stably-housed as local housing costs continue to rise. Foreclosure and housing counseling services, as well as rental assistance, are necessary to help reach the goal of assisting the low-income to find and retain affordable housing and prevent homelessness.
10	Goal Name	Down Payment Assistance for FTHB
	Goal Description	Provide 50% of the required down payment and/or closing costs for eligible first time home buyers.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects funded in the PY 2019 Annual Action Plan meet the needs of low- and moderate-income individuals and households. Public facility improvement will include acquisition of building for the Open Door Food pantry to enable them to better serve their clientele with a new commercial kitchen, added dry and cold storage and new training area. Unallocated funds will be used for improvements in streets, sidewalks and parks in low/moderate income neighborhoods, with a focus on ADA accessibility. Any additional projects funded will be posted for public comment. Public service activities comprise approximately 15% of Gloucester's CDBG grant for 2019 and are designed to serve low- and moderate-income individuals and families with housing counseling, youth and educational services, nutrition and health, case management and advocacy services, and senior services. Economic development activities include support for Action, Inc.'s Home Health Aide and Certified Nurse programs. These funds will assist low-income individuals with job training, direct placement and retention as home health aides and medical clerks with local home healthcare companies and hospitals, as well as microbusiness loans and loans for businesses that create or retain jobs. The City will continue to administer the Housing Rehabilitation program to address safety, health and code violations for low-income households in multi- and single-family residences. Housing assistance will be available for first time home buyers with a down payment assistance program.

#	Project Name
1	Administration and Planning
2	Housing and Rehabilitation Single
3	Housing Rehab Multi
4	Economic Development
5	Public Facilities
6	Public Services
7	FTHB Down Payment Assistance

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The majority of Gloucester's projects, including public service, economic development, public facility and public infrastructure activities, are selected through a competitive process. All of the CDBG projects and programs funded in PY2019 were chosen because they address the high priority needs identified by the City through the Needs Assessment. The greatest obstacle to meeting underserved needs is insufficient funds. Projects selected for CDBG funding were chosen because of the project applicant's ability to serve the greatest number of low-income residents.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration and Planning	
	Target Area	Citywide	
	Goals Supported	Residential Rehabilitation Assistance to local businesses & job creation Public facility improvements Public infrastructure improvements Basic services	Services for victims of domestic violence Employment training Health Services Housing Services
	Needs Addressed	Affordable housing for low/mod-income residents Provision of local economic opportunities Provision of public facilities and infrastructure Coordination & provision of public services	
	Funding	CDBG: \$152,505	
	Description	General management, oversight and coordination of the City's Community Development Block Grant Program.	
	Target Date		
	Estimate the number and type of families that will benefit from the proposed activities		
	Location Description		
	Planned Activities	See Description	

2	Project Name	Housing and Rehabilitation Single
	Target Area	Citywide
	Goals Supported	Residential Rehabilitation
	Needs Addressed	Affordable housing for low/mod-income residents
	Funding	CDBG: \$175,000
	Description	Housing rehabilitation improvements in single-family homes to address safety, health and code violations in single and multi-family residences.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	6 low/moderate households will benefit.
	Location Description	
	Planned Activities	Housing Rehabilitation Loan Program. City offers deferred, 0% interest, loans to income-qualified homeowners seeking emergency housing repairs, correction of code violations, and energy efficiency improvements.
3	Project Name	Housing Rehab Multi
	Target Area	Citywide
	Goals Supported	Residential Rehabilitation
	Needs Addressed	Affordable housing for low/mod-income residents
	Funding	CDBG: \$175,000
	Description	Housing rehabilitation improvements in multi-family homes to address safety, health and code violations in single and multi-family residences.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	6 low/moderate households will benefit.
	Location Description	
	Planned Activities	Multi Housing Rehabilitation Program. Deferred payment, 0% interest loans for improvements in multi-family homes to address safety, health and code violations in owner-occupied and multi-family rental units and condominiums. Assisted rental units will be "affordability restricted" through deed restriction for a period of 15 years to preserve the affordability of local rental housing.
4	Project Name	Economic Development
	Target Area	Citywide
	Goals Supported	Assistance to local businesses & job creation Employment training
	Needs Addressed	Provision of local economic opportunities
	Funding	CDBG: \$125,000
	Description	Funds will provide technical assistance and direct financial assistance to local businesses, micro-enterprise assistance and job training to low-income individuals.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	A total of 9 LMI families will benefit from the job training and economic development loans.
	Location Description	
	Planned Activities	Planned activities include special economic development and micro-enterprise low-interest loan programs to for-profit businesses in Gloucester. Action, Inc. will be funded in the amount of \$25,000 to provide job training programs for low-income clients in the field of nurses' aides. Graduates of this program will be placed in jobs.

5	Project Name	Public Facilities
	Target Area	Community Development Target Neighborhood
	Goals Supported	Public facility improvements Public infrastructure improvements
	Needs Addressed	Provision of public facilities and infrastructure
	Funding	CDBG: \$571,882
	Description	Improvements to streets, sidewalks, parks, public buildings and playgrounds.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	This project will include the following activities: Open Door, Inc. for acquisition of real estate to better serve their clientele with a new commercial kitchen facility, dry and cold storage and a new training area. Unallocated funds will be used for improvements in streets, sidewalks and parks in low/moderate income neighborhoods, and public buildings, with a focus on ADA accessibility.
6	Project Name	Public Services
	Target Area	Citywide
	Goals Supported	Basic services Services for victims of domestic violence Housing Services Employment Services
	Needs Addressed	Coordination & provision of public services

Funding	CDBG: \$127,708
Description	This project provides public services including: youth, seniors, nutrition, education, housing counseling, health, childcare services as well as services for victims of domestic violence.
Target Date	
Estimate the number and type of families that will benefit from the proposed activities	
Location Description	
Planned Activities	<p>Gloucester Schools, O'Maley Academy After School , \$5,000</p> <p>Gloucester Housing Authority Cape Ann Homeownership Center, Foreclosure Counseling -\$5,000</p> <p>Healing Abuse Working for Change (HAWC), Domestic Violence Crisis Intervention and Prevention -\$6,000</p> <p>Cape Ann YMCA, Clean Team Youth Employment Program-\$15,000</p> <p>Cape Ann YMCA, After School Program-\$15,000</p> <p>Cape Ann YMCA, Mobile Y Program - \$5,000</p> <p>Pathways for Children, Inc., School Age Care STEM Works and Community Builders Enrichment - \$20,000</p> <p>Cape Ann Art Haven, Youth Programming for Cost Burdened Children - \$7,000</p> <p>Open Door, Alleviating the Impact of Hunger in Gloucester - \$20,000</p> <p>Wellspring House, Inc., Adult Learning Initiative (or ALI Program) - \$10,000</p> <p>Senior Care Inc., Harm Reduction & Decluttering Program for Elders - \$9,000</p> <p>Backyard Growers, Inc. , Backyard Programs for Seniors & L/M clients - \$5,000</p> <p>The remaining, unallocated \$5,708 will be used to support basic services, the City will follow its Citizen Participation Plan when allocating the funds.</p>

7	Project Name	FTHB Down Payment Assistance
	Target Area	Citywide
	Goals Supported	Down Payment Assistance for FTHB
	Needs Addressed	Affordable housing for low/mod-income residents
	Funding	CDBG: \$55,000
	Description	Assist FTHB with down payment assistance and/or closing costs for low/mod households, in order for families to own their first home.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Plan on assisting 5 households per year with down payment assistance and/or closing costs.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

There is no concentration of minority or low income populations in the City, nor are there any census tracts where more than 50% of residents are low or moderate income. Therefore the City has created a target area that includes the highest percentage of low- and moderate-income residents in Gloucester, which qualify by "Exception" at 49.13% in PY19. This neighborhood includes the following block groups: census tract 221500 (blocks groups 1, 2); census tract 221600 (block groups 1,2,3); census tract 221700 (block group 1); census tract 221902 (block group 1). In PY19, a total of \$571,882 will be utilized for public facility improvements including infrastructure and acquisition; \$100,000 to the Open Door for real estate acquisition of the adjacent building to expand their property to better serve their clientele. The remainder of \$471,882 unallocated funds will be used for improvements in streets, sidewalks and parks in low/moderate income neighborhoods, and public buildings, with a focus on ADA accessibility.

Geographic Distribution

Target Area	Percentage of Funds
Community Development Target Neighborhood	1
Citywide	99

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City of Gloucester's public service, housing rehabilitation activities and down payment assistance will directly benefit low- and moderate-income people and will be carried out on a city-wide basis. The projects under the economic development program will also be undertaken city-wide and require the creation or retention of jobs for low- and moderate-income people. One hundred percent of CDBG funds will be used for activities that benefit Gloucester's low- and moderate-income residents. In order to be eligible, public facility and infrastructure improvement must be located in income-qualified areas. Public facility projects that are designed to remove architectural barriers for people with disabilities are the one exception to this eligibility requirement. These projects are intended to serve the entire population and may be located city-wide.

Substantial park and street improvements in the "target neighborhood" were also completed within the last four years which included Burnham's Field Park Improvements, Burnham's Field Community Gardens, Maplewood Avenue ADA Sidewalk Improvements, and City Hall ADA parking. Also, in PY17 upgrades to the Unitarian Universalist Church kitchen facilities, public facility that serves Gloucester's homeless population as a day shelter and soup kitchen were completed.

Discussion

The Needs Assessment and Market Analysis section of the Gloucester Consolidated Plan conclude that Gloucester needs additional quality, affordable rental units. The current economic climate has increased the number of households looking for rental units, lowering the rental vacancy rate and making it difficult for these households to find housing that suits their income and household size. Responses to the City's Citizen Participation Survey identified affordable, rental housing as a high priority. Further, the Gloucester Housing Authority struggles to find rental units that meet U.S. Department of Housing and Urban Development Housing Quality Standards and notes that many of the two-bedroom rental units in the City are not lead-safe. Through this Housing Production Plan process completed to date, the City has found again that federal HUD funding allocated for the City of Gloucester would be best applied in the production of preservation of affordable rental housing or the rehabilitation of existing rental units, with a priority placed on the development and rehabilitation of units in close proximity to transit, echoing the goals established through the Consolidated Plan process.

In PY2019, the City will be funding its Housing Rehabilitation Program to rehabilitate properties housing low-income owners and tenants, and will preserve the affordability of rehabbed units through a long-term (15 year) Affordable Housing Restriction. The City will also utilize HOME funds to provide funds for an affordable housing project TBD. All with the goals of increasing and improving the City's affordable housing stock. Further changes to ameliorate the negative effects of public include extension of the City's Housing Rehabilitation Program lending to investor owners in order to encourage correction of code violations, adoption of a long-term affordability restriction, and adoption of affirmative marketing requirements in assisted rental housing to promote fair housing practices, and preserve the safety and affordability of rental units in the City. A goal of assisting rental property is also to incentivize landlords to keep their rentals as long-term leases, rather than convert them to lucrative short-term seasonal rentals for the wealthy tourists. As found in the Consolidated Plan, many rentals in the City are becoming seasonal, which is further tightening the rental market for year-round residents.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City of Gloucester recognizes that it has a fundamental obligation to ensure that people who choose to live and work in the City can continue to afford to do so, and that the City needs to be proactive in bringing about choices for a broad spectrum of housing types, costs and locations in order to preserve the diversity of the City--the foundation of its social and economic identity. As real estate costs continue to rise locally and regionally, affordable housing has been repeatedly identified as a high priority need in the community. The City endeavors to identify any barriers to the production or preservation of affordable housing and develop strategies to ameliorate such conditions or remove such barriers.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In PY2017, the City of Gloucester completed its Housing Production Plan which was funded by a Massachusetts Department of Housing and Community Development (DHCD) Planning Assistance Towards Housing Grant (\$15,000) and District Level Technical Assistance funds (\$5,000). The goal of municipal Housing Production Plan is to develop a strategy to help maintain and increase affordable housing opportunities within Gloucester. MAPC is developing a Housing Production Plan consisting of four main parts: a housing needs and demand assessment, development constraints, housing goals, and implementation strategies. These strategies include the modification of current zoning in order to encourage affordable housing, the identification of specific sites for which the municipality will encourage the development of affordable housing, and the commitment of the municipality to issue RFPs to develop affordable housing on municipally-owned parcels or with local financial resources (such as Affordable Housing Trust funds or HUD funds). This Housing Production Plan is, and will, provide additional strategies to meet the goals and needs identified through the ConPlan, this Annual Action Plan process, as well as future Action Plans.

Gloucester currently fosters affordable housing through the City's Inclusionary Zoning Ordinance (IZO). The ordinance requires that 15 percent of all new residential developments involving eight or more dwelling units be made affordable. A cash contribution to the City's Affordable Housing Trust is allowable under the ordinance as an alternative to building affordable units, with specific stipulations. The AHT currently has a balance of \$250,317 and is expected to support the production of affordable housing over the next year. The City also sets aside a minimum of 10% of its annual Community Preservation Act (CPA) funding for support of

affordable housing. In PY17, the CPA awarded \$120,000 to the Pearl Street project for a seven (7) affordable studio apartments.

Discussion

The Needs Assessment and Market Analysis section of the Gloucester Consolidated Plan conclude that Gloucester needs additional quality, affordable rental units. The current economic climate has increased the number of households looking for rental units, lowering the rental vacancy rate and making it difficult for these households to find housing that suits their income and household size. Responses to the City's Citizen Participation Survey identified affordable, rental housing as a high priority. Further, the Gloucester Housing Authority struggles to find rental units that meet U.S. Department of Housing and Urban Development Housing Quality Standards and notes that many of the two-bedroom rental units in the City are not lead-safe. Through this Housing Production Plan process completed to date, the City has found again that federal HUD funding allocated for the City of Gloucester would be best applied in the production or preservation of affordable rental housing or the rehabilitation of existing rental units, with a priority placed on the development and rehabilitation of units in close proximity to transit, echoing the goals established through the Consolidated Plan process. In PY2019, the City will be funding its Housing Rehabilitation Program to rehabilitate properties housing low-income owners and tenants, and will preserve the affordability of rehabbed units through a long-term (15 year) Affordable Housing Restriction. HOME funds are planned to fund an affordable housing project within the city but location is not yet determined. All with the goals of increasing and improving the City's affordable housing stock. Further changes to ameliorate the negative effects of public policies include extension of the City's Housing Rehabilitation Program lending to investor owners in order to encourage correction of code violations, adoption of a long-term Affordability Restriction, and adoption of affirmative marketing requirements in assisted rental housing to promote fair housing practices, and preserve the safety and affordability of rental units in the City. A goal of assisting rental property is also to incentivize landlords to keep their rentals as long-term leases, rather than convert them to lucrative short-term seasonal rentals for wealthy tourists. As found in the Consolidated Plan, many rentals in the City are becoming seasonal, which is further tightening the rental market for year-round residents.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Gloucester strives to identify underserved low- and moderate-income populations in the City, and to develop strategies to address their unique needs. A discussion of these efforts follows.

Actions planned to address obstacles to meeting underserved needs

Limited funding is the primary barrier to addressing underserved needs in the City of Gloucester. In Gloucester, there are 5,375 lower income households and 1,732 individuals living below the poverty level. Community development funds support programs and services that directly reach this population, but the growing demand combined with decreasing state, federal and local resources presents a continuous challenge. The City of Gloucester will continue to utilize local and federal funds, including CDBG monies to support programs, public facility improvements, and the maintenance of affordable housing for the homeless, near homeless and non-homeless special needs. In PY2019, the City remains committed to allocate the maximum allowable percentage of CDBG funds to public services.

Actions planned to foster and maintain affordable housing

Section AP-55 reflects the City of Gloucester's one-year goals to address affordable housing needs in the City. In PY2015, the City utilized HOME funding to provide first time homebuyer assistance to five households, which will be tracked by the North Shore HOME Consortium. In PY16 an amendment to utilize CDBG funding for FTHB assistance was added. The Gloucester Housing Rehabilitation program will continue to assist lower income homeowners with health, safety, energy efficiency, and accessibility improvements so that they are able to remain in their home affordably. Gloucester fosters affordable housing through the City's Inclusionary Zoning Ordinance (IZO). The ordinance requires that 15 percent of all new residential developments involving eight or more dwelling units be made affordable. A cash contribution to the City's Affordable Housing Trust is allowable under the ordinance as an alternative to building affordable units, with specific stipulations. The AHT currently has a balance of 250,317 and is expected to support the production of affordable housing over the next five years. The City's aforementioned Housing Production Plan includes strategies to utilize Affordable Housing Trust funds to leverage additional funding sources to construct or rehabilitate housing serving the needs of Gloucester's low-income. All units created with Housing Trust or Community Preservation Act funds will be eligible for the State's Subsidized Housing Inventory; meaning, they will be subject to a 15-year, 30-year, or greater "Affordability Restriction", Affirmative

Marketing requirements, and rents will be capped at or below HUD Fair Market Rents.

Actions planned to reduce lead-based paint hazards

The City takes several actions itself and with agency and non-profit partners to address Lead Based Paint (LBP) hazards and increase access to housing without LBP hazards. A critical part of eliminating lead paint poisoning is education. The Gloucester Community Development Department and the Health Department provide education to clients and the general public about LBP hazards. The City also partners with the Massachusetts Department of Public Health, through its Childhood Lead Poisoning Prevention Program (MassCLPPP) to increase education awareness. The City of Gloucester Health Department accepts and offers referrals for case management, crisis intervention and environmental services when incidences of lead poisoning arise in the community. Action, Inc. and the Gloucester Housing Authority both educate Gloucester residents about LBP hazards. Any new affordable housing, either directly supported by the Community Preservation Act funds, the Gloucester Affordable Housing Trust, the HOME program or built through the City's Inclusionary Zoning Ordinance will be free of LBP hazards.

In 2015, the City applied for Lead-Based Paint Hazard Control Grant funding from the U.S. Department of Housing and Urban Development. The City was pleased to be funded for \$1.28M under this program in the fall of 2015, greatly increasing its ability to impact the level of lead-safe homes for the low-income in the City. The City received the three-year grant in November 2015, and planned to delead a total of 72 units. The Lead Grant was closed in October of 2018 and completed lead abatement in 46 units. The City's CDBG-funded Housing Rehabilitation Program did provide more than the 10% required match (\$140,000) for the 3-year grant through the correction of code violations at properties enrolled in the deleading program.

The adopted regulations for the Gloucester CDBG-funded Housing Rehabilitation and Lead-Based Paint Hazard Control programs ensure that any project undertaken by the program where a child under six years of age resides will include lead paint abatement. If the Rehab Program expends over \$25,000 per housing unit, a lead risk assessment and inspection will be completed and interim controls of LBP will be completed. All HUD-funded programs triggering temporary displacement of tenants will cover temporary relocation of residents in those units when relocation is necessary. The regulations also require any contractor working on LBP hazards to be experienced and certified. All contractors are required to observe lead safe practices during rehabilitation.

Actions planned to reduce the number of poverty-level families

The Gloucester Rehabilitation program, funded with CDBG funds, will continue to assist income-

eligible homeowners with safety and accessibility improvements so that they are able to remain in their home affordably. In PY2019, the City will also partner with Action, Inc. to provide homeowners with weatherization and energy efficiency improvements with the goal of reducing their housing costs through a partnership between the City's Rehab Program and Action's Weatherization Program.

A total of 15 percent of Gloucester's CDBG allocation supports public services, including job training, nutrition, education and other services that help move families and individuals out of poverty. The City's economic development initiatives aim to increase the number of jobs for low- and moderate-income individuals. These opportunities help move people out of poverty as well as prevent households from slipping below the poverty line. The City also supports the provisions of Section 3 by encouraging contractors working on large contracts to train, hire and subcontract with low- and moderate-income residents in Gloucester.

Actions planned to develop institutional structure

The Grants Division of the Community Development Department is the lead agency for the administration of the Community Development Block Grant (CDBG) program and the HOME Investment Partnerships program (HOME) in Gloucester. The City's longstanding experience in this role means that the institutional structure is well established. The strength of the CDBG program is due largely to the City's productive partnerships with local, regional, state and federal organizations. The High Risk Task Force, which is led by the Gloucester Health Department and comprised of representatives from the Gloucester Housing Authority, Gloucester Police and Fire Departments, Addison Gilbert Hospital, Veterans' Services and several other social service agencies serving the Gloucester area will continue to be essential in effective delivery of public services in PY2019.

The Community Development Department's Small Business Loan program is an important initiative for local economic development. The Small Business Loan program, which is funded with CDBG, is promoted to marine industries as well as other local businesses such as restaurants, grocery stores, and manufacturers. This program will continue in PY2019. Formal underwriting guidelines were recently updated and ratified by the City's Economic Development Loan Committee, promoting consistency and transparency in the City's lending practices.

Actions planned to enhance coordination between public and private housing and social service agencies

The Community Development Department both supports and leads efforts to enhance

coordination between public and private housing providers and service organizations. The High-Risk Task Force, which was formed in 2011, is one example of the community's efforts to improve cooperation between both housing and human service providers. The Task Force, which is led by the Gloucester Health Department, is comprised of representatives from the Gloucester Housing Authority, Gloucester Police and Fire Departments, Community Development Department, Addison Gilbert Hospital, Action Inc., Veterans' Services and several other social service agencies serving the Gloucester area. Meetings are held once a month, during which the Task Force focuses on high-risk clients that need a range of services, often times from different agencies or departments. The level of collaboration that is achieved as a result of these meetings has both increased the efficiency and effectiveness of service delivery for the provider and the client.

Cape Ann Resource Exchange is a networking group of human service providers and faith-based organizations in Cape Ann that was begun by Wellspring, Inc. in 2009 with the goal of establishing a shared understanding of available homeless prevention resources. The group is comprised of approximately 30 organizations that meet bimonthly. Since members each have homeless prevention resources that vary in amount and eligibility requirements, the regular meetings help the providers to better serve the community by pooling and coordinating resources to assist different populations.

The Community Development Department also supports the Gloucester Fair Housing Committee. The Analysis of Impediments to Fair Housing for Gloucester was completed in 2013.

The City of Gloucester is part of the North Shore Continuum of Care, which provides a regional network to assist the homeless and near-homeless with shelter, permanent housing and supportive services. Members collaborate to apply for McKinney-Vento funds and administer the Point-in-Time count of unsheltered homeless.

Finally, the Grants Division holds an active membership in the National Community Development Association (NCDA), a national nonprofit organization that represents more than 550 local governments across the country that administer federally-supported community and economic development, housing and human service programs, including the CDBG and HOME programs. Grants Division staff attend conferences and workshops sponsored by NCDA as well as remain up to date on programmatic or budgetary changes through NCDA communication.

Discussion

In terms of economic development, the City works continuously with private industry, businesses and developers. The Community Development Department's CDBG-funded Small

Business Loan program is designed specifically for local businesses. The City's Economic Development and Industrial Corporation works with emerging businesses and businesses relocating to Gloucester. The Gloucester Tourism Commission, Cape Ann Chamber of Commerce and Seaport Gloucester all collaborate with the City to address the needs of existing businesses and attract new industry. The Planning Division staff, part of the Community Development Department, work closely with commercial and residential developers to achieve sustainable development.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	TBD
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	TBD

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The City of Gloucester has received CDBG dating back to almost federal program's inception. In PY2019, the City will receive \$662,525 in funds. The City anticipates receipt of \$100,000 in additional program income, and is reprogramming 619,570. In prior year resources and program income towards 2019 activities. The City does not receive any income from float-funded or Section 108 activities. 100% of PY19 funds are dedicated to programs that benefit the low- and moderate-income. These programs include: housing rehabilitation, special economic development loans, micro-enterprise loans, accessibility improvements to remove architectural barriers for presumed benefit disabled adults, ADA Street and Sidewalks improvements and park improvements in a target neighborhood, and public services that assist the homeless, underemployed or unemployed, provide housing counseling, rental assistance, down payment assistance, case management services and job training.

City of Gloucester
Annual Action Plan
2019

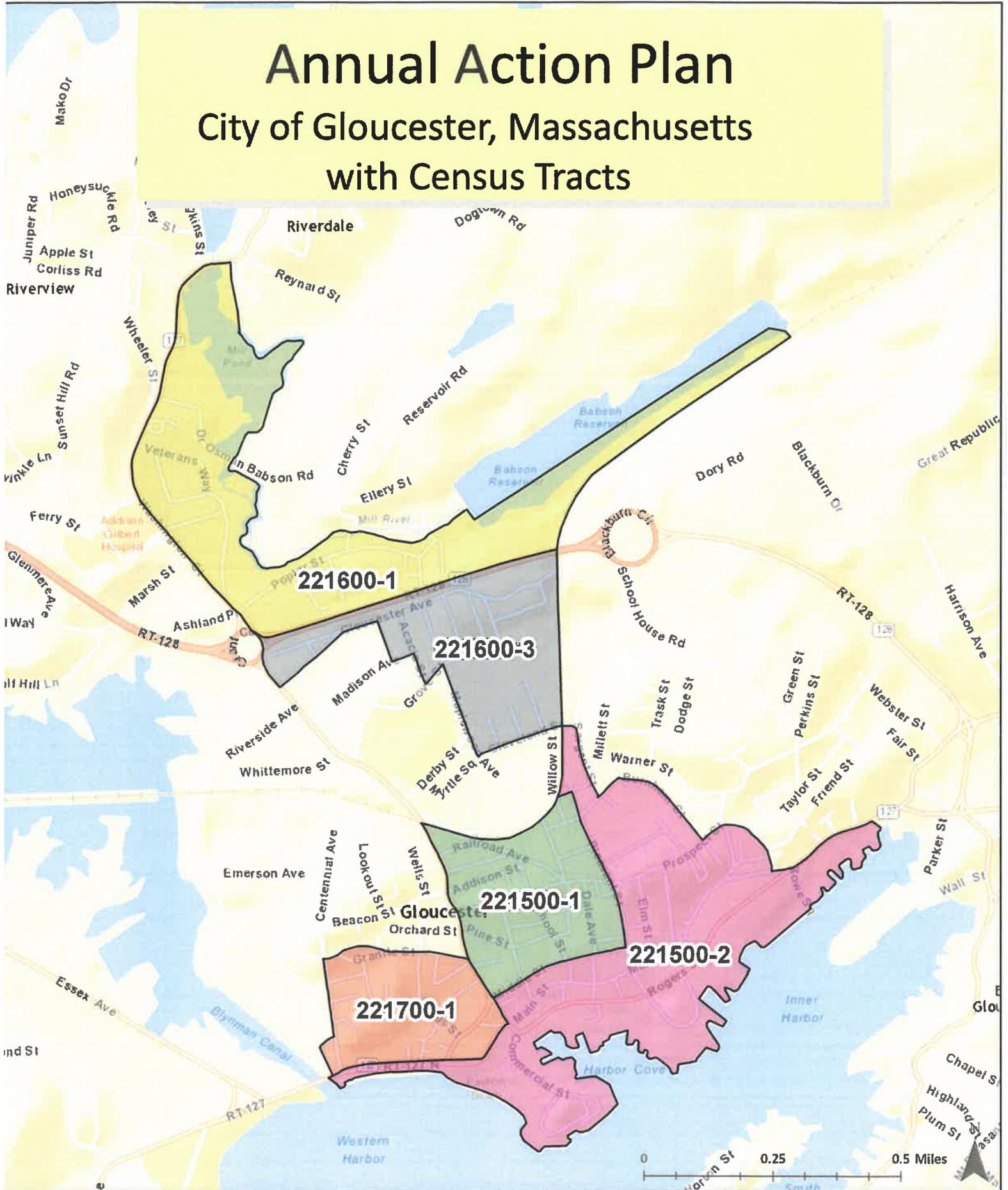
Grantee Unique Appendices

- Target Area Maps
- Description of PY19 Activities
- Application for Federal Assistance
- Public Hearings – Legal Ads & Minutes

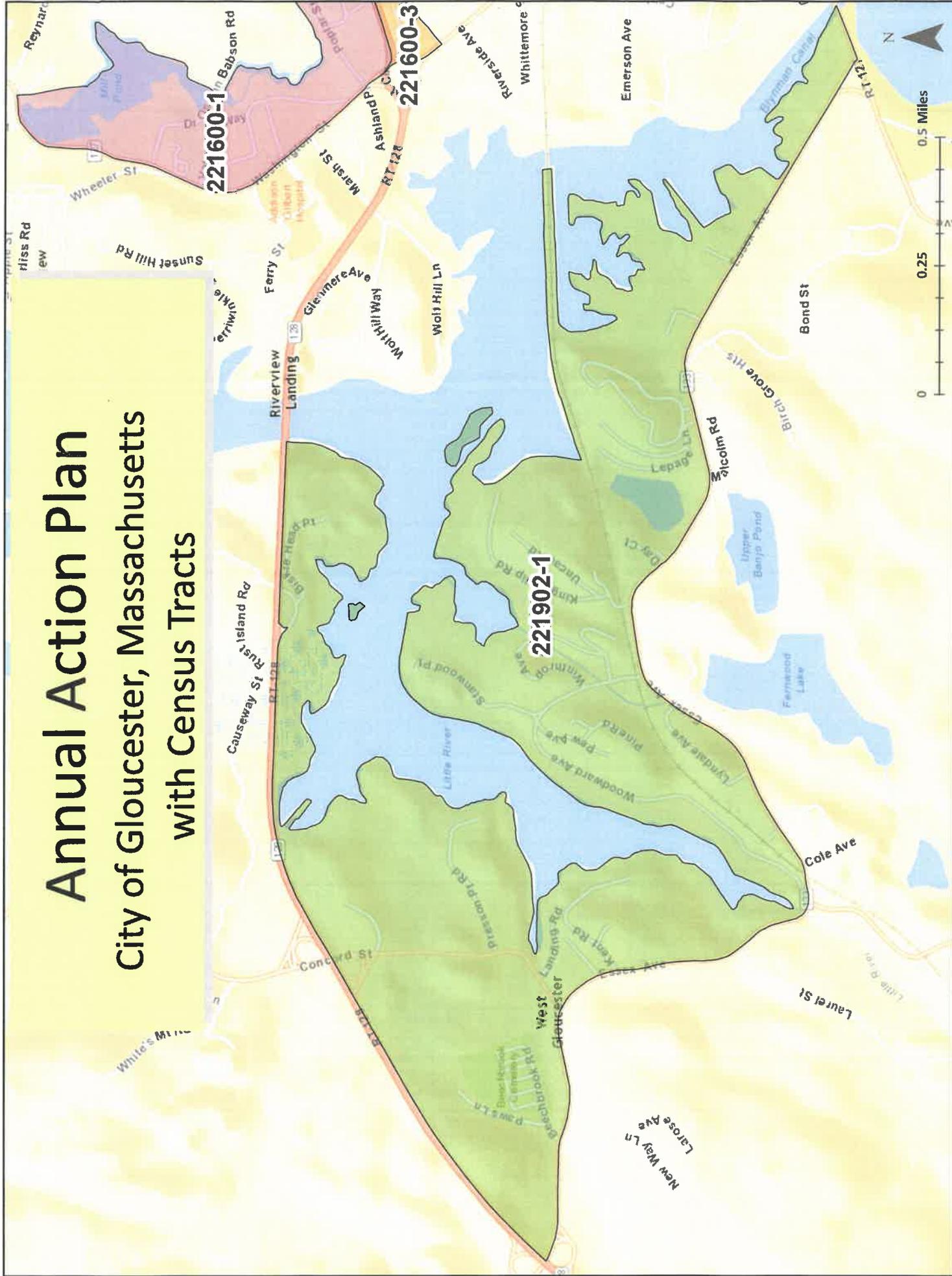
Annual Action Plan

City of Gloucester, Massachusetts

with Census Tracts



Annual Action Plan City of Gloucester, Massachusetts with Census Tracts



Description of PY 2019 Activities

PROGRAM	ACTIVITY DESCRIPTION	2019 CDBG ALLOCATION
Public Service Programs		
Backyard Growers	Construction of Backyard Gardens for senior adults.	\$5,000
Cape Ann Art Haven	Youth Art Scholarship program.	\$7,000
Gloucester Housing Authority	Homeownership counseling.	\$5,000
Gloucester Schools	O'Maley Academy After School program.	\$5,000
HAWC	Domestic violence intervention program providing case management and legal advocacy.	\$6,000
The Open Door	Food purchase	\$20,000
Pathways for Children	After School programs.	\$20,000
SeniorCare, Inc.	Harm Reduction and Decluttering Program for Older Adults.	\$9,000
Wellspring House Adult Learning Initiative	Educational program for unemployed or underemployed adults.	\$10,000
YMCA	Mobile Y employment program for teens.	\$5,000
YMCA	Clean Team employment program for teens.	\$15,000
YMCA	After School Child Care Program	\$15,000
TBD		\$5,708
TOTAL		\$127,708
Housing Programs		
Housing Rehabilitation	Emergency housing repairs for safety, code violations, and associated project delivery costs.	\$350,000
Down Payment Assistance Program	Assist low/mod income first time home buyers with down payment assistance and/or closing costs	\$55,000
TOTAL		\$405,000
Public Facilities/Infrastructure Projects		
Open Door	Office renovations to better serve snap clients and kitchen upgrades	\$100,000
TBD	Street and ADA Sidewalk Improvements in low/mod neighborhood(s)	\$471,882
TOTAL		\$571,882
Economic Development Projects		
Action Inc.	Home health aide job training program.	\$25,000
Loans for Businesses, micro - businesses	Loans for businesses for job creation and/or retention	\$100,000
TOTAL		\$125,000
Administration		
Planning & Administration	Planning and administrative costs associated with management of CDBG program.	\$152,505

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
 Application
 Changed/Corrected Application

*** 2. Type of Application:**

- New
 Continuation
 Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

04/25/2019

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Gloucester

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

04-6001390

*** c. Organizational DUNS:**

0738272140000

d. Address:

*** Street1:**

3 Pond Road

Street2:

*** City:**

Gloucester

County/Parish:

*** State:**

MA: Massachusetts

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

01930-1617

e. Organizational Unit:

Department Name:

Community Development

Division Name:

Grants

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Jaimie

Middle Name:

*** Last Name:**

Corliss

Suffix:

Title:

Grants Administrator

Organizational Affiliation:

*** Telephone Number:**

978-325-5239

Fax Number:

*** Email:**

jcorliss@gloucester-ma.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant Program for Entitlement Communities

*** 12. Funding Opportunity Number:**

B-19-MC-25-0028

* Title:

Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

2019 Community Development Block Grant Entitlement "CDBG"; various projects. "Other" funds include reprogrammed prior year CDBG fund and program income receiving in PY18.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="662,525.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="619,570.17"/>
* f. Program Income	<input type="text" value="100,000.00"/>
* g. TOTAL	<input type="text" value="1,382,095.17"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?** a. This application was made available to the State under the Executive Order 12372 Process for review on b. Program is subject to E.O. 12372 but has not been selected by the State for review. c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)** Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

 ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:Prefix: * First Name: Middle Name: * Last Name: Suffix: * Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

**PUBLIC NOTICE
CITY OF GLOUCESTER
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ANNUAL ACTION PLAN PROJECT YEAR 2019**

A **DRAFT** of the City of Gloucester's PY2019 Annual Action Plan which reports the proposed use of Community Development Block Grant (CDBG) and HOME funds from the North Shore HOME Consortium for the period of July 1, 2019, through June 30, 2020, is available for public review and comment at the Community Development Department, Grants Office, 3 Pond Road, the Sawyer Free Library, 2 Dale Avenue and the City Clerk's Office, 9 Dale Avenue, Gloucester, MA 01930. A draft is also available online at www.gloucester-ma.gov. This report will be made available to persons with disabilities upon request. Comments will be received only in writing until May 27, 2019, and addressed to Jill Cahill, Community Development Director, Community Development Department, 3 Pond Road, Gloucester, MA 01930, or e-mail at grants@gloucester-ma.gov. Citizens are encouraged to comment on this proposed CDBG Program. The final version of this report will be submitted to the U.S. Department of Housing and Urban Development (HUD) on or about May 28, 2019, 30 days from the date of this notice.

The City of Gloucester (City), acting through its Community Development Department, conducted two public hearings; an informational hearing on February 7, 2019, regarding the Annual Action Plan to obtain the views and comments of the citizens of Gloucester and to explain the RFP requirements and address any questions and March 7, 2019, to hear the presentations of the submitted RFPs.

The funding amount for the City of Gloucester CDBG Program Year 2019 is anticipated to be approximately \$1,382,095 and \$94,190 of HOME funds. The City proposes to use these funds for the following activities:

**PUBLIC SERVICES
HOUSING AND REHABILITATION
PUBLIC FACILITIES
ECONOMIC DEVELOPMENT
FIRST TIME HOME BUYER DOWN PAYMENT ASSISTANCE
PLANNING AND ADMINISTRATION
HOME FUNDS - AFFORDABLE HOUSING PROJECT**

These proposed activities are recommended after reviewing the following priorities: provision of services to the maximum number of low and moderate-income persons, achievement of goals identified in the City of Gloucester Consolidated Plan, access to affordable housing, youth service programs, health services, economic development and meeting handicapped accessibility needs.

Por favor contate a Cidade de Escritório de Concessões de Gloucester em (978) 325 5239 se preferem receber uma cópia plenamente traduzida a português.

Contacte por favor la Ciudad de la Oficina de Becas de Gloucester en (978) 325 5239 si usted prefiere recibir una copia completamente traducida a español.

Sefatia Romeo Theken, Mayor
4/26/19

Community Development Block Grant Public Hearing & Informational Meeting

PY19 CDBG & AAP Update

5:30PM February 7, 2019 – Sawyer Free Library Friend Room

Present: Jill Cahill, Community Development Director, Kara Jameson, Senior Project Manager, Jaimie Corliss, Grants Manager.

Jill Cahill opened the meeting at 5:37PM with introductions of grants staff. Kara Jameson reviewed timeline of grant application process due date of 2/21 at noon. Next public meeting is March 7th mandatory due to presentations. Reviewed goals for CDBG funding over the next year. Expecting about 600K this program year in funding. Anticipate receipt of funding number in April and then disperse quarterly.

J. Cahill – monitoring. HUD found issues with general administration of program and has asked for review, improvement, and enforcement of internal policies and procedures. Thanked current grantees for their patience as policies change. Working to start this application round with clearer expectations. Goal is accuracy, efficiency with HUD regulations. Kara is working to put together TA times for applications, quarterlies, and anything in between. Working to offer more support and clearer timelines. We are planning to award summer contracts. These contracts will be fully executed by June 30 so that activities can begin July 1. The City does not guarantee the funding in the event the federal government does not fund CDBG entitlements. Other contracts will be executed throughout summer. ETA of August. Contracts contain scope which drives quarterlies and invoicing. Funding is UP TO the amount awarded, this does not mean you will get a check in the amount of the award. It is reliant on the delivery of goods/services. Reviewed that we are not funding to keep the lights on. Beneficiary forms need to be up to date annually. Public Facilities projects will be required to have one on one meetings with Grants team members to review project specific requirements prior to application. Will be using an evaluation tool reflective of the application – funds cannot be released and activity cannot be incurred prior to having a fully executed contract. Top evaluation criteria – if you received funding in current year and your invoices and quarterlies are not submitted you cannot submit an application. Applications need to meet a national objective – Jill reviewed the application requirements and elaborated as necessary. Long term viability, will maintain or a service in jeopardy.

Questions – is funding 600k an estimate. J. Cahill – Yes, we expect level funding. Public Service is capped at 15%.

What is frowned upon as far as maintaining a program vs expanding. J. Cahill – the heart of that is that it is an independently functioning and sound business plan. Not paying to keep the lights

on. Will look favorably on situations that are scholarship or participant based. This helps ensure our funds are going to make services accessible.

Cap of 15% is there a cap on other categories? – Just admin. Usually meet cap. Invest a lot in housing rehab. Also investing in economic development.

Intros of attendees.

Public hearing closed at 6:08 PM.

In attendance: Robert Dumais, Alice Sheridan, Lara Lepionka, Kelly Knox, Joe McEvoy, Melanie Murray-Brown, Chris Griffith, Sara Stanley, Traci Thayne Corbett, Charlie Krol, Jill Cahill, Jaimie Corliss, Kara Jameson

Respectfully submitted, Jaimie Corliss

Community Development Block Grant Public Hearing & Informational Meeting

PY19 CDBG Applicant Presentations

5:30PM March 7, 2019 – Sawyer Free Library, Friend Room

5:32PM- Community Development Director, Jill Cahill, opened the meeting with introductions of the team and welcomed everyone.

Reminders: Review of program logistics and updates discussed at the first public meeting, predominantly the recent HUD monitoring and changes in increased record keeping. Jill and Kara thanked current sub-recipients for their patience and willingness to work on these new requirements. In order to approve applications, invoices and reporting for current grants will need to be up to date.

Jill also reminded attendees that no activities for this grant round can happen prior to PY19 start date of July 1st. Any projects with a summer start date, will be working with HUD and auditing department to make sure contracts are processed early in order to cover summer activity. Follow-ups with individuals will happen after this meeting. Any programs that teeter on the 51% LMI are going to be encouraged to move to a scholarship based payment structure. This guarantees funds are going to support LMI clients. All grants are UP TO amount awarded. Summer programs keep in mind timing of federal budget approval, if we don't have federal award and for some reason it is not awarded, the City is not covering those funds.

Jill added that the Mayor may attend as CDBG is an important program to her.

Open Door - Kelly Knox – Gave an overview of the mission of Open Door. Last year served over 7,000 people and over 5,000 were Gloucester residents specifically. They also served over 1.68 million meals and saw a 17% increase on requests for food services. Organization also provides food services to numerous organizations throughout the City. Requesting \$25,000 to purchase food for pantry and 100,000 for facilities. Food supports pantry and other meal programs throughout the City. Shopping experience is similar to any small grocery store. Public facilities project seeking funds for phase 2 of CIP. Phase 1 was completed in 2015. Acquisition of adjacent building to be joined to current building. Independent appraisal, inspection report, etc. This purchase will increase capacity of programs and food storage as well as additional facilities for cleaning. Allow for leverage buying and acceptance of donations. Kelly fielded questions. Jill asked if there was an increase in numbers/need. Kelly noted that they expanded the food rescue program and rescued 31% more than the year before. Jill noted that the acquisition is a possibility and that the city had helped purchase the first building. Kara will be following up with HUD to make sure we are following all requirements.

HAWC – Amber Gaumnitz and Crystal Castillo reviewed mission of HAWC. Organization covers 23 towns on the north shore, serves all genders and ages who experience intimate violence. Programs primarily offer individual support. Newest program addresses Parent/Child Trauma specifically. Requesting \$13,000 to build capacity in Gloucester location and have 2 advocates in the office to increase hours and availability. Looking to expand parent/child recovery program as well. Currently working with multiple organizations to offer support to clients. More community awareness of the forms of domestic violence people are subjected to.

Questions: Jill asked presenters what the current hours were at the location. They are open from 9:30-4:30 four days a week and may need to be in court to be with client. Goal is to support 2nd advocate to increase office coverage and expand to 5 days/week. Rolled out parent recovery program in January with the first families seen in January. Asked how services were funded? Billed through insurance when possible but insurance does not cover all costs. Services offered solely in Gloucester? Coverage: it's not about having the office manned, but there will always be someone available whether in office or on call.

Gloucester Housing Authority- Bob Dumais, Homeownership Coordinator requesting \$10,000. Noted that one of the main priorities of City of Gloucester is affordable housing. Offers classes – First Time Home Buyers, financial management, foreclosure counseling. FT HB class is offered 4x/year. Two day session offered every quarter, provides a path to homeownership – connections to real estate.

Jill – homebuyer classes. Two types online and in person. Classes to housing residents are free of charge but classes are open to the general public as well.

Art haven – Traci Corbett Executive Director gave an overview of Art Haven's mission. Aim to provide art education for entire community. Organization was founded in 2008. Recently Gloucester has seen significant cuts in funding for public school enrichment programs. This grant is for students who are financially disadvantaged. Students who don't have access to afterschool programs diminishes their learning and growth. Asking for \$10,000, half of the budget for their summer art program. These funds would cover salary and other overhead costs.

Questions: Jill noted that Traci is example of scholarship based funding. Shift to scholarship based was easier than doing reimbursement based funding.

YMCA - Andrew Fortini – Youth Employment Program – Clean Team/Mobile Y – provides services such as watering downtown flowers, cleaning up trash, working events downtown/Bazaar/block parties. Employees also go into Willowood and Riverdale, offering activities and sports within their neighborhood. Requested \$45,000 to go towards all the teens

to be hired to deliver programs and all the supplies necessary to support programs as well as the coordination.

Questions: On the beneficiary end – is the beneficiary the employee or the neighborhood being impacted? Usually measured by teens being employed. Identified neighborhoods based on census track to move towards LMA basis.

Afterschool program – offered to all elementary schools in Gloucester and Rockport. CDBG funding only serves Beeman and Veterans schools because they are considered LMA. Significant amount of families who are unable to afford afterschool programs. Looking to offer more financial aid to qualified to families. Veteran’s is a title I school. Financial aid is offered on a sliding scale. Enrollment at Veteran’s was doubled by restructuring financial aid packages.

SeniorCare – Deborah S. – Services Cape Ann/Northshore area. Organization assists people with staying in their homes through a myriad of services. This grant is focused on protective services. Program called Harm Reduction and Decluttering for Older Adults means they will help people address safety issues. Program will supplement work of hoarding specialist with trained volunteers. Volunteers will conduct well-being checks and assistance with meeting decluttering goals. Volunteers to receive extensive training. Well rounded services to increase efficacy of decluttering efforts and support clients. Ongoing pilot looking to expand. Can impact hoarding by having individuals focus on something else and address co-morbid conditions. Primarily 60 or older clients with either diagnosed or presumed hoarding disorder. Seeking 26,000 (over three years, \$8,737 annually) to provide selecting, training, and supervising volunteers to increase capacity.

Questions: One trainer for volunteers – will be Deborah.

Gloucester Public Schools – Gregg Bach – Assistant Superintendent – asking for \$5,000 for O’maley Academy Afterschool Program. First launched 5 yrs. ago with grant from 21st C learning. Awarded grant for 3 years. Representatives from DESE suggested it would be successful if there was 60 students enrolled, currently have 190 enrolled. O’maley is a model site for the state. Extraordinary program. 17 programs run each week. Drama, creative writing, O’maley studio, physical activities. Runs through the summer. Free to all students. Getting kids to stay after school is harder as they grow older. Addition of a cost is just another barrier. Economically disadvantaged calculation required by DESE shows 32% of students in O’maley fall into this category. Have to use strict measurements for program success. Scores in all categories are higher than state average. Emphasis placed how critical 5,000 is. Exemplary grant phase is only 140,000 for 3 years, where pilot program was 170,000. Also required to meet match. This \$5,000 would prevent the reduction of any additional programs. Runs 2-4:30 and includes transportation.

Questions: Dese grant has been awarded. This is last of three year cycle will be upcoming school year. Dates through 2021- typo noted in the provided application budget. May make sense to use scholarship based payment. Program is free for all students in order to keep program diverse and well attended.

Wellspring – Melissa Dimond – Executive Director of Wellspring- ALI – based in Gloucester’s education center and take place at library and in West Gloucester. Critical issues – connection to complete post-secondary education. Includes young folks and older residents. Programs are intended to help boost skills and credentials to continue in current workforce. Computer classes tend to have waitlist. Offer college prep classes that earn credit at NSCC. Available to anyone in community. Only community based placement exam facility in Gloucester. Will be offering Hi-SET soon. Collaborates with Action to make sure courses are well balanced and increase accessibility. Requesting \$15,000 used to pay instructors. Able to offer high quality experience for clients.

Questions: none.

Pathway - Kerry Fitzgerald – Overview of organizational mission. Education and care organization birth to age 13 and their families. Funding for SAC program. Afterschool and summer school program. 4 years ago hit 50th birthday. All programs that were not head start or early start. This included SAC. 4 enrichment programs were developed in response to this assessment. Started 3 years ago. Last year served 87 children 90-95% are LMI, 35% disabilities, some in DSS care. Goal is to provide high quality enrichment programs. Program is free to all children. Classroom activities, fieldtrips, bring in presenters and shows. Requesting \$20,000 to offset cost of activities and to pay for teachers training. Have tools to measure knowledge gained by students.

Questions: something new – social/emotional learning curriculum is being implemented in coordination with the GPS.

Backyard Growers: James Harrison – Program director – three things BYG is known for: Lara, 100s of raised bed gardens, work with schools and Pathways. Working to expand offering of gardens for seniors. Have cut back on building individual gardens as expansion into working with GHA and community/school gardens. Build 10 gardens for LMI senior residents who might not otherwise be able to access gardens. Proposal is looking to support gardens that have been built and provide outreach workshops. Goals include decreasing social isolation and increasing access to healthy nutritious food. Research has shown a reduction in isolation in other urban areas in MA.

Questions: Who maintains gardens overtime? BYG has mentorship program where veteran gardeners are recruited to offer support to recipients. Support depends on needs of individuals.

Gloucester Stage – Melanie Marie Brown – Director of Development – Reviewed mission statement. Present professional productions of intellectually stimulating and socially relevant theater. Applied for public facilities funding for restroom renovation and accessibility upgrade. Restrooms are not accessible, nor is box office. New plans would increase stalls and provide one accessible and make box office accessible. Seeking \$60,000 for \$123,000 project. Have fundraised through an MCC grant and private donations for balance. Impact over 19,000 people and, 950 are LMI 4,095 elderly and around 900 youths. Working on being community partners. Programming with library, SEarts, GPS, and other organizations. Beginning of Rocky Neck Art Colony. Bathrooms are open to the public.

Questions: Timeline suggests being underway. Expect to begin in a year. Contract and Davis Bacon wages – Contractor is aware/has been emailed regarding this.

Action Inc. – Joe McEvoy – Action, Inc. established in 1965 and Joe reviewed their overall mission. Many local organizations have their roots in action. Reviewed range of services offered. Applied for funding to support healthcare career training program. Intensive course that provides training for students. Meaningful and successful careers in healthcare industry. All classroom hours take place at location on Main Street. Clinical hours are held at local facilities. Helps meet employment needs and demands for healthcare workers. Additional CNAs will be needed in the coming years. As boomer generation ages this need will continue to increase. Classes have high placement rate and often secure employment prior to completing training. Counts for credits towards RN degree at NSCC. Request is for \$25,000 - 50% of budget.

Questions:

Jill reviewed the different categories which can be applied for.

In attendance: Deborah Schwendimon, Joe McEvoy, James Harrison, Kerry Fitzgerald, Amber Redmond, Andrew Fortini, Traci Corbett, Crystal Castillo, Bob Dumais, Melissa Dimond, Kelly Knox, Gregg Bach, Melanie Murray-Brown, Jill Cahill, Jaimie Corliss, Kara Jameson

Respectfully submitted, Jaimie Corliss