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**CITY OF GLOUCESTER  
OFFICE OF THE MAYOR**

**Gloucester's disciplined budget reflects a change in city spending**

*"Getting state spending under control is essential to the state's economic health going forward." – Governor Charlie Baker, January 27, 2016.*

Creating an effective budget for Gloucester is never easy, even during the best of times. It is especially challenging when pension costs are rising, state revenues are falling and contracts for all of the City's bargaining units are expiring.

Gloucester faces a new financial reality as it prepares to begin the 2017 fiscal year on July 1<sup>st</sup>. The city cannot continue using one-time revenue sources to pay for its operational expenses. At the same time, fixed expenses such as salaries and benefits continue to rise at a substantial pace.

As this City Council is well aware, the problem with using "free cash" to pay for personnel services, contracts and other operating expenses is sustainability. Simply put, there is no reasonable way to expect that any community can afford or sustain exorbitant salary increases that were funded through one-time revenue streams. This budgeting methodology is shortsighted and creates long-term detrimental consequences for the City.

The payroll decisions made in the last several years, like rolling up stipends into base pay for public safety and the increase in the fire department salary base, will have a significant impact on the city's pension obligations going forward. Accordingly, the City must account for a 7% pension expense increase this year alone and that number will only rise. Further, the City's inter-municipal agreements with Essex and Rockport for wastewater collection, treatment and disposal were created to assist our neighbors with their wastewater needs while safeguarding Gloucester ratepayers through collection of a fair and proportional cost sharing of associated capital expenses. Only now, however, is the City working with those communities to ensure payment of their obligations.

There is good news however. With fiscal discipline and sharply focused management, Mayor Romeo Theken's team is prepared to again confront the one time structural gap that they inherited. At the same time, the City's budget provides resources to continue to improve our schools, to boost the visitor economy and to create new economic development opportunities for hard-working residents and small business owners. The fiscal 2017 budget also includes funding for Mayor Theken's new important city initiatives: a part-time Fisheries Director and a new customer service station at the City Hall Annex at Pond Rd.

Since taking office, Mayor Romeo Theken has instituted a more responsible budgeting approach that employs long-term trend forecasting to cover ongoing expenses while prioritizing maintenance of equipment and facilities in order to avoid unnecessary future expenses. As the Mayor told the City

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Council, “we must not, we will not, build a facility that we cannot maintain and we will not start a program that we cannot sustain.”

Thanks to initiatives like the Capital Stabilization Fund and Building Maintenance Stabilization Fund, the Theken team has established new standards for distributing “free cash” that invests revenue where it’s needed in a structured manner while removing politics from the process. The new Capital Stabilization Fund invests City funds into the existing Capital Improvement Plan process while the Building Maintenance Stabilization Fund is dedicated to extraordinary, unforeseen maintenance expenditures for all municipal and school facilities.

It is often said that in any municipal budget, city workers and public safety officials deserve as much support as possible. At the same time, Gloucester residents, especially those who live on limited resources, must be provided safeguards against unnecessary property tax increases or significant water and sewer bill increases. Mayor Romeo Theken’s focus on sound, sensible and sustainable budgets will protect taxpayers and promote the City’s long-term stability.

Fiscal discipline may not be the most glamorous political issue, but it is a necessary approach that will allow Gloucester to address the significant fiscal challenges that we face now and in the future. A sustainable financial future for the City is in the best interests of our community and everybody who lives or does business here.

**GENERAL FUND - REVENUES**

- General Fund Revenues are projected to increase from \$103.1 million in Fiscal 2016 to \$105.2 million in Fiscal 2017 or 1.98%.
- Real and Personal property taxes, net of debt exclusions and shifts, are projected to increase by about \$2.47 million as a result of the statutory 2 ½% increase on the Fiscal 2016 Levy Limit plus \$700,000 in new growth.
- State Aid, our second largest revenue source, is projected to increase by about \$344,000 or 2.9% based on the current House Ways and Means budget. The majority of the increase is split fairly evenly between General Unrestricted Governmental Aid and Chapter 70 School Aid accompanied by a small increase in Veterans’ Benefits reimbursement.
- Local Receipts are projected to increase by about \$400,000 or 3.4% as we have budgeted for sustainable increases in Ambulance fees and Building Permit fees. Larger increases are expected resulting from the increase in Daily Beach Parking already approved by the Council and the proposed increase in the cost of Trash Disposal Bags.
- “Transfers In” to support Betterment related debt has been reduced by \$330,000 as such Betterment debt has run off.

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- Likewise, Free Cash support has been reduced from \$1.44 million in FY 2016 to only \$200,000 as other General Fund debt has run off.

**GENERAL FUND – EXPENDITURES**

- As with revenues, the projected increase is from \$103.1 million to \$105.2 million for the same 1.98% increase.
- I am proposing an additional secretarial position in the Mayor's Office and a Contingency/Emergency Reserve in an amount equal to this year's revised budget of \$25,000. The total increase for FY 2017 is about \$56,000.
- A significant 18.5 % decrease in the City Auditor's budget reflects the reclassification of the annual fees associated with the City's financial software to a more appropriate account in Management Information Systems.
- A similar decrease in the Assessors' Department budget results from the near completion of the contractual work associated with the triennial recertification and the costs associated with those outside services.
- The Treasurer/Collectors office is showing an almost \$800,000 year to year reduction primarily as a result of the decrease in debt service due to the retirement of debt. This runoff in debt service also has an impact on certain revenue sources (Transfers In and Free Cash) as previously noted.
- The approximate \$560,000 increase in Personnel is primarily due to increases in Health Insurance rates through the Government Insurance Commission (GIC). As was the case in FY 2016, rates in the more popular GIC plans covering our active employees increased by more than expected from year to year.
- The increase of \$153,000 to the Management Information Systems budget is primarily due to the shift of the approximate \$100,000 in annual fees associated with the City's financial software from the Auditor's budget. We continue to try and support MIS related projects to the best of our ability and acknowledge that, like many municipalities, we have often shortchanged this function in the past.
- In the Community Development Department I have proposed an additional \$25,000 to fund the new part-time Fisheries Director.
- Police and Fire budgets, representing almost 14% of the total General Fund budget, are proposed at a combined 2.4% increase. The vast majority of this increase is driven by labor costs.

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- The total DPW budget has increased a modest \$213,000 or 2.13% with most of the increase attributable the increase in the Sanitation/Recycling curbside pickup contract and an increase in custodial personnel in the Facilities budget.
- The Veterans Services budget is increasing due to the continued demand for Veterans' benefits support. Please remember that Veterans benefits paid are reimbursed by the State at 75% in the following year.
- The Library budget has increased by almost \$50,000 as we try to address the desire to both expand Library opening hours and to fund an Archivist position.
- We are currently on a 6.15% increasing schedule for our annual Pension appropriation. This has allowed us to reduce our timing to fully fund the City's Unfunded Actuarial Liability from a maximum of 2040 to 2034. By scheduling the payment of the entire annual Pension Cost on July 1 of the new fiscal year we are able to save significant interest costs when compared to paying the amount later in the year.
- The preliminary Fiscal 2017 Assessment for the Essex North Shore Agricultural & Technical School District is estimated to be \$1,547,778, an extremely modest increase of \$4,500 from FY 2016.
- The single line appropriation to the Gloucester Public Schools is proposed at \$40,169,057, a \$980,309 or 2.5% increase from Fiscal 2016. As you well know, the actual allocation of the annual School Department budget is at the discretion of the School Committee and I simply propose the total budget dollars to be appropriated.

**COMMUNITY PRESERVATION FUND**

- The Citizens of Gloucester voted to implement a 1% surcharge on the real property tax levy and to receive state matching funds for the acquisition, creation, preservation, rehabilitation and restoration of open space, historic resources and affordable housing in 2010. The Fiscal 2017 budget proposes \$645,000 in revenues and expenditures for this fund.

**SEWER ENTERPRISE FUND**

- Total Fiscal 2017 revenues and expenditures are proposed at \$7,996,634, a \$525,243 or 7.03% increase from FY 2016. The two drivers to the increase in expenditures is debt service and, more significantly, the estimated impact of new contracts for outside services to manage the

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wastewater treatment plant and the pump stations. Both of the contracts associated with these services expire in early FY 2017 and we reasonably expect increases in these costs as a result of the RFP/Bid process. To support these cost increases, I am proposing a change in the current rate of \$13.80 per 1,000 gallons of consumption to \$14.78.

**WATER ENTERPRISE FUND**

- Total Fiscal 2017 revenues and expenditures are proposed at \$5,678,862, a \$390,820 or 7.39% increase from FY 2016. As with the Sewer Fund, the two drivers of the increase in expenditures is debt service and, more significantly, the estimated impact of a new contract for outside services to manage the water treatment plant. The contract associated with these management services expires in early FY 2017 and we reasonably expect increases in these costs as a result of the RFP/Bid process. To support these cost increases, I am proposing a change in the current rate of \$7.00 per 1,000 gallons of consumption to \$7.61.

**TALBOT RINK ENTERPRISE FUND**

- A very modest increase of approximately \$3,428 or 1.01% is being proposed for both revenues and expenditures in this fund for 2017.

**WATERWAYS ENTERPRISE FUND**

- Revenues and expenditures for Fiscal 206 are proposed to increase by about \$1,988 or 0.58% for Waterways operations in the next year.

As always, I and my staff will be available to answer questions and provide more information as necessary during the budget reviews conducted by the Budget and Finance Committee as well as any inquiries that may come from Councilor's individually. The following three pages provide a snapshot of year to year department /fund level changes as proposed.

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Cherry Sheet Revenue

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Cherry Sheet Revenues</b>					
46601	REV-CHERRY SHEET: ADDT'L ASSISTANCE				Unrestricted Gen Govt Aid (\$3,840,097)
	Represents the HWM budget Proposal for FY17				
	<b>Total for 101000.10.111.46601.0000.00.000.00.660</b>	<b>(\$3,681,780)</b>	<b>(\$3,840,097)</b>	<b>(\$3,840,097)</b>	
46160	REV-CHERRY SHEET: B10-ELDERLY ABATE				Exemptions: Vets, Blind, Surv Spouse and Elderly (\$128,279)
	Cherry Sheet combines the Vet's Benefits and Blind, Elderly and Surviving Spouses together. Amount represents the HWM budget proposal for FY17.				
	<b>Total for 101000.10.141.46160.0000.00.000.00.610</b>	<b>(\$111,978)</b>	<b>(\$128,279)</b>	<b>(\$128,279)</b>	
46603	REV-CHERRY SHEET: B11-STATE OWNED LAND				Rev-Cherry Sheet: B11-State Land (\$18,976)
	The Commonwealth of Mass provides a PILOT to the City for state owned property within Gloucester. Amount represents the HWM budget proposal for FY17.				
	<b>Total for 101000.10.141.46603.0000.00.000.00.660</b>	<b>(\$19,133)</b>	<b>(\$18,976)</b>	<b>(\$18,976)</b>	
46200	REV-CHERRY SHEET: A1-SCH AID CH 70				Rev-Cherry Sheet: A1-Sch Aid Ch70 (\$6,413,737)
	Chapter 70 School Aid - Represents the HWM budget proposal for FY17.				
	<b>Total for 101000.10.300.46200.0000.00.000.00.620</b>	<b>(\$6,238,892)</b>	<b>(\$6,302,472)</b>	<b>(\$6,413,737)</b>	
46202	REV-CHERRY SHEET: B10-SCH CONSTRUCTION				MSBA Sch Construction (\$1,503,459)
	\$1,503,459 Gloucester High School FY2017 is the last year this grant revenue will be paid.				
	<b>Total for 101000.10.300.46202.0000.00.000.00.620</b>	<b>(\$1,561,649)</b>	<b>(\$1,503,459)</b>	<b>(\$1,503,459)</b>	
46205	REV-CHERRY SHEET: LIBRARY AID				Rev-Cherry Sheet: Public Libraries (\$29,643)
	Appropriation of Library Aid to fund extended open hours.				
	<b>Total for 101000.10.610.46205.0000.00.000.00.620</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$29,643)</b>	
	<b>Total for Cherry Sheet Revenues</b>	<b>(\$11,613,432)</b>	<b>(\$11,793,283)</b>	<b>(\$11,934,191)</b>	
	<b>Total for Cherry Sheet Revenues</b>	<b>(\$11,613,432)</b>	<b>(\$11,793,283)</b>	<b>(\$11,934,191)</b>	3%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Other State/Federal Revenues

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other State/Federal Revenues</b>					
46805	REV-OTHER STATE: MEDICAID REIMB				
				Rev-Other State: Medic Reimb	(\$200,000)
	Medicaid reimbursements methodology changed in FY11. The way in which funds are returned to City's and Town's was done differently. There are considerable delays from the time services are provided to the time the City receives reimbursement for direct services and Administrative Activities Claiming (AAC).				
	<b>Total for 101000.10.300.46805.0000.00.000.00.680</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>		<b>(\$200,000)</b>
46606	REV-CHERRY SHEET: C7-VET BENEFITS				
				Rev-Cherry Sheet: Cs C7-Vet Benefits	(\$224,412)
	Represents the HWM budget proposal for FY17.				
	<b>Total for 101000.10.543.46606.0000.00.000.00.660</b>	<b>(\$201,637)</b>	<b>(\$201,637)</b>		<b>(\$224,412)</b>
	<b>Total for Other State/Federal Revenues</b>	<b>(\$401,637)</b>	<b>(\$401,637)</b>		<b>(\$424,412)</b>
	<b>Total for Other State/Federal Revenues</b>	<b>(\$401,637)</b>	<b>(\$401,637)</b>		<b>(\$424,412) 6%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Department Revenues - Misc

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>					
48920	REV-OTHER MISC: MISC RECEIPTS				
				Rev-Other Misc: Misc Receipts	(\$50,000)
	This revenue line item is a catch all for miscellaneous revenue that isn't budgeted elsewhere in the general fund.				
	<b>Total for 101000.10.111.48920.0000.00.000.00.800</b>	<b>(\$45,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>
48920	REV-OTHER MISC: MISC RECEIPTS				
				Inter-Municipal Revenue	(\$29,000)
	Revenue from Towns of Rockport and Manchester-by-the-Sea to support regional Veteran's Services.				
	<b>Total for 101000.10.111.48920.0000.00.000.00.890</b>	<b>(\$29,000)</b>	<b>(\$29,000)</b>	<b>(\$29,000)</b>	<b>(\$29,000)</b>
48931	REV-OTHER MISC: GLOU CRSSNG HST AGRMNT				
				Gloucester Crossing Host Agreement	(\$16,667)
	In accordance with the Gloucester Crossing Host Agreement, \$16,667 is paid annually to the City for the principal portion of the debt for an ambulance.				
	<b>Total for 101000.10.111.48931.0000.00.000.00.890</b>	<b>(\$16,667)</b>	<b>(\$16,667)</b>	<b>(\$16,667)</b>	<b>(\$16,667)</b>
	<b>Total for Other Revenues</b>	<b>(\$90,667)</b>	<b>(\$95,667)</b>	<b>(\$95,667)</b>	<b>(\$95,667)</b>
	<b>Total for Department Revenues - Misc</b>	<b>(\$90,667)</b>	<b>(\$95,667)</b>	<b>(\$95,667)</b>	<b>(\$95,667) 6%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 121 Mayor

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>				
43200 REV- LAUNCH FEES				
				NEW BALANCE - RECEIPTS - FEES (\$50,000)
				Sponsorship fee per contract with New Balance for exclusive Naming Rights to Newell Stadium and to be the exclusive title sponsor to all events hosted by Gloucester at Newell.
<b>Total for 101000.10.121.43200.0000.00.000.00.040</b>	<b>\$0</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	
48001 Wind Turbine Metering Credit Revenue				
				Rev-Wind Turbine Metering Credit Revenue (\$325,000)
				The City receives payment for the kWh's generated by the two wind turbines located on Gloucester Engineering's property. The City entered a 25 year agreement in FY13.
<b>Total for 101000.10.121.48001.0000.00.000.00.890</b>	<b>(\$355,000)</b>	<b>(\$325,000)</b>	<b>(\$325,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$355,000)</b>	<b>(\$375,000)</b>	<b>(\$375,000)</b>	
<b>Total for Department 121</b>	<b>(\$355,000)</b>	<b>(\$375,000)</b>	<b>(\$375,000)</b>	6%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 138 Purchasing

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>License Revenues</b>				
44510 REV-OTHER MISC: Report fees Mailings Postage				
				Rev-Purchasing Dept Admin Mail Fees (\$100)
<b>Total for 101000.10.138.44510.0000.00.000.00.040</b>	<b>\$0</b>	<b>(\$100)</b>	<b>(\$100)</b>	
<b>Total for License Revenues</b>	<b>\$0</b>	<b>(\$100)</b>	<b>(\$100)</b>	
<b>Total for Department 138</b>	<b>\$0</b>	<b>(\$100)</b>	<b>(\$100)</b>	100%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 141 Assessor

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>License Revenues</b>				
44320 REV-OTHER MISC: ASSESS CARDS				
			Rev-Other Misc: Assess Cards	(\$100)
Sale of assessment cards printed for constituents.				
<b>Total for 101000.10.141.44320.0000.00.000.00.800</b>	<b>(\$100)</b>	<b>(\$100)</b>		<b>(\$100)</b>
<b>Total for License Revenues</b>	<b>(\$100)</b>	<b>(\$100)</b>		<b>(\$100)</b>
<b>Total for Department 141</b>	<b>(\$100)</b>	<b>(\$100)</b>		<b>(\$100) 0%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>Interest Revenue</b>				
48201	REV-INTEREST INCOME: SAVINGS			
	Interest earned on general fund bank balances.			Rev-Interest Income (\$60,000)
	<b>Total for 101000.10.145.48201.0000.00.000.00.820</b>	<b>(\$80,000)</b>	<b>(\$35,000)</b>	<b>(\$60,000)</b>
	<b>Total for Interest Revenue</b>	<b>(\$80,000)</b>	<b>(\$35,000)</b>	<b>(\$60,000)</b>
<b>Tax Revenues</b>				
41200	REV- RE TAX			
			FY16 Levy Limit (\$70,726,400)	
			FY17, 2.5 % increase (\$1,768,160)	
			FY 17 Estimated New Growth (\$700,000)	
			Poles Hill Debt Exclusion (\$112,185)	
			CSO Debt Shift ( Prin, Int & Fees) (\$2,281,758)	
			Water Debt Shift (Prin, Int & Fees) (\$2,730,275)	
	<b>Total for 101000.10.145.41200.0000.00.000.16.120</b>	<b>(\$75,351,812)</b>	<b>(\$77,790,226)</b>	<b>(\$78,318,778)</b>
41300	REV- OVERLAY - BUDGET ONLY			
			Overlay - Provision for Abatements and Exemptions \$400,000	
	<b>Total for 101000.10.145.41300.0000.00.000.00.130</b>	<b>\$380,000</b>	<b>\$390,000</b>	<b>\$400,000</b>
41500	REV- MV EXCISE TAX			
			Rev - 2016 MVE Tax Revenue (\$3,250,000)	
	<b>Total for 101000.10.145.41500.0000.00.000.16.150</b>	<b>(\$3,200,000)</b>	<b>(\$3,250,000)</b>	<b>(\$3,250,000)</b>
41700	REV- INT/PEN ON TAXES			
			Rev-Int/Pen On Taxes (\$200,000)	
	Interest and penalties collected on taxes for late payments.			
	<b>Total for 101000.10.145.41700.0000.00.000.00.170</b>	<b>(\$245,000)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>
41720	REV- INT/PEN ON EXCISE			
			.	(\$80,000)
	Interest and penalties collected on late payments of excise taxes.			
	<b>Total for 101000.10.145.41720.0000.00.000.00.170</b>	<b>(\$80,000)</b>	<b>(\$80,000)</b>	<b>(\$80,000)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
41730	REV- MUNICIPAL LIEN CERTIFICATES			
	MLC's provide constituents with all tax amounts due on a property. Typically requested from constituents when refinancing or selling property.		Municipal Lien Certificates	(\$55,000)
	<b>Total for 101000.10.145.41730.0000.00.000.00.170</b>	<b>(\$57,600)</b>	<b>(\$55,000)</b>	<b>(\$55,000)</b>
41790	REV- TAX TITLE PEN & INT			
	Interest and penalties collected on properties that are in tax title.		Pen/Int on Tax Titles	(\$125,000)
	<b>Total for 101000.10.145.41790.0000.00.000.00.170</b>	<b>(\$120,000)</b>	<b>(\$125,000)</b>	<b>(\$125,000)</b>
41795	REV -TAX TITLE LEGAL FEES			
	Fees collected as part of tax title collection process. This amount is offset by an appropriation in the Treasurer's Department.		REV - Legal Fees collected from Tax Title	(\$200,000)
	<b>Total for 101000.10.145.41795.0000.00.000.00.170</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>	<b>(\$200,000)</b>
41810	REV- LIEU/TAX-PRIVATE			
	As part of the Power Purchase Agreement entered into with Equity Industrial Turbines, LLC, the City is paid a payment-in-lieu-of-taxes on the two wind turbines.		EIT - Wind Turbine PILOT	(\$43,075)
	<b>Total for 101000.10.145.41810.0000.00.000.00.180</b>	<b>(\$40,000)</b>	<b>(\$43,075)</b>	<b>(\$43,075)</b>
41820	REV- LIEU/TAX-HOUSING			
	Payment received annually from the Housing Authority (in-lieu-of-taxes).		Rev-Lieu/Tax-Housing	(\$35,000)
	<b>Total for 101000.10.145.41820.0000.00.000.00.180</b>	<b>(\$30,000)</b>	<b>(\$35,000)</b>	<b>(\$35,000)</b>
41900	REV- HOTEL/MOTEL EXC REV			
	Based upon estimated Hotel/Motel Tax receipts for FY2017.		Rev-Hotel/Motel Exc Rev	(\$495,000)
	<b>Total for 101000.10.145.41900.0000.00.000.00.190</b>	<b>(\$495,000)</b>	<b>(\$500,000)</b>	<b>(\$495,000)</b>



# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 161 City Clerk

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>State Reimbursement Revenue</b>				
46802	REV-OTHER STATE: REIMB ELECTION			
			Rev-Other State: Reimb Election	(\$7,773)
	<b>Total for 101000.10.161.46802.0000.00.000.00.680</b>	<b>(\$7,773)</b>	<b>(\$7,773)</b>	<b>(\$7,773)</b>
	<b>Total for State Reimbursement Revenue</b>	<b>(\$7,773)</b>	<b>(\$7,773)</b>	<b>(\$7,773)</b>
<b>License Revenues</b>				
44201	REV-LIC/PER: AMUSEMENT			
			Rev-Lic/Per: Amusement	(\$200)
	<b>Total for 101000.10.161.44201.0000.00.000.00.420</b>	<b>\$0</b>	<b>(\$200)</b>	<b>(\$200)</b>
44203	REV-LIC/PER: JUNK			
			Rev-Lic/Per: Junk	(\$100)
	<b>Total for 101000.10.161.44203.0000.00.000.00.420</b>	<b>(\$100)</b>	<b>(\$100)</b>	<b>(\$100)</b>
44206	REV-LIC/PER: PEDDLERS			
	Peddlers' Licenses		Rev-Lic/Per: Peddlers	(\$100)
	<b>Total for 101000.10.161.44206.0000.00.000.00.420</b>	<b>\$0</b>	<b>(\$100)</b>	<b>(\$100)</b>
44207	REV-LIC/PER: DOG			
	Dog Licenses - Based on five year average of collections.		Rev-Lic/Per: Dog	(\$35,000)
	<b>Total for 101000.10.161.44207.0000.00.000.00.420</b>	<b>(\$35,000)</b>	<b>(\$35,000)</b>	<b>(\$35,000)</b>
44208	REV-LIC/PER: MARRIAGE			
	Marriage Licenses - Based on five year average of collections.		Rev-Lic/Per: Marriage	(\$7,000)
	<b>Total for 101000.10.161.44208.0000.00.000.00.420</b>	<b>(\$4,500)</b>	<b>(\$7,000)</b>	<b>(\$7,000)</b>
44209	REV-LIC/PER: BUSINESS			
	Business Certificates - Based on five year average of collections.		Rev-Lic/Per: Business	(\$8,000)
	<b>Total for 101000.10.161.44209.0000.00.000.00.420</b>	<b>(\$10,000)</b>	<b>(\$8,000)</b>	<b>(\$8,000)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 161 City Clerk

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
44210 REV-LIC/PER: CLERK MISC				
				Rev-Lic/Per: Clerk Misc (\$10,000)
Miscellaneous License and Permit Receipts.				
<b>Total for 101000.10.161.44210.0000.00.000.00.420</b>	<b>(\$15,000)</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	
44213 REV-FEE: RECORDING				
				Rev-Fee: Recording (\$15,000)
Recording Fees				
<b>Total for 101000.10.161.44213.0000.00.000.00.420</b>	<b>(\$12,000)</b>	<b>(\$15,000)</b>	<b>(\$15,000)</b>	
<b>Total for License Revenue</b>	<b>(\$76,600)</b>	<b>(\$75,400)</b>	<b>(\$75,400)</b>	
<b>Other Revenues</b>				
43205 REV-OTHER MISC: VITAL STATISTICS				
				Rev-Other Misc: Vital Stat (\$30,000)
This account comprises of certified copies of birth, death, marriage vital records including long form and short form, burial permit fee, amendments to vital records, 2nd copy of a long form birth, death, marriage vital records and verification of birth.				
<b>Total for 101000.10.161.43205.0000.00.000.00.320</b>	<b>(\$30,000)</b>	<b>(\$30,000)</b>	<b>(\$30,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$30,000)</b>	<b>(\$30,000)</b>	<b>(\$30,000)</b>	
<b>Tax Revenues</b>				
41210 REV- LICENSES & PERMITS				
				City Clerks, Rev-Licenses & Fees (\$3,000)
This account is for Special City Council Permit Application fees which are, \$350, \$1,000 or \$5,000.				
<b>Total for 101000.10.161.41210.0000.00.000.00.121</b>	<b>\$0</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	
<b>Total for Tax Revenue</b>	<b>\$0</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	
<b>Total for Department 161</b>	<b>(\$114,373)</b>	<b>(\$116,173)</b>	<b>(\$116,173)</b>	2%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 163 Registration

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>				
48403 REV-OTHER MISC: REGISTR BOOK				
			Rev-Other Misc: Registr Book	(\$1,500)
Sale of "nosey book"				
Total for 101000.10.163.48403.0000.00.000.00.840	<u>(\$1,300)</u>	<u>(\$1,500)</u>		<u>(\$1,500)</u>
Total for Other Revenues	<u>(\$1,300)</u>	<u>(\$1,500)</u>		<u>(\$1,500)</u>
Total for Department 163	<u>(\$1,300)</u>	<u>(\$1,500)</u>		<u>(\$1,500)</u> 15%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 165 Licensing Board

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>License Revenues</b>					
44100	REV-LIC/PER: LIQUOR				
	Annual and Seasonal Liquor License Revenue			Rev-Lic/Per: Liquor	(\$130,000)
	<b>Total for 101000.10.165.44100.0000.00.000.00.410</b>	<b>(\$130,000)</b>	<b>(\$130,000)</b>		<b>(\$130,000)</b>
44209	REV-LIC/PER: BUSINESS				
	Short Term/Temporary License Revenue			Rev-Liquor-Entertain, Lodge, CV, Spec 1 day, amuse	(\$15,000)
	<b>Total for 101000.10.165.44209.0000.00.000.00.040</b>	<b>(\$20,000)</b>	<b>(\$15,000)</b>		<b>(\$15,000)</b>
	<b>Total for License Revenue</b>	<b>(\$150,000)</b>	<b>(\$145,000)</b>		<b>(\$145,000)</b>
	<b>Total for Department 165</b>	<b>(\$150,000)</b>	<b>(\$145,000)</b>		<b>(\$145,000) -3%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 176 Zoning Board of Appeals

#### Other Revenues

43240 REV-FEE: ZONING/APPEALS

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Fee: Zoning/Appeals (\$15,000)
Zoning Board of Appeals Fees				
Total for 101000.10.176.43240.0000.00.000.00.320	<u>(\$12,000)</u>	<u>(\$15,000)</u>	<u>(\$15,000)</u>	
Total for Other Revenues	<u>(\$12,000)</u>	<u>(\$15,000)</u>	<u>(\$15,000)</u>	
Total for Department 176	<u>(\$12,000)</u>	<u>(\$15,000)</u>	<u>(\$15,000)</u>	25%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 210 Police - Administration

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>License Revenues</b>				
44508	REV-LIC/PER: FIREARM			
	Firearm License Fees		Rev-Lic/Per: Firearm	(\$5,000)
	<b>Total for 101000.10.210.44508.0000.00.000.00.450</b>	<b>(\$7,000)</b>	<b>(\$5,000)</b>	<b>(\$5,000)</b>
44830	REV-OTHER MISC: POL INS RPT			
	Police Report Fees		Rev-Other Misc: Pol Ins Rpt	(\$1,500)
	<b>Total for 101000.10.210.44830.0000.00.000.00.480</b>	<b>(\$2,000)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
	<b>Total for License Revenues</b>	<b>(\$9,000)</b>	<b>(\$6,500)</b>	<b>(\$6,500)</b>
<b>Other Revenues</b>				
42401	REV- PARKING METERS			
	Parking Meter and Kiosk Revenue		Rev-Parking Meters	(\$355,000)
	<b>Total for 101000.10.210.42401.0000.00.000.00.240</b>	<b>(\$355,000)</b>	<b>(\$355,000)</b>	<b>(\$355,000)</b>
42402	REV- OTHER MISC: PARKING BAGS			
	Parking Meter Bags		Rev-Other Misc: Parking Bags	(\$50)
	<b>Total for 101000.10.210.42402.0000.00.000.00.240</b>	<b>(\$250)</b>	<b>(\$50)</b>	<b>(\$50)</b>
43280	REV-OTHER MISC: POLICE DET CHRГ			
	Police Detention Charges		Rev-Other Misc: Pol Det Chrg	(\$45,000)
	<b>Total for 101000.10.210.43280.0000.00.000.00.320</b>	<b>(\$45,000)</b>	<b>(\$45,000)</b>	<b>(\$45,000)</b>
43282	REV-OTHER MISC: POLICE ACCIDENT RPT COPIES FEE			
	Police Accident Report Copies Fee		Rev-Other Misc: Police Accident Report Copies Fee	(\$500)
	<b>Total for 101000.10.210.43282.0000.00.000.00.320</b>	<b>\$0</b>	<b>(\$500)</b>	<b>(\$500)</b>
47702	Rev, Fines/Forfeitures - Court			
	Parking Violation Fines		Rev-Fines/Forfeits: Parking	(\$275,000)
	<b>Total for 101000.10.210.47702.0000.00.000.00.770</b>	<b>(\$323,000)</b>	<b>(\$275,000)</b>	<b>(\$275,000)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 210 Police - Administration

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
47703 REV-FINES/FORFEITS: COURT				
			Rev-Fines/Forfeits: Court	(\$50,000)
Miscellaneous Court Fines				
<b>Total for 101000.10.210.47703.0000.00.000.00.770</b>	<b>(\$75,000)</b>	<b>(\$50,000)</b>		<b>(\$50,000)</b>
<b>Total for Other Revenue</b>	<b>(\$798,250)</b>	<b>(\$725,550)</b>		<b>(\$725,550)</b>
<b>Total for Department 210</b>	<b>(\$807,250)</b>	<b>(\$732,050)</b>		<b>(\$732,050) -9%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 220 Fire Department

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>License Revenues</b>				
44507 REV-LIC/PER: FIRE DEPT				Rev-Lic/Per: Fire Dept (\$67,500)
				Permitting fees for fire prevention including burning permits and all real estate inspections.
<b>Total for 101000.10.220.44507.0000.00.000.00.450</b>	<b>(\$67,500)</b>	<b>(\$67,500)</b>	<b>(\$67,500)</b>	
<b>Total for License Revenue</b>	<b>(\$67,500)</b>	<b>(\$67,500)</b>	<b>(\$67,500)</b>	
<b>Other Revenues</b>				
42403 REV- AMBULANCE CHARGES				Rev-Ambulance Charges (\$1,050,000)
				Ambulance Service Fees
<b>Total for 101000.10.220.42403.0000.00.000.00.240</b>	<b>(\$1,010,000)</b>	<b>(\$1,025,000)</b>	<b>(\$1,050,000)</b>	
42404 REV- FEES				Rev-Fire Dept Alarm Box Fees (\$12,500)
				Alarm box fees are \$250.00 apiece. The City presently charges for 46 alarm boxes.
<b>Total for 101000.10.220.42404.0000.00.000.00.040</b>	<b>(\$12,500)</b>	<b>(\$12,500)</b>	<b>(\$12,500)</b>	
<b>Total for Other Revenues</b>	<b>(\$1,022,500)</b>	<b>(\$1,037,500)</b>	<b>(\$1,062,500)</b>	
<b>Total for Department 220</b>	<b>(\$1,090,000)</b>	<b>(\$1,105,000)</b>	<b>(\$1,130,000)</b>	4%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>License Revenues</b>				
44501	REV-LIC/PER: BUILDING			
	Building Permit Fees - Increase is due to steady upward trending over the last five fiscal years.		Rev-Lic/Per: Building	(\$575,000)
	<b>Total for 101000.10.241.44501.0000.00.000.00.450</b>	<b>(\$515,000)</b>	<b>(\$520,000)</b>	<b>(\$575,000)</b>
44502	REV-LIC/PER: GAS			
	Gas Permit Fees - Based on five year average of fees collected.		Rev-Lic/Per: Gas	(\$39,000)
	<b>Total for 101000.10.241.44502.0000.00.000.00.450</b>	<b>(\$39,000)</b>	<b>(\$39,000)</b>	<b>(\$39,000)</b>
44503	REV-LIC/PER: PLUMBING			
	Plumbing Permit Fees - Based on five year average of fees collected.		Rev-Lic/Per: Plumbing	(\$150,000)
	<b>Total for 101000.10.241.44503.0000.00.000.00.450</b>	<b>(\$150,000)</b>	<b>(\$150,000)</b>	<b>(\$150,000)</b>
44504	REV-LIC/PER: WT & MS			
	Weights & Measures Fees - Based on five year average of fees collected.		Rev-Lic/Per: Wt & Ms	(\$16,500)
	<b>Total for 101000.10.241.44504.0000.00.000.00.450</b>	<b>(\$16,500)</b>	<b>(\$16,500)</b>	<b>(\$16,500)</b>
44506	REV-LIC/PER: ELECTRICAL			
	Electrical Permit Fees - Based on five year average of fees collected.		Rev-Lic/Per: Electrical	(\$145,000)
	<b>Total for 101000.10.241.44506.0000.00.000.00.450</b>	<b>(\$145,000)</b>	<b>(\$145,000)</b>	<b>(\$145,000)</b>
44509	REV-LIC/PER: FEES			
	Trench Permit Fees		Rev-Lic/Per: Trench Permit Fees	(\$500)
	<b>Total for 101000.10.241.44509.0000.00.000.00.450</b>	<b>(\$500)</b>	<b>(\$500)</b>	<b>(\$500)</b>
	<b>Total for License Revenues</b>	<b>(\$866,000)</b>	<b>(\$871,000)</b>	<b>(\$926,000)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

#### Other Revenues

43220 REV-BLD INSP (ANNUAL)

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Bld Insp (Annual) (\$10,000)
Annual Building Inspection Fees				
<b>Total for 101000.10.241.43220.0000.00.000.00.320</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	<b>(\$10,000)</b>	
<b>Total for Department 241</b>	<b>(\$876,000)</b>	<b>(\$881,000)</b>	<b>(\$936,000)</b>	7%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 292 Animal Control

#### Other Revenues

47700 REV-FINES\FORFEITS: ANIMAL CONTROL FINES

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Fines\Forfeits: Animal Control Fines (\$2,000)
<b>Total for 101000.10.292.47700.0000.00.000.00.770</b>	<b>\$0</b>	<b>(\$2,000)</b>	<b>(\$2,000)</b>	
<b>Total for Other Revenues</b>	<b>\$0</b>	<b>(\$2,000)</b>	<b>(\$2,000)</b>	
<b>Total for Department 292</b>	<b>\$0</b>	<b>(\$2,000)</b>	<b>(\$2,000)</b>	<b>100%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 296 Shellfish Control

#### License Revenues

44211 REV-LIC/PER: CLAMS

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Lic/Per: Clams (\$25,000)
<b>Total for 101000.10.296.44211.0000.00.000.00.420</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	
<b>Total for License Revenues</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	
<b>Total for Department 296</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	0%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 403 DPW - Solid Waste Disposal/Recycling

#### Other Revenues

42404 REV- FEES

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Trash Disposal Fees (\$1,100,000)
				Based on proposed increase in fees for FY2017.
<b>Total for 101000.10.403.42404.0000.00.000.00.240</b>	<b>(\$950,000)</b>	<b>(\$925,000)</b>	<b>(\$1,100,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$950,000)</b>	<b>(\$925,000)</b>	<b>(\$1,100,000)</b>	
<b>Total for Department 403</b>	<b>(\$950,000)</b>	<b>(\$925,000)</b>	<b>(\$1,100,000)</b>	16%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 411 DPW - Engineering

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>License Revenues</b>				
44509 REV-LIC/PER: FEES				
		Rev-Lic/Per: Drain Layers	(\$3,000)	
<b>Total for 101000.10.411.44509.0000.00.000.00.450</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	
<b>Total for License Revenues</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	
<b>Other Revenues</b>				
43286 REV-DRAINAGE REVIEW				
		Rev-Drainage Review	(\$7,000)	
<b>Total for 101000.10.411.43286.0000.00.000.00.320</b>	<b>(\$7,000)</b>	<b>(\$7,000)</b>	<b>(\$7,000)</b>	
47501 REV-PAVING BETTERMENT				
		Paving Betterment	(\$4,000)	
Estimate based upon annual betterment revenue. FY13 actual revenue included many full pay offs of betterments.				
<b>Total for 101000.10.411.47501.0000.00.000.00.750</b>	<b>(\$4,000)</b>	<b>(\$4,000)</b>	<b>(\$4,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$11,000)</b>	<b>(\$11,000)</b>	<b>(\$11,000)</b>	
<b>Total for Department 411</b>	<b>(\$14,000)</b>	<b>(\$14,000)</b>	<b>(\$14,000)</b>	<b>0%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 DPW - Public Property Maintenance

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>					
42400	REV- PARKING FEES-SEASON				
	Annual/Multi-Year Beach Sticker for Residents and Non-Residents			Rev-Parking Fees-Season	(\$225,000)
	<b>Total for 101000.10.470.42400.0000.00.000.00.240</b>	<b>(\$225,000)</b>	<b>(\$225,000)</b>	<b>(\$225,000)</b>	<b>(\$225,000)</b>
42410	REV- PARKING FEES-DAILY				
	Budget estimate based on implementation of new rate proposal.			Rev-Parking Fees-Daily	(\$1,800,000)
	<b>Total for 101000.10.470.42410.0000.00.000.00.240</b>	<b>(\$1,600,000)</b>	<b>(\$1,600,000)</b>	<b>(\$1,600,000)</b>	<b>(\$1,800,000)</b>
43600	REV- RENT RECEIPTS				
	Three year bids start 5/1/15 and end 11/1/17: Annemarie's Catering - Good Harbor for \$36,900 and Wingaersheek for \$41,835.			Rev-Fee: Beach Concessions - Rent	(\$78,735)
	<b>Total for 101000.10.470.43600.0000.00.000.00.360</b>	<b>(\$78,735)</b>	<b>(\$78,735)</b>	<b>(\$78,735)</b>	<b>(\$78,735)</b>
43601	REV-RENT: PUB PROP				
	District Court, Gloucester House Sign, Good Harbor Beach Inn, Easement, Verizon Cell Tower			Rev-Rent: Pub Prop	(\$55,000)
	<b>Total for 101000.10.470.43601.0000.00.000.00.360</b>	<b>(\$54,640)</b>	<b>(\$55,000)</b>	<b>(\$55,000)</b>	<b>(\$55,000)</b>
	<b>Total for Other Revenues</b>	<b>(\$1,958,375)</b>	<b>(\$1,958,735)</b>	<b>(\$1,958,735)</b>	<b>(\$2,158,735)</b>
	<b>Total for Department 470</b>	<b>(\$1,958,375)</b>	<b>(\$1,958,735)</b>	<b>(\$2,158,735)</b>	<b>10%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 510 Public Health

#### License Revenues

44505 REV-LIC/PER: HEALTH

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Rev-Lic/Per: Health (\$120,000)
Various Licenses/Permits/Fees generated by the Health Department				
<b>Total for 101000.10.510.44505.0000.00.000.00.450</b>	<b>(\$130,000)</b>	<b>(\$120,000)</b>	<b>(\$120,000)</b>	
<b>Total for License Revenues</b>	<b>(\$130,000)</b>	<b>(\$120,000)</b>	<b>(\$120,000)</b>	
<b>Total for Department 510</b>	<b>(\$130,000)</b>	<b>(\$120,000)</b>	<b>(\$120,000)</b>	<b>-8%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 991 Transfers In From Free Cash

#### Other Revenues

49700 Transfers In

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Transfer in From Fund Balance (\$200,000)
Free Cash transfer in				
<b>Total for 101000.10.991.49700.0000.00.000.00.040</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$200,000)</b>	
<b>Total for Other Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$200,000)</b>	
<b>Total for Department 991</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$200,000)</b>	0%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 992 Transfers In From Special Revenue

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>				
49700 Transfers In				
				Transfers In - from Special Revenue Fund (\$10,000)
				Estimated revenue to be transferred from Septic Management Fund to pay for administration of Title V program which is part of the Asst CFO's responsibilities.
				Transfers In - from Special Revenue Fund (\$73,470)
				Wages and longevity for Conservation Agent.
				Transfers In - from Special Revenue Fund (\$3,000)
				Expenses for Conservation Agent.
Total for 101000.10.992.49700.0000.00.000.00.040	(\$165,653)	(\$165,653)	(\$86,470)	
<b>Total for Other Revenues</b>	<b>(\$165,653)</b>	<b>(\$165,653)</b>	<b>(\$86,470)</b>	
<b>Total for Department 992</b>	<b>(\$165,653)</b>	<b>(\$165,653)</b>	<b>(\$86,470)</b>	<b>-48%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 994 Transfers In From Special Assessment

#### Other Revenues

49700 Transfers In

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Transfers In - from Special Assessment Funds (\$2,150,000)
				Transfers In from Betterment Funds to offset debt service costs.
<b>Total for 101000.10.994.49700.0000.00.000.00.040</b>	<b>(\$2,480,000)</b>	<b>(\$2,480,000)</b>	<b>(\$2,150,000)</b>	
<b>Total for Other Revenues</b>	<b>(\$2,480,000)</b>	<b>(\$2,480,000)</b>	<b>(\$2,150,000)</b>	
<b>Total for Department 994</b>	<b>(\$2,480,000)</b>	<b>(\$2,480,000)</b>	<b>(\$2,150,000)</b>	<b>-13%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 996 Transfers In From Enterprise Funds

#### Other Revenues

49700 Transfers In

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Transfers In - from Enterprise Funds (\$380,333)
				Indirect costs associated with the water/sewer enterprise funds.
<b>Total for 101000.10.996.49700.0000.00.000.00.040</b>	<b>(\$382,540)</b>	<b>(\$382,540)</b>	<b>(\$380,333)</b>	
<b>Total for Other Revenues</b>	<b>(\$382,540)</b>	<b>(\$382,540)</b>	<b>(\$380,333)</b>	
<b>Total for Department 996</b>	<b>(\$382,540)</b>	<b>(\$382,540)</b>	<b>(\$380,333)</b>	<b>-1%</b>
<b>Total for General Fund</b>	<b>(\$101,688,739.00)</b>	<b>(\$104,237,739)</b>	<b>(\$105,168,584)</b>	<b>3%</b>



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 111 City Council</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54000	SUPPLIES				
	Paper, pens, pencils, notebooks, etc.			City Council, Supplies	\$1,000
	<b>Total for 101000.10.111.54000.0000.00.000.00.054</b>	<b>\$300</b>	<b>\$584</b>	<b>\$1,000</b>	<b>\$1,000</b>
54210	OFFICE SUPPLIES				
	Office supply expenses			City Council, Office Supplies	\$1,000
	<b>Total for 101000.10.111.54210.0000.00.000.00.054</b>	<b>\$0</b>	<b>\$315</b>	<b>\$1,000</b>	<b>\$1,000</b>
57100	IN-STATE TRAVEL				
	To reimburse City Councilors for travel expenses while at training/conferences within the State.			In-State Travel	\$500
	<b>Total for 101000.10.111.57100.0000.00.000.00.057</b>	<b>\$400</b>	<b>\$20</b>	<b>\$500</b>	<b>\$500</b>
57890	CONTRIB-PUB RELATNS				
	Public Relation type expenses, plaques and recognition of employees or members of the public			City Council, Contrib-Pub Relatns	\$1,000
	<b>Total for 101000.10.111.57890.0000.00.000.00.057</b>	<b>\$0</b>	<b>\$181</b>	<b>\$1,000</b>	<b>\$1,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$4,500</b>	<b>\$4,500</b>
	<b>Total for Department 111</b>	<b>\$104,600</b>	<b>\$104,600</b>	<b>\$108,000</b>	<b>\$108,000</b> 3%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 121 Mayor</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M11, Step 7			1.00 FTE	\$109,450
	G8B S12 effective 1/1/14.			1.00 FTE	\$70,782
	Annual compensation per ordinance of \$100,000 effective 1/1/14.			1.00 FTE	\$100,000
	Estimate hire at G6A, S1			1.00 FTE	\$37,500
	<b>Total for 101000.10.121.51100.0000.00.000.00.051</b>	<b>\$277,741</b>	<b>\$277,741</b>	<b>\$280,232</b>	<b>\$317,732</b>
51400	SAL/WAGE-LONGEVITY				
	1/23/06			1.00 FTE	\$1,000
	<b>Total for 101000.10.121.51400.0000.00.000.00.051</b>	<b>\$500</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$1,000</b>
51944	SICK INCENTIVE PAY				
	AFSCME B Contractual Sick Leave Incentive Pay			0.00 FTE	\$300
				0.00 FTE	\$300
	<b>Total for 101000.10.121.51944.0000.00.000.00.051</b>	<b>\$300</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>
	<b>Total for Personnel Expenses</b>	<b>\$278,541</b>	<b>\$278,841</b>	<b>\$281,832</b>	<b>\$319,332</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	<b>Total for 101000.10.121.52000.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>
54000	SUPPLIES				
	Paper, pens, pencils, binders, notepads, etc.			Supplies	\$500
	<b>Total for 101000.10.121.54000.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$3,000</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 121 Mayor</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
	In-State Travel				\$500
	To reimburse for travel related expenses while at training/conferences or other business related activities within the State.				
	<b>Total for 101000.10.121.57100.0000.00.000.00.057</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
57200	OUT-STATE TRAVEL				
	Mayor, Out-State Travel				\$2,000
	Funding to attend out of State conferences, seminars, etc.				
	<b>Total for 101000.10.121.57200.0000.00.000.00.057</b>	<b>\$2,000</b>	<b>\$1,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
57300	Dues & Memberships				
	Dues & Subscriptions				\$10,000
	Membership dues for Massachusetts Municipal Association, National League of Cities, MMMA, ICMA, etc.				
	<b>Total for 101000.10.121.57300.0000.00.000.00.057</b>	<b>\$10,000</b>	<b>\$8,500</b>	<b>\$10,000</b>	<b>\$10,000</b>
57800	CONTINGENCY/EMERG				
	Contingency/Emergency				\$25,000
	Amount is used for any unforeseen expenditure for the entire City side of the budget. Funding could be used for any non-planned but deemed necessary expenditure with approval of the Administration and/or the Council.				
	<b>Total for 101000.10.121.57800.0000.00.000.00.057</b>	<b>\$10,000</b>	<b>\$42,700</b>	<b>\$25,000</b>	<b>\$25,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$23,000</b>	<b>\$57,700</b>	<b>\$38,000</b>	<b>\$38,000</b>
	<b>Total for Department 121</b>	<b>\$301,541</b>	<b>\$336,541</b>	<b>\$319,832</b>	<b>\$357,332</b>

19%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 135 Auditor</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M6 S4 effective 7/1/16.			General Ledger 1.00 FTE	\$61,442
	M11 S6 effective 7/1/16.			City Auditor 1.00 FTE	\$107,080
	M7 S10 effective 7/1/16.			Asst City Audit 1.00 FTE	\$72,550
	G8B S7 effective 7/1/16.			Account Special 1.00 FTE	\$55,705
	<b>Total for 101000.10.135.51100.0000.00.000.00.051</b>	<b>\$292,084</b>	<b>\$292,084</b>	<b>\$296,778</b>	<b>\$296,778</b>
51400	SAL/WAGE-LONGEVITY				
	11/6/2008			General Ledger 1.00 FTE	\$500
	10/10/06			City Auditor 1.00 FTE	\$1,000
	11/3/2008			Asst City Audit 1.00 FTE	\$500
	8/10/92			Account Special 1.00 FTE	\$1,500
	<b>Total for 101000.10.135.51400.0000.00.000.00.051</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,500</b>	<b>\$3,500</b>
51900	PERSONAL SERVICES: TUITN/TRAIN-MANAGMT				
	Training program reimbursements for MMAAA and EMASS Auditor's Association.			0.00 FTE	\$500
	<b>Total for 101000.10.135.51900.0000.00.000.00.051</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	18 days x \$75 = \$1,350			Account Special 1.00 FTE	\$1,350
	<b>Total for 101000.10.135.51920.0000.00.000.00.051</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 135 Auditor</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51944	SICK INCENTIVE PAY				
	AFSCME Sick Incentive 3 Sick Days = \$100			Account Special	1.00 FTE
	<b>Total for 101000.10.135.51944.0000.00.000.00.051</b>	<b>\$400</b>	<b>\$400</b>	<b>\$100</b>	<b>\$100</b>
	<b>Total for Personnel Expenses</b>	<b>\$297,334</b>	<b>\$297,334</b>	<b>\$302,228</b>	<b>\$302,228</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	<b>Total for 101000.10.135.52000.0000.00.000.00.052</b>	<b>\$78,750</b>	<b>\$94,902</b>	<b>\$0</b>	<b>\$0</b>
53004	Employee Training Seminars				
	MMAAA Annual Conference			MMAAA Annual Conference - Auditor	\$300
	<b>Total for 101000.10.135.53004.0000.00.000.00.052</b>	<b>\$595</b>	<b>\$0</b>	<b>\$300</b>	<b>\$300</b>
53130	PROF AUDIT SERVICES				
	Per contract with Roselli & Clark, the City audit fee total of \$69,500 is reduced by \$4,330 budgeted to Water, \$5,032 budgeted to Sewer, Retirement Board Audit \$5,000 and Audit of 4 grants \$22,000 thus Audit department budget = \$33,138.00			Annual Audit	\$33,138
	RAUP - Student Activities Roselli & Clark			RAUP - Student Activities	\$10,000
	Retirement System audit fee per contract with Roselli & Clark			Retirement Board Audit	\$5,000
	RAUP EOYR fee per contract with Roselli & Clark			School EOYR DESE Agreed Upon Procedures Report	\$4,000
	<b>Total for 101000.10.135.53130.0000.00.000.00.052</b>	<b>\$62,038</b>	<b>\$45,886</b>	<b>\$52,138</b>	<b>\$52,138</b>
54000	SUPPLIES				
	Office supplies including large binders for vendor and payroll warrants			Auditor, Supplies	\$3,000
	<b>Total for 101000.10.135.54000.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 135 Auditor</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
	Estimated travel expenses for training seminars			Travel Expenses	\$750
	<b>Total for 101000.10.135.57100.0000.00.000.00.057</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
57300	Dues & Memberships				
	EMASS membership for Auditor			EMASS Accountants & Auditors Membership	\$30
	GFOA membership for Auditor and CFO			GFOA Membership	\$375
	MMAAA membership for Auditor and Assistant Auditor			MMAAA Membership	\$135
	<b>Total for 101000.10.135.57300.0000.00.000.00.057</b>	<b>\$540</b>	<b>\$540</b>	<b>\$540</b>	<b>\$540</b>
57890	CONTRIB-PUB RELATNS				
	<b>Total for 101000.10.135.57890.0000.00.000.00.057</b>	<b>\$0</b>	<b>\$595</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Ordinary Expenses</b>	<b>\$145,673</b>	<b>\$145,673</b>	<b>\$56,728</b>	<b>\$56,728</b>
	<b>Total for Department 135</b>	<b>\$443,007</b>	<b>\$443,007</b>	<b>\$358,956</b>	<b>\$358,956</b> -19%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 138 Purchasing</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M5 S2 effective 7/14/15			Asst PA 1.00 FTE	\$56,003
	M9 S4 effective 7/1/15			Purch Agent 1.00 FTE	\$85,248
	<b>Total for 101000.10.138.51100.0000.00.000.00.051</b>	<b>\$139,701</b>	<b>\$139,701</b>	<b>\$141,251</b>	<b>\$141,251</b>
51400	SAL/WAGE-LONGEVITY				
	3/31/07			Asst PA 1.00 FTE	\$500
	9/2/99			Purch Agent 1.00 FTE	\$1,250
	<b>Total for 101000.10.138.51400.0000.00.000.00.051</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>\$1,750</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	18 days @\$75 per day = \$1,350			1.00 FTE	\$1,350
	<b>Total for 101000.10.138.51920.0000.00.000.00.051</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>
51944	SICK INCENTIVE PAY				
	Sick incentive 0 sick days = \$300			Asst. Purch Age 0.00 FTE	\$300
				Purch Agent 1.00 FTE	\$300
	<b>Total for 101000.10.138.51944.0000.00.000.00.051</b>	<b>\$300</b>	<b>\$300</b>	<b>\$600</b>	<b>\$600</b>
	<b>Total for Personnel Expenses</b>	<b>\$143,101</b>	<b>\$143,101</b>	<b>\$144,951</b>	<b>\$144,951</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 138 Purchasing

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Ordinary Expenses

52620 OFFICE EQUIPMENT MAINT

	Auditing's copier	\$295
Konica - Minolta Bizhub 200 maintenance agreement.		
	City Clerk	\$295
Purchased 2/11/13 ~ three years free maintenance will have to start paying maintenance again in Feb		
	City Hall's main copier	\$1,000
All-inclusive maintenance agreement with Cameron Office for main copier includes toner		
	Legal's copier	\$395
Konica maintenance agreement for copier in Legal Dept, includes toner.		
	Mayor's copier	\$0
Agreement started 1/15/16 and includes three years of free maintenance		
	Office Equip Maint, misc as needed	\$400
Repairs to office equipment as needed		
	Purchasing's copier	\$700
All-inclusive maintenance agreement with Cameron office for copier in Purchasing Dept includes toner		
	Treasurer	\$295
Purchased 3/26/13~three years free maintenance		
	Veteran's copier	\$295
All-inclusive maintenance agreement with Cameron Office for copier in Veteran's Office includes toner		

<b>Total for 101000.10.138.52620.0000.00.000.00.052</b>	<b>\$3,675</b>	<b>\$3,675</b>	<b>\$3,675</b>	<b>\$3,675</b>
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52820 RENT/LEASE OFFICE EQUIPMENT

	Auditor's copier Lease	\$1,120
Copier/printer lease for Auditor's office - \$93.31 per month starting 8/9/15 for 36 months.		
	City Clerk	\$1,400
Lease started 7/11/13 @ 107.92 per month for 36 months expires 7/11/16 will need a little more for new lease.		

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 138 Purchasing</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				City Hall's main copier lease	\$4,800
	Lease for Konica Bizhub 654e City Hall's main copier. Lease runs from 02/12/14 to 2/11/17 @ \$396.72 monthly.				
				Mayor's copier lease	\$1,295
	Lease with CIT Financial for Konica copier in the Mayor's office. Lease began 1/15/16 for 36 months @ \$107.91 per month,				
				Stamp machine lease	\$2,450
	Lease with Pitney Bowes Leasing for mail machine. Lease runs from Oct 2014 - Oct 2017 @ \$201.11 monthly				
	<b>Total for 101000.10.138.52820.0000.00.000.00.052</b>	<b>\$10,868</b>	<b>\$10,868</b>	<b>\$11,065</b>	<b>\$11,065</b>
53410	TELEPHONE SERVICE				
				Local, long distance and cell phones	\$38,000
	Phone services at City Hall, CATA, DPW, Senior Center, Veterans, Police, and Fire - includes local, long distance				
	<b>Total for 101000.10.138.53410.0000.00.000.00.052</b>	<b>\$38,000</b>	<b>\$37,970</b>	<b>\$38,000</b>	<b>\$38,000</b>
53450	POSTAGE				
				City Clerk postage	\$7,200
	To mail census to all property tax owners actual amount in FY16 - \$7,050.31				
				Demand notices	\$2,000
	To mail demand notices to delinquent tax payers.				
				Fedex mailings	\$1,500
	For Fed Ex mailings for all departments.				
				Postage for City Hall mail machine	\$35,000
	To fund mail machine for all City Departments. Increased by 1,000 due to postage increase				
				Real estate bills	\$28,400
	Postage for real estate bill mailings quarterly @ approximately \$7,100.00 each mailing (increased by 600.00 due to postage increase and actual amount used in FY16). Remaining amount used for courtesy letters, collection notices, etc.				
	<b>Total for 101000.10.138.53450.0000.00.000.00.052</b>	<b>\$70,200</b>	<b>\$70,200</b>	<b>\$74,100</b>	<b>\$74,100</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 138 Purchasing</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53480	ADVERTISING			Advertising	\$32,000
	<p>All ads and legal notices placed in the Gloucester Daily Times, Cape Ann Beacon, Mass Municipal Association and the Boston Globe for all City Depts.                      GDT average monthly bill totals \$2,500 = \$30,000 (CC requests that certain ads go in Times for more exposure)</p>				
	<b>Total for 101000.10.138.53480.0000.00.000.00.052</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$32,000</b>	<b>\$32,000</b>
54210	OFFICE SUPPLIES			Copy Paper for all City Depts.	\$9,000
	<p>80 cases of copy paper are purchased for use in all city depts four times per year at the lowest price available (paper prices fluctuate). Approximately \$2,300 per 80 cases.</p>				
				Office supplies for many City Depts	\$2,500
	<p>Copier toners, fax inks, ink and stamp labels for mail machine, signature stamps, date stamps, misc office supplies (binders, folders, tape, pens, message pads, post its, etc) for many City Departments.</p>				
	<b>Total for 101000.10.138.54210.0000.00.000.00.054</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$11,500</b>
54220	PRINT FORM (NOT COMPUTER)			Business cards, envelopes, etc.	\$2,500
	<p>Business cards for managers, envelopes for City Departments and printed forms as needed.</p>				
	<b>Total for 101000.10.138.54220.0000.00.000.00.054</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
57300	Dues & Memberships			Central Register & Goods & Services	\$130
	<p>We place our advertisement for bids by law in the Central Register and Good and Services state publications at no charge. We subscribe for proof of publication</p>				
				Subscription for Glouc Daily Times	\$220
	<p>To verify ads placed have in fact been published and for every city department to have the ability to log in to the Times to view the paper</p>				
	<b>Total for 101000.10.138.57300.0000.00.000.00.057</b>	<b>\$330</b>	<b>\$360</b>	<b>\$350</b>	<b>\$350</b>
	<b>Total for Ordinary Expenses</b>	<b>\$167,073</b>	<b>\$167,073</b>	<b>\$173,190</b>	<b>\$173,190</b>
	<b>Total for Department 138</b>	<b>\$310,174</b>	<b>\$310,174</b>	<b>\$318,141</b>	<b>\$318,141</b> 3%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 141 Assessors

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G7 S12 effective 7/1/15			Principal Clerk 1.00 FTE	\$46,980
	M6 S7 effective 11/24/15			Assessor 1.00 FTE	\$63,880
	M3 S11 effective 7/1/15			Asst Assessor 1.00 FTE	\$56,220
	M6 S12 effective 12/1/15			Assessor 1.00 FTE	\$68,780
	M9 S11 effective 7/1/15			Princ Assessor 1.00 FTE	\$93,220
	G5 S10 effective 7/1/15			Senior Clerk 1.00 FTE	\$39,070
	<b>Total for 101000.10.141.51100.0000.00.000.00.051</b>	<b>\$364,790</b>	<b>\$364,790</b>	<b>\$368,150</b>	<b>\$368,150</b>
51400	SAL/WAGE-LONGEVITY				
	10/13/99 Date of hire Longevity benefit per AFSCME B contract			Principal Clerk 1.00 FTE	\$1,250
	5/14/95 Date of hire Longevity benefit per GMAA contract			Assessor 1.00 FTE	\$1,500
	10/3/05 Date of hire Longevity benefit per GMAA contract			Asst Assessor 1.00 FTE	\$1,000
	2/21/00 Date of hire Longevity benefit per GMAA contract			Assessor 1.00 FTE	\$1,250

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 141 Assessors</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	10/28/96 Date of hire Longevity benefit			Princ Assessor 1.00 FTE	\$1,500
	<b>Total for 101000.10.141.51400.0000.00.000.00.051</b>	<b>\$6,250</b>	<b>\$6,250</b>	<b>\$6,500</b>	<b>\$6,500</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK			Princ Assessor 1.00 FTE	\$1,350
	18 days x \$75 = \$1,350 Sick leave buy-back benefit				
	<b>Total for 101000.10.141.51920.0000.00.000.00.051</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>
51944	SICK INCENTIVE PAY			Principal Clerk 1.00 FTE	\$300
	Sick incentive pay per contract			Asst Assessor 1.00 FTE	\$300
	Sick incentive pay per contract			Assessor 1.00 FTE	\$300
	Sick incentive pay per contract			Princ Assessor 1.00 FTE	\$300
	Sick incentive pay per contract			Senior Clerk 1.00 FTE	\$300
	Sick incentive pay per contract				
	<b>Total for 101000.10.141.51944.0000.00.000.00.051</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
	<b>Total for Personnel Expenses</b>	<b>\$373,890</b>	<b>\$373,890</b>	<b>\$377,500</b>	<b>\$377,500</b>
<b>Ordinary Expenses</b>					
53870	REPRO/PHOTO SERVICE			Registry of Deeds	\$225
	Registry of Deeds recording fees for Chapter 41A Elderly Deferral liens and Chapter Land liens. Allowance for the potential of three new liens @ \$75.00 per recording.				
	<b>Total for 101000.10.141.53870.0000.00.000.00.052</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 141 Assessors</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54290	MISC SPEC OFF SUPPL				
	Camera equipment/Uniforms				\$300
	Camera equipment for property photographs/apparel w/ City of Gloucester logo for Assessors to identify personnel as city employees on official business when conducting property inspections.				
	Misc. Office Supplies				\$800
	Forms, toner, measuring tapes, inspection door hangers, general office supplies				
	<b>Total for 101000.10.141.54290.0000.00.000.00.054</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>
57100	IN-STATE TRAVEL				
	Mileage Reimbursement				\$950
	Mileage reimbursement for Assessors using personal vehicles for property inspections and travel to courses and seminars for continuing education Two vehicles for department use with four assessors in the field				
	<b>Total for 101000.10.141.57100.0000.00.000.00.057</b>	<b>\$950</b>	<b>\$950</b>	<b>\$950</b>	<b>\$950</b>
57300	Dues & Memberships				
	Essex County Assessors Association				\$160
	Meetings, informational updates, continuing education opportunities necessary for recertification of designations and licenses.				
	Massachusetts Assoc. of Assessing Officers				\$200
	Meetings, informational updates, continuing education opportunities necessary for recertification of designations and licenses.				
	Multiple Listing Service				\$348
	Access to on-line multiple listing service information for properties that have sold for use in the sales analysis process. Property descriptions, interior photographs and brokerage contact information available.				
	<b>Total for 101000.10.141.57300.0000.00.000.00.057</b>	<b>\$708</b>	<b>\$708</b>	<b>\$708</b>	<b>\$708</b>
57840	Revaluation Program				
	Cyclical Inspections				\$6,500
	Private appraisal services - Cyclical inspections 425+ @ approximately \$15.00 per parcel				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

	<b>Dept. 141 Assessors</b>			
	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
			RRC Interim Update	\$11,500
Real Estate Research Consultants - Personal Property interim valuation update including account discovery and form of list review, listing and valuations of new accounts - work to begin 1/1/2017				
			RRC Maintenance	\$1,000
Real Estate Research Consultants - Personal Property annual software maintenance & support fee.				
			Vision Interim Update	\$10,000
Vision Government Solutions - Assistance for real estate interim update of values for all properties and allowance for abatement and Appellate Tax Board case work.				
			Vision Maintenance	\$7,505
Vision Government Solutions - Real Property annual software maintenance & support fee.				
			Vision On-line Assessments	\$3,550
Vision Government Solutions - Web hosting of real property assessment information on-line for public use.				
<b>Total for 101000.10.141.57840.0000.00.000.00.057</b>	<b>\$148,325</b>	<b>\$148,325</b>	<b>\$40,055</b>	<b>\$40,055</b>
<b>Total for Ordinary Expenses</b>	<b>\$151,308</b>	<b>\$151,308</b>	<b>\$43,038</b>	<b>\$43,038</b>
<b>Total for Department 141</b>	<b>\$525,198</b>	<b>\$525,198</b>	<b>\$420,538</b>	<b>\$420,538 -20%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
				Collect Special	1.00 FTE \$40,512
	G7 S6 effective 7/9/16			Payroll Super	1.00 FTE \$64,073
	M5 S12			CFO/Treas/Coll	1.00 FTE \$119,561
	M12 S8 effective 1/8/17			City Hall Clerk	1.00 FTE \$34,650
	G5 S6 effective 8/6/16			Assistant CFO	1.00 FTE \$80,535
	M8 S10 effective 7/1/16			Fiscal Analyst	1.00 FTE \$65,743
	M6 S9 effective 12/13/16			Payroll Clerk	1.00 FTE \$45,602
	G7 S10 effective 7/1/16			Bookkeeper	1.00 FTE \$45,639
	G7 S11 effective 6/11/17			Senior Clerk	1.00 FTE \$46,973
	G7 S12				
	<b>Total for 101000.10.145.51100.0000.00.0000.00.051</b>	<b>\$537,710</b>	<b>\$537,710</b>	<b>\$543,288</b>	<b>\$543,288</b>
51200	SAL/WAGE-TEMP POS				
				Meter Technicia	0.50 FTE \$24,879
	G6 S12			Hearing Officer	0.00 FTE \$5,000
	Stipend for additional duties as Parking Ticket Hearing Officer. Transferred duties from Police - Parking Department 218			Beach Clerk	0.25 FTE \$10,010
	\$11 / hour x 35 hours per week x 13 weeks x 2 people who sell beach stickers to residents and non-residents at City Hall.				
	<b>Total for 101000.10.145.51200.0000.00.0000.00.051</b>	<b>\$39,984</b>	<b>\$39,734</b>	<b>\$39,889</b>	<b>\$39,889</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
51400	SAL/WAGE-LONGEVITY					
	8/30/2004			Meter Technicia	0.50 FTE	\$500
	5/28/99			Payroll Super	1.00 FTE	\$1,250
	6/08/96			CFO/Treas/Coll	1.00 FTE	\$1,500
	11/17/08			Assistant CFO	1.00 FTE	\$500
	11/16/09			Payroll Clerk	1.00 FTE	\$500
	1/12/00			Senior Clerk	1.00 FTE	\$1,250
	<b>Total for 101000.10.145.51400.0000.00.000.00.051</b>	<b>\$5,000</b>	<b>\$5,250</b>	<b>\$5,500</b>	<b>\$5,500</b>	
51944	SICK INCENTIVE PAY				0.00 FTE	\$1,500
	5 employees will most likely not use any sick days. \$300 each x 5 = \$1,500					
	<b>Total for 101000.10.145.51944.0000.00.000.00.051</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
	<b>Total for Personnel Expenses</b>	<b>\$584,194</b>	<b>\$584,194</b>	<b>\$590,177</b>	<b>\$590,177</b>	

### Ordinary Expenses

#### 52000 CONTRACTED SERVICES

Lockbox services for collection of taxes	Lockbox services	\$15,000
PCG - Based upon percentage collected for Medicaid (4.5% of eligible billing amount per contract)	Medicaid Billing Consultant	\$12,000
11 Kiosks x \$60 / month	Parking Kiosk Software	\$7,920
Parking meter coins transportation contract to banking institution.	Parking Meter Coin Transport	\$6,500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Parking Violation and Collection services	\$25,000
	Multi-year contract for processing of parking tickets.			Stuffing and mailing bills	\$10,000
	Moved out of IT Budget				
	<b>Total for 101000.10.145.52000.0000.00.000.00.052</b>	<b>\$76,420</b>	<b>\$78,520</b>	<b>\$76,420</b>	<b>\$76,420</b>
53140	LEGAL CONSULTATIONS				
				Legal fees	\$141,579
	Estimate based upon the need for legal consultation on collections, bankruptcy issues, land takings, etc. If we foreclose on a property and do not sell the property at public auction then the City has to pay the legal fees associated with the foreclosure. Most of these upfront expenditures are recaptured through tax title collections and foreclosure.				
	<b>Total for 101000.10.145.53140.0000.00.000.00.052</b>	<b>\$141,579</b>	<b>\$141,579</b>	<b>\$141,579</b>	<b>\$141,579</b>
53160	Financial Services - Banking				
				Treasurer/Collector Financial Serv - Banking Fees	\$15,000
	Fees associated with all banking institutions, including any costs associated therewith.				
	<b>Total for 101000.10.145.53160.0000.00.000.00.052</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
54290	MISC SPEC OFF SUPPL				
				General Office Supplies	\$3,500
	Miscellaneous office supplies for payroll, treasury, collectors including forms, stock paper (including check stock), tape, envelopes, folders, boxes, pens, paper, stamps, etc.				
				Paper for bills	\$11,000
	Paper needed for bills.				
				Parking Meter Maint & Supplies	\$7,100
	Parking meter maintenance and supplies, including paper tickets - Funds have been transferred from the Police Parking Department 218				
				Preprinted forms	\$5,400
	Pre-printed paper for bills.				
				Return envelopes for bills	\$5,100
	120,000 envelopes (mailing and return).				
	<b>Total for 101000.10.145.54290.0000.00.000.00.054</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$32,100</b>	<b>\$32,100</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
				Treasurer/Collector, In-State Travel	\$750
				Travel to EMTCA, GFOA, training classes, MMA and other mileage related travel.	
	<b>Total for 101000.10.145.57100.0000.00.000.00.057</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
57300	Dues & Memberships				
				Collectors/Treasurer Assoc	\$500
				Meetings and dues.	
				MMA Annual Meeting	\$350
				Fee for annual conference.	
				National GFOA	\$375
				Membership	
				Tax/Treasurer School	\$1,000
				Annual school for Asst CFO and CFO. Conference is in August at UMASS Amherst.	
				Veribanc	\$200
				Publication that ranks the health of all banking institutions.	
	<b>Total for 101000.10.145.57300.0000.00.000.00.057</b>	<b>\$2,425</b>	<b>\$2,425</b>	<b>\$2,425</b>	<b>\$2,425</b>
57400	General Insurance				
				Flood, Bond Insurance	\$16,500
				The City is required to carry flood insurance on City-owned property with rates on an increasing trend.	
	<b>Total for 101000.10.145.57400.0000.00.000.00.057</b>	<b>\$16,500</b>	<b>\$17,751</b>	<b>\$16,500</b>	<b>\$16,500</b>
57420	PROP INS-GEN LIAB				
				Treasurer/Collector, Prop Ins-Gen Liab	\$575,000
				Property & Casualty, Professional Liability, and new equipment. The insurance company, MIIA, valued all of our existing property which led to an increase in insurance premium which we are to pay over three years. Initial bill is expected to be in the range of \$650,000 which will be reduced by credits received during the year.	
	<b>Total for 101000.10.145.57420.0000.00.000.00.057</b>	<b>\$575,000</b>	<b>\$530,999</b>	<b>\$575,000</b>	<b>\$575,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57430	SELF INS-PROP LIAB				
				Self Insurance Property Liability	\$10,000
				To pay for insurance deductible and other self-insurance payments related to property liability insurance.	
	<b>Total for 101000.10.145.57430.0000.00.000.00.057</b>	<b>\$10,000</b>	<b>\$7,900</b>	<b>\$10,000</b>	<b>\$10,000</b>
57460	SELF-INSURANCE AUTO				
				Treasurer/Collector, Self-Insurance Auto	\$10,000
				To pay for insurance deductibles for auto insurance policy.	
	<b>Total for 101000.10.145.57460.0000.00.000.00.057</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
59100	LONG TERM PRINCIPAL/DEBT SERV				
				Debt Exclusion - Poles Hill	\$100,000
				This is a voted debt exclusion and added to the Levy Limit outside of Prop 2 1/2.	
				Debt Shift - CSO Principal	\$1,535,140
				This debt expense is excluded from Prop 2 1/2.	
				Treasurer/Collector, Debt Service, Principal/Debt	\$5,911,092
				All debt including general fund, school, Title V, sewer betterment, etc. This debt is for principal portion only and does not include any Enterprise Fund debt.	
				Water Debt Shift Principal	\$2,032,858
	<b>Total for 101000.10.145.59100.0000.00.000.00.059</b>	<b>\$9,890,740</b>	<b>\$10,229,685</b>	<b>\$9,890,740</b>	<b>\$9,579,090</b>
59150	INTEREST-LONG TERM DEBT				
				Debt Exclusion - Poles Hill	\$12,185
				This is a voted debt exclusion and added to the Levy Limit outside of Prop 2 1/2.	
				Debt Shift CSO - Interest	\$730,167
				This debt expense is excluded from Prop 2 1/2.	
				Treasurer/Collector, Debt Service, Int-Long Term D	\$424,069
				All debt including general fund, school, Title V, sewer betterment, etc. This debt is for interest portion only and does not include any Enterprise Fund debt.	
				Water Debt Shift Interest	\$685,131
				This debt expense is excluded from Prop 2 1/2.	
	<b>Total for 101000.10.145.59150.0000.00.000.00.059</b>	<b>\$2,547,054</b>	<b>\$2,547,054</b>	<b>\$2,547,054</b>	<b>\$1,851,552</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 145 Treasurer/Collector

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
59250 INTEREST/TEMP-NOTES					
			BAN interest	\$365,956	
<b>Total for 101000.10.145.59250.0000.00.000.00.059</b>	<b>\$163,046</b>	<b>\$169,936</b>	<b>\$163,046</b>	<b>\$365,956</b>	
59450 Bond Issuance Costs					
			Betterment Admin Fees	\$11,531	
			Debt that is financed through MWPAT has an administrative fee for every loan for each year there is debt outstanding.		
			Bond Counsel, FSW Fees	\$10,000	
			Funds are necessary to cover the costs of borrowing including First Southwest (financial advisor), bond counsel, rating agency fees, advertising, printing, annual disclosure costs, arbitrage calculation, if necessary, etc.		
			CSO Debt Shift Admin Fees	\$16,451	
			This debt is excluded from Prop 2 1/2.		
			Water Debt Shift Admin Fees	\$12,286	
			This debt is excluded from Prop 2 1/2.		
<b>Total for 101000.10.145.59450.0000.00.000.00.059</b>	<b>\$54,654</b>	<b>\$47,764</b>	<b>\$54,654</b>	<b>\$50,268</b>	
<b>Total for Ordinary Expenses</b>	<b>\$13,528,168</b>	<b>\$13,824,363</b>	<b>\$13,535,268</b>	<b>\$12,726,640</b>	
<b>Capital Expenses</b>					
58710 OFFICE EQUIP-FURNISHINGS					
			Treasurer/Collector, Capital Equipment	\$2,500	
			Office equipment and furnishings as necessary (copier, printers, desktops, file cabinets, desks, etc.)		
<b>Total for 101000.10.145.58710.0000.00.000.00.058</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
<b>Total for Capital Expenses</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
<b>Total for Department 145</b>	<b>\$14,114,862</b>	<b>\$14,411,057</b>	<b>\$14,127,945</b>	<b>\$13,319,317</b>	<b>-6%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 151 City Legal Dept</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	City Solicitor			1.00 FTE	\$117,093
	M11 S12 effective 7/1/15				
	Paralegal/Legal			1.00 FTE	\$70,512
	G8B S12 effective 7/1/15				
	<b>Total for 101000.10.151.51100.0000.00.000.00.051</b>	<b>\$188,323</b>	<b>\$188,323</b>	<b>\$187,605</b>	<b>\$187,605</b>
51250	SAL/WAGE-P/T POS				
	PT Attorney			0.50 FTE	\$47,419
	M7 S7 effective 7/1/15				
	<b>Total for 101000.10.151.51250.0000.00.000.00.051</b>	<b>\$45,000</b>	<b>\$47,700</b>	<b>\$47,419</b>	<b>\$47,419</b>
51400	SAL/WAGE-LONGEVITY				
	Paralegal/Legal			1.00 FTE	\$1,500
	7/10/95 is the start date. 20 years as of 7/10/2015				
	<b>Total for 101000.10.151.51400.0000.00.000.00.051</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
	<b>Total for Personnel Expenses</b>	<b>\$234,823</b>	<b>\$237,523</b>	<b>\$236,524</b>	<b>\$236,524</b>
<b>Ordinary Expenses</b>					
53004	Employee Training Seminars				
	City Legal Dept, Employee Training Seminars				\$1,000
	Cost of attending seminars and conferences.				
	<b>Total for 101000.10.151.53004.0000.00.000.00.052</b>	<b>\$1,000</b>	<b>\$1,400</b>	<b>\$1,000</b>	<b>\$1,000</b>
53140	LEGAL CONSULTATIONS				
	Legal Consultations				\$50,000
	Contracts for outside counsel, 40B, Workers Comp., etc.				
	<b>Total for 101000.10.151.53140.0000.00.000.00.052</b>	<b>\$50,000</b>	<b>\$68,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 151 City Legal Dept</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53800	Witness Fee/Lit Supp				
	Witness Fee/Lit Support				\$10,000
	Trials, depositions, expert witness fees, transcripts, etc. The account could fall short due to increases in fees.				
	<b>Total for 101000.10.151.53800.0000.00.000.00.052</b>	<b>\$10,000</b>	<b>\$7,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
54290	MISC SPEC OFF SUPPL				
	City Legal Dept, Office Supplies				\$3,000
	To purchase necessary supplies for the legal department including binders, pens, paper, forms, books, etc.				
	<b>Total for 101000.10.151.54290.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
57100	IN-STATE TRAVEL				
	City Legal Dept, In-State Travel				\$1,000
	This funding reimburses the department personnel for the cost of in state travel for parking mileage and tolls. Travel is necessary for court hearings, seminars and out of town meetings.				
	<b>Total for 101000.10.151.57100.0000.00.000.00.057</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
57300	Dues & Memberships				
	Dues & Subscriptions				\$15,000
	Legal periodicals, subscriptions, online research subscription, City Solicitors Association, Mass Bar Association, Real Estate Bar, Social Law Library, etc. The online legal research subscription has a 5-7% increase each year. Also, the amount of \$3500 is to cover the cost of membership with BMI music.				
	<b>Total for 101000.10.151.57300.0000.00.000.00.057</b>	<b>\$15,000</b>	<b>\$14,600</b>	<b>\$15,000</b>	<b>\$15,000</b>
57620	Settlement Out Of Court				
	City Legal Dept, Settlemnt-Out/Court				\$20,000
	To cover claims against the City which are not covered by the insurance company.				
	<b>Total for 101000.10.151.57620.0000.00.000.00.057</b>	<b>\$20,000</b>	<b>\$2,300</b>	<b>\$20,000</b>	<b>\$20,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$100,000</b>	<b>\$97,300</b>	<b>\$100,000</b>	<b>\$100,000</b>
	<b>Total for Department 151</b>	<b>\$334,823</b>	<b>\$334,823</b>	<b>\$336,524</b>	<b>\$336,524</b>

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# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 152 Personnel</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
				Benefits Coordinator	1.00 FTE
					\$61,698
		\$33.77 x 70 x 26.1 = \$61,697.79		Personnel Asst	1.00 FTE
					\$50,937
		\$27.88 X 70 X 26.1 = \$50,936.76		Personnel Dir	1.00 FTE
					\$90,474
		New Directors Salary kept at current level			
	<b>Total for 101000.10.152.51100.0000.00.000.00.051</b>	<b>\$203,541</b>	<b>\$201,708</b>	<b>\$203,109</b>	<b>\$203,109</b>
51400	SAL/WAGE-LONGEVITY				
				Benefits Coordinator	1.00 FTE
					\$1,500
		22 years 9/26/94		Personnel Asst	1.00 FTE
					\$1,000
		11 years 1/3/05		Personnel Dir	1.00 FTE
					\$0
		New Director			
	<b>Total for 101000.10.152.51400.0000.00.000.00.051</b>	<b>\$4,300</b>	<b>\$4,490</b>	<b>\$2,500</b>	<b>\$2,500</b>
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL				
				0.00 FTE	\$56,000
		2 long term salaries - \$27,649 & \$28,279			
	<b>Total for 101000.10.152.51570.0000.00.000.00.051</b>	<b>\$40,000</b>	<b>\$57,472</b>	<b>\$56,000</b>	<b>\$56,000</b>
51710	PERSONAL SERVICES: WORKERS/COMP SETTLEMENTS				
				0.00 FTE	\$250,000
	<b>Total for 101000.10.152.51710.0000.00.000.00.051</b>	<b>\$240,000</b>	<b>\$238,528</b>	<b>\$250,000</b>	<b>\$250,000</b>
51720	PERSONAL SERVICES: UNEMPLOYMENT INSUR				
				0.00 FTE	\$50,000
		Unemployment claims. The City is self-funded for unemployment.			
	<b>Total for 101000.10.152.51720.0000.00.000.00.051</b>	<b>\$45,000</b>	<b>\$29,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 152 Personnel</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51740	PERSONAL SERVICES: EMPLOYEE-LIFE INS			0.00 FTE	\$16,600
	Zero % increase				
	<b>Total for 101000.10.152.51740.0000.00.000.00.051</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,600</b>
51750	PERSONAL SERVICES: EMPLOYEE-HEALTH INS			0.00 FTE	\$2,983,005
	City Active			0.00 FTE	\$2,217,900
	City Retiree			0.00 FTE	\$83,100
	Dental for employees			0.00 FTE	\$0
	GIC Medicare Reimbursement			0.00 FTE	\$229,695
	Open enrollment adjustments and other			0.00 FTE	\$2,094,420
	Retired Mass Teachers				
	<b>Total for 101000.10.152.51750.0000.00.000.00.051</b>	<b>\$7,084,203</b>	<b>\$7,014,453</b>	<b>\$7,576,425</b>	<b>\$7,608,120</b>
51753	GIC-HEALTH INSURANCE INCENTIVE				
	<b>Total for 101000.10.152.51753.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$69,750</b>	<b>\$0</b>	<b>\$0</b>
51780	PERSONAL SERVICES: MEDICAL SERVICE			0.00 FTE	\$16,000
	Pre-employment physicals, psychological screenings for Police % Fire, Employee Assistance Program services, federally mandated drug and alcohol testing.				
	<b>Total for 101000.10.152.51780.0000.00.000.00.051</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 152 Personnel</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51820	PERSONAL SERVICES: MEDICARE PENALTY			0.00 FTE	\$2,670
	4 retirees who receive reimbursement for a Medicare Part B penalty that they continue to be charged for when we adopted an ordinance requiring all retirees to register for Medicare, if eligible.				
	<b>Total for 101000.10.152.51820.0000.00.000.00.051</b>	<b>\$2,670</b>	<b>\$2,670</b>	<b>\$2,670</b>	<b>\$2,670</b>
51840	Personal Services - Medicare/Fica/Soc Sec			0.00 FTE	\$620,000
	Medicare cost for City & School employees. 1.45% of total salaries.				
	<b>Total for 101000.10.152.51840.0000.00.000.00.051</b>	<b>\$610,000</b>	<b>\$610,000</b>	<b>\$620,000</b>	<b>\$620,000</b>
51900	PERSONAL SERVICES: TUITN/TRAIN-MANAGMT			0.00 FTE	\$4,000
	Training and tuition for Department Heads/non Union employees.				
	<b>Total for 101000.10.152.51900.0000.00.000.00.051</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
51910	AFSCME: TUITION/TRAIN-EMPLOY			0.00 FTE	\$8,500
	Contractual obligation (AFSCME)				
	<b>Total for 101000.10.152.51910.0000.00.000.00.051</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
51911	GMAA: TUITION/TRAIN-EMPLOY			0.00 FTE	\$7,000
	Contractual obligation (GMAA).				
	<b>Total for 101000.10.152.51911.0000.00.000.00.051</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK			0.00 FTE	\$0
	No one in personnel will be eligible for annual buyback				
	<b>Total for 101000.10.152.51920.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 152 Personnel</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51944	SICK INCENTIVE PAY			0.00 FTE	\$300
	Potential owed to Benefits Coordinator				
	<b>Total for 101000.10.152.51944.0000.00.000.00.051</b>	<b>\$600</b>	<b>\$600</b>	<b>\$300</b>	<b>\$300</b>
51960	PERSONAL SERVICES: AFSCME INCENTIVES			0.00 FTE	\$40,340
	Contractual, \$350 stipend to AFSCME A & B employees and \$100 each for AFSCME A employees for clothing purchase (printed tee's, jackets, etc.)				
	<b>Total for 101000.10.152.51960.0000.00.000.00.051</b>	<b>\$40,340</b>	<b>\$40,340</b>	<b>\$40,340</b>	<b>\$40,340</b>
51970	PERSONAL SERVICES: RETIREMENT-SICK BUY BACK			0.00 FTE	\$0
	This line item to be budgeted in each individual department's budget.				
	<b>Total for 101000.10.152.51970.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$1,643</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$8,322,754</b>	<b>\$8,322,754</b>	<b>\$8,853,444</b>	<b>\$8,885,139</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES			Personnel, Contractual Services	\$46,340
	Workers Comp Contract, Health Consultant Contract, Flexible Spending Account Administrative Cost, Unemployment Tax Management Contract, Copier Contract.				
	<b>Total for 101000.10.152.52000.0000.00.000.00.052</b>	<b>\$46,340</b>	<b>\$46,340</b>	<b>\$46,340</b>	<b>\$46,340</b>
52290	EMPLOYEE RECOG'N			Personnel, Employee Recognition	\$2,500
	<b>Total for 101000.10.152.52290.0000.00.000.00.052</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
57300	Dues & Memberships			Personnel, Dues & Subscriptions	\$250
	To pay for dues and memberships to MMPA				
	<b>Total for 101000.10.152.57300.0000.00.000.00.057</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
	<b>Total for Ordinary Expenses</b>	<b>\$49,090</b>	<b>\$49,090</b>	<b>\$49,090</b>	<b>\$49,090</b>
	<b>Total for Department 152</b>	<b>\$8,371,844</b>	<b>\$8,371,844</b>	<b>\$8,902,534</b>	<b>\$8,934,229</b>

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# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 155 Mng Info Systems

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M6 Step 7 effective 08/01/16 75% IT, 12.5%W, 12.5%S			Tech Support Sp 0.75 FTE	\$48,129
	M6 S11 Effective 3/2/2017			IT Support Sp 1.00 FTE	\$67,510
	M9 S12 Maximum reached 12/03/14.			MIS Director 1.00 FTE	\$94,602
	<b>Total for 101000.10.155.51100.0000.00.0000.00.051</b>	<b>\$209,338</b>	<b>\$209,338</b>	<b>\$210,241</b>	<b>\$210,241</b>
51400	SAL/WAGE-LONGEVITY				
	8/1/05			0.75 FTE	\$750
	<b>Total for 101000.10.155.51400.0000.00.0000.00.051</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	<b>Total for 101000.10.155.51920.0000.00.0000.00.051</b>	<b>\$825</b>	<b>\$525</b>	<b>\$0</b>	<b>\$0</b>
51944	SICK INCENTIVE PAY				
				Tech Support Sp 0.75 FTE	\$225
				IT Support Sp 1.00 FTE	\$300
				MIS Director 1.00 FTE	\$300
	<b>Total for 101000.10.155.51944.0000.00.0000.00.051</b>	<b>\$0</b>	<b>\$300</b>	<b>\$825</b>	<b>\$825</b>
	<b>Total for Personnel Expenses</b>	<b>\$210,913</b>	<b>\$210,913</b>	<b>\$211,816</b>	<b>\$211,816</b>

### Ordinary Expenses

52000	CONTRACTED SERVICES				
	Consulting Services, migrate from Lotus Approach to new platform (25 Databases)			Database Conversion Consultant	\$50,000
	Year 2 of 3 of electric vehicle lease.			Electric Vehicle Lease	\$1,500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 155 Mng Info Systems

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
IT Dept Pro Dev: Online Training Library, Certific				\$5,500
Access to a web-based training. Specifically for IT Department personnel				
			IT Research Advisory	\$3,575
			Mng Info Systems Consulting	\$35,000
IT Consulting: Review of systems, advanced disaster recovery, security, and network infrastructure.				
			MS Govern	\$57,000
			Online Training Platform	\$15,000
Online, self-paced, training for City Staff. Including business, design and mapping applications. Additionally soft skill training programs included presentation, customer service, and teamwork.				
			Website and Flyover Request	\$0
The following two items will need to be completed in FY17 but will be funded through other means:				
Website Redesign and Content Refresh (approx \$34,154)				
Gloucester's current website was launched in 2010. Technology and style of the current website is now past its useful life. Keeping the same web vendor will leverage existing investment, allow us to move to a new platform and have a complete design and content overhaul. Including 10 hours per month of web master services from vendor.				
Flyover (\$37,000)				
Flyover to capture straight down and oblique imagery of Gloucester 26 square miles, a FY17 flyover would be added to our 2009 oblique fly over and 2011 straight down imagery. Including post-processing services such as generation of building outlines and change detection. Used by Planning, Inspectional Services, DPW, Water/Sewer and Assessing.				
<b>Total for 101000.10.155.52000.0000.00.000.00.052</b>	<b>\$47,575</b>	<b>\$90,325</b>	<b>\$273,729</b>	<b>\$167,575</b>
52610 COMPUTER MAINT CONTR				
			Email Archiving Maintenance	\$24,101
Archiving, security, filtering and continuity for City Email. Planned migration to new system in FY17 (Google Apps Vault)				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 155 Mng Info Systems

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Email Platform SaaS, Google Apps	\$27,501
				Annual fee for Google Apps licenses, BetterCloud management tool, and Synergize training system.	
				Hardware Support Renewals	\$1,400
				Annual hardware support agreement.	
				InfiniteVision Support Agreement	\$49,659
				Support agreement for financial software used by City and Schools. Change for FY17 is move from Auditing and School Dept budget to MIS Dept.	
				Printer Supply and Support Contract/Ad-Hoc Purchas	\$14,000
				Supplies and Hardware Support on workgroup printers. Ad-Hoc supply purchases for small printers, ink jet printers and HP Plotter. In FY17 IT is assuming cost of shared Copier at Annex.	
				Software Support and Maintenance Annual Fees	\$26,708
				Annual support contracts and SaaS renewals for software. Including ZenDesk, Remote Support Software, LaserFiche, Quickbase, Backup Software	
				Telephone System Maintenance	\$14,595
				Hardware/software support and system updates for Shoretel phone system. All City offices.	
	<b>Total for 101000.10.155.52610.0000.00.000.00.052</b>	<b>\$79,139</b>	<b>\$79,139</b>	<b>\$157,964</b>	<b>\$157,964</b>
52850	DP SOFTW-LEASE PURC				
				Permitting Software	\$35,000
				Annual fee for SaaS Permitting/Licensing/Inspection application.	
				Social Media Archiving and Compliance	\$4,788
				Software Licensing	\$15,000
				Additional licensing such as Adobe Acrobat, Microsoft products, graphics software.	
	<b>Total for 101000.10.155.52850.0000.00.000.00.052</b>	<b>\$108,545</b>	<b>\$105,984</b>	<b>\$54,788</b>	<b>\$54,788</b>
53180	DATA PROC-SERVICES				
				Comcast Internet at Veterans Office	\$1,200
				The City's fiber optic network does not presently go by this building therefore we need to connect via Comcast.	
				Gloucester-MA.gov Website	\$5,360
				Annual hosting and support for Gloucester-MA.gov, provided through CivicPlus.	

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 155 Mng Info Systems			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Internet Connection				\$24,380
	Internet Connectivity, per contract with USAi. Including wireless network connection to Magnolia Fire Station, also per contract with USAi.				
	<b>Total for 101000.10.155.53180.0000.00.000.00.052</b>	<b>\$32,700</b>	<b>\$27,291</b>	<b>\$30,940</b>	<b>\$30,940</b>
53410	TELEPHONE SERVICE				
	IT Cell and Data plans				\$16,074
	During FY15, MIS Dept absorbed the administration and cost of mobile devices and service for the Mayor's Office and Economic Development Director. In FY16, the MIS Dept staff was given mobile devices. In FY17, the MIS Dept will be absorbing the administration and cost of mobile devices and services for the Public Health, Inspectional Services, Community Development, and Shellfish Departments.				
	iPad service				\$300
	Add cell service for I-Pads to be used with new permitting program by the Inspectional Services Department. I-Pads were purchased for inspectors to use in the field. The new permitting program should be up and running shortly. This amount is to replace damaged I-Pads for the year.				
	<b>Total for 101000.10.155.53410.0000.00.000.00.052</b>	<b>\$7,236</b>	<b>\$7,236</b>	<b>\$16,074</b>	<b>\$16,374</b>
54230	PAPER/FORM-COMPUTER				
	Specialty Paper				\$1,000
	Mainly paper for plotter. Ad-hoc non-standard paper purchases.				
	<b>Total for 101000.10.155.54230.0000.00.000.00.054</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,000</b>	<b>\$1,000</b>
54240	D P SUPP-COMPUTER				
	Miscellaneous Parts and Supplies				\$4,000
	This includes computer cables, keyboards, mice, USB flash drives, replacement computer parts (including hard drives, RAM), CD/DVD burning discs, KVM switches, switches for offices, power strips and any other systems related media and hardware. Also included general office supplies.				
	<b>Total for 101000.10.155.54240.0000.00.000.00.054</b>	<b>\$4,000</b>	<b>\$12,716</b>	<b>\$4,000</b>	<b>\$4,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 155 Mng Info Systems

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
57100 IN-STATE TRAVEL					
					MGISA meetings \$0
					To reimburse for travel to in-state meetings.
<b>Total for 101000.10.155.57100.0000.00.000.00.057</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
57300 Dues & Memberships					
					Domain Registration Fees \$350
					Internet domain registration fees. Including Gloucester-MA.gov and GloucesterFresh.com
					SSL Certificates \$1,846
					Certificates are used to secure data communications
<b>Total for 101000.10.155.57300.0000.00.000.00.057</b>	<b>\$2,296</b>	<b>\$1,550</b>	<b>\$2,196</b>	<b>\$2,196</b>	
<b>Total for Ordinary Expenses</b>	<b>\$282,791</b>	<b>\$325,541</b>	<b>\$540,691</b>	<b>\$434,837</b>	
<b>Capital Expenses</b>					
58700 REPLACEMENT EQUIPMENT					
					DPW Two-Way Radio Upgrade \$0
					Upgrade of DPW two-way radio hardware, including receiver, transmitter, portables and in-vehicle equipment - This \$60,000 upgrade will need to be completed in FY17 but will be funded through other means.
					Mng Info Systems, Replace End User Equipment \$30,000
					20% replacement of Workstations.
					Server/Network Room(s) equipment replacement \$5,000
					Items for server and network rooms. Including racks, rack hardware, cabinets, network cables, UPSs and additional equipment as needed.
<b>Total for 101000.10.155.58700.0000.00.000.00.058</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$95,000</b>	<b>\$35,000</b>	
<b>Total for Capital Expenses</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$95,000</b>	<b>\$35,000</b>	
<b>Total for Department 155</b>	<b>\$528,704</b>	<b>\$571,454</b>	<b>\$847,507</b>	<b>\$681,653</b>	29%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 161 City Clerk

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	Clerk of Comm			1.00 FTE	\$59,437
	Grade 8 B/Step 9 - effective 07/01/16 through 12/31/16 pay rate of \$32.29; per union contract; step increase Grade 8 B/Step 10 anniversary date effective 01/01/17 through 06/30/17 pay rate of \$32.78				
	TBD			1.00 FTE	\$95,480
	Grade 7/Step 9 effective 07/01/16			1.00 FTE	\$44,250
	M6 Step 11 effective 07/01/16			1.00 FTE	\$68,184
	<b>Total for 101000.10.161.51100.0000.00.000.00.051</b>	<b>\$263,389</b>	<b>\$263,389</b>	<b>\$267,351</b>	<b>\$267,351</b>
51200	SAL/WAGE-TEMP POS				
	Substitute Reco			0.00 FTE	\$2,500
	Substitute Recorder to assist Clerk of Committees if unable to attend meeting and during FY17 budget meetings and during fiscal year				
	<b>Total for 101000.10.161.51200.0000.00.000.00.051</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
51250	SAL/WAGE-P/T POS				
	Part Time Help			0.28 FTE	\$14,584
	Part Time Clerk - Grade 5 Step 6 effective 07/01/16 to 7/04/16 - \$19.02; step increase 07/05/16 to 06/30/17- \$19.97				
	Part Time Archi			0.30 FTE	\$0
	Proposed Archivist Position - 30 hours bi-weekly working in City Clerk's Office; in Library budget if funded.				
	<b>Total for 101000.10.161.51250.0000.00.000.00.051</b>	<b>\$13,947</b>	<b>\$13,947</b>	<b>\$14,584</b>	<b>\$14,584</b>
51400	SAL/WAGE-LONGEVITY				
	Clerk of Commit			1.00 FTE	\$500
	10/06/09 anniversary date				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 161 City Clerk</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	11/24/09 anniversary date			Vital Rec. Spec 1.00 FTE	\$500
	4/15/90 anniversary date			City Clerk 1.00 FTE	\$1,800
	2/23/98 anniversary date			Asst City Clerk 1.00 FTE	\$1,250
	<b>Total for 101000.10.161.51400.0000.00.000.00.051</b>	<b>\$4,050</b>	<b>\$4,050</b>	<b>\$4,050</b>	<b>\$4,050</b>
51944	SICK INCENTIVE PAY				
	Sick leave incentive - maximum.			Clerk of Commit 1.00 FTE	\$300
	Sick leave incentive - maximum.			City Clerk 1.00 FTE	\$300
	Sick leave incentive - maximum.			Principal Clerk 1.00 FTE	\$300
	Sick leave incentive - maximum.			Asst City Clerk 1.00 FTE	\$300
	<b>Total for 101000.10.161.51944.0000.00.000.00.051</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>
	<b>Total for Personnel Expenses</b>	<b>\$285,086</b>	<b>\$285,086</b>	<b>\$289,685</b>	<b>\$289,685</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	Maintenance, repair and ribbon for time stamp machine			Maintenance - time stamp machine	\$200
	<b>Total for 101000.10.161.52000.0000.00.000.00.052</b>	<b>\$200</b>	<b>\$300</b>	<b>\$200</b>	<b>\$200</b>
53004	Employee Training Seminars				
	Conferences for City Clerk and Assistant City Clerk for certification; conferences for Vital Records Specialist/Clerk and Assistant Registrar			In State and Out of State Conferences	\$3,000
	<b>Total for 101000.10.161.53004.0000.00.000.00.052</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 161 City Clerk</b>			
		<b>FY16 Appropriated</b>	<b>FY16 Working</b>	<b>FY17 Dept Request</b>	<b>FY17 Mayor's Request</b>
54220	PRINT FORM (NOT COMPUTER)				
	Dog tags			Print Form	\$600
	<b>Total for 101000.10.161.54220.0000.00.000.00.054</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>
54290	MISC SPEC OFF SUPPL				
	Gold seals, blue bond paper for birth certificates, white bond for death and marriage certificates, file folders, fax machine toner, dog envelopes for mailing licenses, notary public supplies, etc.			Misc. Office Supplies	\$1,300
	<b>Total for 101000.10.161.54290.0000.00.000.00.054</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,300</b>	<b>\$1,300</b>
57100	IN-STATE TRAVEL				
	Reimbursement for in state travel for City Clerk's Office staff to attend employee training seminars			In state travel to conferences	\$500
	<b>Total for 101000.10.161.57100.0000.00.000.00.057</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
57200	OUT-STATE TRAVEL				
	Travel reimbursement for Employee training seminars held out of State for City Clerk and Assist. City Clerk			Out of State Travel for Conferences	\$500
	<b>Total for 101000.10.161.57200.0000.00.000.00.057</b>	<b>\$500</b>	<b>\$400</b>	<b>\$500</b>	<b>\$500</b>
57300	Dues & Memberships				
	City Clerk's Association dues and notary dues			Dues & Subscriptions	\$800
	<b>Total for 101000.10.161.57300.0000.00.000.00.057</b>	<b>\$650</b>	<b>\$650</b>	<b>\$800</b>	<b>\$800</b>
	<b>Total for Ordinary Expenses</b>	<b>\$6,550</b>	<b>\$6,550</b>	<b>\$6,900</b>	<b>\$6,900</b>
	<b>Total for Department 161</b>	<b>\$291,636</b>	<b>\$291,636</b>	<b>\$296,585</b>	<b>\$296,585</b> 2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 163 Registration</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	Registrar			1.00 FTE	\$48,708
	Grade 8 Step 10 effective 07/01/16				
	<b>Total for 101000.10.163.51100.0000.00.000.00.051</b>	<b>\$48,180</b>	<b>\$48,180</b>	<b>\$48,708</b>	<b>\$48,708</b>
51200	SAL/WAGE-TEMP POS				
	Custodian overtime for State Primary Election 09/08/16 and Presidential Election 11/08/16 (this is an estimated amount as rate of pay of custodian overtime varies)			0.00 FTE	\$1,800
	<b>Total for 101000.10.163.51200.0000.00.000.00.051</b>	<b>\$2,250</b>	<b>\$2,250</b>	<b>\$1,800</b>	<b>\$1,800</b>
51300	SAL/WAGE-OVERTIME				
	Overtime for City Clerk's staff during state mandated days to be open extended hours and 09/08/16 State Primary & 11/08/16 Presidential Election			0.00 FTE	\$2,000
	<b>Total for 101000.10.163.51300.0000.00.000.00.051</b>	<b>\$2,000</b>	<b>\$1,500</b>	<b>\$2,000</b>	<b>\$2,000</b>
51400	SAL/WAGE-LONGEVITY				
	Registrar			1.00 FTE	\$1,000
	9/19/05 anniversary date				
	<b>Total for 101000.10.163.51400.0000.00.000.00.051</b>	<b>\$500</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
51944	SICK INCENTIVE PAY				
	Assistant Regis			1.00 FTE	\$300
	Sick leave incentive - maximum.				
	<b>Total for 101000.10.163.51944.0000.00.000.00.051</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
	<b>Total for Personnel Expenses</b>	<b>\$53,230</b>	<b>\$53,230</b>	<b>\$53,808</b>	<b>\$53,808</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 163 Registration

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Ordinary Expenses</b>				
52000	CONTRACTED SERVICES			
			Annual Maintenance for Accuvote Machines	\$2,475
			Annual Accuvote tabulator voting machines maintenance	
			Pollworkers	\$25,675
			Pollworkers for 09/8/16 Primary Election and 11/08/16 and Presidential Election 11/08/16 (partial reimbursement from Commonwealth of Massachusetts for extended polling hours)	
			Programming Flash Cards for Elections	\$6,000
			Programming Accuvote media cards and flash cards for Automark (handicapped machines) for 2 elections	
			Programming GEMS	\$350
			Programming GEMS for State Primary 09/08/16 and Presidential Election 11/08/16 (election results reports)	
	<b>Total for 101000.10.163.52000.0000.00.000.00.052</b>	<b>\$39,400</b>	<b>\$39,400</b>	<b>\$34,500</b>
52700	RENTAL OF FACILITIES			
			Registration, Rental of Dry Storage Unit	\$0
			Polling locations not at the schools - only 2 elections in FY17	
			Registration, Rental of Facilities	\$400
			Rental of Polling Places for State Primary 09/08/16 and Presidential Election 11/08/16	
	<b>Total for 101000.10.163.52700.0000.00.000.00.052</b>	<b>\$600</b>	<b>\$600</b>	<b>\$400</b>
53401	Telephone			
			Phones for polling places	\$600
			Polling locations are not allowing the pollworkers to use the telephones in the building especially the schools. Pollworkers are reluctant to use their cell phones to call Clerk's office for elections - 2 elections in FY17	
	<b>Total for 101000.10.163.53401.0000.00.000.00.052</b>	<b>\$400</b>	<b>\$400</b>	<b>\$600</b>



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 165 Licensing Board

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Personnel Expenses</b>					
51250 SAL/WAGE-P/T POS					
			Licensing Clerk	0.54 FTE	\$16,136
			G8A S5 effective 4/12/14 (19 hours / week)		
<b>Total for 101000.10.165.51250.0000.00.000.00.051</b>	<b>\$15,617</b>	<b>\$15,617</b>	<b>\$16,136</b>		<b>\$16,136</b>
<b>Total for Personnel Expenses</b>	<b>\$15,617</b>	<b>\$15,617</b>	<b>\$16,136</b>		<b>\$16,136</b>
<b>Ordinary Expenses</b>					
52000 CONTRACTED SERVICES					
			Licensing Board, Contractual Services		\$1,000
			To assist Licensing Board with investigations, inquiries and other matters that may come up.		
<b>Total for 101000.10.165.52000.0000.00.000.00.052</b>	<b>\$1,000</b>	<b>\$800</b>	<b>\$1,000</b>		<b>\$1,000</b>
53050 ADVERTISING					
<b>Total for 101000.10.165.53050.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$200</b>	<b>\$0</b>		<b>\$0</b>
54000 SUPPLIES					
			Licensing Board, Office Supplies		\$175
<b>Total for 101000.10.165.54000.0000.00.000.00.054</b>	<b>\$175</b>	<b>\$175</b>	<b>\$175</b>		<b>\$175</b>
<b>Total for Ordinary Expenses</b>	<b>\$1,175</b>	<b>\$1,175</b>	<b>\$1,175</b>		<b>\$1,175</b>
<b>Total for Department 165</b>	<b>\$16,792</b>	<b>\$16,792</b>	<b>\$17,311</b>		<b>\$17,311</b> 3%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 176 Zoning Board of Appeal

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Personnel Expenses</b>					
51250 SAL/WAGE-P/T POS					
			Part time clerk	0.34 FTE	\$7,500
			\$12.00/ hour x 12 hours per week		
			Increase pay from \$10.55 to \$12.00 to cover expected min wage increase		
<b>Total for 101000.10.176.51250.0000.00.000.00.051</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
<b>Total for Personnel Expenses</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
<b>Ordinary Expenses</b>					
54290 MISC SPEC OFF SUPPL					
			Digital recorder		\$150
			The zoning board is presently a using cassette recorder and is having a hard time finding cassettes for it. Therefore, they wish to update.		
			Office supplies		\$250
			Printed forms, envelopes, printer ink, files etc. used by the board clerk		
<b>Total for 101000.10.176.54290.0000.00.000.00.054</b>	<b>\$250</b>	<b>\$250</b>	<b>\$400</b>	<b>\$400</b>	
<b>Total for Ordinary Expenses</b>	<b>\$250</b>	<b>\$250</b>	<b>\$400</b>	<b>\$400</b>	
<b>Total for Department 176</b>	<b>\$7,750</b>	<b>\$7,750</b>	<b>\$7,900</b>	<b>\$7,900</b>	2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 181 Community Development

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51000	Personal Services				
	G6 S6 effective 6/15/17. 19 hours per week			Principal Clerk 0.54 FTE	\$19,734
	M4 S5 effective 5/27/17			Conservation Ag 1.00 FTE	\$53,736
	<b>Total for 101000.10.181.51000.0000.00.000.00.051</b>	<b>\$76,591</b>	<b>\$76,591</b>	<b>\$73,470</b>	<b>\$73,470</b>
51100	Salaries/Wages - Full Time				
	M9 S12 effective 10/24/15			Planning Dir 1.00 FTE	\$94,602
	M5 S12 effective 6/10/16 (note: 3/2015: already at top step)			Sr Planner 1.00 FTE	\$64,073
	M10 S9 effective 7/1/16			Com Dev Directo 1.00 FTE	\$101,325
	G7 S12 effective 7/1/16			Principal Clerk 1.00 FTE	\$46,972
	M9 S12 (3/2015: already at top step)			ED Director 1.00 FTE	\$94,602
	M6 S12 effective 8/19/15. This is 52.5% of the Senior Project Manager, 45% is covered by MiM grant and 2.5% by EPA grant. Total salary is \$69,206.76.			Fisheries Direc 0.50 FTE	\$25,000
				Sr Proj Manager 0.53 FTE	\$36,334
	<b>Total for 101000.10.181.51100.0000.00.000.00.051</b>	<b>\$428,260</b>	<b>\$428,260</b>	<b>\$439,142</b>	<b>\$462,908</b>
51200	SAL/WAGE-TEMP POS				
	Funds to cover temporary admin support during extended principal clerk leave.			Admin Support 0.00 FTE	\$900
	<b>Total for 101000.10.181.51200.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 181 Community Development

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51400	SAL/WAGE-LONGEVITY				
	10/24/05			Planning Direct	1.00 FTE \$1,000
	06/10/13			Senior Planner	1.00 FTE \$0
	12/13/07 (brings 5.0 years from other community) 02/11/13			CDD	1.00 FTE \$500
	10/22/04			Principal Clerk	1.00 FTE \$1,000
	08/18/14			ED Director	1.00 FTE \$0
	02/10/15			Principal Clerk	0.54 FTE \$0
	05/27/14			Fisheries Direc	0.50 FTE \$0
				Conservation Ag	1.00 FTE \$0
				Senior Prj Mgr	0.53 FTE \$945
	\$1,800 total. \$945 is 52.5%, rest by grant funds.				
	<b>Total for 101000.10.181.51400.0000.00.000.00.051</b>	<b>\$4,220</b>	<b>\$4,220</b>	<b>\$3,445</b>	<b>\$3,445</b>
51944	SICK INCENTIVE PAY				
	Estimates for FY17			Planning Direct	1.00 FTE \$300
				Senior Planner	1.00 FTE \$300
				CD Director	1.00 FTE \$300
				Principal Clerk	1.00 FTE \$300
				H & ED Director	1.00 FTE \$300
				Principal Clerk	0.54 FTE \$162
				Fisheries Direc	0.50 FTE \$150
				Conserv Ag	1.00 FTE \$300
				Senior Project	1.00 FTE \$300
	Grants do not cover sick incentive.				
	<b>Total for 101000.10.181.51944.0000.00.000.00.051</b>	<b>\$2,381</b>	<b>\$2,381</b>	<b>\$2,412</b>	<b>\$2,412</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 181 Community Development

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51990	STIPENDS				
				Recording clerk	0.00 FTE
					\$9,200
				\$7,200 Planning Board and Conservation Commission clerk (\$150/meeting, 2 meetings/month)	
				\$1,800 Fisheries Commission clerk (\$150/meeting, 1 meeting/month)	
				\$200 for extra meeting or unforeseen need	
	<b>Total for 101000.10.181.51990.0000.00.000.00.051</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>
	<b>Total for Personnel Expenses</b>	<b>\$520,652</b>	<b>\$521,552</b>	<b>\$528,569</b>	<b>\$552,335</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
				Community Develop, Contractual Services	\$8,000
				Services for planning projects.	
				Community Develop, Contractual Services	\$11,000
				Services for economic development projects.	
				Community Develop, Contractual Services	\$32,000
				Public relations services.	
	<b>Total for 101000.10.181.52000.0000.00.000.00.052</b>	<b>\$51,000</b>	<b>\$49,652</b>	<b>\$51,000</b>	<b>\$51,000</b>
52620	OFFICE EQUIPMENT MAINT				
				Copier Service Agreement	\$0
				In FY17, the copier service agreement will be shifted to IT. FY16 budget was \$1,087. Actual was \$2,434.75 (+\$1,347.75). Printer/copier is used by all departments and had much higher utilization when switched to color device.	
	<b>Total for 101000.10.181.52620.0000.00.000.00.052</b>	<b>\$1,087</b>	<b>\$2,435</b>	<b>\$0</b>	<b>\$0</b>
52820	RENT/LEASE OFFICE EQUIPMENT				
				Copier lease for ComDev, BOH, Grants	\$4,839
				Second year of two-year lease.	
	<b>Total for 101000.10.181.52820.0000.00.000.00.052</b>	<b>\$4,839</b>	<b>\$4,839</b>	<b>\$4,839</b>	<b>\$4,839</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 181 Community Development</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54210	OFFICE SUPPLIES				
	Office supplies for entire department.			Office Supplies	\$1,800
	<b>Total for 101000.10.181.54210.0000.00.000.00.054</b>	<b>\$1,950</b>	<b>\$1,950</b>	<b>\$1,800</b>	<b>\$1,800</b>
57000	OTHER CHR/EXPEND				
	One time cost to support for HEDD's CCIM training certification. (\$1,050 materials and exam, \$450 travel)			CCIM Training	\$1,500
	Cost for CD Director and Planning Director to attend Massachusetts Association of Planning Directors conference (including registration, travel, and lodging). 2 attendees at \$350 each = \$700 total.			MAPD conference	\$700
	Cost to support Seafood Show 2016.			Seafood Show	\$10,000
	Cost for CD Director, Planning Director, and Senior Planner to attend Southern New England APA conference (including registration, travel, and lodging). 3 attendees at \$630 each = \$1,890 total.			SNEAPA conference	\$1,890
	Other training, meetings, conference expenses			Training & Mtg expenses	\$2,500
	Cost for CD Director to attend Urban Land Institute meetings and seminars in Boston area. 3 meetings at \$100 each = \$300 total.			ULI meetings	\$300
	Poland Spring contract for water			Water	\$200
	<b>Total for 101000.10.181.57000.0000.00.000.00.057</b>	<b>\$19,470</b>	<b>\$17,670</b>	<b>\$17,090</b>	<b>\$17,090</b>
57001	Conservation Commission Other Expenses				
	Conservation Commission supplies, education and trainings, MACC membership, etc.			Conservation Commission, Other Chrg/Expend	\$3,000
	<b>Total for 101000.10.181.57001.0000.00.000.00.057</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 181 Community Development</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
	Community Development, In-State Travel				\$1,500
	<b>Total for 101000.10.181.57100.0000.00.000.00.057</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
57200	OUT-STATE TRAVEL				
	Community Development, Out-State Travel				\$1,500
	<b>Total for 101000.10.181.57200.0000.00.000.00.057</b>	<b>\$1,500</b>	<b>\$2,400</b>	<b>\$1,500</b>	<b>\$1,500</b>
57300	Dues & Memberships				
	APA dues				\$1,425
	American Planning Association dues for CD Director, Planning Director, and Senior Planner. Cost ranges from \$405 to \$510 per person depending on certifications and salary.				
	CCIM dues				\$760
	Dues for candidate CCIM				
	Gloucester Daily Times				\$185
	GDT used for legal notices				
	ULI dues				\$225
	Public sector dues for CD Director's membership with the Urban Land Institute.				
	<b>Total for 101000.10.181.57300.0000.00.000.00.057</b>	<b>\$2,595</b>	<b>\$2,595</b>	<b>\$2,595</b>	<b>\$2,595</b>
	<b>Total for Ordinary Expenses</b>	<b>\$86,941</b>	<b>\$86,041</b>	<b>\$83,324</b>	<b>\$83,324</b>
	<b>Total for Department 181</b>	<b>\$607,593</b>	<b>\$607,593</b>	<b>\$611,893</b>	<b>\$635,659</b> 5%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 210 Police - Admin

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M12 S12 Final Step			Police Chief 1.00 FTE	\$127,890
	M11 S12 Final Step			Asst. Police Ch 1.00 FTE	\$117,093
	G7 S5 effective 10/22/2016			Senior Clerk 1.00 FTE	\$39,263
	M5 S5 effective 8/20/2016			Financial Coord 1.00 FTE	\$57,615
	G7 S12 Final Step			Senior Clerk 1.00 FTE	\$46,973
	<b>Total for 101000.10.210.51100.0000.00.000.00.051</b>	<b>\$389,581</b>	<b>\$388,914</b>	<b>\$388,834</b>	<b>\$388,834</b>
51200	SAL/WAGE-TEMP POS				
	Stipend for the Gloucester Initiative Program. (was in Parking Dept in FY16)			Glou. Initiativ 0.00 FTE	\$7,500
	<b>Total for 101000.10.210.51200.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$7,500</b>
51300	SAL/WAGE-OVERTIME				
	Spring Fiesta security detail excluding additional manpower provided by the Fiesta committee and private vendors.			0.00 FTE	\$40,135
	<b>Total for 101000.10.210.51300.0000.00.000.00.051</b>	<b>\$40,135</b>	<b>\$40,135</b>	<b>\$40,135</b>	<b>\$40,135</b>
51400	SAL/WAGE-LONGEVITY				
	2/28/1990 credible service transferred from Saugus.			Police Chief 1.00 FTE	\$2,100
	12/10/81			Asst. Police Ch 1.00 FTE	\$2,300
	7/25/2011 First Year for Longevity			Financial Coord 1.00 FTE	\$500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 210 Police - Admin				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
	6/30/80			Senior Clerk	1.00 FTE	\$1,800
	<b>Total for 101000.10.210.51400.0000.00.000.00.051</b>	<b>\$5,900</b>	<b>\$6,200</b>		<b>\$6,700</b>	<b>\$6,700</b>
51450	PERSONAL SERVICES: HOLIDAY PAY			Police Chief	0.00 FTE	\$6,860
	Contractual holiday pay for Chief of Police.			Asst. Police Ch	0.00 FTE	\$6,281
	Contractual holiday pay for Assistant Police Chief.					
	<b>Total for 101000.10.210.51450.0000.00.000.00.051</b>	<b>\$13,192</b>	<b>\$13,192</b>		<b>\$13,141</b>	<b>\$13,141</b>
51500	Incentive Pay					
	<b>Total for 101000.10.210.51500.0000.00.000.00.051</b>	<b>\$11,750</b>	<b>\$11,750</b>		<b>\$0</b>	<b>\$0</b>
51910	AFSCME: TUITION/TRAIN-EMPLOY				0.00 FTE	\$0
	Moved to Patrol Division.					
	<b>Total for 101000.10.210.51910.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>	<b>\$0</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK			Patrolman	1.00 FTE	\$825
				Patrolman	1.00 FTE	\$450
				Patrolman	1.00 FTE	\$900
				Patrolman	1.00 FTE	\$1,125
				Patrolman	1.00 FTE	\$975
				Lieutenant	1.00 FTE	\$900
				Patrolman	1.00 FTE	\$900
				Sergeant	1.00 FTE	\$900
				Patrolman	1.00 FTE	\$1,125
				Sergeant	1.00 FTE	\$600
				Sergeant	1.00 FTE	\$900

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 210 Police - Admin</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Patrolman 1.00 FTE	\$1,125
				Sergeant 1.00 FTE	\$750
				0.00 FTE	\$0
	This is a contractual buy down. Employees who accrue more than 180 days are bought back down to 180.				
				Patrolman 1.00 FTE	\$1,125
				Senior Clerk 1.00 FTE	\$1,350
				Lieutenant 1.00 FTE	\$600
	<b>Total for 101000.10.210.51920.0000.00.000.00.051</b>	<b>\$14,550</b>	<b>\$14,550</b>	<b>\$14,550</b>	<b>\$14,550</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$900
	<b>Total for 101000.10.210.51944.0000.00.000.00.051</b>	<b>\$2,900</b>	<b>\$600</b>	<b>\$900</b>	<b>\$900</b>
51950	PERSONAL SERVICES: CAREER INCENTIVE PAY				
				Police Chief 1.00 FTE	\$31,973
				Asst. Police Ch 1.00 FTE	\$7,500
	Negotiated into new contract 7/1/15-6/30/18				
	Negotiated into new contract 1/1/15-12/30/17				
	<b>Total for 101000.10.210.51950.0000.00.000.00.051</b>	<b>\$39,473</b>	<b>\$39,840</b>	<b>\$39,473</b>	<b>\$39,473</b>
	<b>Total for Personnel Expenses</b>	<b>\$517,481</b>	<b>\$515,181</b>	<b>\$511,233</b>	<b>\$511,233</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
				Police-Admin, Contractual Services	\$7,120
	CIT Bank (Copier Lease) \$4,437, Fingerprint Machine Maintenance \$175.00, Shredder Machine Maintenance \$278.00, Copier Service Contract \$1,500.00, DCJIS Printer Lease \$730.00.				
	<b>Total for 101000.10.210.52000.0000.00.000.00.052</b>	<b>\$7,120</b>	<b>\$7,120</b>	<b>\$7,120</b>	<b>\$7,120</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 210 Police - Admin</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52620	OFFICE EQUIPMENT MAINT				
	Police-Admin, Office Equip Maint				\$200
	Service calls for office equipment printers, typewriters, and teletypes.				
	<b>Total for 101000.10.210.52620.0000.00.000.00.052</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
53410	TELEPHONE SERVICE				
	AT&T				\$13,509
	Mobile phones for police employees and mobile hot spot for off-site command center.				
	Comcast				\$2,000
	Cable TV in police facility and internet service to police facility.				
	Language Line				\$500
	Telephone language translation service.				
	Nextel Communications				\$3,200
	Marked units' mobile data terminals with no World Wide Web connection.				
	Verizon 1				\$7,300
	Land lines, data, and radio repeater lines.				
	Verizon Wireless				\$3,200
	Data air cards for mobile data terminals and detective lap tops.				
	<b>Total for 101000.10.210.53410.0000.00.000.00.052</b>	<b>\$29,209</b>	<b>\$29,209</b>	<b>\$29,709</b>	<b>\$29,709</b>
54290	MISC SPEC OFF SUPPL				
	Police-Admin, Misc Spec Off Suppl				\$9,200
	Office and computer supplies, cartridges, computer equipment. Phased out dot matrix printers in police facility replacing with color laser printers. Additional color laser printer installed at the booking desk for color mug shots. All printers are now color or B&W laser printers, fax machines, and scanners.				
	<b>Total for 101000.10.210.54290.0000.00.000.00.054</b>	<b>\$8,300</b>	<b>\$8,300</b>	<b>\$9,200</b>	<b>\$9,200</b>
57100	IN-STATE TRAVEL				
	Petty cash expenses				\$500
	Travel reimbursement expenses for parking and tolls for uniform officers traveling on investigations and court appearances.				
	<b>Total for 101000.10.210.57100.0000.00.000.00.057</b>	<b>\$500</b>	<b>\$800</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 210 Police - Admin</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57300	Dues & Memberships				
	BAPERN Greater Boston Police Council Annual Dues.			BAPERN Greater Boston Police Council	\$1,900
	Essex County Chief's Association Annual Dues.			Essex County Chief's Association	\$365
	International Association Chiefs of Police Annual Dues.			International Association Chiefs of Police Dues	\$150
	Massachusetts Police Chief's Association Dues.			MA Communication Supervisor Assoc. Mass Chief's Association Dues	\$100 \$1,070
	Annual fee to obtain department certification and accreditation status.			Mass Police Accreditation	\$1,250
	State Police Information Network Annual Dues.			NESPIN	\$200
	NECOP'S			New England Chiefs of Police	\$60
	Purchasing consortium annual dues for police vehicles, radios, computers, duty gear, and safety supplies.			Plymouth County Sheriff's	\$1,050
	Membership dues for Chief of Police.			Police Executive Research Forum	\$475
				Social Media Web Subscription (MyPD)	\$600
	<b>Total for 101000.10.210.57300.0000.00.000.00.057</b>	<b>\$7,170</b>	<b>\$6,870</b>	<b>\$7,220</b>	<b>\$7,220</b>
	<b>Total for Ordinary Expenses</b>	<b>\$52,499</b>	<b>\$52,499</b>	<b>\$53,949</b>	<b>\$53,949</b>
	<b>Total for Department 210</b>	<b>\$569,980</b>	<b>\$567,680</b>	<b>\$565,182</b>	<b>\$565,182 -1%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 211 Police - Uniform

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's  
Request

#### Personnel Expenses

51100 Salaries/Wages - Full Time

Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$49,319
Sergeant	1.00 FTE	\$85,003
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$43,527
Patrolman	1.00 FTE	\$58,527
Sergeant	1.00 FTE	\$85,003
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,245
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,245
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,245
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,245
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,245
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$55,330
Patrolman	1.00 FTE	\$94,754
Patrolman	1.00 FTE	\$58,527
Patrolman	1.00 FTE	\$49,319
Patrolman	1.00 FTE	\$58,527

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 211 Police - Uniform</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				1.00 FTE	\$58,527
				1.00 FTE	\$94,754
				1.00 FTE	\$58,527
				1.00 FTE	\$85,003
				1.00 FTE	\$58,527
				1.00 FTE	\$81,599
				1.00 FTE	\$58,245
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$81,599
	Will have a bachelor's degree in FY17			1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$81,599
				1.00 FTE	\$58,527
				1.00 FTE	\$94,754
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$58,527
				1.00 FTE	\$55,330
				1.00 FTE	\$90,954
	<b>Total for 101000.10.211.51100.0000.00.000.00.051</b>	<b>\$3,363,375</b>	<b>\$3,308,137</b>	<b>\$3,423,990</b>	<b>\$3,408,990</b>
51170	POLICE-UNIFORM, PERSONAL SERVICES, TEMPORARY UPGRA			0.00 FTE	\$12,036
	This line item provides for absences of Lieutenants being filled by Sergeants. Contractually, they are entitled to Lieutenants pay when they are bumped up into that position.				
	<b>Total for 101000.10.211.51170.0000.00.000.00.051</b>	<b>\$12,036</b>	<b>\$12,036</b>	<b>\$12,036</b>	<b>\$12,036</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 211 Police - Uniform</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51250	SAL/WAGE-P/T POS			0.00 FTE	\$26,000
	This line item allows us to backfill protocol shifts with reserve officers when no other officer is available. It also allows us to have state mandated female matrons to guard female prisoners. The matrons also launder the prisoner blankets as opposed to have an outside vendor do them.				
	<b>Total for 101000.10.211.51250.0000.00.000.00.051</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>
51300	SAL/WAGE-OVERTIME			0.00 FTE	\$109,060
	<b>Total for 101000.10.211.51300.0000.00.000.00.051</b>	<b>\$83,110</b>	<b>\$138,110</b>	<b>\$109,060</b>	<b>\$109,060</b>
51320	PERSONAL SERVICES: OVERTIME E911			0.00 FTE	\$189,400
	<b>Total for 101000.10.211.51320.0000.00.000.00.051</b>	<b>\$190,400</b>	<b>\$190,400</b>	<b>\$190,400</b>	<b>\$189,400</b>
51350	PERSONAL SERVICES: COURT OVERTIME			0.00 FTE	\$80,153
	Anticipated travel to Salem District Court.				
	<b>Total for 101000.10.211.51350.0000.00.000.00.051</b>	<b>\$70,653</b>	<b>\$90,653</b>	<b>\$80,653</b>	<b>\$80,153</b>
51360	PERSONAL SERVICES: OT BEACH			0.00 FTE	\$55,329
	Staffing beaches weekends Memorial Day - Labor Day.				
	<b>Total for 101000.10.211.51360.0000.00.000.00.051</b>	<b>\$45,329</b>	<b>\$45,329</b>	<b>\$60,329</b>	<b>\$55,329</b>
51370	PERSONAL SERVICES: OT SUP			0.00 FTE	\$152,796
	Contractual overtime to meet minimum staffing of Supervisors.				
	<b>Total for 101000.10.211.51370.0000.00.000.00.051</b>	<b>\$152,796</b>	<b>\$152,796</b>	<b>\$152,796</b>	<b>\$152,796</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 211 Police - Uniform			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51400	SAL/WAGE-LONGEVITY				
	8/15/99		Patrolman	0.00 FTE	\$1,500
	8/3/06		Patrolman	0.00 FTE	\$1,000
	10/11/98		Patrolman	0.00 FTE	\$1,500
	8/9/95		Patrolman	0.00 FTE	\$1,500
	10/23/88		Patrolman	0.00 FTE	\$2,000
	7/25/99		Patrolman	0.00 FTE	\$1,500
	10/9/04		Sergeant	0.00 FTE	\$1,500
	3/21/97		Patrolman	0.00 FTE	\$1,500
	11/14/2011		Patrolman	0.00 FTE	\$500
	9/5/04		Patrolman	0.00 FTE	\$1,250
	12/27/92		Patrolman	0.00 FTE	\$2,000
	7/22/87		Patrolman	0.00 FTE	\$2,000
	9/17/07		Patrolman	0.00 FTE	\$500
	7/13/87		Patrolman	0.00 FTE	\$2,000
	7/17/01		Patrolman	0.00 FTE	\$1,500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 211 Police - Uniform			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
			Patrolman	0.00 FTE	\$500
	5/14/07 time transferred from Comm of MA - Boston		Patrolman	0.00 FTE	\$1,000
	3/24/06		Patrolman	0.00 FTE	\$500
	8/30/10		Lieutenant	0.00 FTE	\$1,500
	3/15/97		Patrolman	0.00 FTE	\$1,500
	3/6/00		Patrolman	0.00 FTE	\$1,000
	1/19/04		Patrolman	0.00 FTE	\$2,000
	9/14/87		Lieutenant	0.00 FTE	\$2,100
	3/24/92		Patrolman	0.00 FTE	\$1,000
	7/5/2005		Sergeant	0.00 FTE	\$1,500
	12/26/97		Patrolman	0.00 FTE	\$1,250
	1/27/01		Sergeant	0.00 FTE	\$1,800
	10/7/1996		Patrolman	0.00 FTE	\$500
	10/18/10		Patrolman	0.00 FTE	\$1,000
	6/20/2006		Sergeant	0.00 FTE	\$1,800
	10/2/1995		Patrolman	0.00 FTE	\$1,000
	7/5/2005				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 211 Police - Uniform			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	9/7/94			0.00 FTE	\$2,000
	2/17/04			0.00 FTE	\$1,500
	3/16/06			0.00 FTE	\$1,000
	1/16/83			0.00 FTE	\$2,300
	3/17/97			0.00 FTE	\$1,250
	8/12/96			0.00 FTE	\$1,800
	7/2/93			0.00 FTE	\$2,000
	3/6/98			0.00 FTE	\$1,250
	11/14/2011			0.00 FTE	\$500
	7/1/05			0.00 FTE	\$1,000
	7/5/2005			0.00 FTE	\$1,000
	5/7/93			0.00 FTE	\$1,800
	<b>Total for 101000.10.211.51400.0000.00.000.00.051</b>	<b>\$55,750</b>	<b>\$55,750</b>	<b>\$59,100</b>	<b>\$59,100</b>
51430	PERSONAL SERVICES: FLSA RATE DIFFERENTIAL				
				1.00 FTE	\$5,847
				1.00 FTE	\$5,847
				1.00 FTE	\$4,928
				1.00 FTE	\$8,498
				1.00 FTE	\$4,677
				1.00 FTE	\$5,847
				1.00 FTE	\$5,847

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 211 Police - Uniform

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
Sergeant			1.00 FTE	\$6,807
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$5,366
Patrolman			1.00 FTE	\$4,928
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Lieutenant			1.00 FTE	\$7,580
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$4,677
Sergeant			1.00 FTE	\$6,536
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$5,847
All			1.00 FTE	\$14,000
NOTE: Night shift overtime. Officers assigned to regular day shift who work one of the two evening shifts receive night differential for each night shift worked per contract.				
Patrolman			1.00 FTE	\$5,847
Sergeant			1.00 FTE	\$8,164
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$4,677
Patrolman			1.00 FTE	\$5,847
Patrolman			1.00 FTE	\$5,366
Lieutenant			1.00 FTE	\$9,103
<b>Total for 101000.10.211.51430.0000.00.000.00.051</b>		<b>\$206,134</b>	<b>\$213,334</b>	<b>\$213,411</b>
			<b>\$213,411</b>	<b>\$213,411</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 211 Police - Uniform

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51450 PERSONAL SERVICES: HOLIDAY PAY				
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,768
		Patrolman	1.00 FTE	\$2,807
		Patrolman	1.00 FTE	\$3,925
		Patrolman	1.00 FTE	\$3,768
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,925
		Patrolman	1.00 FTE	\$3,768
		Sergeant	1.00 FTE	\$4,560
		Patrolman	1.00 FTE	\$3,925
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,768
		Patrolman	1.00 FTE	\$3,454
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,768
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,925
		Patrolman	1.00 FTE	\$3,768
		Patrolman	1.00 FTE	\$3,454
		Patrolman	1.00 FTE	\$3,140
		Patrolman	1.00 FTE	\$3,145
		Lieutenant	1.00 FTE	\$5,083
		Patrolman	1.00 FTE	\$3,454
		Patrolman	1.00 FTE	\$2,807
		Patrolman	1.00 FTE	\$3,454
		Patrolman	1.00 FTE	\$3,925
		Lieutenant	1.00 FTE	\$5,083

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 211 Police - Uniform</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Patrolman 1.00 FTE	\$3,454
				Sergeant 1.00 FTE	\$4,560
				Patrolman 1.00 FTE	\$3,768
				Sergeant 1.00 FTE	\$4,377
				Patrolman 1.00 FTE	\$3,140
				Patrolman 1.00 FTE	\$3,140
				Patrolman 1.00 FTE	\$3,454
				Sergeant 1.00 FTE	\$4,377
				Patrolman 1.00 FTE	\$3,140
				Patrolman 1.00 FTE	\$3,925
				Patrolman 1.00 FTE	\$3,768
				Patrolman 1.00 FTE	\$3,454
				Sergeant 1.00 FTE	\$4,377
				Patrolman 1.00 FTE	\$3,454
				Lieutenant 1.00 FTE	\$5,083
				Patrolman 1.00 FTE	\$3,925
				Patrolman 1.00 FTE	\$3,768
				Patrolman 1.00 FTE	\$3,140
				Patrolman 1.00 FTE	\$3,140
				Patrolman 1.00 FTE	\$3,768
				Patrolman 1.00 FTE	\$3,038
				Lieutenant 1.00 FTE	\$4,879
	<b>Total for 101000.10.211.51450.0000.00.000.00.051</b>	<b>\$194,925</b>	<b>\$194,925</b>	<b>\$194,063</b>	<b>\$194,063</b>
51490	PERSONAL SERVICES: DEFIB PREMIUM			Court Officer 1.00 FTE	\$2,500
				Evid Officer 1.00 FTE	\$2,500
				IT/Crime Analys 1.00 FTE	\$2,500
				Pol/Proc Off 2.00 FTE	\$2,500
				Prim Boat Off 1.00 FTE	\$2,500
				School Res Off 1.00 FTE	\$2,500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 211 Police - Uniform			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				SORB/Firearms 1.00 FTE	\$2,500
				Training Office 1.00 FTE	\$2,500
				Firearms Licens 1.00 FTE	\$2,500
				SRO Supervisor 1.00 FTE	\$2,500
				Domestic Violen 1.00 FTE	\$2,500
	<b>Total for 101000.10.211.51490.0000.00.000.00.051</b>	<b>\$40,000</b>	<b>\$30,000</b>	<b>\$27,500</b>	<b>\$27,500</b>
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL				
	<b>Total for 101000.10.211.51570.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$33,050</b>	<b>\$0</b>	<b>\$0</b>
51910	AFSCME: TUITION/TRAIN-EMPLOY				
	<b>Total for 101000.10.211.51910.0000.00.000.00.051</b>	<b>\$131,251</b>	<b>\$131,251</b>	<b>\$131,251</b>	<b>\$131,251</b>
51944	SICK INCENTIVE PAY			0.00 FTE	\$131,251
					\$20,000
	This is a contractual benefit for officer's who use less than 3 days sick time per calendar year.				
	<b>Total for 101000.10.211.51944.0000.00.000.00.051</b>	<b>\$16,000</b>	<b>\$19,250</b>	<b>\$20,000</b>	<b>\$20,000</b>
51950	PERSONAL SERVICES: CAREER INCENTIVE PAY				
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$3,000
				Patrolman 1.00 FTE	\$14,632
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$14,632
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$14,632
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$5,853
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$14,632
				Patrolman 1.00 FTE	\$11,706
				Patrolman 1.00 FTE	\$5,853

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

	Dept. 211 Police - Uniform			
	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
Patrolman			1.00 FTE	\$5,000
Patrolman			1.00 FTE	\$5,853
Patrolman			1.00 FTE	\$3,000
Patrolman			1.00 FTE	\$5,853
Patrolman			1.00 FTE	\$14,632
Patrolman			1.00 FTE	\$5,853
Patrolman			1.00 FTE	\$11,706
Patrolman			1.00 FTE	\$5,853
			0.00 FTE	\$17,300
Patrolman			1.00 FTE	\$14,632
Patrolman			1.00 FTE	\$11,706
Patrolman			1.00 FTE	\$5,853
Patrolman			1.00 FTE	\$5,853
Patrolman			1.00 FTE	\$14,632
Patrolman			1.00 FTE	\$11,706
Patrolman			1.00 FTE	\$11,706
Patrolman			1.00 FTE	\$3,000
<b>Total for 101000.10.211.51950.0000.00.000.00.051</b>	<b>\$290,063</b>	<b>\$290,063</b>	<b>\$297,608</b>	<b>\$297,608</b>
<b>Total for Personnel Expenses</b>	<b>\$4,877,822</b>	<b>\$4,931,083</b>	<b>\$4,998,197</b>	<b>\$4,976,697</b>

### Ordinary Expenses

52000 CONTRACTED SERVICES

Police-Uniform, Contractual Services \$71,210

Seaport Veterinarian Services \$3,000, Norman, Sonic Wall Gateway Security \$4,739.00, Infra-Red Maintenance \$960, FTG TechSystem \$3,525.40, TriTech/IMC Annual Support \$14,500, ALL COMM Motorola Maintenance Contract \$11,760, Arc Source Propane Tank Lease \$840, Wired Blue \$650, Priority Dispatch Maintenance \$2,541.00, Vmware Support (3yr) \$3,300, DHQ support contract 7/1/15-6/30/16 \$2,980.00, DHQ Accreditation Module \$3,500.00, JGPR Media & Web \$6,250.00, COPSync \$960.00, LP Police \$900.00, Breathalyzer Annual Test \$300.00, SHI Enhanced Software Support \$3,043.00, SHI Kaspersky Endpoint Security (renewal once every 3 years) \$7,461.00

<b>Total for 101000.10.211.52000.0000.00.000.00.052</b>	<b>\$58,433</b>	<b>\$58,433</b>	<b>\$67,909</b>	<b>\$71,210</b>
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# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 211 Police - Uniform			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52470	VEHICLE MAINT				
	Car wash expense for police fleet.			Gloucester Car Wash	\$3,000
	<b>Total for 101000.10.211.52470.0000.00.000.00.052</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
52650	COMMUNICATIONS MAINT				
	To purchase a replacement mobile data terminal for a cruiser.			Cruiser MDT	\$5,560
	Homeland Security System camera network and hardware.			Sideband/Lantel Support	\$11,000
	<b>Total for 101000.10.211.52650.0000.00.000.00.052</b>	<b>\$16,060</b>	<b>\$16,060</b>	<b>\$16,560</b>	<b>\$16,560</b>
53004	Employee Training Seminars				
	Actual tuition costs			Tuition for Officer Training	\$10,000
	<b>Total for 101000.10.211.53004.0000.00.000.00.052</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
54290	MISC SPEC OFF SUPPL				
	Food and care supplies for police k9.			PETCO	\$2,000
	<b>Total for 101000.10.211.54290.0000.00.000.00.054</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
54310	ELECT/SIGNAL MAINT				
	Service, repairs not covered under annual maintenance agreements.			Police-Uniform, Elect/Signal Maint	\$11,800
	<b>Total for 101000.10.211.54310.0000.00.000.00.054</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$12,800</b>	<b>\$11,800</b>
54900	FOOD & FOOD SERVICE				
	Food for prisoners.			Police-Uniform, Food & Food Service	\$500
	<b>Total for 101000.10.211.54900.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 211 Police - Uniform</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
55010	SAFETY SUPP/EQUIP				
	Police-Uniform, Safety Supp/Equip				\$5,500
	Misc. supplies for police operations including road flares, disposable gloves, signs, first aid kits, flashlights, barricade tape, and hand sanitizer.				
	<b>Total for 101000.10.211.55010.0000.00.000.00.054</b>	<b>\$12,370</b>	<b>\$12,370</b>	<b>\$5,500</b>	<b>\$5,500</b>
55800	Other Supplies				
	Police-Uniform, Supplies, Reimb				\$2,500
	Replace damaged uniforms, contractual benefit.				
	<b>Total for 101000.10.211.55800.0000.00.000.00.054</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
55860	FIREARMS MAINT				
	Firearms Supplies				\$500
	Firearms supplies, cleaning, targets, misc. hardware.				
	<b>Total for 101000.10.211.55860.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$524</b>	<b>\$500</b>	<b>\$500</b>
55870	AMMUNITION				
	Ammunition				\$10,000
	Costs rising for the purchase of ammunition.				
	<b>Total for 101000.10.211.55870.0000.00.000.00.054</b>	<b>\$8,000</b>	<b>\$7,976</b>	<b>\$10,000</b>	<b>\$10,000</b>
55930	BADGES/ID SUPPLIES				
	Police-Uniform, Badges/Id Supplies				\$600
	Badges for new hires and promotions @ \$75.00				
	<b>Total for 101000.10.211.55930.0000.00.000.00.054</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>
57300	Dues & Memberships				
	Firearms Association Dues				\$220
	NEMLEC Membership				\$4,825
	<b>Total for 101000.10.211.57300.0000.00.000.00.057</b>	<b>\$5,045</b>	<b>\$5,045</b>	<b>\$5,045</b>	<b>\$5,045</b>
	<b>Total for Ordinary Expenses</b>	<b>\$123,808</b>	<b>\$123,808</b>	<b>\$136,914</b>	<b>\$139,215</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 211 Police - Uniform

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Capital Expenses</b>					
58720 REPLACEMENT OF AUTOMOBILES					
			2016 Chevy Silv pymt 2/5	\$6,829	
			2016 Chevy Silv pymt 2/5	\$6,829	
			Animal Control Van Lease pymt 3/3	\$8,975	
			New Cruiser Lease pymt 1/3	\$14,250	
			Unit 1690 Lease pymt 2/3	\$14,250	
			Unit 1692 Lease pymt 2/3	\$14,250	
<b>Total for 101000.10.211.58720.0000.00.000.00.058</b>	<b>\$69,285</b>	<b>\$69,285</b>	<b>\$67,883</b>	<b>\$65,383</b>	
<b>Total for Capital Expenses</b>	<b>\$69,285</b>	<b>\$69,285</b>	<b>\$67,883</b>	<b>\$65,383</b>	
<b>Total for Department 211</b>	<b>\$5,070,915</b>	<b>\$5,124,176</b>	<b>\$5,202,994</b>	<b>\$5,181,295</b>	<b>2%</b>



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 212 Police - Investigation

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Patrol	1.00 FTE	\$3,925
				Patrol	1.00 FTE	\$3,768
					0.00 FTE	\$0
	Contractual holiday pay					
	<b>Total for 101000.10.212.51450.0000.00.000.00.051</b>	<b>\$20,285</b>	<b>\$20,285</b>	<b>\$20,243</b>		<b>\$20,243</b>
51490	PERSONAL SERVICES: DEFIB PREMIUM					
				3 Detectives	3.00 FTE	\$7,500
				Detective Lieut	1.00 FTE	\$2,500
				Detective Serge	1.00 FTE	\$2,500
	<b>Total for 101000.10.212.51490.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,500</b>		<b>\$12,500</b>
51950	PERSONAL SERVICES: CAREER INCENTIVE PAY					
				Patrolman	1.00 FTE	\$5,853
				Patrolman	1.00 FTE	\$14,632
				Patrolman	1.00 FTE	\$11,706
	<b>Total for 101000.10.212.51950.0000.00.000.00.051</b>	<b>\$32,315</b>	<b>\$32,315</b>	<b>\$32,191</b>		<b>\$32,191</b>
	<b>Total for Personnel Expenses</b>	<b>\$446,720</b>	<b>\$446,720</b>	<b>\$467,732</b>		<b>\$467,732</b>
<b>Ordinary Expenses</b>						
54290	MISC SPEC OFF SUPPL					
				Police-Investigation, Misc Spec Off Suppl		\$450
	Supplies for the office, including pens, paper, batteries, forms, etc.					
	<b>Total for 101000.10.212.54290.0000.00.000.00.054</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>		<b>\$450</b>
55910	INVESTIGATION					
				Police-Investigation-Investig		\$2,000
	Evidence bags, gloves, ID kits, surveillance equipment/supplies, fingerprint equipment/supplies, computers, printers, software, cameras, camera equipment & digital recorders.					
	<b>Total for 101000.10.212.55910.0000.00.000.00.054</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		<b>\$2,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$2,450</b>	<b>\$2,450</b>	<b>\$2,450</b>		<b>\$2,450</b>
	<b>Total for Department 212</b>	<b>\$449,170</b>	<b>\$449,170</b>	<b>\$470,182</b>		<b>\$470,182</b>

5%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 216 Police - Harbors

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Personnel Expenses</b>					
51300 SAL/WAGE-OVERTIME					
				0.00 FTE	\$16,320
				Staff Police boat for harbor patrols summer weekends, Memorial Day, Labor Day and Fiesta. 5 shifts per week for 10 weeks.	
<b>Total for 101000.10.216.51300.0000.00.000.00.051</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>
<b>Total for Personnel Expenses</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>	<b>\$16,320</b>
<b>Ordinary Expenses</b>					
52520 BOAT/MARINE MAINT					
				Police-Harbors, Boat/Marine Maint	\$5,000
				Yearly summerize, winterize, and other maintenance needs.	
<b>Total for 101000.10.216.52520.0000.00.000.00.052</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
54110 GASOLINE					
				Police-Harbors, Gasoline	\$8,000
				Fuel for Police boat operations.	
<b>Total for 101000.10.216.54110.0000.00.000.00.054</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
<b>Total for Ordinary Expenses</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>
<b>Total for Department 216</b>	<b>\$29,320</b>	<b>\$29,320</b>	<b>\$29,320</b>	<b>\$29,320</b>	<b>\$29,320 0%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 218 Police - Parking</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G5 S8 effective 8/11/16.		PEO	1.00 FTE	\$43,410
	<b>Total for 101000.10.218.51100.0000.00.000.00.051</b>	<b>\$41,858</b>	<b>\$42,183</b>	<b>\$43,410</b>	<b>\$43,410</b>
51250	SAL/WAGE-P/T POS				
	Part time meter enforcement 48 hours bi-weekly. Grade 5 Step 6 3/24/16. Also included premium pay for weekend shifts.		PEO	0.60 FTE	\$24,484
	<b>Total for 101000.10.218.51250.0000.00.000.00.051</b>	<b>\$31,420</b>	<b>\$31,420</b>	<b>\$24,484</b>	<b>\$24,484</b>
51400	SAL/WAGE-LONGEVITY				
	8/2010		Parking Enforce	1.00 FTE	\$500
	<b>Total for 101000.10.218.51400.0000.00.000.00.051</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
51944	SICK INCENTIVE PAY				
	<b>Total for 101000.10.218.51944.0000.00.000.00.051</b>	<b>\$600</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>
	<b>Total for Personnel Expenses</b>	<b>\$74,378</b>	<b>\$74,103</b>	<b>\$68,994</b>	<b>\$68,994</b>
<b>Ordinary Expenses</b>					
52570	PARKING METER MAINT				
	Transferred to Treasurer's		Police-Parking, Parking Meter Maint		\$0
	<b>Total for 101000.10.218.52570.0000.00.000.00.052</b>	<b>\$4,800</b>	<b>\$6,300</b>	<b>\$0</b>	<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 218 Police - Parking</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54230	PAPER/FORM-COMPUTER				
	Transferred to Treasurer's				
	Police-Parking, Paper/Form-Computer				\$0
	<b>Total for 101000.10.218.54230.0000.00.000.00.054</b>	<b>\$2,300</b>	<b>\$800</b>	<b>\$0</b>	<b>\$0</b>
55810	WORK/SAFETY CLOTHES				
	Replacement uniforms and footwear for meter enforcement personnel.				
	Uniforms				\$400
	<b>Total for 101000.10.218.55810.0000.00.000.00.054</b>	<b>\$600</b>	<b>\$600</b>	<b>\$400</b>	<b>\$400</b>
	<b>Total for Ordinary Expenses</b>	<b>\$7,700</b>	<b>\$7,700</b>	<b>\$400</b>	<b>\$400</b>
	<b>Total for Department 218</b>	<b>\$82,078</b>	<b>\$81,803</b>	<b>\$69,394</b>	<b>\$69,394</b> -15%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 220 Fire

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Personnel Expenses

51100 Salaries/Wages - Full Time

Fire Captain	1.00 FTE	\$99,360
Deputy Fire Chi	1.00 FTE	\$112,397
Assistant Fire	1.00 FTE	\$117,092
Fire Captain	1.00 FTE	\$99,360
Firefighter	1.00 FTE	\$77,933
Lieutenant	1.00 FTE	\$92,607
Firefighter	1.00 FTE	\$80,680
Firefighter	1.00 FTE	\$72,367
Firefighter/Par	1.00 FTE	\$78,875
Firefighter	1.00 FTE	\$80,680
Firefighter	1.00 FTE	\$80,680
Firefighter/Par	1.00 FTE	\$87,579
Firefighter	1.00 FTE	\$72,367
Financial Coord	1.00 FTE	\$58,592
Firefighter/Par	1.00 FTE	\$83,457
Lieutenant	1.00 FTE	\$92,017
Education Incentive	1.00 FTE	\$5,000

To allow for increase due to higher levels of education and for those who become EMT's during the fiscal year.

Firefighter	1.00 FTE	\$71,577
Firefighter	1.00 FTE	\$73,431
Firefighter/Par	1.00 FTE	\$83,457
Firefighter/Par	1.00 FTE	\$90,080
Firefighter	1.00 FTE	\$73,431
Firefighter/Par	1.00 FTE	\$91,701
Fire Captain	1.00 FTE	\$99,360
Firefighter/Par	1.00 FTE	\$91,701
Firefighter/Par	1.00 FTE	\$83,457
Firefighter/Mec	1.00 FTE	\$77,219
Fire Inspector	1.00 FTE	\$62,243

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
			Lieutenant	1.00 FTE	\$92,607
			Lieutenant	1.00 FTE	\$84,276
			Firefighter	1.00 FTE	\$80,680
			Firefighter/Par	1.00 FTE	\$79,724
			Firefighter/Par	1.00 FTE	\$87,579
			Firefighter/Par	1.00 FTE	\$87,579
			Fire Captain	1.00 FTE	\$99,360
			Fire Captain	1.00 FTE	\$99,360
			Firefighter	1.00 FTE	\$73,431
			Lieutenant	1.00 FTE	\$92,607
			Firefighter	1.00 FTE	\$69,853
			Firefighter	1.00 FTE	\$80,680
			Firefighter/Mec	1.00 FTE	\$90,064
			Firefighter	1.00 FTE	\$80,680
			Firefighter	1.00 FTE	\$70,917
			Deputy Chief	1.00 FTE	\$112,397
			Firefighter	1.00 FTE	\$80,680
			Firefighter	1.00 FTE	\$80,143
			Firefighter/Par	1.00 FTE	\$91,041
			Firefighter/Par	1.00 FTE	\$72,788
			Firefighter/Par	1.00 FTE	\$72,788
			Firefighter/Par	1.00 FTE	\$72,788
			Firefighter/Par	1.00 FTE	\$73,567
			Firefighter/Par	1.00 FTE	\$73,567
			Firefighter/Par	1.00 FTE	\$91,423
			Paramedic Officers	1.00 FTE	\$12,500
	4 Paramedic Lt's & Chief.		Firefighter/Par	1.00 FTE	\$83,457
			Promotion Increases	1.00 FTE	\$22,000
	Unable to specifically calculate due to current vacancy being filled post budget.		Firefighter	1.00 FTE	\$71,630
			Firefighter/Par	1.00 FTE	\$83,457
			Firefighter	1.00 FTE	\$80,680

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				1.00 FTE	\$36,302
				1.00 FTE	\$92,607
				1.00 FTE	\$87,579
				1.00 FTE	\$83,198
				1.00 FTE	\$91,701
				1.00 FTE	\$97,277
				1.00 FTE	\$92,607
				1.00 FTE	\$112,397
				1.00 FTE	\$85,232
				1.00 FTE	\$80,680
				1.00 FTE	\$73,431
				1.00 FTE	\$80,496
				1.00 FTE	\$91,041
				1.00 FTE	\$76,110
				1.00 FTE	\$82,125
				1.00 FTE	\$76,110
				1.00 FTE	\$130,393
				1.00 FTE	\$70,917
				1.00 FTE	\$67,032
				1.00 FTE	\$73,431
				1.00 FTE	\$48,000
	Costs for employees working out of grade contractual requirement.				
				1.00 FTE	\$65,208
				1.00 FTE	\$80,680
				1.00 FTE	\$80,680
	<b>Total for 101000.10.220.51100.0000.00.000.00.051</b>	<b>\$6,579,229</b>	<b>\$6,272,665</b>	<b>\$6,688,237</b>	<b>\$6,688,237</b>
51300	SAL/WAGE-OVERTIME				
				0.00 FTE	\$100,000
	This amount is to cover regular shift overtime consistent with the needs documented in FY15. M&M Rounds have been removed from this line item and placed into 51750 account and a request to rename the name has been added to that line item.				
	<b>Total for 101000.10.220.51300.0000.00.000.00.051</b>	<b>\$100,000</b>	<b>\$246,556</b>	<b>\$100,000</b>	<b>\$100,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51315	Fire Department: OVERTIME TRAINING				
				1.00 FTE	\$10,000
	MANDATORY ENGINE AND AERIAL TRAINING.			1.00 FTE	\$0
	Cost of \$24,000 for annual required refresher training to be carried by Water/Sewer Enterprise fund.				
	Participation in Regional Team for FD/PD.			1.00 FTE	\$1,800
	Required Participation. Regional Mutual Aid.			1.00 FTE	\$7,500
	LIVE FIRE \$16,000, TECH RESCUE \$3,000, FF SURVIVAL \$3,000.			1.00 FTE	\$22,000
				1.00 FTE	\$7,500
	Firefighting Emergency Safety Procedures.			1.00 FTE	\$3,000
	ISO \$9,000, FO1 \$5,500, FI1 \$7,000, ICS & DFS VARIOUS \$5,000,			1.00 FTE	\$26,500
	OT for Paramedic & EMT candidates to attend school and/or backfill while at school.			1.00 FTE	\$36,000
				1.00 FTE	\$13,000
	<b>Total for 101000.10.220.51315.0000.00.000.00.051</b>	<b>\$115,000</b>	<b>\$43,500</b>	<b>\$127,300</b>	<b>\$127,300</b>
51316	PERSONAL SERVICES; EMT CERTIFICATION INCENTIVE				
				1.00 FTE	\$214,500
	Contractual Requirement: An annual stipend for EFR, EMT basic and paramedic training and continuing education shall be paid each year to qualifying employees.				
	<b>Total for 101000.10.220.51316.0000.00.000.00.051</b>	<b>\$204,620</b>	<b>\$204,620</b>	<b>\$214,500</b>	<b>\$214,500</b>
51317	PERSONAL SERVICES: OVERTIME CALLBACKS & HOLDOVERS				
				1.00 FTE	\$25,000
	Callback covers overtime to replace ambulance crews who transport patients to out-of-town hospitals, mutual aid to other communities and personnel called back for multiple alarm fires.				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				1.00 FTE	\$20,000
	Holdovers cover when crews must stay beyond their normal hours due to overlapping calls, station transfers, etc.			1.00 FTE	\$20,000
	Incident Command and EMS at events such as St. Peters Fiesta, and the increasing number of road races being run throughout the city. Increase due to requirements of Fire Department coverage of entire Fiesta schedule per IAP.				
	<b>Total for 101000.10.220.51317.0000.00.000.00.051</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>
51318	Fire Department,Overtime-Fire Prevention/Investiga			1.00 FTE	\$15,000
	Required professional development and continued education per contract. Laws placing more responsibility on the department for hazardous materials processing permits & tier II inspections.				
	Fire Prevention training in the schools and senior facilities.				
	<b>Total for 101000.10.220.51318.0000.00.000.00.051</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
51319	PERSONAL SERVICES: OVERTIME MM ROUNDS			0.00 FTE	\$10,000
	M&M rounds are trainings required by the Medical Director for our ALS licensure.				
	<b>Total for 101000.10.220.51319.0000.00.000.00.051</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
51400	SAL/WAGE-LONGEVITY				
			Fire Captain	1.00 FTE	\$2,250
	4/4/86		Deputy Fire Chi	1.00 FTE	\$2,250
	11/25/84		Assistant Chief	1.00 FTE	\$2,250
	11/18/84		Fire Captain	1.00 FTE	\$1,750
	11/7/94		Firefighter	1.00 FTE	\$2,250
	11/22/85				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working		
		FY17 Dept Request			
		FY17 Mayor's Request			
			Lieutenant	1.00 FTE	\$1,750
	11/7/94		Firefighter	1.00 FTE	\$1,750
	11/7/94		Firefighter	1.00 FTE	\$1,000
	10/30/05		Firefighter	1.00 FTE	\$1,500
	3/14/99		Firefighter/Par	1.00 FTE	\$500
	4/15/07		Financial Coord	1.00 FTE	\$500
	8/27/07		Firefighter/Par	1.00 FTE	\$500
			Lieutenant	1.00 FTE	\$1,750
	11/7/94		Firefighter	1.00 FTE	\$2,250
	12/30/83		Firefighter/Par	1.00 FTE	\$1,000
	10/30/05		Firefighter	1.00 FTE	\$1,500
	7/7/97		Firefighter/Par	1.00 FTE	\$1,000
	10/31/04		Fire Captain	1.00 FTE	\$1,500
	4/18/99		Firefighter/Par	1.00 FTE	\$1,500
	11/5/00		Firefighter/Par	1.00 FTE	\$1,500
	8/4/01		Firefighter	1.00 FTE	\$1,000
			Fire Inspector	1.00 FTE	\$1,000
	5/26/02				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Lieutenant	1.00 FTE	\$1,750
	6/11/95			Lieutenant	1.00 FTE	\$1,500
	3/14/99			Firefighter	1.00 FTE	\$1,750
	7/6/97			Firefighter/Par	1.00 FTE	\$2,250
	3/23/86			Firefighter/Par	1.00 FTE	\$1,000
	7/3/05			Fire Captain	1.00 FTE	\$1,750
	11/7/94			Fire Captain	1.00 FTE	\$2,000
	7/17/87			Firefighter	1.00 FTE	\$1,750
	6/11/95			Firefighter	1.00 FTE	\$1,750
	11/7/94			Firefighter	1.00 FTE	\$1,750
	11/7/94			Firefighter/Mec	1.00 FTE	\$2,250
	9/28/94			Firefighter	1.00 FTE	\$2,250
	3/6/83			Firefighter	1.00 FTE	\$2,000
	8/21/87			Deputy Chief	1.00 FTE	\$2,000
	2/12/88			Firefighter	1.00 FTE	\$2,250
	6/15/84			Firefighter/Par	1.00 FTE	\$500
				Firefighter/Par	1.00 FTE	\$500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Firefighter/Par	1.00 FTE	\$500
4/15/07				Firefighter/Par	1.00 FTE	\$1,000
5/14/06				Firefighter	1.00 FTE	\$2,250
11/18/84				Lieutenant	1.00 FTE	\$1,500
7/6/97				Firefighter/Par	1.00 FTE	\$1,000
10/26/06				Firefighter/Par	1.00 FTE	\$500
				Firefighter/Par	1.00 FTE	\$1,500
5/1/00				Lieutenant	1.00 FTE	\$500
				Lieutenant	1.00 FTE	\$1,750
11/7/94				Deputy Chief	1.00 FTE	\$2,000
2/7/88				EMS Coordinator	1.00 FTE	\$1,500
3/8/98				Firefighter	1.00 FTE	\$1,500
3/14/99				Firefighter	1.00 FTE	\$2,250
12/2/84				Firefighter/Par	1.00 FTE	\$500
				Firefighter/Mec	1.00 FTE	\$1,500
3/14/99				Chief	1.00 FTE	\$1,750
				Firefighter	1.00 FTE	\$2,000
8/23/87				Firefighter	1.00 FTE	\$1,750
6/11/95						



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL				
	<b>Total for 101000.10.220.51570.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$211,948</b>	<b>\$0</b>	<b>\$0</b>
51910	AFSCME: TUITION/TRAIN-EMPLOY				
				1.00 FTE	\$5,000
	This account pays for any tuition/class/seminars required by contract. Also for mechanics to keep up-to-date on certifications & knowledge of apparatus, etc.			0.00 FTE	\$1,500
	To pay the contractual reimbursement to the Fire Chief for his cell phone @ \$125.00 per month.				
	<b>Total for 101000.10.220.51910.0000.00.000.00.051</b>	<b>\$5,000</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
				0.00 FTE	\$25,000
	Contractual requirement: sick leave accrual is capped at 180 days (2520 hours). Employees having more than 180 sick days (2520 hours) will be compensated at \$75 per day (14 hours). Payment will be on the first pay period of January. On July 1st of each fiscal year, the fifteen (15) days (210 hours) of annual sick leave will be added to establish the accumulated sick time.				
	<b>Total for 101000.10.220.51920.0000.00.000.00.051</b>	<b>\$37,125</b>	<b>\$23,083</b>	<b>\$25,000</b>	<b>\$25,000</b>
51930	PERSONAL SERVICES: UNIFORM ALLOWANCE				
				0.00 FTE	\$32,325
	There shall be an annual cleaning allowance of \$425.00 paid to employees on the first payroll in August.				
	<b>Total for 101000.10.220.51930.0000.00.000.00.051</b>	<b>\$32,300</b>	<b>\$31,875</b>	<b>\$32,325</b>	<b>\$32,325</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$35,000
	Contractual requirement: Employees who do not use sick days in a calendar year will receive the stipend, payable in the 2nd payroll of January. This is an estimate based on last year.				
	<b>Total for 101000.10.220.51944.0000.00.000.00.051</b>	<b>\$35,000</b>	<b>\$33,200</b>	<b>\$35,000</b>	<b>\$35,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51945	PERSONAL SERVICES: FITNESS INCENTIVE				
				0.00 FTE	\$25,000
	Voluntary fitness incentive, each member who participates and passes the program will be paid a \$500 annual incentive. Contractual requirement.				
	<b>Total for 101000.10.220.51945.0000.00.000.00.051</b>	<b>\$25,000</b>	<b>\$9,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
51970	PERSONAL SERVICES: RETIREMENT-SICK BUY BACK				
				0.00 FTE	\$50,000
	To cover in part 5 retirements at ~\$35,000.00 each.				
	<b>Total for 101000.10.220.51970.0000.00.000.00.051</b>	<b>\$50,000</b>	<b>\$124,548</b>	<b>\$100,000</b>	<b>\$50,000</b>
	<b>Total for Personnel Expenses</b>	<b>\$7,966,658</b>	<b>\$8,007,158</b>	<b>\$8,152,362</b>	<b>\$8,102,362</b>

## Ordinary Expenses

52001	SPECIAL CONTRACTUAL SERVICES				
				Ambulance intercepts	\$2,500
	This account pays for ambulance intercepts billed by our ambulance backup partners who respond to provide advance life support (ALS - paramedic) personnel to our ambulances when we do not have two paramedics on the responding ambulance. The cost is an estimate only as the number of responses and cost per response can vary significantly. This will allow our ambulances to provide the highest level of care to the sick and injured if and when needed as well as comply with State Ambulance Regulations requiring backup agreements for ALS and the use of ALS when required and available.				
				Legal assistance to revise Fire Prev code	\$0
	Estimated \$10,000 cost, if budgeted, in legal department for revision of Fire Prevention ordinance.				
				Public relations	\$5,200
	<b>Total for 101000.10.220.52001.0000.00.000.00.052</b>	<b>\$2,500</b>	<b>\$5,482</b>	<b>\$7,700</b>	<b>\$7,700</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52100	Fire Department, EMS Contracts				
				EMS Service Contracts	\$16,000
	Service contracts for: These are estimated amounts. Each FY they increase.				
	Physio control life packs (5) = ~\$10,000				
	Monitor defibrillators, AED's and Lucas cardiac compression = ~\$3,000				
	EMSAR - Stretcher maintenance agreement = ~\$3,000				
	All are one year agreements				
	<b>Total for 101000.10.220.52100.0000.00.0000.00.052</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>
52470	VEHICLE MAINT				
				Fire Department, Vehicle Maint	\$115,000
	This account is subject to major costs such as engine repairs/overhauls, transmissions, springs, suspension system repair and pump overhauls/replacements. The account needs to be funded well to avoid potential deficits and more importantly the ability to maintain all fleet vehicles (oil, lubricants, brakes, tires, etc.)				
	To purchase alternators, batteries, exhaust systems, emergency lights, headlights, wipers and wiper motors, brake systems, compartment doors and parts, cab door parts, oxygen sensors, fuel lines, brake lines, mirrors, radiator repair parts, gaskets, fuel filters, air filters, body parts such as steps we install, electrical system components, fuel tanks and parts, and hundreds of other vehicle parts and accessories as needed that our mechanics do daily. Also, there will be preventative maintenance done quarterly for each vehicle which will increase the amount needed in this account.				
	<b>Total for 101000.10.220.52470.0000.00.0000.00.052</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$115,000</b>	<b>\$115,000</b>
52610	COMPUTER MAINT CONTR				
				Acorn Recording solution	\$1,500
	This is an annual service and maintenance contract for the new voice recording system which records all telephone and radio communications.				
				CodeRed Emergency Notification System	\$0
	The cost of the CodeRed emergency notification system. This will be carried in the civil defense budget as it is an emergency management tool.				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Comcast Business Solutions	\$1,500
				Comcast business class data solutions for Magnolia Fire Station per IT Director. The station does not have City fiber.	
				Easton Electronics	\$4,000
				The annual cost of the municipal alarm system and TriTech interface.	
				IMC/TRITECH Software Annual fee	\$17,000
				IMC/TRITECH Software annual fee	
				TIPI-IS software	\$3,200
				This is a new licensing fee for a Clinical Quality Assurance Program that will enable the EMS Coordinator to satisfy the State mandated QA/QI requirements.	
				Zoll EPCR	\$8,200
				Zoll EPCR service, TriTech CAD to Zoll EPCR.	
		<b>\$45,364</b>	<b>\$45,364</b>	<b>\$35,400</b>	<b>\$35,400</b>
	<b>Total for 101000.10.220.52610.0000.00.000.00.052</b>				
52620	OFFICE EQUIPMENT MAINT				
				Copier Lease	\$4,000
				Printer/Fax/Scan/Copier Lease.	
				Copier Maintenance	\$5,000
				Printer/Fax/Scan/Copier Maintenance Agreement. Includes all supplies.	
				Telephone Hardware	\$200
				To cover repairs and/or hardware for phone system.	
		<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>
	<b>Total for 101000.10.220.52620.0000.00.000.00.052</b>				
52660	OTHER ELECTR MAINT				
				Radio repairs and maintenance	\$10,000
				The amount allows only repairs as needed to our vehicle mounted radios, portable radios, 4 base station radios, 2 Transceivers and 3 satellite radio receivers.	
		<b>\$9,000</b>	<b>\$9,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>Total for 101000.10.220.52660.0000.00.000.00.052</b>				
52690	OTHER EQUIPMENT MAINT				
				Acetylene and oxygen tank lease	\$240
				Lease renewal with Speedway Welding for oxygen and acetylene tanks. Need small set for RIT.	
				Annual compressor maintenance	\$3,000
				Required annual maintenance for air trailer.	

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Fire Extinguisher Maintenance	\$3,500
				Fire prevention Supplies	\$1,500
	Fire Prevention supplies for demonstrations and education at all City schools and for public education.				
				Meter recalibration and repairs	\$1,000
	Annual recalibration of three carbon monoxide gas meters and ammonia/cyanide meters.				
				Meter Replacement	\$0
	Replacement of carbon monoxide gas meters and ammonia/cyanide meters. Is not needed this fiscal year.				
				OEM Parts and repairs	\$3,500
	Original Equipment Manufacture parts. Cannot use aftermarket parts as they may not fit properly and thus will not meet standards.				
				Quarterly Air Quality testing	\$400
	Quarterly air quality testing of the Scott compressor @ 100 per test.				
				Regulator testing and cleaning	\$2,256
	Annual SCBA flow test and regulator cleaning .				
				Replacement of SCBA facepieces	\$3,300
	Replacement of SCBA facepieces. A quote was received to repair facepieces and it is almost as expensive to repair old facepieces as it is to purchase new facepieces.				
				Required Hydro Static Testing	\$3,150
	This is a required 5 year test conducted on all 90 SCBA bottles @ \$35.00 per bottle.				
				SCBA Face Piece Fittesting	\$1,000
	Mandatory SCBA facepiece fit testing for 75 firefighters at \$65.00 each.				
				Thermal Imaging Camera Maintenance	\$4,000
	This is to purchase replacement batteries for these cameras also, to repair and service the thermal imaging cameras. Increase due to the replacement of a TIC for one of the vehicles.				
	<b>Total for 101000.10.220.52690.0000.00.000.00.052</b>	<b>\$22,046</b>	<b>\$22,046</b>	<b>\$26,846</b>	<b>\$26,846</b>
53010	MED/DENTAL SERVICE				
	<b>Total for 101000.10.220.53010.0000.00.000.00.052</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$0</b>	<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53011	AMBULANCE SERVICE MEDICAL CONTROL				
	Fire Department, Ambulance Service Medical Control				\$5,500
	The state regulations require our paramedic program to have an affiliation agreement with our local hospital. A component of the required agreement is that a medical director oversees our paramedic operations. This amount pays for the medical director's cost and affiliations agreement work by the hospital. The medical director works with our EMS coordinator to review quality assurance and quality improvements, arranges paramedic clinical time for skill remediation if a problem is noted and the medical director meets six times a year with the paramedics. The affiliation agreement also handles credentialing of our paramedics for required qualifications so they can work in this region. Also, NEEMS (northeast emergency medical services) \$1,500 assessment fee due fall of each FY.				
	<b>Total for 101000.10.220.53011.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,500</b>	<b>\$5,500</b>
53060	TRAINING CLASSES & TUITION				
				Administrative training	\$2,000
	Training for chief, assistant chief & office staff			Centrelearn	\$4,000
	\$50.00 x 80 personnel			EMS education	\$7,200
	Contractual requirement: In-house EMS education.			Fire Department, Pub Safety Program	\$16,500
	This account is used to pay for classes and all costs associated with various training whereas the 51315 account pays for the OT to attend classes.			Paramedic course tuition & books	\$28,000
	Tuition fees & books for paramedic, EMT and other required courses.				
	<b>Total for 101000.10.220.53060.0000.00.000.00.052</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$57,700</b>	<b>\$57,700</b>
53065	FIRE PREVENTION CLASS/SEMINARS				
				Fire Prevention classes/seminars	\$12,000
	This is to cover the classes associated with fire investigation and fire inspection.				
	<b>Total for 101000.10.220.53065.0000.00.000.00.052</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$12,000</b>	<b>\$12,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53070	SAFETY SERV-NON PAYROLL				
	Support and maintenance of the WARN radio alarm s				\$2,000
	The cost of the maintenance agreement with Easton Electronics plus emergency service calls.				
	<b>Total for 101000.10.220.53070.0000.00.000.00.052</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
53190	SP BILL/COLLECT SERV				
	Sp Bill/Collect Serv				\$39,000
	To provide billing and collection services for approximately 2,000 ambulance patients.				
	<b>Total for 101000.10.220.53190.0000.00.000.00.052</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$39,000</b>	<b>\$39,000</b>
53410	TELEPHONE SERVICE				
	AT&T Cell Phone Service				\$16,800
	This is to cover the cell phone service. It includes data cards, hotpots which are required with the TriTech dispatch software. The increase is due to AT&T data plans changes being addressed by IT.				
	Repairs and accessories				\$500
	To provide/replace carrying cases and to provide repairs/replacements for cellphones that are damaged in the line of duty.				
	Verizon				\$3,480
	The Fire Department has nine analog telephone lines with Verizon averaging \$290.00 per month.				
	<b>Total for 101000.10.220.53410.0000.00.000.00.052</b>	<b>\$19,980</b>	<b>\$18,480</b>	<b>\$20,780</b>	<b>\$20,780</b>
54000	SUPPLIES				
	Fire Department, Supplies				\$2,000
	These are supplies needed by the mechanics to maintain fire apparatus firefighting tools and equipment. Increase due to the cost of supplies increasing.				
	<b>Total for 101000.10.220.54000.0000.00.000.00.054</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$2,000</b>	<b>\$2,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54210	OFFICE SUPPLIES				
	Fire Department, Office Supplies				\$2,000
	Purchase office supplies such as pens, pencils, staplers, file folders, hanging folders, scissors, small office electronic (i.e. calculators), dispatch log books. To also include the purchase of streaming devices to access extensive library of training materials online.				
	<b>Total for 101000.10.220.54210.0000.00.000.00.054</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
54310	ELECT/SIGNAL MAINT				
	Fire Department, Elect/Signal Maint				\$6,000
	Purchase portable radio batteries, mask alert batteries (pass - personal alert safety system), co detector batteries, rechargeable hand light batteries, extension cords used at fire scenes, rechargeable hand lights, etc. Increase is due to the fact that we need to replace several stream light handheld flashlights which are part of every firefighter's protective equipment. We have not been able to replace some of them this past year due to funding. I need to budget for two or three lights every year as to keep a rotating stock. Each hand lights cost \$128.00. Also, the price of 9v, AA, AAA and other batteries for emergency equipment has been steadily increasing				
	<b>Total for 101000.10.220.54310.0000.00.000.00.054</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$6,000</b>	<b>\$6,000</b>
54340	PAINTING SUPPLIES				
	Fire Department, Painting Supplies				\$300
	Spray paints and regular paints for small building paint projects, color coding of equipment by vehicle, to paint tools, wheel rims, etc.				
	<b>Total for 101000.10.220.54340.0000.00.000.00.054</b>	<b>\$200</b>	<b>\$200</b>	<b>\$300</b>	<b>\$300</b>
54360	Hand Tools				
	Hand Tools for shop and apparatus				\$1,000
	To replace damaged shop and vehicle tool kits. Each engine and ladder truck carries a tool kit for emergency responses. Occasionally we need to purchase a special hand tool for the mechanics for unique vehicle repairs. Increase due to costs of the tools increasing. Master mechanic is in need of additional tools for specialty work that is now done in house.				
	<b>Total for 101000.10.220.54360.0000.00.000.00.054</b>	<b>\$900</b>	<b>\$900</b>	<b>\$1,000</b>	<b>\$1,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54390	LUMBER/BLD MATERIAL				
	Fire Department, Lumber/Bld Material				\$700
	Purchase wood and hardware items for small building repairs, to replace wood blocks (cribbing) used at emergency scenes, make new keys, etc. To build props used in training exercises. This code supports on duty personnel making repairs and improvements in the four fire stations that otherwise would not get done or would be deferred. We do our own small building repairs and the supplies needed are costly.				
	<b>Total for 101000.10.220.54390.0000.00.000.00.054</b>	<b>\$600</b>	<b>\$600</b>	<b>\$700</b>	<b>\$700</b>
54400	POWER TOOLS-SMALL				
	Fire Department, Power Tools-Small				\$1,000
	Purchase small power tools, primarily for the mechanics, such as Impact hammer, heavy duty hydraulic lifting jack, drill press, screw/drill gun, drill bit sets, reciprocating saw, circular saw, etc. in addition replacement of 2 old saws.				
	<b>Total for 101000.10.220.54400.0000.00.000.00.054</b>	<b>\$800</b>	<b>\$800</b>	<b>\$1,000</b>	<b>\$1,000</b>
54500	Cleaning Supplies				
	Fire Department, Cleaning Supplies				\$2,500
	Purchase cleaning supplies not available through the DPW Central Stores. Examples include wiping cloths for general cleaning, shop cleaning and vehicle cleaning as well as detergent for our steam cleaner.				
	<b>Total for 101000.10.220.54500.0000.00.000.00.054</b>	<b>\$3,050</b>	<b>\$3,050</b>	<b>\$2,500</b>	<b>\$2,500</b>
54850	OTHER PARTS-MAINT				
	Fire Department, Other Parts-Maint				\$4,500
	Repairs and or maintenance needed to the Plymovent air cleaning system and other appliances that will need to be replaced throughout the fiscal year.				
	<b>Total for 101000.10.220.54850.0000.00.000.00.054</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54900	FOOD & FOOD SERVICE				
				Fire Department, Food & Food Service	\$800
	Purchase bottled water we stock for long term incidents, especially woods fires, to provide hydration. Also purchases food for members committed on long term operations such as large brush fires. Feeding fire fighters in place allows operations to continue when it is often impractical to release personnel for meal periods. This account is in need of being funded correctly.				
	<b>Total for 101000.10.220.54900.0000.00.0000.00.054</b>	<b>\$600</b>	<b>\$600</b>	<b>\$800</b>	<b>\$800</b>
55000	Medical/Surgical Supplies				
				Fire Department, Med/Surg Supplies	\$50,000
	This account pays for all medical supplies and equipment including routine supplies such as gloves, dressings and bandages as well as stethoscopes, blood pressure cuffs, IV's, airway tubes, back boards, straps, and hundreds of other expendables used in the treatment and transportation of sick and injured patients. The hospital has decreased the amount and type of medical supplies that can be re-stocked when used in patient care.				
	The cost of the new supplies is increasing, and there has been significant increase in what we are paying for Pharmacy Services.				
				Enhanced EMS PPE	\$5,000
	Enhanced EMS PPE (Personal Protection Equipment) for Novel Contagion Preparedness.				
	<b>Total for 101000.10.220.55000.0000.00.0000.00.054</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$55,000</b>	<b>\$55,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
55810	WORK/SAFETY CLOTHES				
	Annual work clothing replacement for all firefighters.			Annual work clothing	\$45,000
	PPE for fire investigation.			Fire Prevention gear	\$300
	Work safety clothes and turnout gear that is damaged in the line of duty			Gear damaged in line of duty	\$10,500
	Outfitting new hires (3 employees are for sure for this budget year). We have seen between 2-3 unannounced retirees each year which we expect in total to see 6 retirements.			New hire gear	\$30,000
	Personal property damaged in the line of duty. Such as eyeglasses, etc.			Personal property damage	\$2,000
	Replace turnout gear - The life expectancy of a set of turnout gear is five years. There are 20 sets of gear in need of replacement to meet safety standards. The cost of the clothing and gear has increased significantly.			Replace Turnout gear	\$35,500
	Contractual requirement: uniform/clothing for lieutenants, deputies & assistant chief.			Uniform for officers	\$3,000
<b>Total for 101000.10.220.55810.0000.00.000.00.054</b>		<b>\$123,300</b>	<b>\$103,300</b>	<b>\$126,300</b>	<b>\$126,300</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
55880	FIREFIGHT CHEMICALS				
	Fire Department, Firefight Chemicals				\$1,100
	To purchase firefighting foams which cost approximately \$100 per five gallon pail. We buy pallet loads of 20 to 35 containers as discounts and no shipping fees have been offered on pallet load quantity purchases. This firefighting foam has a shelf life and must be replaced periodically.				
	<b>Total for 101000.10.220.55880.0000.00.000.00.054</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$1,100</b>
55890	FIREFIGHT TOOLS				
	Fire hose testing pump				\$5,000
	Firefighting Tools				\$20,000
	This account is needed to purchase equipment such as hose, nozzles, wyes, adaptors, valves, haligan bars, axes, etc. To continue to replace a significant amount of old hose and firefighting equipment at the end of its service life.				
	<b>Total for 101000.10.220.55890.0000.00.000.00.054</b>	<b>\$17,000</b>	<b>\$18,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
57100	IN-STATE TRAVEL				
	In-state Travel				\$850
	This account needs to be funded to pay for vehicles needing warranty work out of town. EZ-Pass required.				
	<b>Total for 101000.10.220.57100.0000.00.000.00.057</b>	<b>\$750</b>	<b>\$750</b>	<b>\$850</b>	<b>\$850</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57300	Dues & Memberships				
	Shop & service manuals as needed.			CAT - Caterpillar	\$1,200
	Membership for specific members of the Department to participate in monthly meetings with other Fire Departments to discuss code compliance, training, & EMS issues. Also, allows to participate in training classes and seminars.			Essex County Fire Chiefs	\$1,800
	Fire Chief's membership.			Fire Chief's Association of MA	\$400
	This membership allows for becoming a member in the MAIAAI (Massachusetts International Association Arson Investigation).			Fire Prevention Manuals IAAI	\$800 \$150
	Membership allows for purchase of fire prevention books and up-to-date fire & building codes.			ICC - International Code Council	\$125
	This membership allows for specific training for Fire Inspector.			International Assoc of Fire Chief's MAIAAI	\$250 \$70
	Membership allows for attendance to meetings and training.			Master Mechanic Dues Metro Fire Arson Assoc	\$500 \$60
	This membership allows for online & mobile access to code compliance.			NFPA	\$165
	Yearly subscription to building codes.			NFPA Subscription	\$2,550
				Parking fees State Building Codes	\$1,000 \$2,500
	<b>Total for 101000.10.220.57300.0000.00.000.00.057</b>	<b>\$11,570</b>	<b>\$8,588</b>	<b>\$11,570</b>	<b>\$11,570</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57350	Lic/Per Paid By City				
	Fire Department, Lic/Per-Paid By City				\$3,000
	This allocation is designated for State, and Regional Licensing for Ambulance and Controlled Substances. Fees remain the same as last year.				
	<b>Total for 101000.10.220.57350.0000.00.000.00.057</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$530,660</b>	<b>\$509,160</b>	<b>\$600,746</b>	<b>\$600,746</b>
<b>Capital Expenses</b>					
58570	ADD'T EMS EQUIP				
	Lucas Devices (5) \$75,000 FREE CASH REQUEST				\$0
	Replacement Ambulance Equipment				\$50,000
	This account we use to make larger scale, one time purchases like Stair Chairs, AED's, and Laptops. In FY15 it was used to pay for two new Microsoft Surface Pro 3 Laptops, Two new Scott C420 Plus PAPR's for our Enhanced PPE Kits, and Two MTP Infusion Pumps. The demand on this account is increasing in order to maintain up-to-date equipment. I am also including the cost of a new Monitor/Defibrillator.				
	<b>Total for 101000.10.220.58570.0000.00.000.00.058</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
58620	Fire Department, Add'L Fire Equip				
	Hydrant Marker purchase \$10K request made to DPW				\$0
	This funding would allow for purchasing hydrant markers for all hydrants requiring them city wide.				
	<b>Total for 101000.10.220.58620.0000.00.000.00.058</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 220 Fire</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
58700	REPLACEMENT EQUIPMENT				
				Replacement of appliances	\$5,000
				Replacement of radio equipment	\$10,000
	This account is to continue to replace portable radios in the department and accessory equipment. Many units are at end of life and replacement is required. The units are approximately 4,000 each.				
	The account will also be utilized to replace household appliances as needed.				
	<b>Total for 101000.10.220.58700.0000.00.000.00.058</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
58710	OFFICE EQUIP-FURNISHINGS				
				Office/Station Equipment	\$5,000
	This funding is required to replace beds & other furniture in the stations. This is necessary to ensure a healthy environment for the employees.				
	<b>Total for 101000.10.220.58710.0000.00.000.00.058</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
58720	REPLACEMENT OF AUTOMOBILES				
				Lease payment	\$17,534
	Lease payment for new Chief's car and additional costs for reserve vehicles.				
	<b>Total for 101000.10.220.58720.0000.00.000.00.058</b>	<b>\$19,000</b>	<b>\$0</b>	<b>\$17,534</b>	<b>\$17,534</b>
	<b>Total for Capital Expenses</b>	<b>\$54,000</b>	<b>\$35,000</b>	<b>\$87,534</b>	<b>\$87,534</b>
	<b>Total for Department 220</b>	<b>\$8,551,318</b>	<b>\$8,551,318</b>	<b>\$8,840,642</b>	<b>\$8,790,642</b> 3%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Personnel Expenses

51100 Salaries/Wages - Full Time

	Local Bldg Insp	1.00 FTE	\$59,560
Grade M4 Step 11 effective 2/11/17. Step increase per GMAA contract.			
	Plumbing Insp	1.00 FTE	\$61,698
Grade 8B Step 12 effective 5/21/15. Joe has reached max steps, therefore, his pay does not increase with step increases.			
	Principal Clerk	1.00 FTE	\$37,490
Grade 6 Step 6 effective 7/1/2016. Step increase per AFSME contract.			
	Electrical Insp	1.00 FTE	\$57,807
Grade M4 Step 9 effective 7/17/16. Step increase per GMAA contract.			
	Weights/Measure	1.00 FTE	\$53,751
Grade M3 Step 8 effective 5/10/16. Step increase per GMAA contract.			
	Prin Acct Clerk	1.00 FTE	\$42,588
Grade 7 Step 7 effective 7/1/16. Step increase per AFSME contract.			
	Insp of Bldgs	1.00 FTE	\$89,140
Grade M9 Step 8 effective 7/1/16. Step increase per GMAA contract.			

**Total for 101000.10.241.51100.0000.00.000.00.051 \$342,444 \$342,444 \$348,283 \$402,034**

51200 SAL/WAGE-TEMP POS

		0.00 FTE	\$2,500
To hire help to cover for inspectors while they are on vacation or other leave time as necessary.			

**Total for 101000.10.241.51200.0000.00.000.00.051 \$2,500 \$1,763 \$2,500 \$2,500**

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
51250	SAL/WAGE-P/T POS					
				Local Bldg Insp	0.50 FTE	\$29,297
	Grade M4 - Step 8 effective 9/8/16. Step increase per GMAA contract. Jim was hired 9/8/14 to assist with the Stretch Energy Code. He has been extremely helpful. Would like to make Jim full time to catch up on annual inspections including piling & pier inspections. Over the past year this office has had a large increase in buildings permits.					
				PT Desk Staff	0.00 FTE	\$21,175
	To hire 2 part time staff members to provide front desk and telephone coverage as well as to assist with other clerical duties on a combined full time basis at the City Annex building.					
	<b>Total for 101000.10.241.51250.0000.00.0000.00.051</b>	<b>\$68,851</b>	<b>\$68,851</b>	<b>\$69,610</b>		<b>\$50,472</b>
51400	SAL/WAGE-LONGEVITY					
				Local Bldg Insp	1.00 FTE	\$1,500
	Longevity carried over from his last job. His start date with Gloucester is 2/11/13. His start date for longevity is 10/11/96. Therefore, he is entitled to an increase this year.					
				Plumbing Insp	1.00 FTE	\$1,800
	Start date 9/4/90 - does qualify for an increase in longevity this year.					
				Principal Clerk	1.00 FTE	\$500
	This is for longevity and was not listed last year, however, did qualify for this. There was a question as to when she was hired, before or after 12/31.					
				Electrical Insp	1.00 FTE	\$1,250
	Start date 7/17/00 - does qualify for an increase in longevity this year.					
				Weights/Measure	1.00 FTE	\$1,250
	Start date 5/10/99 - does not get an increase this year.					
				Prin Acct Clerk	1.00 FTE	\$1,000
	Start date 9/18/06 - is qualified for the longevity increase this year.					
				Insp of Bldgs	1.00 FTE	\$1,250
	Start date 9/3/97 - does not get the longevity increase this year.					
	<b>Total for 101000.10.241.51400.0000.00.0000.00.051</b>	<b>\$6,750</b>	<b>\$7,488</b>	<b>\$8,238</b>		<b>\$8,550</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	Plumbing Insp			1.00 FTE	\$1,350
	Sick days saved and bought back at end of year as per contract.				
	Insp of Bldgs			1.00 FTE	\$1,350
	Sick days saved and bought back at end of year as per contract.				
	<b>Total for 101000.10.241.51920.0000.00.000.00.051</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>
51944	SICK INCENTIVE PAY				
	Local Building			1.00 FTE	\$300
	Sick leave incentive				
	Plumbing Inspec			1.00 FTE	\$300
	Sick leave incentive				
	Principal Clerk			1.00 FTE	\$300
	Sick leave incentive				
	Princ Acct Cler			1.00 FTE	\$300
	Sick leave incentive				
	Electrical Insp			1.00 FTE	\$300
	Sick leave incentive				
	Weights/Measure			1.00 FTE	\$300
	Sick leave incentive				
	Insp of Bldgs			1.00 FTE	\$300
	Sick leave incentive				
	<b>Total for 101000.10.241.51944.0000.00.000.00.051</b>	<b>\$2,025</b>	<b>\$2,025</b>	<b>\$2,025</b>	<b>\$2,100</b>
	<b>Total for Personnel Expenses</b>	<b>\$425,270</b>	<b>\$425,270</b>	<b>\$433,356</b>	<b>\$468,356</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Ordinary Expenses

52409 BUILD MAINT CONTRACT

Replace carpet/Pond Rd \$0

Employees at Pond Road have been complaining of allergies. As you are aware the carpeting in this building was installed when the building was constructed in the early 1980's, and it really shows its age in wear. The carpeting is also extremely stained and dirty. In the past year we have been working to improve the appearance of this building. The next step is to replace the carpets. This project will cost approximately \$50,000 and the City will look to fund this project through other means in FY17.

**Total for 101000.10.241.52409.0000.00.000.00.052 \$0 \$0 \$50,000 \$0**

52620 OFFICE EQUIPMENT MAINT

Copier maint contract \$395

Annual maintenance agreement for copier. The copier is leased and the maintenance is required by the lease. We are in the 3rd year of a 3 year lease.

**Total for 101000.10.241.52620.0000.00.000.00.052 \$395 \$395 \$395 \$395**

52820 RENT/LEASE OFFICE EQUIPMENT

Copier lease \$1,680

We are in the 3rd year of a 3 year lease on the copier.

**Total for 101000.10.241.52820.0000.00.000.00.052 \$1,680 \$1,680 \$1,680 \$1,680**

53100 ENG/ARCH PROF SERV

Professional services \$1,000

To contract professional services if needed for an emergency. If not used this item falls to bottom line.

**Total for 101000.10.241.53100.0000.00.000.00.052 \$1,000 \$0 \$1,000 \$1,000**

53410 TELEPHONE SERVICE

**Total for 101000.10.241.53410.0000.00.000.00.052 \$5,900 \$4,900 \$300 \$0**

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54220	PRINT FORM (NOT COMPUTER)				
				Printed forms and paper	\$1,500
	This line item covers the cost of printing envelopes, signs, forms and perforated paper used for permits.				
	<b>Total for 101000.10.241.54220.0000.00.000.00.054</b>	<b>\$2,000</b>	<b>\$1,300</b>	<b>\$1,500</b>	<b>\$1,500</b>
54240	D P SUPP-COMPUTER				
				Electronic code book	\$1,000
	Electronic code books to be used both with office computers and in the field on I-pads. The building code is going to a new edition of the code in July. This will be used to install the new code on the I-Pads so the inspectors can have the code available in the field. The new code is a minimum of at least five books for the base code.				
	<b>Total for 101000.10.241.54240.0000.00.000.00.054</b>	<b>\$1,500</b>	<b>\$4,200</b>	<b>\$1,000</b>	<b>\$1,000</b>
54290	MISC SPEC OFF SUPPL				
				Office supplies	\$1,500
	Everyday office supplies. Permits now require special paper (cardstock & perforated sheets).				
	<b>Total for 101000.10.241.54290.0000.00.000.00.054</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
54360	Hand Tools				
				Hand tools	\$250
	To replace hand tools used throughout the year: tape measures, flash lights, caution tape, batteries, etc. Also hand tools and sealing hardware for Sealer of Weights & Measures.				
				Two-wheeler cart for Sealer of Weights & Measures	\$400
	The Sealer of Weights & Measures is requesting this item to assist him in transporting his weighing devices in to large buildings.				
	<b>Total for 101000.10.241.54360.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$500</b>	<b>\$650</b>	<b>\$650</b>
55810	WORK/SAFETY CLOTHES				
				Shirts and jackets	\$500
	Shirts with city logo and emergency response jackets for Department Inspectors.				
	<b>Total for 101000.10.241.55810.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 241 Inspectional Services

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
57300 Dues & Memberships					
					Dues \$1,000
					Most dues are paid annually, some every two years. Membership dues have increased for a number of associations. Code books are also purchased from this account. To keep current, we replace at least 4 code books per year.
					New code books \$1,500
					In July 2016 the State will be adopting the 2015 International Building Code (IBC). The cost to purchase a complete set of the 2015 IBC is approximately \$1,500.
<b>Total for 101000.10.241.57300.0000.00.000.00.057</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,500</b>	<b>\$2,500</b>	
<b>Total for Ordinary Expenses</b>	<b>\$17,975</b>	<b>\$17,975</b>	<b>\$61,025</b>	<b>\$10,725</b>	
<b>Capital Expenses</b>					
58504 Office Equip. & Furniture					
					File cabinets \$1,300
					3 new file cabinets are needed to replace broken and/or damaged ones. As you are aware the Building Dept has a large number of filing cabinets that get heavy use, thereby requiring constant replacement.
<b>Total for 101000.10.241.58504.0000.00.000.00.058</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
58700 REPLACEMENT EQUIPMENT					
<b>Total for 101000.10.241.58700.0000.00.000.00.058</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$26,000</b>	<b>\$0</b>	
<b>Total for Capital Expenses</b>	<b>\$25,300</b>	<b>\$25,300</b>	<b>\$27,300</b>	<b>\$1,300</b>	
<b>Total for Department 241</b>	<b>\$468,545</b>	<b>\$468,545</b>	<b>\$521,681</b>	<b>\$480,381</b>	3%



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 291 Civil Defense</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54300	REPLACE LIGHT BULBS				
	Radio & Communications				\$3,000
	For repair and maintenance to the EM trailer and other assorted repairs to EOC. Cert support funding.				
	Various trailers (Flood, MDU, Hazmat, etc.)				\$3,000
	<b>Total for 101000.10.291.54300.0000.00.000.00.054</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,000</b>	<b>\$6,000</b>
54900	FOOD & FOOD SERVICE				
	Food Service				\$750
	Food & water for activation for EOC. Annual replacement of expiring MRE's.				
	<b>Total for 101000.10.291.54900.0000.00.000.00.054</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
	<b>Total for Ordinary Expenses</b>	<b>\$33,170</b>	<b>\$33,170</b>	<b>\$57,062</b>	<b>\$57,062</b>
<b>Capital Expenses</b>					
58710	OFFICE EQUIP-FURNISHINGS				
	Office Equipment				\$1,800
	EOC office equipment repair/replace/maintain				
	<b>Total for 101000.10.291.58710.0000.00.000.00.058</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>
	<b>Total for Capital Expenses</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>
	<b>Total for Department 291</b>	<b>\$34,970</b>	<b>\$34,970</b>	<b>\$58,862</b>	<b>\$58,862</b> 68%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 292 Animal Control

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
			Animal Control	1.00 FTE	\$45,183
	G7 S5 10/5/16, also included weekend premium pay per contract				
			Animal Control	1.00 FTE	\$54,175
	Final Step. Also included weekend premium pay per contract.				
	<b>Total for 101000.10.292.51100.0000.00.000.00.051</b>	<b>\$97,381</b>	<b>\$102,295</b>	<b>\$99,358</b>	<b>\$99,358</b>
51300	SAL/WAGE-OVERTIME				
				0.00 FTE	\$3,286
	Calls for animal control emergency services after hours and on scheduled days off. Based upon historical average expenditures.				
	<b>Total for 101000.10.292.51300.0000.00.000.00.051</b>	<b>\$3,286</b>	<b>\$3,286</b>	<b>\$3,286</b>	<b>\$3,286</b>
51400	SAL/WAGE-LONGEVITY				
				1.00 FTE	\$1,250
	6/5/01				
	<b>Total for 101000.10.292.51400.0000.00.000.00.051</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,250</b>	<b>\$1,250</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$600
	<b>Total for 101000.10.292.51944.0000.00.000.00.051</b>	<b>\$600</b>	<b>\$0</b>	<b>\$600</b>	<b>\$600</b>
	<b>Total for Personnel Expenses</b>	<b>\$102,267</b>	<b>\$106,581</b>	<b>\$104,494</b>	<b>\$104,494</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
			Animal Control, Contractual Services		\$8,000
	Veterinarian and animal boarding services, medication, supplies.				
	<b>Total for 101000.10.292.52000.0000.00.000.00.052</b>	<b>\$8,000</b>	<b>\$7,825</b>	<b>\$8,000</b>	<b>\$8,000</b>

**City of Gloucester, Mayor's Expense Budget Report, FY2017**

Mayor's budget as submitted to the City Council

**101000 General Fund**

		<b>Dept. 292 Animal Control</b>			
		<b>FY16 Appropriated</b>	<b>FY16 Working</b>	<b>FY17 Dept Request</b>	<b>FY17 Mayor's Request</b>
53810	ANIMAL CONTROL				
	<b>Total for 101000.10.292.53810.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$175</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Ordinary Expenses</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
	<b>Total for Department 292</b>	<b>\$110,267</b>	<b>\$114,581</b>	<b>\$112,494</b>	<b>\$112,494</b> 2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 296 Shellfish Control</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G7 S12 effective 5/27/14			Shellfish Const 1.00 FTE	\$53,683
	<b>Total for 101000.10.296.51100.0000.00.000.00.051</b>	<b>\$53,889</b>	<b>\$53,889</b>	<b>\$53,683</b>	<b>\$53,683</b>
51250	SAL/WAGE-P/T POS				
	G5 S12 effective 9/20/15. This position is 19 hours per week.			0.50 FTE	\$21,889
	<b>Total for 101000.10.296.51250.0000.00.000.00.051</b>	<b>\$21,779</b>	<b>\$21,901</b>	<b>\$21,889</b>	<b>\$21,889</b>
51400	SAL/WAGE-LONGEVITY				
	10/15/01			Shellfish Const 1.00 FTE	\$1,250
	<b>Total for 101000.10.296.51400.0000.00.000.00.051</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,250</b>	<b>\$1,250</b>
51944	SICK INCENTIVE PAY				
				1.00 FTE	\$463
	<b>Total for 101000.10.296.51944.0000.00.000.00.051</b>	<b>\$463</b>	<b>\$341</b>	<b>\$463</b>	<b>\$463</b>
	<b>Total for Personnel Expenses</b>	<b>\$77,131</b>	<b>\$77,131</b>	<b>\$77,285</b>	<b>\$77,285</b>
<b>Ordinary Expenses</b>					
52650	COMMUNICATIONS MAINT				
	<b>Total for 101000.10.296.52650.0000.00.000.00.052</b>	<b>\$700</b>	<b>\$700</b>	<b>\$0</b>	<b>\$0</b>
53004	Employee Training Seminars				
	Cost for employees to go to required training programs.			Shellfish Control, Employee Training Seminars	\$1,000
	<b>Total for 101000.10.296.53004.0000.00.000.00.052</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 296 Shellfish Control</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
55810	WORK/SAFETY CLOTHES				
	For miscellaneous clothing supplies.			Shellfish Control, Work/Safety Clothes	\$150
	<b>Total for 101000.10.296.55810.0000.00.000.00.054</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
57100	IN-STATE TRAVEL				
	For reimbursement of travel related expenses.			Shellfish Control, In-State Travel	\$200
	<b>Total for 101000.10.296.57100.0000.00.000.00.057</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
57300	Dues & Memberships				
	Dues			Shellfish Control, Dues & Subscriptions	\$100
	<b>Total for 101000.10.296.57300.0000.00.000.00.057</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
	<b>Total for Ordinary Expenses</b>	<b>\$2,150</b>	<b>\$2,150</b>	<b>\$1,450</b>	<b>\$1,450</b>
	<b>Total for Department 296</b>	<b>\$79,281</b>	<b>\$79,281</b>	<b>\$78,735</b>	<b>\$78,735 -1%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 403 Solid Waste Disposal/Recycling

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	<b>Total for 101000.10.403.51100.0000.00.000.00.051</b>	<b>\$10,000</b>	<b>\$10,154</b>	<b>\$0</b>	<b>\$0</b>
51300	SAL/WAGE-OVERTIME				
	Overtime for compost facility and monthly recycling day at DPW			0.00 FTE	\$10,000
	<b>Total for 101000.10.403.51300.0000.00.000.00.051</b>	<b>\$10,000</b>	<b>\$9,846</b>	<b>\$10,000</b>	<b>\$10,000</b>
51944	SICK INCENTIVE PAY				
	<b>Total for 101000.10.403.51944.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	Propane tank disposals, tire disposals, etc			Solid Waste Disposal, Contractual Services	\$10,000
	<b>Total for 101000.10.403.52000.0000.00.000.00.052</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
52740	RENT/LEASE-CONST EQUIPMENT				
	Annual brush grinding at the compost facility.			Annual brush grinding at compost	\$8,000
	<b>Total for 101000.10.403.52740.0000.00.000.00.052</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
53710	RECYCLING CENTER EXP				
	Part of the new contract is to increase recycling in the schools			Recycle Bins	\$10,000
	<b>Total for 101000.10.403.53710.0000.00.000.00.052</b>	<b>\$1,250</b>	<b>\$1,250</b>	<b>\$10,000</b>	<b>\$10,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 403 Solid Waste Disposal/Recycling

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
53720	HOUSEHOLD HAZ WASTE					
	Annual Household hazardous day at DPW facility 6% increase this year in cost					
	Household Hazardous Waste Day					\$10,000
	<b>Total for 101000.10.403.53720.0000.00.000.00.052</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
53960	RUBBISH COLLECT-CNTR					
	Yr 1 Contractual price for curbside pickup					
	Solid Waste Curbside Pickup Fee					\$1,037,951
	Based on 6,900 tons at a contractual price of \$72.00 per ton.					
	Tip Fee					\$496,800
	Roll off removals					\$50,000
	<b>Total for 101000.10.403.53960.0000.00.000.00.052</b>	<b>\$1,431,286</b>	<b>\$1,431,286</b>	<b>\$1,584,751</b>	<b>\$1,584,751</b>	
54000	SUPPLIES					
	Yellow bags, big belly bags, stickers, miscellaneous					
	General Supplies					\$75,000
	Postage Recycle Brochure					\$5,000
	<b>Total for 101000.10.403.54000.0000.00.000.00.054</b>	<b>\$155,000</b>	<b>\$155,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
	<b>Total for Ordinary Expenses</b>	<b>\$1,615,536</b>	<b>\$1,615,536</b>	<b>\$1,702,751</b>	<b>\$1,702,751</b>	
	<b>Total for Department 403</b>	<b>\$1,635,536</b>	<b>\$1,635,536</b>	<b>\$1,712,751</b>	<b>\$1,712,751</b>	5%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 411 Engineering</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
				Sr Eng Aid	0.34 FTE
					\$15,977
					G7 S12 Position is split 34% Engineering, 33% Water, 33% Sewer
				City Engineer	0.34 FTE
					\$32,165
					M9 S12 Position is split 34% Engineering, 33% Water, 33% Sewer
	<b>Total for 101000.10.411.51100.0000.00.0000.00.051</b>	<b>\$48,320</b>	<b>\$48,320</b>	<b>\$48,142</b>	<b>\$48,142</b>
51400	SAL/WAGE-LONGEVITY				
				Sr Eng Aid	0.34 FTE
					\$612
					Anniversary date 2/18/85
				City Engineer	0.34 FTE
					\$425
					Anniversary date for Gloucester employment is 2/13/2001 plus has years in with other municipalities
	<b>Total for 101000.10.411.51400.0000.00.0000.00.051</b>	<b>\$1,037</b>	<b>\$1,037</b>	<b>\$1,037</b>	<b>\$1,037</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
				0.00 FTE	\$0
	<b>Total for 101000.10.411.51920.0000.00.0000.00.051</b>	<b>\$230</b>	<b>\$230</b>	<b>\$0</b>	<b>\$0</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$0
	<b>Total for 101000.10.411.51944.0000.00.0000.00.051</b>	<b>\$204</b>	<b>\$204</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$49,791</b>	<b>\$49,791</b>	<b>\$49,179</b>	<b>\$49,179</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
				Engineering, Contracted Services	\$10,000
	<b>Total for 101000.10.411.52000.0000.00.0000.00.052</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 411 Engineering</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52620	OFFICE EQUIPMENT MAINT				
	Copier supplies			Cameron Office Products	\$2,500
	Copier lease			CIT Finance	\$1,572
	Supply costs for new scanner, plotter, and printer			Makepeace BL Inc	\$2,500
	<b>Total for 101000.10.411.52620.0000.00.000.00.052</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,572</b>	<b>\$6,572</b>
53004	Employee Training Seminars				
				Engineering, Employee Training Seminars	\$0
	<b>Total for 101000.10.411.53004.0000.00.000.00.052</b>	<b>\$25</b>	<b>\$25</b>	<b>\$0</b>	<b>\$0</b>
53100	ENG/ARCH PROF SERV				
	Outside architectural services			Engineering, Eng/Arch Prof Serv	\$125
	To record easements.			Reg. of Deeds	\$100
	<b>Total for 101000.10.411.53100.0000.00.000.00.052</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>
54210	OFFICE SUPPLIES				
	\$600 printer cartridge for new plotter (2x)			General Office Supplies	\$1,000
	<b>Total for 101000.10.411.54210.0000.00.000.00.054</b>	<b>\$1,700</b>	<b>\$1,700</b>	<b>\$1,000</b>	<b>\$1,000</b>
54250	PHOTOCOPY SUPPLIES				
	Paper and toner			Engineering, Photocopy Supplies	\$750
	<b>Total for 101000.10.411.54250.0000.00.000.00.054</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
	<b>Total for Ordinary Expenses</b>	<b>\$19,200</b>	<b>\$19,200</b>	<b>\$18,547</b>	<b>\$18,547</b>
	<b>Total for Department 411</b>	<b>\$68,991</b>	<b>\$68,991</b>	<b>\$67,726</b>	<b>\$67,726</b> -2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 421 DPW - Highway Admin

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M9 S12 effective 7/1/16 Position is split 34% Admin, 33% Water, 33% Sewer			Asst DPW Direct 0.34 FTE	\$32,165
	M12 S12 Position is split 34% Admin, 33% Water, 33% Sewer			DPW Director 0.34 FTE	\$43,483
	G8B S10 then S11 effective 5/05/17 Position is split 34% Admin, 33% water and 33% sewer			Confid Secretar 0.34 FTE	\$23,333
	<b>Total for 101000.10.421.51100.0000.00.000.00.051</b>	<b>\$98,558</b>	<b>\$98,558</b>	<b>\$98,981</b>	<b>\$98,981</b>
51400	SAL/WAGE-LONGEVITY				
	Anniversary date 4/26/99			Asst Director 0.34 FTE	\$425
	Anniversary date 7/21/99			DPW Director 0.34 FTE	\$425
	Anniversary date 10/03/07			Confid Secretar 0.34 FTE	\$170
	<b>Total for 101000.10.421.51400.0000.00.000.00.051</b>	<b>\$1,022</b>	<b>\$1,022</b>	<b>\$1,020</b>	<b>\$1,020</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	Based on 18 days at \$75 per day split 34%Admin/33%water/33%sewer			Asst Director 0.00 FTE	\$459
	Based on 18 days at \$75 per day split 34%Admin/33%water/33%sewer			DPW Director 0.00 FTE	\$459
	<b>Total for 101000.10.421.51920.0000.00.000.00.051</b>	<b>\$918</b>	<b>\$918</b>	<b>\$918</b>	<b>\$918</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 421 DPW - Highway Admin

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51944 SICK INCENTIVE PAY				
Asst Director			0.34 FTE	\$102
Based on no sick days being used split 34%ADMIN, 33%W, 33%S				
DPW Director			0.34 FTE	\$102
Based on no sick days being used split 34%ADMIN, 33%W, 33%S				
Confid Sec			0.34 FTE	\$102
Based on no sick days being used split 34%ADMIN, 33%W, 33%S				
<b>Total for 101000.10.421.51944.0000.00.000.00.051</b>	<b>\$306</b>	<b>\$306</b>	<b>\$306</b>	<b>\$306</b>
<b>Total for Personnel Expenses</b>	<b>\$100,804</b>	<b>\$100,804</b>	<b>\$101,225</b>	<b>\$101,225</b>

### Ordinary Expenses

53004 Employee Training Seminars				
DPW Admin, Employee Training Seminars				\$5,500
Trainings and workshops, including recycling, hazardous materials seminars and trainings PE Review Class \$599; PE Exam application \$100; PE Exam fee \$325; PE License fee \$175				
<b>Total for 101000.10.421.53004.0000.00.000.00.052</b>	<b>\$5,550</b>	<b>\$5,550</b>	<b>\$5,500</b>	<b>\$5,500</b>
57100 IN-STATE TRAVEL				
DPW, Admin - In State Travel				\$6,500
Travel expense reimbursement for DPW Director				
<b>Total for 101000.10.421.57100.0000.00.000.00.057</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>
57200 OUT-STATE TRAVEL				
DPW, Admin - Out of state travel				\$2,500
Out of state workshops for Director and Asst Director				
<b>Total for 101000.10.421.57200.0000.00.000.00.057</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 421 DPW - Highway Admin

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
57300	Dues & Memberships					
	Director			American Planning Assoc	\$550	
	Director & Assist City Engineer			ASCE	\$320	
	10 memberships			Essex County Highway	\$500	
	Director			Mass Highway	\$80	
<b>Total for 101000.10.421.57300.0000.00.000.00.057</b>		<b>\$1,450</b>	<b>\$1,450</b>	<b>\$1,450</b>	<b>\$1,450</b>	
<b>Total for Ordinary Expenses</b>		<b>\$16,000</b>	<b>\$16,000</b>	<b>\$15,950</b>	<b>\$15,950</b>	
<b>Total for Department 421</b>		<b>\$116,804</b>	<b>\$116,804</b>	<b>\$117,175</b>	<b>\$117,175</b>	<b>0%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 423 Snow and Ice Removal

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51310	PERSONAL SERVICES: OVERTIME SNOW & ICE				
	Overtime for DPW employees			0.00 FTE	\$141,500
	<b>Total for 101000.10.423.51310.0000.00.000.00.051</b>	<b>\$141,500</b>	<b>\$141,500</b>	<b>\$141,500</b>	<b>\$141,500</b>
	<b>Total for Personnel Expenses</b>	<b>\$141,500</b>	<b>\$141,500</b>	<b>\$141,500</b>	<b>\$141,500</b>
<b>Ordinary Expenses</b>					
52480	OTHER EQUIPMENT MAINT				
	Repairs to plows and sanders			Dpw-Snow/Ice Removal, Other Equip Maint	\$5,000
	<b>Total for 101000.10.423.52480.0000.00.000.00.052</b>	<b>\$5,000</b>	<b>\$3,590</b>	<b>\$5,000</b>	<b>\$5,000</b>
52970	SNOW/ICE-CONTRACT				
	Plowing/salting for outside contractors			Dpw-Snow/Ice Removal, Snow/Ice-Contract	\$340,000
	<b>Total for 101000.10.423.52970.0000.00.000.00.052</b>	<b>\$340,000</b>	<b>\$336,137</b>	<b>\$340,000</b>	<b>\$340,000</b>
53900	SNOW REMOVAL CONTRACTS				
	Snow removal for outside contractors			Snow removal contracts	\$38,700
	GPS tracking units for contractor trucks			GPS Tracking for contractors	\$2,500
	<b>Total for 101000.10.423.53900.0000.00.000.00.052</b>	<b>\$41,200</b>	<b>\$6,478</b>	<b>\$41,200</b>	<b>\$41,200</b>
54000	SUPPLIES				
	Ice melt for buildings			Dpw-Snow/Ice Removal, Supplies	\$500
	<b>Total for 101000.10.423.54000.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$1,355</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 423 Snow and Ice Removal			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54110	GASOLINE				
	Based on 6400 gals at \$2.50 per gal			Dpw-Snow/Ice Removal, Gasoline	\$16,000
	<b>Total for 101000.10.423.54110.0000.00.000.00.054</b>	<b>\$20,000</b>	<b>\$12,019</b>	<b>\$16,000</b>	<b>\$16,000</b>
54120	DIESEL FUEL FOR MV				
	Based on 2100 gal at \$2.60 per gal			Dpw-Snow/Ice Removal, Diesel Fuel For Mv	\$5,500
	<b>Total for 101000.10.423.54120.0000.00.000.00.054</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$5,500</b>	<b>\$5,500</b>
54360	Hand Tools				
	Shovels			DPW-Snow/Ice Removal, Hand Tools	\$500
	<b>Total for 101000.10.423.54360.0000.00.000.00.054</b>	<b>\$500</b>	<b>\$0</b>	<b>\$500</b>	<b>\$500</b>
54800	Oil/Lubric Maint				
	Oil and lubricants for plows, sanders, snow blowers, etc			Dpw-Snow/Ice Removal, Mtr Oil/Lubric Maint	\$800
	<b>Total for 101000.10.423.54800.0000.00.000.00.054</b>	<b>\$800</b>	<b>\$2,100</b>	<b>\$800</b>	<b>\$800</b>
54820	TIRES & TIRE MAINT				
	Tires for snow removal equipment			Dpw-Snow/Ice Removal, Tires & Tire Maint	\$3,800
	<b>Total for 101000.10.423.54820.0000.00.000.00.054</b>	<b>\$3,800</b>	<b>\$6,000</b>	<b>\$3,800</b>	<b>\$3,800</b>
54850	OTHER PARTS-MAINT				
	Misc replacement parts for plows, sanders, etc			Dpw-Snow/Ice Removal, Other Parts-Maint	\$28,300
	<b>Total for 101000.10.423.54850.0000.00.000.00.054</b>	<b>\$25,000</b>	<b>\$34,396</b>	<b>\$28,300</b>	<b>\$28,300</b>
54900	FOOD & FOOD SERVICE				
	Food for DPW employees during snow events			Dpw-Snow/Ice Removal, Food & Food Service	\$1,000
	<b>Total for 101000.10.423.54900.0000.00.000.00.054</b>	<b>\$1,000</b>	<b>\$726</b>	<b>\$1,000</b>	<b>\$1,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 423 Snow and Ice Removal

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
55410 SALT/SAND-ROAD					
					Salt - Roads \$147,500
					Salt for the roads
<b>Total for 101000.10.423.55410.0000.00.000.00.054</b>	<b>\$147,500</b>	<b>\$182,500</b>	<b>\$147,500</b>	<b>\$147,500</b>	
<b>Total for Ordinary Expenses</b>	<b>\$590,100</b>	<b>\$590,100</b>	<b>\$590,100</b>	<b>\$590,100</b>	
<b>Capital Expenses</b>					
58700 REPLACEMENT EQUIPMENT					
					Dpw-Snow/Ice Removal, Replacement of Equipmt \$35,000
					New plow blades and sanders
<b>Total for 101000.10.423.58700.0000.00.000.00.058</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
<b>Total for Capital Expenses</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
<b>Total for Department 423</b>	<b>\$766,600</b>	<b>\$766,600</b>	<b>\$766,600</b>	<b>\$766,600</b>	0%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Personnel Expenses

51100 Salaries/Wages - Full Time

	Mason	0.50 FTE	\$25,881
G6A S12 Split 50%PS, 25%W, 25%S	Maintenance Man	1.00 FTE	\$46,082
G5 S12 100% PS	Head Clerk	0.34 FTE	\$14,945
G6A S10 effective 7/02/16 Split 34% PS, 33% W, 33%S	Maint Man	1.00 FTE	\$41,545
G5 S6 then S7 effective 7/29/16 100% PS	Principle Clerk	0.34 FTE	\$15,393
G6A S12 Position is split 34% PS, 33% W, 33% S	HMEO	1.00 FTE	\$43,584
G6 S6 then S7 effective 3/2/17 100%PS	Construction Ha	1.00 FTE	\$46,082
G5 S12 100% PS	Maint Man	1.00 FTE	\$46,082
G5 S12 100% PS	Traffic Craftsm	1.00 FTE	\$51,762
G6A S12 100 % PS	Maint. Craftsma	1.00 FTE	\$51,762
G6A S12 100 % PS	Maint Craftsman	1.00 FTE	\$49,757
G6 S12 100% PS	Maintenance Man	1.00 FTE	\$46,082
G5 S12 100%PS	Operations Mana	1.00 FTE	\$84,743
M7 S12 100% PS	SMEO	0.70 FTE	\$34,830
G6 S12 - Position is split 70% PS, 30% S due to street sweeping responsibilities	HMEO	1.00 FTE	\$41,941
G6 S5 then S6 effective 3/2/17 100% PS			

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				DPW Inspector	0.50 FTE	\$26,852
	G7 S12 - Position is split 50% PS, 25% W, 25% S			Working Foreman	1.00 FTE	\$53,703
	G7 S12 100% PS			HEO	1.00 FTE	\$47,301
	G6 S8 then S9 effective 11/18/2016 100% PS			Grnds Superinte	1.00 FTE	\$61,095
	Peter Dennen replacement			Working Foreman	1.00 FTE	\$53,703
	G7 S12 100%PS			Mason	0.50 FTE	\$24,289
	G6A S7 then S8 8/4/16 Position is split 50% PS, 25% W, 25% S					
	<b>Total for 101000.10.470.51100.0000.00.000.00.051</b>	<b>\$951,035</b>	<b>\$929,535</b>	<b>\$907,414</b>	<b>\$907,414</b>	<b>\$907,414</b>
51200	SAL/WAGE-TEMP POS					
					0.00 FTE	\$20,000
	Responsible for supervising and oversees scheduling and training for all staff				0.00 FTE	\$210,000
	GHB, WING, SFP, Niles, Plum Cove				0.00 FTE	\$90,000
	Lot attendants and supervisors				0.00 FTE	\$55,000
	General laborers for grass mowing, trash, and tree work etc				0.00 FTE	\$25,500
	SFP supervisor and restroom attendant					
	<b>Total for 101000.10.470.51200.0000.00.000.00.051</b>	<b>\$380,500</b>	<b>\$390,500</b>	<b>\$400,500</b>	<b>\$400,500</b>	<b>\$400,500</b>
51250	SAL/WAGE-P/T POS					
	<b>Total for 101000.10.470.51250.0000.00.000.00.051</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51300	SAL/WAGE-OVERTIME			0.00 FTE	\$85,000
	Covers tree emergencies, pot hole emergencies, seasonal grass cutting, beach cleaning, etc				
	<b>Total for 101000.10.470.51300.0000.00.000.00.051</b>	<b>\$75,000</b>	<b>\$81,851</b>	<b>\$85,000</b>	<b>\$85,000</b>
51400	SAL/WAGE-LONGEVITY				
	Anniversary date 06/01/04 Split 50%PS, 25%S, 25%W		Mason	0.50 FTE	\$500
	Anniversary date 12/27/06		Maint Man	1.00 FTE	\$500
	Anniversary date 12/24/01 Split 34%PS, 33%W, 33%S		Principal Clerk	0.34 FTE	\$340
	Anniversary date 07/09/84		Construct Handy	1.00 FTE	\$1,800
	Anniversary date 07/05/05		Maint Man	1.00 FTE	\$1,000
	Anniversary date 03/31/87		Traffic Maint M	1.00 FTE	\$1,800
	Anniversary date 05/23/88		Maint Craftsman	1.00 FTE	\$1,800
	Anniversary date 02/08/90		Cemetery Maint	1.00 FTE	\$1,800
	Anniversary date 09/01/93		Maint Man	1.00 FTE	\$1,500
	Anniversary date 8/25/95 plus other municipal exp		Ops Mgr	1.00 FTE	\$1,500
	Anniversary date 07/18/83 Split 70%PS, 30%S		SMEO	0.70 FTE	\$1,260
	Anniversary date 05/05/97 Split 50% PS, 25%W, 25%S		Inspector	0.50 FTE	\$625

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 470 Public Property Maintenance</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Anniversary date 8/21/98			SMEO 1.00 FTE	\$1,250
	Anniversary date 06/03/96			Maint Craftsman 1.00 FTE	\$1,500
	<b>Total for 101000.10.470.51400.0000.00.000.00.051</b>	<b>\$21,351</b>	<b>\$21,287</b>	<b>\$17,175</b>	<b>\$17,175</b>
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL				
	<b>Total for 101000.10.470.51570.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$8,000</b>	<b>\$0</b>	<b>\$0</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	Principle Clerk			0.34 FTE	\$357
	Based on 14 days @ \$75 per day split \$34%PS, 33%W, 33%S				
	Construct Handy			1.00 FTE	\$300
	Based on 4 days @ \$75 per day				
	SMEO			0.70 FTE	\$525
	Based on 10 days @ \$75 per day split 70% PS and 30% Sewer				
	<b>Total for 101000.10.470.51920.0000.00.000.00.051</b>	<b>\$5,454</b>	<b>\$1,465</b>	<b>\$1,182</b>	<b>\$1,182</b>
51944	SICK INCENTIVE PAY				
	1 employee @ \$300			0.00 FTE	\$600
	1 employee @ \$200				
	1 employee @ \$100				
	<b>Total for 101000.10.470.51944.0000.00.000.00.051</b>	<b>\$3,500</b>	<b>\$702</b>	<b>\$600</b>	<b>\$600</b>
51970	PERSONAL SERVICES: RETIREMENT-SICK BUY BACK				
	<b>Total for 101000.10.470.51970.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$13,500</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$1,446,840</b>	<b>\$1,446,840</b>	<b>\$1,411,871</b>	<b>\$1,411,871</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	Contract tree maintenance				\$25,000
	Outside contractor tree work				Equipment rental \$5,000
	Miscellaneous equipment rentals				Food/Supplemental crews \$1,000
	Essex County Correctional work crews				Landfill Monitoring \$15,500
	Tighe & Bond monitoring Mag Wds - DEP				Miscellaneous \$17,500
	Emergencies and miscellaneous work				Mowing contract \$16,000
	Outside contractor mowing to include First Parish/Bayview				Police Details \$25,000
	Details for road work / tree work				Portable toilet rentals \$20,000
	Annual rental fees for portable toilets				Small paving contract \$30,000
	Supplemental paving				Storage Trailer rental \$3,500
	Purchase new storage unit				
	<b>Total for 101000.10.470.52000.0000.00.000.00.052</b>	<b>\$147,720</b>	<b>\$137,720</b>	<b>\$158,500</b>	<b>\$158,500</b>
52181	DOWN TOWN IMPROVEMENTS				
	Downtown Development Committee				DPW, Down town improvements \$10,000
	<b>Total for 101000.10.470.52181.0000.00.000.00.052</b>	<b>\$20,000</b>	<b>\$23,000</b>	<b>\$20,000</b>	<b>\$10,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52420	GROUND MAINT CONTR				
	Field maintenance				\$15,000
	Seeding, fertilizing, aerations				
	Irrigations system repairs				\$5,000
	Repairs to irrigation systems - ball fields, boulevard				
	Playground maintenance				\$10,000
	Repair and maint. to school/city playgrounds				
	<b>Total for 101000.10.470.52420.0000.00.000.00.052</b>	<b>\$27,500</b>	<b>\$27,500</b>	<b>\$30,000</b>	<b>\$30,000</b>
54000	SUPPLIES				
	Guard Rail replacement				\$5,100
	12 sections of guard rails @ \$425 ea.				
	Mutt Mitt disp/bags				\$4,775
	48 cases (2000 bags per case) @ \$74 ea., 10 dispensers @ \$67 ea. plus \$550s/h				
	Pub Prop Maint, Supplies				\$20,000
	Miscellaneous supplies				
	Replacement flags				\$1,400
	5x8 American flags 10 @ \$96.25 and 3 POW @ \$61.29				
	<b>Total for 101000.10.470.54000.0000.00.000.00.054</b>	<b>\$20,000</b>	<b>\$30,000</b>	<b>\$31,275</b>	<b>\$31,275</b>
54220	PRINT FORM (NOT COMPUTER)				
	Pub Prop Maint, Print Form(Not Comp)				\$2,000
	Beach parking tickets and hotel motel vouchers				
	<b>Total for 101000.10.470.54220.0000.00.000.00.054</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
54340	PAINTING SUPPLIES				
	Pub Prop Maint, Painting Supplies				\$8,500
	Paint brushes, rollers, tarps, paint, etc				
	<b>Total for 101000.10.470.54340.0000.00.000.00.054</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
54390	LUMBER/BLD MATERIAL				
	Pub Prop Maint, Lumber/Bld Material				\$7,500
	Lumber for boardwalks, lifeguard stands, backstops, etc				
	<b>Total for 101000.10.470.54390.0000.00.000.00.054</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$7,500</b>	<b>\$7,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54600	Groundskeeping Supplies				
	Playground mulch for various school and city playgrounds			Playground mulch	\$10,000
	Mixed stone and gravel			Pub Prop Maint, Soil, Fill & Gravel	\$10,000
	<b>Total for 101000.10.470.54600.0000.00.000.00.054</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$20,000</b>	<b>\$20,000</b>
54660	NURSERY PRODUCTS				
	Grass seed, fertilizer, and starter mulch			Pub Prop Maint, Nursery Products	\$3,000
	<b>Total for 101000.10.470.54660.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
54850	OTHER PARTS-MAINT				
	Mowers, trimmers, saw parts			Pub Prop Maint, Other Parts-Maint	\$3,500
	<b>Total for 101000.10.470.54850.0000.00.000.00.054</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
54890	SIGNS & MAPS				
	Street signs, poles, nuts, bolts, etc			DPW, Street Signs and Materials	\$20,000
	<b>Total for 101000.10.470.54890.0000.00.000.00.054</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
55010	SAFETY SUPP/EQUIP				
	Whistles, first aid supplies, rescue tubes, etc for lifeguards			Pub Prop Maint, Safety Supp/Equip	\$5,000
	<b>Total for 101000.10.470.55010.0000.00.000.00.054</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$5,000</b>	<b>\$5,000</b>
57350	Lic/Per Paid By City				
	7 licenses @ \$75 each			Pub Prop Maint, Lic/Per-Paid By City	\$500
	<b>Total for 101000.10.470.57350.0000.00.000.00.057</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 470 Public Property Maintenance

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
57750	STREET CONSTR MATERIAL					
	Aggregate winter mix for potholes					
	Pub Prop Maint, Str Constr Material					\$20,250
	<b>Total for 101000.10.470.57750.0000.00.000.00.057</b>	<b>\$20,250</b>	<b>\$20,250</b>	<b>\$20,250</b>	<b>\$20,250</b>	
	<b>Total for Ordinary Expenses</b>	<b>\$301,970</b>	<b>\$304,970</b>	<b>\$330,025</b>	<b>\$320,025</b>	
<b>Capital Expenses</b>						
58410	LAND					
	This year's project will be to upgrade the electrical services at the concessions.					
	Pub Prop Maint, Site Improvements					\$50,000
	<b>Total for 101000.10.470.58410.0000.00.000.00.058</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
58415	LAND IMPROVEMENTS					
	Small paving projects, berms, trenches					
	Paving material					\$30,000
	<b>Total for 101000.10.470.58415.0000.00.000.00.058</b>	<b>\$30,000</b>	<b>\$75,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
58700	REPLACEMENT EQUIPMENT					
	Lease for backhoe split PS,W,S					
	Backhoe lease year one					\$8,699
	<b>Total for 101000.10.470.58700.0000.00.000.00.057</b>	<b>\$8,699</b>	<b>\$0</b>	<b>\$8,699</b>	<b>\$8,699</b>	
58700	REPLACEMENT EQUIPMENT					
	<b>Total for 101000.10.470.58700.0000.00.000.00.058</b>	<b>\$0</b>	<b>\$8,699</b>	<b>\$0</b>	<b>\$0</b>	
	<b>Total for Capital Expenses</b>	<b>\$88,699</b>	<b>\$133,699</b>	<b>\$88,699</b>	<b>\$88,699</b>	
	<b>Total for Department 470</b>	<b>\$1,837,509</b>	<b>\$1,885,509</b>	<b>\$1,830,595</b>	<b>\$1,820,595</b>	<b>-1%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 472 Facilities

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>				
51100 Salaries/Wages - Full Time				
G6 S12 100%Fac			Newell 1.00 FTE	\$51,762
G5 S10 then S11 effective 8/31/15 100%Fac			Jr Cust City Ha 1.00 FTE	\$45,283
G7 S12 100%Fac			Custodial Super 1.00 FTE	\$53,682
G6A S7 then S8 effective 10/04/16 100%Fac			Cust Wk Fore OM 1.00 FTE	\$48,262
G8B S12 100% Fac			Jr Cust GHS-N Carpenter 1.00 FTE	\$38,391 \$70,512
G5 S4 then S5 effective 7/22/16 100%Fac			Jr Cust OMS-N 1.00 FTE	\$38,499
G6 S12 100%Fac			Maint Man 1.00 FTE	\$49,757
G8B S10 then S11 effective 8/12/16 100%Fac			City Electricia 1.00 FTE	\$69,369
G5 S11 then S12 effective 11/22/16 100%Fac			Jr Cust Floater 1.00 FTE	\$45,813
G5 S4 then S5 effective 2/2/17 100%Fac			Jr Cust CH-N 1.00 FTE	\$37,875
M8 S12 100% Fac			Operations Mgr 1.00 FTE	\$82,982
G6A S12 100% Fac			Sr Clerk 1.00 FTE	\$45,273
G6A S12 100% Fac			Sr Clerk 1.00 FTE	\$45,291
G5 S12 100% Fac			Sr Cust GHS 1.00 FTE	\$49,757

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

	Dept. 472 Facilities		
	FY16 Appropriated	FY16 Working	FY17 Mayor's Request
		Jr Custodian	1.00 FTE \$39,137
G5 S5 then S6 effective 1/2/16 100% Fac		Jr Cust O'Maley	1.00 FTE \$45,813
G5 S11 then S12 effective 11/22/16 100%Fac		Jr Cust GHS-N	1.00 FTE \$38,158
G5 S4 then S5 effective 11/05/16 100%Fac		Jr Cust GHS	1.00 FTE \$45,813
G5 S11 then S12 effective 11/22/156 100% Fac		Jr Cust WP	1.00 FTE \$39,555
G5 S5 then S6 effective 8/20/16 100%Fac		Maint Man	1.00 FTE \$38,984
G6 S3 then S4 effective 05/05/17 100%Fac		Jr Cust E Glouc	1.00 FTE \$46,082
G5 S12 100% Fac		J Cust Beeman	1.00 FTE \$38,592
G5 S5 then S6 effective 6/23/17 100%Fac		Maint Man	1.00 FTE \$47,034
G6 S8 then S9 effective 4/08/17 100%Fac		HVAC	1.00 FTE \$65,419
G8B S7 then S8 effective 11/4/16 100%Fac		HVAC	1.00 FTE \$65,483
G8B S7 then S8 effective 11/4/16 100%Fac		City Plumber	1.00 FTE \$70,116
G8B S11 then S12 effective 11/22/16 100%Fac		Cust Wk Fore GH	1.00 FTE \$48,262
G6A S7 then S8 effective 10/04/16 100%Fac		Jr Cust PC	1.00 FTE \$38,117
G5 S4 then S5 effective 11/18/16 100%Fac		Asst City Carp	1.00 FTE \$51,762
G6A S12 100% Fac		Jr Cust O'Maley	1.00 FTE \$46,082
G5 S12 100%Fac			

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Jr Cust Vets	1.00 FTE	\$39,790
	G5 S6 then S7 effective 6/18/17 100%Fac			Cust Wk Fore WP	1.00 FTE	\$46,834
	G6A S7 effective 7/1/16			Jr Cust WP	1.00 FTE	\$35,162
	G5 S2 effective 7/1/16			Jr Cust WP	1.00 FTE	\$35,162
	G5 S2 effective 7/1/16			Jr Cust SFL	1.00 FTE	\$37,198
	G5 S3 then S4 effective 9/2/16 100%Fac			Jr Cust RBSC	1.00 FTE	\$46,082
	G5 S11 then S12 effective 11/22/16 100%Fac			Fac Supervisor	1.00 FTE	\$63,844
	M6 S7 then S8 effective 12/07/16 100%Fac			Jr Cust RBSC	1.00 FTE	\$35,923
	G5 S2 then S3 effective 10/19/16 100%Fac					
	<b>Total for 101000.10.472.51100.0000.00.000.00.051</b>	<b>\$1,710,747</b>	<b>\$1,680,747</b>		<b>\$1,876,912</b>	<b>\$1,876,912</b>
51200	SAL/WAGE-TEMP POS				0.00 FTE	\$25,000
	Per Diem custodians					
	<b>Total for 101000.10.472.51200.0000.00.000.00.051</b>	<b>\$25,000</b>	<b>\$25,000</b>		<b>\$25,000</b>	<b>\$25,000</b>
51250	SAL/WAGE-P/T POS			PT Custodian	0.50 FTE	\$18,602
	G5 S4 then S5 effective 11/5/16					
	<b>Total for 101000.10.472.51250.0000.00.000.00.051</b>	<b>\$18,036</b>	<b>\$18,102</b>		<b>\$18,602</b>	<b>\$18,602</b>
51300	SAL/WAGE-OVERTIME				0.00 FTE	\$75,500
	Alarm calls, special events, school functions, etc					
	<b>Total for 101000.10.472.51300.0000.00.000.00.051</b>	<b>\$75,500</b>	<b>\$110,314</b>		<b>\$75,500</b>	<b>\$75,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51400	SAL/WAGE-LONGEVITY				
	Anniversary date 04/01/99		Newell	1.00 FTE	\$1,250
	Anniversary date 8/31/2009		Jr Cust	1.00 FTE	\$500
	Anniversary date 2/21/89		Supervisor	1.00 FTE	\$1,800
	Anniversary date 6/08/98		Carpenter	1.00 FTE	\$1,250
	Anniversary date 11/13/00		Maint Man	1.00 FTE	\$1,250
	Anniversary date 12/17/01		Jr Cust Float	1.00 FTE	\$1,000
	Anniversary date 2/28/11		Fac Mgr	1.00 FTE	\$500
	Anniversary date 12/17/86		Sr. Clerk	1.00 FTE	\$1,800
	Anniversary date 10/24/08		Jr. Cust O'Male	1.00 FTE	\$500
	Anniversary date 12/11/95		City Hall	1.00 FTE	\$1,500
	Anniversary date 4/22/99		O'Maley	1.00 FTE	\$1,250
	Anniversary date 12/31/01		GHS	1.00 FTE	\$1,000
	Anniversary date 10/24/88		RBSC	1.00 FTE	\$1,800
	Anniversary date 10/17/05		Maint Man	1.00 FTE	\$1,000
	Anniversary date 8/17/09		Plumber	1.00 FTE	\$500

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Anniversary date 09/09/02			Asst Carpenter 1.00 FTE	\$1,000
	Anniversary date 08/21/95			GHS 1.00 FTE	\$1,500
	<b>Total for 101000.10.472.51400.0000.00.000.00.051</b>	<b>\$19,325</b>	<b>\$18,650</b>	<b>\$19,400</b>	<b>\$19,400</b>
51430	PERSONAL SERVICES: FLSA RATE DIFFERENTIAL				
	8 hr for 39 days @ \$1.43 and 222 days @ \$1.48 per hour			Jr Cust - GHS 0.00 FTE	\$3,071
	8 hr for 15 days @ \$1.39 and 246 days @ \$1.43 per hour			Jr Cust - OM 1.00 FTE	\$2,986
	8 hr for 154 days @ \$1.43 and 107 days @ \$1.48 per hour			Jr Cust - CH 1.00 FTE	\$3,030
	8 hr for 131 days @ \$1.48 and 130 days @ \$1.52 per hour			Jr Cust - OM 1.00 FTE	\$3,131
	8 hr for 102 days @ \$1.74 and 159 days @ \$1.77 per hour			Jr Cust - OM 1.00 FTE	\$3,665
	8 hr for 91 days @ \$1.43 and 170 days @ \$1.48 per hour			Jr Cust - GHS 1.00 FTE	\$3,053
	8 hr for 261 days @ \$1.77			Jr Cust - OM 1.00 FTE	\$3,685
				Jr Cust - WP 1.00 FTE	\$2,813
				Jr Cust - WP 1.00 FTE	\$2,813
	<b>Total for 101000.10.472.51430.0000.00.000.00.051</b>	<b>\$29,223</b>	<b>\$29,223</b>	<b>\$28,247</b>	<b>\$28,247</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	Based on 18 days at \$75 per day			Custodian 1.00 FTE	\$1,350
	Based on 17 days @ \$75 per day			Jr Custodian 1.00 FTE	\$1,275

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Based on 18 days @ \$75 per day			Custodian 1.00 FTE	\$1,350
	Based on 8 days @ \$75 per day			Custodian 1.00 FTE	\$600
	<b>Total for 101000.10.472.51920.0000.00.000.00.051</b>	<b>\$3,450</b>	<b>\$2,475</b>	<b>\$4,575</b>	<b>\$4,575</b>
51944	SICK INCENTIVE PAY			0.00 FTE	\$3,600
	7 employees @ \$300				
	7 employees @ \$200				
	1 employee @ \$100				
	<b>Total for 101000.10.472.51944.0000.00.000.00.051</b>	<b>\$5,700</b>	<b>\$2,536</b>	<b>\$3,600</b>	<b>\$3,600</b>
51990	STIPENDS			0.00 FTE	\$10,000
	Stipend for collection and reporting of energy savings				
	<b>Total for 101000.10.472.51990.4100.00.100.00.051</b>	<b>\$13,000</b>	<b>\$12,934</b>	<b>\$10,000</b>	<b>\$10,000</b>
	<b>Total for Personnel Expenses</b>	<b>\$1,899,981</b>	<b>\$1,899,981</b>	<b>\$2,061,836</b>	<b>\$2,061,836</b>

## Ordinary Expenses

### 52000 CONTRACTED SERVICES

Annual CATA rental fee \$6700 per month	CATA Rental	\$80,400
Heat and Electric share for 2nd floor at CATA	CATA Utilities	\$30,000
New copier - was using school copier	Copier lease	\$1,477
Misc emergency repairs	Emergency repairs	\$100,000
Contracted work beyond scope of city staff	Facilities, Contracted services	\$150,000

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Outside cleaning contract at Police Station			Outside Cleaning contract	\$55,000
	Lease for the preschool bld at Blackburn			Preschool Bld Lease	\$285,802
	<b>Total for 101000.10.472.52000.0000.00.000.00.052</b>	<b>\$702,679</b>	<b>\$702,679</b>	<b>\$702,679</b>	<b>\$702,679</b>
52110	ELECTRIC POWR-NON STR LT				
	Electric costs for city and school facilities			Facilities, Electric power non-street lights	\$1,030,000
	<b>Total for 101000.10.472.52110.0000.00.000.00.052</b>	<b>\$900,000</b>	<b>\$975,000</b>	<b>\$1,030,000</b>	<b>\$1,030,000</b>
52150	NATURAL GAS-HEATING				
	<b>Total for 101000.10.472.52150.0000.00.000.00.052</b>	<b>\$472,562</b>	<b>\$437,562</b>	<b>\$425,000</b>	<b>\$425,000</b>
52170	FUEL OIL FOR HEATING				
	20,000 gals at \$1.75 per gal			Facilities, Fuel oil for heating	\$25,000
	<b>Total for 101000.10.472.52170.0000.00.000.00.052</b>	<b>\$100,000</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
52410	Machine Tools				
	Misc repairs and replacements			Door and window repair	\$15,000
	Service contract			Electrical Contract	\$75,000
	Monthly maintenance, inspections and repairs			Elev repair/inspec	\$50,000
	Fire alarm system monitoring			Fire protection monitoring	\$15,000
	Service contract			HVAC contract	\$75,000
	Service contract			Pest Control	\$5,000

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Service contract			Plumbing contract	\$50,000
	Security system monitoring			Security alarm monitoring	\$15,000
	<b>Total for 101000.10.472.52410.0000.00.000.00.052</b>	<b>\$300,000</b>	<b>\$322,121</b>	<b>\$300,000</b>	<b>\$300,000</b>
54000	SUPPLIES				
	Miscellaneous supplies			Facilities, General supplies	\$137,900
	American flags for 7 schools and 4 fire stations @ \$96.25 - two per year			Flag Replacements	\$2,100
	<b>Total for 101000.10.472.54000.0000.00.000.00.054</b>	<b>\$140,000</b>	<b>\$160,000</b>	<b>\$140,000</b>	<b>\$140,000</b>
54301	HVAC Items				
				Plumbing & Heating supplies	\$50,000
	<b>Total for 101000.10.472.54301.4230.00.200.00.054</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
54340	PAINTING SUPPLIES				
	Paint, brushes, rollers, tarps			Facilities, Painting supplies	\$3,000
	<b>Total for 101000.10.472.54340.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
54390	LUMBER/BLD MATERIAL				
	Lumber, shingles, etc			Facilities, Lumber building supplies	\$8,500
	<b>Total for 101000.10.472.54390.0000.00.000.00.054</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
54510	FACILITIES, JANITORIAL SUPPLIES				
	Paper and cleaning products for all school and city facilities			Custodial janitorial supplies	\$80,000
	<b>Total for 101000.10.472.54510.0000.00.000.00.054</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 472 Facilities</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57200	OUT-STATE TRAVEL				
	Annual HVAC and Energy Management workshops				
	DPW, Facilities - Out of State Travel				\$2,000
	<b>Total for 101000.10.472.57200.0000.00.000.00.057</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
57350	Lic/Per Paid By City				
	2 licenses @ \$100 each				
	Facilities, Reimbursement of CDL Licensure				\$200
	<b>Total for 101000.10.472.57350.0000.00.000.00.057</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
	<b>Total for Ordinary Expenses</b>	<b>\$2,758,941</b>	<b>\$2,781,062</b>	<b>\$2,766,379</b>	<b>\$2,766,379</b>
	<b>Total for Department 472</b>	<b>\$4,658,922</b>	<b>\$4,681,043</b>	<b>\$4,828,215</b>	<b>\$4,828,215</b> 4%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 499 DPW - Other</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	Storekeeper			0.34 FTE	\$17,979
	G7 S10 then S11 effective 7/07/16 Position is split 34%CS, 33% W, 33%S				
	Fleet Manager			0.34 FTE	\$23,974
	G8B S12 Position is split 34%CS, 33%W, 33%S				
	Bookkeeper			0.34 FTE	\$17,318
	G8 S12 Position is split 34%CS, 33%W, 33%S				
	Mechanic			0.34 FTE	\$19,793
	G8 S12 Position is split 34%CS, 33%W, 33%S				
	Mechanic			0.34 FTE	\$15,483
	G6 S7 then S8 effective 3/29/17 Position is split 34%CS, 33%W, 33%S				
	<b>Total for 101000.10.499.51100.0000.00.000.00.051</b>	<b>\$93,921</b>	<b>\$93,921</b>	<b>\$94,547</b>	<b>\$94,547</b>
51200	SAL/WAGE-TEMP POS				
	<b>Total for 101000.10.499.51200.0000.00.000.00.051</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>
51300	SAL/WAGE-OVERTIME				
	Work on vehicle repairs			0.00 FTE	\$18,000
	<b>Total for 101000.10.499.51300.0000.00.000.00.051</b>	<b>\$18,000</b>	<b>\$17,843</b>	<b>\$18,000</b>	<b>\$18,000</b>
51400	SAL/WAGE-LONGEVITY				
	Storekeeper			0.34 FTE	\$340
	Anniversary date 10/07/02 split 34%C/33%S/33%W				
	Fleet Manager			0.34 FTE	\$510
	Anniversary date 5/16/94 split 34%C/33%W/ 33%S				
	Bookkeeper			0.34 FTE	\$612
	Anniversary date 02/04/87 split 34%C/33%W/33%S				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 499 DPW - Other			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Anniversary date 8/21/95 split 34%C/33%W/33%S			Mechanic 0.34 FTE	\$510
	Anniversary date 3/29/10 split 34%C, 33%W, 33%S			Mechanic 0.34 FTE	\$170
	<b>Total for 101000.10.499.51400.0000.00.000.00.051</b>	<b>\$2,142</b>	<b>\$2,142</b>	<b>\$2,142</b>	<b>\$2,142</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	Based on 12 days @ \$75 per day split 34%C, 33%W, 33%S			Store Keeper 0.34 FTE	\$459
	Based on 10 days @ \$75.00 per day split 34% CS, 33%W, 33%S			Fleet Mgr 0.34 FTE	\$255
	Based on 18 days @ \$75 per day split 34%C, 33%W, 33%S			Bookkeeper 0.34 FTE	\$459
	Based on 18 days @ \$75 per split 34%C, 33%W, 33%S			Mechanic 0.34 FTE	\$459
	<b>Total for 101000.10.499.51920.0000.00.000.00.051</b>	<b>\$969</b>	<b>\$1,126</b>	<b>\$1,632</b>	<b>\$1,632</b>
51944	SICK INCENTIVE PAY				
	3 employees @ \$300 split 34%C, 33%W, 33%S			0.00 FTE	\$374
	1 employee @ \$200 split 34%c, 33%W, 33%S				
	<b>Total for 101000.10.499.51944.0000.00.000.00.051</b>	<b>\$408</b>	<b>\$408</b>	<b>\$374</b>	<b>\$374</b>
	<b>Total for Personnel Expenses</b>	<b>\$130,440</b>	<b>\$130,440</b>	<b>\$131,695</b>	<b>\$116,695</b>

### Ordinary Expenses

#### 52000 CONTRACTED SERVICES

		Dpw-Other, Contractual Services	\$16,250
	Fuel pump inspections/repairs		
	Emergency generator repairs		
	A1 exterminators		
	Phone repairs		

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 499 DPW - Other			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Gas pump maint contract	\$5,000
	Maintenance and repairs on gas pumps				
	<b>Total for 101000.10.499.52000.0000.00.000.00.052</b>	<b>\$21,520</b>	<b>\$21,520</b>	<b>\$21,250</b>	<b>\$21,250</b>
52130	STREET LIGHT-POWER/SERV			Maintenance Contract Monthly fee	\$40,031
	\$3247 x 1 months = \$3247 - Yr 2				
	\$3344 x 11 months = \$36784 - Yr 3				
	55 hours @ \$182 per hour per contract			Parts and labor	\$10,000
	City street lights			Street Light Account Charges	\$250,000
	<b>Total for 101000.10.499.52130.0000.00.000.00.052</b>	<b>\$273,679</b>	<b>\$273,679</b>	<b>\$300,031</b>	<b>\$300,031</b>
52470	VEHICLE MAINT			Dpw-Other, Vehicle Maint	\$20,000
	Alignments, inspections, transmissions				
	<b>Total for 101000.10.499.52470.0000.00.000.00.052</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
52620	OFFICE EQUIPMENT MAINT			CIT Finance Copier lease	\$2,102
	50% of DPW copier lease for two copiers				
	<b>Total for 101000.10.499.52620.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,102</b>	<b>\$2,102</b>
53410	TELEPHONE SERVICE			Phone service	\$1,500
	DPW phone services				
	<b>Total for 101000.10.499.53410.0000.00.000.00.052</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
53440	RADIOPHONE CONTRACT			AT&T Phones	\$17,600
	Cell phone charges				
	GPS tracking units in miscellaneous vehicles			GPS Units	\$8,500
	<b>Total for 101000.10.499.53440.0000.00.000.00.052</b>	<b>\$25,100</b>	<b>\$25,100</b>	<b>\$26,100</b>	<b>\$26,100</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 499 DPW - Other</b>			
		<b>FY16 Appropriated</b>	<b>FY16 Working</b>	<b>FY17 Dept Request</b>	<b>FY17 Mayor's Request</b>
54000	SUPPLIES				
	Hand tools, power tools, safety equipment, pipes, poles, etc			DPW Other, Supplies	\$20,000
	<b>Total for 101000.10.499.54000.0000.00.0000.00.054</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
54110	GASOLINE				
	53,600 gals at \$2.50 per gal 67% total gas expense			DPW Other, Gasoline	\$134,000
	<b>Total for 101000.10.499.54110.0000.00.0000.00.054</b>	<b>\$160,000</b>	<b>\$120,000</b>	<b>\$134,000</b>	<b>\$134,000</b>
54120	DIESEL FUEL FOR MV				
	24,500 gallons at \$2.60 per gal 70% total diesel expense			DPW Other, Diesel Fuel For Mv	\$63,700
	<b>Total for 101000.10.499.54120.0000.00.0000.00.054</b>	<b>\$79,100</b>	<b>\$79,100</b>	<b>\$63,700</b>	<b>\$63,700</b>
54500	Cleaning Supplies				
	Misc cleaning supplies for SFP and Newell Stadium			Cleaning, paper, etc	\$20,000
	<b>Total for 101000.10.499.54500.0000.00.0000.00.054</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
54800	Oil/Lubric Maint				
	Oil and lubricants for vehicles			DPW Other, Mtr Oil/Lubric Maint	\$8,500
	<b>Total for 101000.10.499.54800.0000.00.0000.00.054</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>
54820	TIRES & TIRE MAINT				
	Tires for vehicles			Dpw-Other, Tires & Tire Maint	\$20,000
	<b>Total for 101000.10.499.54820.0000.00.0000.00.054</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 499 DPW - Other</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54850	OTHER PARTS-MAINT				
	Parts for vehicles and heavy equipment			Dpw-Other, Other Parts-Maint	\$155,000
	<b>Total for 101000.10.499.54850.0000.00.000.00.054</b>	<b>\$145,000</b>	<b>\$185,000</b>	<b>\$155,000</b>	<b>\$155,000</b>
55010	SAFETY SUPP/EQUIP				
	Safety glasses, gloves, helmets, etc			Dpw-Other, Safety Supp/Equip	\$550
	<b>Total for 101000.10.499.55010.0000.00.000.00.054</b>	<b>\$550</b>	<b>\$550</b>	<b>\$550</b>	<b>\$550</b>
57350	Lic/Per Paid By City				
	\$25 Diesel application for the diesel gas pump \$75 Lodge			DPW Other, Lic/Per-Paid By City	\$100
	<b>Total for 101000.10.499.57350.0000.00.000.00.057</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>
	<b>Total for Ordinary Expenses</b>	<b>\$795,049</b>	<b>\$795,049</b>	<b>\$792,833</b>	<b>\$792,833</b>
	<b>Total for Department 499</b>	<b>\$925,489</b>	<b>\$925,489</b>	<b>\$924,528</b>	<b>\$909,528</b> -2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 510 Public Health

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	M4/S3 moving to M4/S4 on 1/4/17			Sanitarian 1.00 FTE	\$53,253
	G7/S9 moving to G7/S10 on 2/10/17			Principal Accou 1.00 FTE	\$45,188
	M9/S11 on 7/1/16			Health Director 1.00 FTE	\$91,844
	G8B/S7 on 7/1/16			Food Inspector 1.00 FTE	\$55,705
	M6/S4 moving to M6/S5 on 3/23/17			Public Health N 1.00 FTE	\$61,691
	G8 Stepped out			Sanitarian 1.00 FTE	\$50,937
	M7/S6 on 07/01/16			Assistant Direc 1.00 FTE	\$68,366
	<b>Total for 101000.10.510.51100.0000.00.0000.00.051</b>	<b>\$423,422</b>	<b>\$414,812</b>	<b>\$426,983</b>	<b>\$426,983</b>
51250	SAL/WAGE-P/T POS				
	Minute taker for 12 BOH regular meetings @ \$150 each = \$1,800			Recording Secre 0.00 FTE	\$1,800
	Animal Inspector responds to veterinarians and the public when an animal encounter may be rabid, prepares euthanized animals to be shipped to state laboratory for rabies testing, inspects all stables. Pay is \$660 per month for 12 months for a total of \$7920.			Animal Inspecto 0.00 FTE	\$7,920
	Minute taker for possible extra BOH meetings depending on regulation changes and Septic Sub-Committee meetings			Recording Secre 0.00 FTE	\$450
	<b>Total for 101000.10.510.51250.0000.00.0000.00.051</b>	<b>\$10,170</b>	<b>\$18,780</b>	<b>\$10,170</b>	<b>\$10,170</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 510 Public Health</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51300	SAL/WAGE-OVERTIME				
				Food Inspector	0.00 FTE
					\$4,402
	Food safety inspections at planned off-hour events: Horribles Parade, multiple festivals, races, youth football, Fiesta, etc. Also responsive to fire, health and water emergencies. Majority of Health Dept. overtime requests are for the Food Inspector. The increase in the request reflects that her hourly rate will increase on 7/1/16 as well as the increase in the number of recreational events planned in Gloucester.				
	<b>Total for 101000.10.510.51300.0000.00.000.00.051</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$4,402</b>	<b>\$4,402</b>
51400	SAL/WAGE-LONGEVITY				
				Principal Accou	1.00 FTE
	Hire date: 11/9/2009				\$500
				Food Inspector	1.00 FTE
	Hire Date: 8/21/00				\$1,250
				Sanitarian	1.00 FTE
	Hire Date: 5/11/87				\$1,800
				Mgr, Environmen	1.00 FTE
	Hire Date: 8/24/05				\$1,000
	<b>Total for 101000.10.510.51400.0000.00.000.00.051</b>	<b>\$4,550</b>	<b>\$4,550</b>	<b>\$4,550</b>	<b>\$4,550</b>
51944	SICK INCENTIVE PAY				
				Account Note	0.00 FTE
	GMAA & AFSME Sick Incentive rates = \$300 per employee				\$0
				Health Director	1.00 FTE
				Principal Accou	1.00 FTE
				Sanitarian	1.00 FTE
				Food Inspector	1.00 FTE
				Public Health N	1.00 FTE
				Housing Inspect	1.00 FTE
				Mgr. Environmen	1.00 FTE
	<b>Total for 101000.10.510.51944.0000.00.000.00.051</b>	<b>\$2,100</b>	<b>\$2,100</b>	<b>\$2,100</b>	<b>\$2,100</b>
	<b>Total for Personnel Expenses</b>	<b>\$442,942</b>	<b>\$442,942</b>	<b>\$448,205</b>	<b>\$448,205</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 510 Public Health

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
				Cindy Juncker (AED/CPR Training)	\$480
				Cindy Juncker will train up to 60 city employees in the use of AEDs and CPR. We estimate 16 hours @ \$30 per hour = \$480	
				Biomarine	\$960
				Water quality testing for beaches, septic system runoff, etc.	
				Easy Ship & Pack	\$200
				Packing and shipping animal heads for rabies testing at state laboratory as needed	
	<b>Total for 101000.10.510.52000.0000.00.000.00.052</b>	<b>\$1,676</b>	<b>\$1,576</b>	<b>\$1,640</b>	<b>\$1,640</b>
52820	RENT/LEASE OFFICE EQUIPMENT				
				Photo Copy Machine	\$360
				Annual maintenance agreement cost	
	<b>Total for 101000.10.510.52820.0000.00.000.00.052</b>	<b>\$684</b>	<b>\$384</b>	<b>\$360</b>	<b>\$360</b>
53090	EDUC & TESTING SERV				
				Adult Immunization Conference	\$75
				Annual conference for Public Health Nurse	
				MAPHN annual conference	\$129
				Annual conference for Public Health Nurse	
				Trainings for Sanitarian	\$500
				Title 5 Inspector certification and trainings from MHOA	
	<b>Total for 101000.10.510.53090.0000.00.000.00.052</b>	<b>\$515</b>	<b>\$1,195</b>	<b>\$704</b>	<b>\$704</b>
53410	TELEPHONE SERVICE				
	<b>Total for 101000.10.510.53410.0000.00.000.00.052</b>	<b>\$773</b>	<b>\$773</b>	<b>\$0</b>	<b>\$0</b>
54290	MISC SPEC OFF SUPPL				
				Cindy Juncker (reimbursement for AED/CPR cards)	\$300
				Each passing participant in the AED/CPR class will received a certification card. Cindy Juncker is paying for these cards out of pocket at \$5 each. We estimate 60 participants = \$300	
				Inspection Forms	\$250
				Reporting forms for food inspector and housing inspector	

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 510 Public Health</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Office Supplies				\$625
	Office supplies, envelopes, business cards, etc.				
	Poland Springs Water				\$210
	Potable water supply for Health Dept. staff and visitors				
	<b>Total for 101000.10.510.54290.0000.00.000.00.054</b>	<b>\$885</b>	<b>\$1,185</b>	<b>\$1,385</b>	<b>\$1,385</b>
55000	Medical/Surgical Supplies				
	ThinkSafe AEDs				\$3,492
	To purchase 3 AEDs for use in public city buildings: City Hall, City Hall Annex, and Rose Baker Senior Center. \$1,164 each				
	<b>Total for 101000.10.510.55000.0000.00.000.00.054</b>	<b>\$200</b>	<b>\$0</b>	<b>\$3,492</b>	<b>\$3,492</b>
55810	WORK/SAFETY CLOTHES				
	Protective work gear for inspectors and sanitarians				
	Public Health, Work/Safety Clothes				\$400
	<b>Total for 101000.10.510.55810.0000.00.000.00.054</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>
57100	IN-STATE TRAVEL				
	<b>Total for 101000.10.510.57100.0000.00.000.00.057</b>	<b>\$650</b>	<b>\$225</b>	<b>\$0</b>	<b>\$0</b>
57300	Dues & Memberships				
	MAHB				\$150
	Mass Assn of Health Boards, \$150 for Health Dept membership				
	MAPHN				\$75
	Mass Association of Public Health Nurses, 1 membership x \$75				
	MEHA				\$240
	MA Environmental Health Association, 6 memberships x \$40 each = \$240				
	MHOA				\$360
	MA Health Officers Association, 6 memberships x \$60 = \$360				
	NACCHO				\$205
	Nat'l Association of County and City Health Officials, \$205 for annual Health Dept membership				
	<b>Total for 101000.10.510.57300.0000.00.000.00.057</b>	<b>\$985</b>	<b>\$1,030</b>	<b>\$1,030</b>	<b>\$1,030</b>
	<b>Total for Ordinary Expenses</b>	<b>\$6,768</b>	<b>\$6,768</b>	<b>\$9,011</b>	<b>\$9,011</b>
	<b>Total for Department 510</b>	<b>\$449,710</b>	<b>\$449,710</b>	<b>\$457,216</b>	<b>\$457,216</b> 2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 541 Council-On-Aging

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Personnel Expenses

51100 Salaries/Wages - Full Time

				Executive Direc	1.00 FTE	\$62,651
Grade M6/ Step 5 \$34.13	7/01/16 - 3/16/17	x 18.0	pay wks	= \$43,004		
Grade M6/ Step 6 \$34.65	3/16/17 - 6/30/17	x 8.1		= 19,646		
		26.1	" "	\$62,651		

35 hours/week

**Total for 101000.10.541.51100.0000.00.000.00.051**

**\$61,947**

**\$61,947**

**\$62,651**

**\$62,651**

51250 SAL/WAGE-P/T POS

Social Day Care 0.00 FTE \$0

Supportive Day Care is a Self-Sustaining Program / Funded through Program Client Income. No City funds used in this program.

Program runs three days each week 9:00 am - 2:30 pm @ \$35/day each client, includes Lunch & programs. Average no. of clients each day: Monday 7; Wednesday 10; Friday 9

Income is generated through City Revolving Account.

Program Coordinator is Christine Parker, a Licensed Certified Social Worker -

Grade 7 S12 \$25.71/hr 20 hrs/week (Step 12 - at a standstill)

Advance this Licensed Certified Social Worker Position to:

Grade 8 S9 \$26.66 July 1, 2016 - June 30, 2017 26.1 pp = \$27,833.04

Sick Incentive Pay 200.00

Longevity 875.00

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 541 Council-On-Aging

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
Outreach Social			0.00 FTE	\$0
<p>this was a new position in FY16, and funded through State Executive Office of Elder Affairs Formula Grant. The dollar amount per senior, each year available through the Formula Grant, which is based on the 2010 Federal Census usually is not finalized until the month of June, when the legislative process is finalized., NO CITY FUNDS used in this position.</p> <p>Formula Grant is funding each year: full-time senior clerk, partial salary for Outreach Coordinator Social Worker, Social Worker Assistant p/t in FY16</p> <p>As well.....                      A full-time Activity Coordinator is greatly needed at the senior center. Formula Grant Funds in past years, has supported a p/t 19 hours/ 3 days/week Activity Coordinator, which we found the hours were not insufficient to property fulfill the needs of this position.</p>				
Outreach Coordi			0.86 FTE	\$29,231
<p>Outreach Coordinator: 30 hrs/wk                      to Grade 8 step 12 in April 2016 \$27.88 / hr</p> <p>Grade 8 step 12 July 1, 2016 - April 08, 2017 41.1 wk @ 27.88/hr \$34,375.04</p> <p>Grade 8 step 12 April 10 -2017- June 30, 2017 11.0 wk @ 27.88/hr 9,200.00                      \$43,576.44/yr</p> <p>(City funds Benefits, Longevity &amp; sick incentive</p> <p>City Portion of salary \$ 30,055.44                      Title III B Older American Act Grant (SC-FY16) 7,521.00 thru 9/30/16                      * FY17 Title III Grant-amount is not known until September 2016</p> <p>Formula Grant portion 6,000.00</p> <p>FY17 Formula Grant amount not known until June 2016                      City pays approximately \$6,800.00 benefits</p>				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 541 Council-On-Aging

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
Senior Clerk			0.00 FTE	\$0
Senior Clerk 35 hrs/wk salary is funded by the State/Executive Office of Elder Affairs/Formula Grant.				
The Formula Grant amount is determined by the number of seniors 60+ in Gloucester counted in the 2010 Federal Census, but the \$ amount per senior is decided by the Governor and State Legislature, which we will not know until June.				
Benefits for this position are funded by the City of Gloucester, and hopefully will continue, in order to support the Outreach Assistant position, plus.				
Michael Feeney FY 17				
14 wks		July 1 - October 4, 2016	Gr 5 S 9 \$21.10/hr	10,339.00
38.1 wks		October 5 - June 30, 2017	Gr 5 S10 \$21.42/hr	28,563.57
			Salary Total \$	38,902.67
plus Sick Incentive				200.00
Benefits				
Supportive Day			0.00 FTE	\$0
Supportive Day Care Assistant works 19 hours each week and paid \$11.00/hour with Supportive Day Care Client funds through City Revolving Account.				
No city monies involved in this position.				
Art Coordinator			0.51 FTE	\$20,123
To G7 S11		\$25.33/hr 19 hr/wk- 7/1/16 - 6/30/17		\$25,122.29
City portion - \$20,122.29				
Friends of the Gloucester Council on Aging gift the amount of 5,000.00 to supplement the Art Coordinator's salary..				
No benefits for this 19 hour/week position				
<b>Total for 101000.10.541.51250.0000.00.000.00.051</b>	<b>\$48,956</b>		<b>\$48,956</b>	<b>\$49,354</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		Dept. 541 Council-On-Aging				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
51400	SAL/WAGE-LONGEVITY					
	Start Date: 10/5/2009					
				Outreach Social	0.86 FTE	\$430
				Senior Clerk	1.00 FTE	\$500
				Senior Center C	1.00 FTE	\$1,800
	1/9/89 Start date 25+ years					
	<b>Total for 101000.10.541.51400.0000.00.000.00.051</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,730</b>		<b>\$2,730</b>
51944	SICK INCENTIVE PAY					
				Art Coordinator	51.00 FTE	\$200
				Executive Direc	1.00 FTE	\$300
				Outreach Coordi	86.00 FTE	\$300
	<b>Total for 101000.10.541.51944.0000.00.000.00.051</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>		<b>\$800</b>
	<b>Total for Personnel Expenses</b>	<b>\$114,003</b>	<b>\$114,003</b>	<b>\$115,535</b>		<b>\$115,535</b>

### Ordinary Expenses

53450 POSTAGE

Postage \$1,200

The average cost of postage to mail newsletter "Coastline News" each month is approximately \$168.00, based on the USPO Non-Profit fee of \$.173 for local mail and \$.191 for outside the 019 or local area, for a yearly cost of about \$2,016.00, to 950 Gloucester seniors requesting our newsletter via the mail, plus 150 to out-of-town requests. In addition, 650 are hand-delivered to housing, etc.

To help raise funds for postage, we place a coupon in our newsletter when space allows, suggesting a \$3.00 /yr donation to help support the cost to mail newsletters to seniors at home. Last year we received donations for about \$310.00, which is applied to postage.

We keep our mailing list updated: eliminate folks passing, and moving to senior housing.

<b>Total for 101000.10.541.53450.0000.00.000.00.052</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>
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# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 541 Council-On-Aging

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54210 OFFICE SUPPLIES				
			Office Supplies	\$2,800
425 American Laser - 1 yr. service agreement				
250 Toner Cartridges Canon Copier / 3 yr				
420 5 Laser printers Toners				
200 InkJet Printers -cartridges/COA Staff b&w8				
120 InkJet Printers color cartridges				
245 Misc office supplies, pens, pencils, recorder cassettes, paper clips, folders, binders, staples, elastics, tapes, markers, etc				
120 Labels - newsletter & other mailings				
300 Wall Planners, calendars, desk calendars& one Large wall planner				
220 Colored paper 20 reams/yr				
500 Belmont Springs Bottled Water				
<b>Total for 101000.10.541.54210.0000.00.000.00.054</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>
54510 COUNCIL-ON-AGING, SUPPLIES, JANITORI				
			Maintenance Supplies	\$598
Maintenance supplies that are not available at Central Stores.				
<b>Total for 101000.10.541.54510.0000.00.000.00.054</b>	<b>\$598</b>	<b>\$598</b>	<b>\$598</b>	<b>\$598</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 541 Council-On-Aging

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
57300 Dues & Memberships					
					Mass Assoc. of Older Americans (MAOA) \$25
					Mass Councils on Aging (MCOA) \$1,333
					Massachusetts Association Councils on Aging FY15 Dues Proposal is \$0.18/elder \$.18 x 7,404 Gloucester seniors 60+ = \$1,332.72
					MCOA are advocates for Councils on Aging throughout the state. Their lobbying aspects benefit COA's and in FY16, resulted in a Formula Grant increase to \$9.00 per senior, allowing larger funds for the Gloucester Council on Aging. The FY17 proposal is to increase the amount to \$10.00 per senior, which will award Gloucester FG funding of \$74,040.00
					The total amount of State Formula Grant Funds that Gloucester receives is used to support position salaries, at the Rose Baker Senior Center.
					North Shore Assoc. of COAs (NSACA) \$25
<b>Total for 101000.10.541.57300.0000.00.000.00.057</b>	<b>\$1,235</b>	<b>\$1,235</b>	<b>\$1,383</b>	<b>\$1,383</b>	
<b>Total for Ordinary Expenses</b>	<b>\$5,833</b>	<b>\$5,833</b>	<b>\$5,981</b>	<b>\$5,981</b>	
<b>Total for Department 541</b>	<b>\$119,836</b>	<b>\$119,836</b>	<b>\$121,516</b>	<b>\$121,516</b>	1%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 543 Veterans Services

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G7 S12 effective 7/1/15			Senior Clerk	1.00 FTE \$46,973
	Stipend for Regional Duties under Intermunicipal Agreement			Senior Clerk	1.00 FTE \$4,000
	GMAA G M4 Step 3 7/1/2016 March 17 G M4 Step 4			Veteran's Direc	1.00 FTE \$53,103
	Stipend for Regional Duties under Intermunicipal Agreement			Veteran's Direc	1.00 FTE \$11,750
	<b>Total for 101000.10.543.51100.0000.00.000.00.051</b>	<b>\$109,670</b>	<b>\$109,670</b>	<b>\$110,074</b>	<b>\$115,826</b>
51400	SAL/WAGE-LONGEVITY				
	10/17/94			Senior Clerk	1.00 FTE \$1,500
	<b>Total for 101000.10.543.51400.0000.00.000.00.051</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
				Senior Clerk	1.00 FTE \$1,350
	<b>Total for 101000.10.543.51920.0000.00.000.00.051</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$300
				0.00 FTE	\$300
	<b>Total for 101000.10.543.51944.0000.00.000.00.051</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>
	<b>Total for Personnel Expenses</b>	<b>\$113,120</b>	<b>\$113,120</b>	<b>\$113,524</b>	<b>\$119,276</b>
<b>Ordinary Expenses</b>					
53410	TELEPHONE SERVICE				
	To pay for VSO's cell phone service.			Telephone Service	\$1,500
	<b>Total for 101000.10.543.53410.0000.00.000.00.052</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 543 Veterans Services</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
	Veterans Services, In-State Travel				\$365
	To reimburse employees for mileage to meetings, appointments, etc.				
	<b>Total for 101000.10.543.57100.0000.00.000.00.057</b>	<b>\$365</b>	<b>\$365</b>	<b>\$365</b>	<b>\$365</b>
57300	Dues & Memberships				
	DVS Statewide Training Conference				\$100
	DVS Statewide Training Conference is considered mandatory. Registration fee is paid personally by VSO and reimbursed.				
	Mileage, lodging and meals fall under travel.				
	MVSOA membership				\$35
	<b>Total for 101000.10.543.57300.0000.00.000.00.057</b>	<b>\$135</b>	<b>\$135</b>	<b>\$135</b>	<b>\$135</b>
57710	Veteran's Services, OB				
	Veterans Services, OB				\$175,000
	Veterans Ordinary Benefits are a part of the state mandate program of MGL Chapter 115 Veterans Benefits paid to veterans based on income needs, benefits are paid out by the city and are reimbursed at 75% by the state on Cherry Sheets. The average expended amount from March 2015 - March 2016 \$14,830.00 FY 2016 Budgeted (\$152,000.00) Actual Total as of March 2016 (139,294.16) with 3 months of benefits remaining for FY 16. Trends show that additional qualified veterans and dependents most of elderly age will become eligible for assistance Department request (\$175,000.00)				
	<b>Total for 101000.10.543.57710.0000.00.000.00.057</b>	<b>\$152,000</b>	<b>\$152,000</b>	<b>\$175,000</b>	<b>\$175,000</b>
57720	Veteran Service's , Medical				
	Veterans Services, Medical				\$80,000
	Medical benefits are part of the state mandated program of MGL Chapter 115 Veterans Benefits paid to veterans based on income needs, benefits are paid pit by the city and are reimbursed at 75% by the state on Cherry Sheets. Medical benefits include the reimbursement of medical monthly liabilities, prescription and doctor copays, and dental. The average expended amount from March 2015 - March 2016 \$ 6,610.25. 2016 medical liabilities for items such as Medicare Part B, health insurance premium, prescription and doctor copays have had an increase. FY 2016 Budgeted (\$59,000) year to date as of March 2016 (61,595.34) with 3 months remaining. Department request of (80,000.00) for medical benefits.				
	<b>Total for 101000.10.543.57720.0000.00.000.00.057</b>	<b>\$59,000</b>	<b>\$62,500</b>	<b>\$80,000</b>	<b>\$80,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 543 Veterans Services</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57730	BURIALS- 50% MANDATE				
	Veteran's Services, Burials- 50% Mandate				\$4,000
	Covers two burials at \$2,000 state mandate per burial. Used on rare occurrences where veteran has no family or money to cover funeral/burial costs. Costs are reimbursable on City's cherry sheets. Recommend line remains the same.				
	<b>Total for 101000.10.543.57730.0000.00.000.00.057</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
57740	Veterans Services, Fuel				
	Veterans Services, Fuel				\$62,000
	Fuel Benefits are a part of the state mandated program of MGL Chapter 115 Veterans Benefits paid to veterans based on income needs; benefits are paid out by the city and are reimbursed at 75% by the state on Cherry Sheets. The average expended amount from March 2015 - March 2016 \$4933.69 as of March 2016 total (46,324.94) with 3 months remaining. Department request(\$62,000.00)				
	<b>Total for 101000.10.543.57740.0000.00.000.00.057</b>	<b>\$60,000</b>	<b>\$56,500</b>	<b>\$62,000</b>	<b>\$62,000</b>
57890	CONTRIB-PUB RELATNS				
				Flags	\$5,500
	\$4000.00 of the funds in the Contrib- Pub relations are part of the state mandate program of MGL Chapter 115 Veterans Benefits for the placing of American Flags on all grave stones to designated the service of veterans placed the week of Memorial Day and present until the week of Veterans Day, the funds for the placement of the 4000 American Flags on the graves of veterans are \$75% reimbursable and paid by the state on cherry sheets. The remaining \$6500, funds are utilized for the purchase of American Flags and POW/MIA flags for all City owned Flag Poles and the order of hand held American flags for various city run veteran parades plus the flags placed in each of the 24 Veteran Square Memorial Signs designated to those who were Killed in Action. Average cost per year \$2,200. Remaining \$4,300 remains for the maintenance/repair and beautification of city owed veterans memorials and public relations. Department request (10,500.00)				
				Memorial and Square Maintenance	\$5,000
	Requesting \$5,000 for maintenance and repair of City Memorials and Veteran Squares.				
	<b>Total for 101000.10.543.57890.0000.00.000.00.057</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>
	<b>Total for Ordinary Expenses</b>	<b>\$287,500</b>	<b>\$287,500</b>	<b>\$333,500</b>	<b>\$333,500</b>
	<b>Total for Department 543</b>	<b>\$400,620</b>	<b>\$400,620</b>	<b>\$447,024</b>	<b>\$452,776</b>

13%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 563 Tourism Comm</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time			0.00 FTE	\$0
	Senior Project Manager (M5 S9 effective 03/03/16) eliminated as functions are being provided by new destination marketing organization which is privately and publicly funded.				
	<b>Total for 101000.10.563.51100.0000.00.000.00.051</b>	<b>\$60,896</b>	<b>\$60,896</b>	<b>\$0</b>	<b>\$0</b>
51200	SAL/WAGE-TEMP POS			0.50 FTE	\$11,000
	Part-time wages for the Welcoming Center Coordinator.			0.25 FTE	\$5,500
	Part-time wages for the Welcoming Center Assistant Coordinator for Welcoming Center.				
	<b>Total for 101000.10.563.51200.0000.00.000.00.051</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,500</b>
51400	SAL/WAGE-LONGEVITY				
	<b>Total for 101000.10.563.51400.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
51944	SICK INCENTIVE PAY				
	<b>Total for 101000.10.563.51944.0000.00.000.00.051</b>	<b>\$300</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$77,696</b>	<b>\$77,696</b>	<b>\$16,500</b>	<b>\$16,500</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	marketing and promotion				\$100,000
	funding to support new independent 501(c)6 destination marketing organization for visitor-based economy.				
	<b>Total for 101000.10.563.52000.0000.00.000.00.052</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 563 Tourism Comm</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52180	PURCHASED GOODS/SERVICES				
	To pay for phone services for the building.				
	<b>Total for 101000.10.563.52180.0000.00.000.00.052</b>	<b>\$2,235</b>	<b>\$2,235</b>	<b>\$2,000</b>	<b>\$2,000</b>
53500	TOURIST COMM, PURCHASED SERVICES				
	Funding to support Tourism Commission's work.				
	<b>Total for 101000.10.563.53500.0000.00.000.00.052</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
53500	TOURIST COMM, COMM OF ARTS, PURCHASED SERVICES				
	Funding to support CFTA's work.				
	<b>Total for 101000.10.563.53500.0000.00.000.01.052</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
53500	TOURIST COMM, CULTURAL COUNCIL, PURCHASED SERVICES				
	Funding to support Cultural Council's work.				
	<b>Total for 101000.10.563.53500.0000.00.000.02.052</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
53500	TOURIST COMM., GLOU HARBORTOWN, PURCHASED SERVICES				
	Funding to support Harbortown Cultural District's work.				
	<b>Total for 101000.10.563.53500.0000.00.000.03.052</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
53500	TOURIST COMM, ROCKY NECK CULTU, PURCHASED SERVICES				
	Funding to support Rocky Neck Cultural District's work.				
	<b>Total for 101000.10.563.53500.0000.00.000.04.052</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
54210	OFFICE SUPPLIES				
	Funding used for Visitor Center's needs.				
	<b>Total for 101000.10.563.54210.0000.00.000.00.054</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>
	<b>Total for Ordinary Expenses</b>	<b>\$76,685</b>	<b>\$76,685</b>	<b>\$120,450</b>	<b>\$120,450</b>
	<b>Total for Department 563</b>	<b>\$154,381</b>	<b>\$154,381</b>	<b>\$136,950</b>	<b>\$136,950</b>

-11%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 610 Library Admin

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Personnel Expenses</b>						
51100	Salaries/Wages - Full Time					
				Sen Lib Asst	1.00 FTE	\$40,428
				Lib Asst	1.00 FTE	\$37,921
	G5 S8 effective 7/16/16			Librarian	1.00 FTE	\$53,275
				Lib Asst	1.00 FTE	\$30,767
	G5 S2 effective 7/1/16			Lib Director	1.00 FTE	\$90,349
	M9 S9 effective 8/1/16			Admin Asst	1.00 FTE	\$53,275
				Sen Lib Asst	1.00 FTE	\$43,538
				Circ Supervisor	1.00 FTE	\$45,291
				Librarian	1.00 FTE	\$41,404
	G8A S3 effective 2/2/16			Asst Lib Direct	1.00 FTE	\$55,577
	M5 S3 effective 1/20/17			Lib Asst	1.00 FTE	\$40,322
				Librarian	1.00 FTE	\$53,275
				Librarian	1.00 FTE	\$45,058
	G8A S6 effective 4/27/17			Lib Asst	1.00 FTE	\$40,322
				Sen Lib Asst	1.00 FTE	\$43,538
				TBD	0.00 FTE	\$40,000
	Provides funding for extended hours and/or archivist position, could be supplemented by vacancies in part time positions.					
	<b>Total for 101000.10.610.51100.0000.00.0000.00.051</b>	<b>\$721,042</b>	<b>\$721,042</b>	<b>\$714,340</b>	<b>\$754,340</b>	
51250	SAL/WAGE-P/T POS					
				Sub Lib Asst	0.00 FTE	\$2,794
	Did not budget for this in FY16, but should have. Estimated for 150 hours per annum			Page	0.29 FTE	\$5,561
	Current rate \$9.00, should have been increased to \$10 as of 1/1/16, and assume will increase to \$11 as of 1/1/17					

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 610 Library Admin</b>				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Subs Lib Asst	0.29 FTE	\$3,190
	Did not budget for this in FY16, but should have. Estimated for 150 hours per annum			Page	0.29 FTE	\$5,561
	Current rate \$9.00, should have been increased to \$10 as of 1/1/16, and assume will increase to \$11 as of 1/1/17			Page	0.29 FTE	\$5,561
	Assume a current rate \$9.00, to be increased to \$10 as of 1/1/16, and to \$11 as of 1/1/17			Page	0.15 FTE	\$2,780
	Assume a current rate \$9.00, to be increased to \$10 as of 1/1/16, and to \$11 as of 1/1/17			Page	0.29 FTE	\$5,561
	Assume a current rate \$9.00, to be increased to \$10 as of 1/1/16, and to \$11 as of 1/1/17			Page	0.29 FTE	\$5,561
	Current rate \$9.00, should have been increased to \$10 as of 1/1/16, and assume will increase to \$11 as of 1/1/17			Page	0.29 FTE	\$5,561
	<b>Total for 101000.10.610.51250.0000.00.000.00.051</b>	<b>\$20,272</b>	<b>\$20,272</b>		<b>\$36,569</b>	<b>\$36,569</b>
51400	SAL/WAGE-LONGEVITY					
	9/3/91 start date, therefore will have 25 years before 12/1/16			Sen Lib Asst	1.00 FTE	\$1,800
	7/25/88			Librarian	1.00 FTE	\$1,800
	12/16/96			Lib Director	1.00 FTE	\$1,250
	7/24/00			Admin Asst	1.00 FTE	\$1,250
	10/7/88			Sen Lib Asst	1.00 FTE	\$1,250
	12/3/90 start date, therefore will have 25 years before 12/1/16			Circ Supervisor	1.00 FTE	\$1,800
				Lib Asst	1.00 FTE	\$1,800

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 610 Library Admin</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	9/5/95			Librarian 1.00 FTE	\$1,500
	11/19/2003			Librarian 1.00 FTE	\$1,000
	9/11/00			Lib Asst 1.00 FTE	\$1,250
	3/15/91 tenure date, therefore will have 25 years before 12/1/16			Sen Lib Asst 1.00 FTE	\$1,800
	<b>Total for 101000.10.610.51400.0000.00.000.00.051</b>	<b>\$16,600</b>	<b>\$16,600</b>	<b>\$16,500</b>	<b>\$16,500</b>
51430	PERSONAL SERVICES: FLSA RATE DIFFERENTIAL				
				0.00 FTE	\$3,296
		Summer 16	School 16/17	Summer 17	
	Hours/Saturday	5	9	5	
	# of Saturdays	10	38	4	52
	Staff/Hour	8	8	8	
		\$400.00	\$2,736.00	\$160.00	\$3,296.00
	Differential is currently \$1.00/hour worked on Saturdays				
	<b>Total for 101000.10.610.51430.0000.00.000.00.051</b>	<b>\$3,973</b>	<b>\$3,973</b>	<b>\$3,296</b>	<b>\$3,296</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
	18 days x \$75 per day = \$1,350			Sen Lib Asst 1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Librarian 1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Admin Assist 1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Sen Lib Asst 1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Circ Supervisor 1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 610 Library Admin</b>				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Lib Asst	1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Librarian	1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350			Sen Lib Asst	1.00 FTE	\$1,350
	18 days x \$75 per day = \$1,350					
	<b>Total for 101000.10.610.51920.0000.00.000.00.051</b>	<b>\$10,800</b>	<b>\$10,800</b>	<b>\$10,800</b>		<b>\$10,800</b>
51944	SICK INCENTIVE PAY					
				Sen Lib Asst	1.00 FTE	\$300
				Lib Asst	1.00 FTE	\$300
				Librarian	1.00 FTE	\$300
				Lib Director	1.00 FTE	\$300
				Admin Asst	1.00 FTE	\$300
				Sen Lib Asst	1.00 FTE	\$300
				Circ Supervisor	1.00 FTE	\$300
				Librarian	1.00 FTE	\$300
				Asst Lib Direct	1.00 FTE	\$300
				Lib Asst	1.00 FTE	\$300
				Librarian	1.00 FTE	\$300
				Librarian	1.00 FTE	\$300
				Lib Asst	1.00 FTE	\$300
				Lib Asst	1.00 FTE	\$300
				Sen Lib Asst	1.00 FTE	\$300
	<b>Total for 101000.10.610.51944.0000.00.000.00.051</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>		<b>\$4,500</b>
	<b>Total for Personnel Expenses</b>	<b>\$777,187</b>	<b>\$777,187</b>	<b>\$786,005</b>		<b>\$826,005</b>
<b>Ordinary Expenses</b>						
57300	Dues & Memberships				NOBLE	\$0
	Corporation expense.					
	<b>Total for 101000.10.610.57300.0000.00.000.00.057</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		<b>\$0</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 610 Library Admin</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57320	Library-Admin, Books/Materials				
	Books and materials				\$117,448
	Materials Expenditure Requirement for State Aid certification is 13% of the municipal appropriation, based on the population served.				
	<b>Total for 101000.10.610.57320.0000.00.000.00.057</b>	<b>\$116,805</b>	<b>\$116,805</b>	<b>\$117,448</b>	<b>\$117,448</b>
	<b>Total for Ordinary Expenses</b>	<b>\$116,805</b>	<b>\$116,805</b>	<b>\$117,448</b>	<b>\$117,448</b>
	<b>Total for Department 610</b>	<b>\$893,992</b>	<b>\$893,992</b>	<b>\$903,453</b>	<b>\$943,453</b> 6%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 820 Cherry Sheet Assessments

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Ordinary Expenses</b>					
56400	CHERRY SHEET ASSESSMENTS: B6-AIR POLLUTION				
				Air Pollution Districts	\$10,954
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56400.0000.00.000.00.056</b>	<b>\$10,686</b>	<b>\$10,686</b>	<b>\$10,954</b>	<b>\$10,954</b>
56410	CHERRY SHEET ASSESSMENTS: B7-MET PLN COUNC				
				Metropolitan Area Planning Council	\$14,906
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56410.0000.00.000.00.056</b>	<b>\$14,543</b>	<b>\$14,543</b>	<b>\$14,906</b>	<b>\$14,906</b>
56630	CHERRY SHEET ASSESSMENTS: C3-REG TRANS AUTH				
				Regional Transit	\$343,155
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56630.0000.00.000.00.056</b>	<b>\$334,785</b>	<b>\$334,785</b>	<b>\$343,155</b>	<b>\$343,155</b>
56800	CHERRY SHEET ASSESSMENTS: B9-RMV PARK TIC				
				RMV Non-Renewal Surcharge	\$69,660
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56800.0000.00.000.00.056</b>	<b>\$69,660</b>	<b>\$69,660</b>	<b>\$69,660</b>	<b>\$69,660</b>
56810	OTHER STATE ASSESSMENTS: SCH CHOICE ASSESS				
				Other State Assessments: E-1 Sch Choice Assess	\$1,675,296
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56810.0000.00.000.00.056</b>	<b>\$1,643,777</b>	<b>\$1,651,567</b>	<b>\$1,675,296</b>	<b>\$1,675,296</b>
56830	CHERRY SHEET ASSESSMENTS: D2-SPED 71B				
				Cherry Sheet Assessments: D2-Sped 71B	\$3,583
	FY17 HWM's budget				
	<b>Total for 101000.10.820.56830.0000.00.000.00.056</b>	<b>\$3,549</b>	<b>\$3,583</b>	<b>\$3,583</b>	<b>\$3,583</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 820 Cherry Sheet Assessments

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
56850 Other State Assessments: E-2 Charter Sch Assess					
					Other State Assessments: E-2 Charter Sch Assess \$0
					FY17 HWM's budget
<b>Total for 101000.10.820.56850.0000.00.000.00.056</b>	<b>\$0</b>	<b>\$14,682</b>	<b>\$11,385</b>	<b>\$0</b>	
<b>Total for Ordinary Expenses</b>	<b>\$2,077,000</b>	<b>\$2,099,506</b>	<b>\$2,128,939</b>	<b>\$2,117,554</b>	
<b>Total for Department 820</b>	<b>\$2,077,000</b>	<b>\$2,099,506</b>	<b>\$2,128,939</b>	<b>\$2,117,554</b>	2%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 900 Special Reserve

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's  
Request

### Ordinary Expenses

52000 CONTRACTED SERVICES

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
					Special Reserve, Contractual Services
Total for 101000.10.900.52000.0000.00.000.00.052	\$4,829	\$4,829	\$4,829	\$0	\$0
<b>Total for Ordinary Expenses</b>	<b>\$4,829</b>	<b>\$4,829</b>	<b>\$4,829</b>	<b>\$0</b>	<b>\$0</b>
<b>Total for Department 900</b>	<b>\$4,829</b>	<b>\$4,829</b>	<b>\$4,829</b>	<b>\$0</b>	<b>-100%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

		<b>Dept. 911 Pensions</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51860	PERSONAL SERVICES: REGULAR PENSIONS				
	Allocation of FY 2017 Pension Assessment. Assumes a July 1, 2016 payment			0.00 FTE	\$7,134,804
	<b>Total for 101000.10.911.51860.0000.00.000.00.051</b>	<b>\$6,626,956</b>	<b>\$6,626,956</b>	<b>\$6,626,956</b>	<b>\$7,134,804</b>
51870	PERSONAL SERVICES: NON-CONTRIB PENSIONS				
	No longer any retirees in this category			0.00 FTE	\$0
	<b>Total for 101000.10.911.51870.0000.00.000.00.051</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$6,639,956</b>	<b>\$6,639,956</b>	<b>\$6,639,956</b>	<b>\$7,134,804</b>
	<b>Total for Department 911</b>	<b>\$6,639,956</b>	<b>\$6,639,956</b>	<b>\$6,639,956</b>	<b>\$7,134,804</b> 7%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 942 Regional School Assessment

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's  
Request

#### Ordinary Expenses

56200 INTERGOVT/TRANSFERS: VOC SCHOOL ASSESS

Assessments, Voc School Assess \$1,547,778

FY 2017 Preliminary Estimate.

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Total for 101000.10.942.56200.0000.00.000.00.056</b>	<b>\$1,543,337</b>	<b>\$1,543,337</b>	<b>\$1,547,778</b>	<b>\$1,547,778</b>	
<b>Total for Ordinary Expenses</b>	<b>\$1,543,337</b>	<b>\$1,543,337</b>	<b>\$1,547,778</b>	<b>\$1,547,778</b>	
<b>Total for Department 942</b>	<b>\$1,543,337</b>	<b>\$1,543,337</b>	<b>\$1,547,778</b>	<b>\$1,547,778</b>	<b>0%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 992 Special Revenue Fund

FY16 Appropriated

FY16 Working

FY17 Dept Request

FY17 Mayor's Request

#### Ordinary Expenses

59600 TRANSFERS TO OTHER FUNDS

			Transfers Out - to Special Revenue Fund	\$75,000	
			Transfer to Athletic Revolving Fund in order to help keep student athletic fees down.		
			Transfers Out - to Special Revenue Fund	\$15,000	
			Transfer to City Hall Improvements - Maintenance		
			Transfers Out - to Special Revenue Fund	\$40,000	
			FY2020 Triennial Certification of Real and Personal Property - Budgeted over 3 year time period.		
<b>Total for 101000.10.992.59600.0000.00.000.00.059</b>	<b>\$128,000</b>	<b>\$128,000</b>	<b>\$168,000</b>	<b>\$130,000</b>	
<b>Total for Ordinary Expenses</b>	<b>\$128,000</b>	<b>\$128,000</b>	<b>\$168,000</b>	<b>\$130,000</b>	
<b>Total for Department 992</b>	<b>\$128,000</b>	<b>\$128,000</b>	<b>\$168,000</b>	<b>\$130,000</b>	<b>2%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

### Dept. 995 Trust & Agency Funds

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59600 TRANSFERS TO OTHER FUNDS					
		Transfers Out - to Trust & Agency Funds		\$0	
<b>Total for 101000.10.995.59600.0000.00.000.00.059</b>	<b>\$0</b>	<b>\$1,715,570</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total for Ordinary Expenses</b>	<b>\$0</b>	<b>\$1,715,570</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total for Department 995</b>	<b>\$0</b>	<b>\$1,715,570</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total for General Fund without School</b>	<b>\$63,941,660</b>	<b>\$66,178,802</b>	<b>\$65,532,661</b>	<b>\$64,999,527</b>	<b>2%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 101000 General Fund

	Gloucester School Department				
	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
School Department	\$39,188,748	\$39,133,748	\$40,225,057	\$40,169,057	
<b>Total for School Department</b>	<b>\$39,188,748</b>	<b>\$39,133,748</b>	<b>\$40,225,057</b>	<b>\$40,169,057</b>	3%
<b>Total for General Fund</b>	<b>\$103,130,408</b>	<b>\$105,312,550</b>	<b>\$105,757,718</b>	<b>\$105,168,584</b>	2%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 270000 Community Preservation Fund

### Dept. 197 CPA Revenues

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>Other Revenues</b>				
48202	REV-INTEREST INCOME: INVESTMENT			
	Interest earned on funds available.			
	CPA-Interest Income: Investment			(\$1,500)
	<b>Total for 270000.10.197.48202.0000.00.000.00.820</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
	<b>Total for Other Revenues</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
<b>Tax Revenues</b>				
41700	REV- INT/PEN ON TAXES			
	Interest on late payments of CPA tax revenue.			
	CPA - Penalties and Interest on Taxes			(\$3,500)
	<b>Total for 270000.10.197.41700.0000.00.000.00.041</b>	<b>(\$1,500)</b>	<b>(\$3,500)</b>	<b>(\$3,500)</b>
41800	REV- LIEU/TAX-PUB AGENCY			
	This amount represents the funding received from the State for CPA funding. DOR is estimating 19% state match for first round of distribution.			
	CPA - State Share - Distribution			(\$100,000)
	<b>Total for 270000.10.197.41800.0000.00.000.00.041</b>	<b>(\$95,000)</b>	<b>(\$100,000)</b>	<b>(\$100,000)</b>
41950	REV- CPA-SURCHARGE REVENUE			
	2017 CPA - Surcharge Receivable Revenue			(\$540,000)
	Estimated amount of total CPA taxes revenue for FY2017 (1%).			
	<b>Total for 270000.10.197.41950.0000.00.000.17.041</b>	<b>(\$527,000)</b>	<b>(\$540,000)</b>	<b>(\$540,000)</b>
	<b>Total for Tax Revenues</b>	<b>(\$623,500)</b>	<b>(\$643,500)</b>	<b>(\$643,500)</b>
	<b>Total for Department 197</b>	<b>(\$625,000)</b>	<b>(\$645,000)</b>	<b>(\$645,000) 3%</b>
	<b>Total for Community Preservation Fund</b>	<b>(\$625,000.00)</b>	<b>(\$645,000)</b>	<b>(\$645,000) 3%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 270000 Community Preservation Fund

### Dept. 172 CPA Committee - Open Space

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
57000 OTHER CHRG/EXPEND					
			CPA Committee - OPEN SPACES - Other	\$64,500	
<b>Total for 270000.10.172.57000.0000.00.000.00.057</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	
<b>Total for Ordinary Expenses</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	
<b>Total for Department 172</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	<b>3%</b>

### Dept. 183 CPA Committee - Community Housing

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
57000 OTHER CHRG/EXPEND					
			CPA Committee - COM HOUSING - Other	\$64,500	
<b>Total for 270000.10.183.57000.0000.00.000.00.057</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	
<b>Total for Ordinary Expenses</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	
<b>Total for Department 183</b>	<b>\$62,500</b>	<b>\$62,500</b>	<b>\$64,500</b>	<b>\$64,500</b>	<b>3%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 270000 Community Preservation Fund

### Dept. 194 CPA Committee - Historic Preservation

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59100 LONG TERM PRINCIPAL/DEBT SERV					
			CPA - HP - DEBT SERVICE, PRINCIPAL DEBT	\$165,000	
<b>Total for 270000.10.194.59100.0000.00.000.00.059</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$165,000</b>	<b>\$165,000</b>	
59150 INTEREST-LONG TERM DEBT					
			CPA - HP - DEBT SERVICE, LONG-TERM INTEREST	\$44,250	
<b>Total for 270000.10.194.59150.0000.00.000.00.059</b>	<b>\$47,650</b>	<b>\$47,650</b>	<b>\$44,250</b>	<b>\$44,250</b>	
<b>Total for Ordinary Expenses</b>	<b>\$207,650</b>	<b>\$207,650</b>	<b>\$209,250</b>	<b>\$209,250</b>	
<b>Total for Department 194</b>	<b>\$207,650</b>	<b>\$207,650</b>	<b>\$209,250</b>	<b>\$209,250</b>	1%

### Dept. 195 CPA Committee - Admin 5% of Funds

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
57000 OTHER CHRG/EXPEND					
			CPA Committee - ADMIN - Other	\$32,250	
			Administrative Costs are capped at 5% of overall CPA Budget		
<b>Total for 270000.10.195.57000.0000.00.000.00.057</b>	<b>\$31,250</b>	<b>\$31,250</b>	<b>\$32,250</b>	<b>\$32,250</b>	
<b>Total for Ordinary Expenses</b>	<b>\$31,250</b>	<b>\$31,250</b>	<b>\$32,250</b>	<b>\$32,250</b>	
<b>Total for Department 195</b>	<b>\$31,250</b>	<b>\$31,250</b>	<b>\$32,250</b>	<b>\$32,250</b>	3%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 270000 Community Preservation Fund

### Dept. 196 CPA Committee - General Remainder

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
57000 OTHER CHRG/EXPEND					
			CPA Committee - REMAINDER - Other	\$274,500	
Total for 270000.10.196.57000.0000.00.000.00.057	\$261,100	\$261,100	\$274,500	\$274,500	
Total for Ordinary Expenses	\$261,100	\$261,100	\$274,500	\$274,500	
Total for Department 196	\$261,100	\$261,100	\$274,500	\$274,500	5%

### Dept. 992 CPA Committee - Special Revenue Fund

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59600 TRANSFERS TO OTHER FUNDS					
Total for 270000.10.992.59600.0000.00.000.00.059	\$0	\$340,000	\$0	\$0	
Total for Ordinary Expenses	\$0	\$340,000	\$0	\$0	
Total for Department 992	\$0	\$340,000	\$0	\$0	0%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 270000 Community Preservation Fund

### Dept. 993 CPA Committee - Capital Projects Fund

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59600 TRANSFERS TO OTHER FUNDS					
<b>Total for 270000.10.993.59600.0000.00.000.00.059</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total for Ordinary Expenses</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total for Department 993</b>	<b>\$0</b>	<b>\$160,000</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
<b>Total for Community Preservation Fund</b>	<b>\$625,000</b>	<b>\$1,125,000</b>	<b>\$645,000</b>	<b>\$645,000</b>	<b>3%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer		
		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>Other Revenues</b>				
42100	REV- METERED UTILITY SERVICE			
			Rev-2016 Sewer Enterprise, Sewer Meter Rev	(\$340,000)
	<b>Total for 600000.10.440.42100.0000.00.000.16.040</b>	<b>(\$340,000)</b>	<b>(\$340,000)</b>	<b>(\$340,000)</b>
42100	REV- METERED UTILITY SERVICE			
			Rev-2017 Sewer Enterprise, Sewer Meter Rev	(\$7,198,634)
	<b>Total for 600000.10.440.42100.0000.00.000.17.040</b>	<b>(\$6,723,391)</b>	<b>(\$6,723,391)</b>	<b>(\$7,198,634)</b>
42150	REV- UTILITY LIEN			
			Rev-2017 Sewer Enterprise, Sewer Lien Rev	(\$240,000)
	<b>Total for 600000.10.440.42150.0000.00.000.17.040</b>	<b>(\$240,000)</b>	<b>(\$240,000)</b>	<b>(\$240,000)</b>
42175	REV- UTILITY TAX TITLE			
			Sewer Enterprise, Sewer Title Rev	(\$50,000)
	<b>Total for 600000.10.440.42175.0000.00.000.00.040</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>
42200	REV- UTILITY FIXTURE			
			Rev-2017 Sewer Enterprise, Sewer Fx Rev	(\$15,000)
	Unmetered billing based on flat rate per fixture			
	<b>Total for 600000.10.440.42200.0000.00.000.17.040</b>	<b>(\$15,000)</b>	<b>(\$15,000)</b>	<b>(\$15,000)</b>
43211	REV-SEWER CONN FEES			
			Sewer Enterprise, Rev-Sewer Conn Fees	(\$3,000)
	Billing based on connection fees			
	<b>Total for 600000.10.440.43211.0000.00.000.00.040</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>	<b>(\$3,000)</b>
43221	REV-SEPTAGE FEES			
			Sewer Enterprise, Rev-Septage Fees	(\$50,000)
	Increase based on experience of actual collections			
	<b>Total for 600000.10.440.43221.0000.00.000.00.040</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 440 Sewer

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
48950 REV- ONE TIME MISC: 1 TIME REV			
Debt Shift Impact		Town of Rockport	(\$50,000)
Total for 600000.10.440.42200.0000.00.000.17.040	\$0	\$0	(\$50,000)
Total for Other Revenues	(\$7,421,391)	(\$7,421,391)	(\$7,946,634)
<b>Tax Revenues</b>			
41750 REV- PEN & INT			
Total for 600000.10.440.41750.0000.00.000.00.040	(\$50,000)	Sewer Enterprise, Rev-Pen & Int (\$50,000)	(\$50,000)
Total for Tax Revenues	(\$50,000)	(\$50,000)	(\$50,000)
Total for Department 440	(\$7,471,391)	(\$7,471,391)	(\$7,996,634) 7%
Total for SEWER ENTERPRISE FUND	(\$7,471,391.00)	(\$7,471,391)	(\$7,996,634) 7%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 440 Sewer

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G6 S12 Split 50%W, 50%S			HMEO 0.50 FTE	\$24,879
	G7 S12 Split 34%Eng, 33%W, 33%S			Sr. Eng Aid 0.33 FTE	\$15,507
	G6A S12 Split 50%PP, 25%W, 25%S			Mason 0.25 FTE	\$12,940
	M6 S7 effective 8/1/16 Split 75%IT/12.5%W/12.5%S			GIS Coordinator 0.13 FTE	\$8,023
	G6A S10 effective 7/02/16 Split 34% PS/33%W/33%S			Prin Clerk 0.33 FTE	\$14,505
	G6A S12 Split 50%W, 50%S			SMEO 0.50 FTE	\$25,881
	G5 S7 then S8 effective 10/14/16 Split 50%W, 50%S			Maint Man 0.50 FTE	\$21,459
	GM9 S12 effective 7/1/16 Split 34%Admin, 33%W, 33%S			Asst DPW Dir 0.33 FTE	\$31,219
	G7 S10 then S11 effective 7/07/16 Split 34%C, 33%W, 33%S			Storekeeper 0.33 FTE	\$17,450
	G6A S12 Split 34%PP, 33%W, 33%S			Principle Clerk 0.33 FTE	\$14,940
	GM10 S9 effective 7/1/16 Split 50%W, 50%S			Env Eng 0.50 FTE	\$50,663
	G7 S12 Split 50%W, 50%S			Maint Craftsman 0.50 FTE	\$26,852
	G6 S11 then S12 2 effective 10/07/16 Split 50%W, 50%S			HEO 0.50 FTE	\$24,628
	G8B S12 Split 34% C, 33%W, 33%S			Fleet Mgr 0.33 FTE	\$23,269
	G8B S11 then S12 effective 3/07/17 Split 50%W, 50%S			Utilities Super 0.50 FTE	\$34,909

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 440 Sewer

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
			DPW Director	0.33 FTE \$42,204
GM12 S12 Split 34%Admin, 33%W, 33%S			Maintenance Man	0.50 FTE \$20,545
G5 S5 then S6 effective 10/21/16 Split 50%W, 50%S			Bookkeeper	0.33 FTE \$16,809
G8 S12 Split 34%C, 33%W, 33%S			Maint Man	0.50 FTE \$20,855
G5 S7 then S8 effective 6/29/17 Split 50%W, 50%S			Utilities Mgr	0.50 FTE \$41,275
GM7 S10 effective 7/01/16 Split 50%W, 50%S inc \$5k for surveying stipend			City Engineer	0.33 FTE \$31,219
GM9 S12 Split 34%Eng, 33%W, 33%S			Mechanic	0.33 FTE \$19,210
G8 S12 split 34%C, 33&W, 33%S			Confidential Se	0.33 FTE \$22,647
G8B S10 then S11 effective 5/5/17 Split 34%Admin, 33%W, 33%S			Maint Man	0.50 FTE \$21,751
G5 S8 then S9 effective 5/11/17 Split 50%W, 50%S			Asst City Engin	0.50 FTE \$35,581
GM7 S8 then S9 effective 10/19/16 Split 50%W, 50%S			Mechanic	0.33 FTE \$15,028
G6 S7 then S8 effective 3/29/17 Split 34%C, 33%W, 33%S			SMEO	0.30 FTE \$14,927
G6 S12 Split 70%PP, 30%S due to street sweeping			Princ Clerk	0.50 FTE \$25,468
G8 S12 Split 50%W, 50%S			Maint Man	0.50 FTE \$19,839
G5 S5 then S6 effective 7/13/16 Split 50%W, 50%S			Inspector	0.25 FTE \$13,426
G7 S12 Split 50%PS, 25%W, 25%S			HMEO	0.50 FTE \$20,393
G6 S4 then S5 effective ????? split 50%W, 50%S				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
				Maint Man	0.50 FTE	\$23,041
	G5 S12 Split 50%W 50%S			Maint Man	0.50 FTE	\$23,041
	G5 S12 split 50%W, 50%S			HEO	0.50 FTE	\$23,504
	G6 S8 then S9 effective 4/22/17 Split 50%W, 50%S			HMEO	0.50 FTE	\$24,879
	G6 S12 split 50%W, 50%S			Working Foreman	0.50 FTE	\$26,852
	G7 S12 split 50%W, 50%S			HEO	0.50 FTE	\$23,518
	G6A S7 then S8 effective 6/29/17 Split 50%W, 50%S			Collection Spec	0.50 FTE	\$19,559
	G7 S4 then S5 effective 8/11/16 Split 50%W, 50%S			Mason	0.25 FTE	\$12,145
	G6A S7 then S8 effective 8/4/16 Split 50%PS, 25%W, 25%S			Clerk	0.50 FTE	\$20,919
	G6 S9 then S10 effective 2/23/17 Split 50%W, 50%S					
	<b>Total for 600000.10.440.51100.0000.00.000.00.051</b>	<b>\$921,061</b>	<b>\$910,511</b>		<b>\$925,759</b>	<b>\$925,759</b>
51200	SAL/WAGE-TEMP POS				0.00 FTE	\$25,000
	Used to hire interns to assist with GIS and other projects					
	<b>Total for 600000.10.440.51200.0000.00.000.00.051</b>	<b>\$25,000</b>	<b>\$25,000</b>		<b>\$25,000</b>	<b>\$25,000</b>
51300	SAL/WAGE-OVERTIME				0.00 FTE	\$40,000
	Sewer breaks, repair work, pump-outs at Wing beach					
	<b>Total for 600000.10.440.51300.0000.00.000.00.051</b>	<b>\$40,000</b>	<b>\$40,000</b>		<b>\$40,000</b>	<b>\$40,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 440 Sewer

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51400	SAL/WAGE-LONGEVITY				
	10/05/97 split 50%W/50%S			HMEO 0.50 FTE	\$625
	2/18/85 split 34%ENG/33%S/33%W			Princ Clerk 0.33 FTE	\$594
	6/01/04 split 50%PS/25%W/25%S			Mason 0.25 FTE	\$250
	8/1/05 75% IT/12.5%W/12.5%S			GIS Coordinator 0.13 FTE	\$125
	01/02/07 split 50%W/50%S			SMEO 0.50 FTE	\$250
	4/26/99 split 34%Admin, 33%W, 33%S			Asst DPW Dir 0.33 FTE	\$413
	10/07/02 split 34%C/33%W/33%S			Storekeeper 0.33 FTE	\$330
	12/24/01 split 34%PS, 33%W, 33%S			Princ Clerk 0.33 FTE	\$330
	10/13/09 Split 50%W 50%S			Env Eng 0.50 FTE	\$250
	6/14/95 split 50%W, 50%S			Maint Craftsman 0.50 FTE	\$750
	5/16/94 split 34%C, 33%W, 33%S			Fleet Mgr 0.33 FTE	\$495
	1/17/95 split 50%W, 50%S			Utilities Super 0.50 FTE	\$750
	7/21/99 split 34%Admin, 33%W, 33%S			DPW Director 0.33 FTE	\$413
	02/04/87 split 34%C, 33%W, 33%S			Bookkeeper 0.33 FTE	\$594
	02/16/10 Split 50%W, 50%S			Ops Mgr 0.50 FTE	\$250

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer				
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
	12/13/01 split 34%E, 33%W, 33%S			City Engineer	0.33 FTE	\$413
	8/21/95 split 34%C, 33%W, 33%S			Mechanic	0.33 FTE	\$495
	10/03/07 split 34%Admin, 33%W, 33%S			Conf Secretary	0.33 FTE	\$165
	03/29/10 split 34%C, 33%W/33%S			Mechanic	0.33 FTE	\$165
	7/18/83 split 70%PS, 30%S			SMEO	0.30 FTE	\$540
	02/20/90 split 50%W, 50%S			Princ Clerk	0.50 FTE	\$900
	05/05/97 split 50%PS, 25%W, 25%S			Inspector	0.50 FTE	\$313
	02/08/95 split 50%W, 50%S			Maint Floater	0.25 FTE	\$750
	4/14/97 split 50%W, 50%S			Maint Craftsman	0.50 FTE	\$625
	04/04/05 split 50%W, 50%S			HMEO	0.50 FTE	\$500
	8/26/85 split 50%W, 50%S			Working Foreman	0.50 FTE	\$900
	09/27/10 split 50%W, 50%S			Clerk	0.50 FTE	\$250
	<b>Total for 600000.10.440.51400.0000.00.000.00.051</b>	<b>\$13,831</b>	<b>\$13,831</b>		<b>\$12,433</b>	<b>\$12,433</b>
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL					
	<b>Total for 600000.10.440.51570.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$10,550</b>		<b>\$0</b>	<b>\$0</b>
51720	PERSONAL SERVICES: UNEMPLOYMENT INSUR					
	Self Insured for City Unemployment				0.00 FTE	\$13,250
	<b>Total for 600000.10.440.51720.0000.00.000.00.051</b>	<b>\$13,250</b>	<b>\$13,250</b>		<b>\$13,250</b>	<b>\$13,250</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51740	PERSONAL SERVICES: EMPLOYEE-LIFE INS			0.00 FTE	\$850
	Life insurance for Sewer Department employees				
	<b>Total for 600000.10.440.51740.0000.00.0000.00.051</b>	<b>\$850</b>	<b>\$850</b>	<b>\$850</b>	<b>\$850</b>
51750	PERSONAL SERVICES: EMPLOYEE-HEALTH INS			0.00 FTE	\$4,500
	Sewer Department Health Insurance			0.00 FTE	\$205,000
	<b>Total for 600000.10.440.51750.0000.00.0000.00.051</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$209,500</b>
51840	Personal Services - Medicare/Fica/Soc Sec			0.00 FTE	\$14,250
	Payroll Taxes for Sewer Employees				
	<b>Total for 600000.10.440.51840.0000.00.0000.00.051</b>	<b>\$14,250</b>	<b>\$14,250</b>	<b>\$14,250</b>	<b>\$14,250</b>
51860	PERSONAL SERVICES: REGULAR PENSIONS			0.00 FTE	\$313,092
	Allocation of FY 2016 Pension Assessment. Assume a July 1, 2015 payment				
	<b>Total for 600000.10.440.51860.0000.00.0000.00.051</b>	<b>\$309,351</b>	<b>\$309,351</b>	<b>\$309,351</b>	<b>\$313,092</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
			HMEO	0.50 FTE	\$563
	based on 15 days @ \$75 per day split 50%W-50%S		Asst Director	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%Admin, 33%S, 33%W		Store Keeper	0.33 FTE	\$446
	Based on 18 days @ \$75 per day split 34%C, 33%W, 33%S		Clerk	0.33 FTE	\$347
	Based on 14 days @ \$75 per day split 34%C, 33%W, 33%S		Fleet Mgr	0.33 FTE	\$248
	Based on 10 days @ \$75 per day split 34%C, 33%S, 33%W				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Director			0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%Admin, 33%W, 33%S				
	Bookkeeper			0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%C, 33%W, 33%S				
	Mechanic			0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34 C, 33%W, 33%S				
	SMEO			0.30 FTE	\$225
	Based on 10 days @ \$75 per split 70%PS-30%S				
	<b>Total for 600000.10.440.51920.0000.00.000.00.051</b>	<b>\$3,917</b>	<b>\$3,917</b>	<b>\$3,609</b>	<b>\$3,609</b>
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$2,691
	6 employees @ \$300 split 50%W, 50%S				
	6 employees @ \$200 split 50%W, 50%S				
	6 employees @ \$100 split 50%W, 50%S				
	6 employees @ \$300 split 33%W, 33%S, 34%Other depts				
	6 employees @ \$200 split 33%W, 33%S, 34%Other depts				
	6 employees @ \$100 split 33%W, 33%S, 34%Other depts				
	<b>Total for 600000.10.440.51944.0000.00.000.00.051</b>	<b>\$2,691</b>	<b>\$2,691</b>	<b>\$2,691</b>	<b>\$2,691</b>
51960	PERSONAL SERVICES: AFSCME INCENTIVES				
				0.00 FTE	\$5,724
	Incentive for AFSCME union members for satisfactory yearly review				
	<b>Total for 600000.10.440.51960.0000.00.000.00.051</b>	<b>\$5,724</b>	<b>\$5,724</b>	<b>\$5,724</b>	<b>\$5,724</b>
	<b>Total for Personnel Expenses</b>	<b>\$1,549,925</b>	<b>\$1,549,925</b>	<b>\$1,552,917</b>	<b>\$1,566,158</b>

### Ordinary Expenses

52000	CONTRACTED SERVICES				
				Contained space training	\$12,000
	Annual training for DPW/GFD for confined space rescues				
				Containers	\$24,000
	Vector pad solids removal container -\$12,000				
	WPCT Grit solids container - \$12,000				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		<b>Dept. 440 Sewer</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
				Flow Assessment controls / Alarm	\$45,000
	Flow assessment contracts and alarms for pump stations and plants			GIS Consulting & ESRI ARC/GIS	\$22,500
				NPDES Stormwater	\$78,000
	Contracted service			SCADA & alarm licensing	\$35,000
	Alarm monitoring			Task Order Eng Serv	\$100,000
	For Pump station improvements			WWTP contracted pumping services	\$15,000
	Step system pump outs				
	<b>Total for 600000.10.440.52000.0000.00.000.00.052</b>	<b>\$319,500</b>	<b>\$370,500</b>	<b>\$331,500</b>	<b>\$331,500</b>
52410	Machine Tools			Sewer, machinery and tools	\$500
	Miscellaneous small tools for the Sewer Department				
	<b>Total for 600000.10.440.52410.0000.00.000.00.052</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>
52450	SEWER EQUIPMENT MAINT			Veolia Contract	\$2,316,791
	Monthly cost based on 4 months @ \$179,197.15 / 8 months @ \$200,000			Veolia R&M	\$50,000
				Woodard & Curran R&M	\$100,000
				Woodward & Curran	\$1,012,228
	Monthly cost based on 4 months @ \$78,057 / 8 months @ \$87500			WWTP DEP Sampling	\$10,000
	<b>Total for 600000.10.440.52450.0000.00.000.00.052</b>	<b>\$3,070,885</b>	<b>\$3,070,885</b>	<b>\$3,489,019</b>	<b>\$3,489,019</b>
52470	VEHICLE MAINT			Sewer Enterprise, Vehicle Maint	\$14,500
	Maintenance charged back to sewer vehicles				
	<b>Total for 600000.10.440.52470.0000.00.000.00.052</b>	<b>\$14,500</b>	<b>\$14,500</b>	<b>\$14,500</b>	<b>\$14,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52491	STREET PAVING				
	Small paving jobs			Sewer Enterprise, Street Paving	\$25,000
	<b>Total for 600000.10.440.52491.0000.00.000.00.052</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
52620	OFFICE EQUIPMENT MAINT				
	Copier charges			Cameron Office	\$950
	Waste water copier charges			CIT Finan LLC	\$800
	Year 2 DPW copier lease			CIT Tech	\$2,773
	Year 3 Waste Water copier lease				
	<b>Total for 600000.10.440.52620.0000.00.000.00.052</b>	<b>\$4,250</b>	<b>\$4,250</b>	<b>\$4,523</b>	<b>\$4,523</b>
53001	TRAINING				
	Mass Water Works			Misc	\$1,100
	New England Water Works. & American Water Works			MWWA	\$350
	\$1100 for Larry				
	\$900 for Ryan			NEWW/AWW	\$2,000
	<b>Total for 600000.10.440.53001.0000.00.000.00.052</b>	<b>\$3,450</b>	<b>\$3,450</b>	<b>\$3,450</b>	<b>\$3,450</b>
53090	EDUC & TESTING SERV				
	Public education			Sewer Enterprise, Educ & Testing Serv	\$10,000
	<b>Total for 600000.10.440.53090.0000.00.000.00.052</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
53100	ENG/ARCH PROF SERV				
	Alan Michaels Contract for 301H Monitoring \$11,992.42 per month			Sewer Enterprise, Eng/Arch Prof Serv	\$143,909
	<b>Total for 600000.10.440.53100.0000.00.000.00.052</b>	<b>\$144,000</b>	<b>\$144,000</b>	<b>\$143,909</b>	<b>\$143,909</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53130	PROF AUDIT SERVICES				
	Annual Audit per Roselli & Clark Contract			Sewer Enterprise, Prof Audit Services	\$5,032
	<b>Total for 600000.10.440.53130.0000.00.000.00.052</b>	<b>\$5,032</b>	<b>\$5,032</b>	<b>\$5,032</b>	<b>\$5,032</b>
53140	LEGAL CONSULTATIONS				
	Legal fees			Sewer, Legal Services	\$25,000
	<b>Total for 600000.10.440.53140.0000.00.000.00.052</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>
53440	RADIOPHONE CONTRACT				
	Monthly cell phone charges			Sewer Enterprise, Radiophone Contract	\$5,000
	<b>Total for 600000.10.440.53440.0000.00.000.00.052</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
53450	POSTAGE				
	Postage for mailings			Sewer, postage	\$16,000
	<b>Total for 600000.10.440.53450.0000.00.000.00.052</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>
53930	DRAIN CLEAN-CONTRACT				
	To assist in pump outs			Sewer Enterprise, Drain Clean-Contract	\$20,000
	<b>Total for 600000.10.440.53930.0000.00.000.00.052</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
54000	SUPPLIES				
	Shovels, rakes, etc			Sewer Enterprise, Supplies	\$45,000
	<b>Total for 600000.10.440.54000.0000.00.000.00.054</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54110	GASOLINE			Sewer Enterprise, Gasoline	\$25,000
	10,000 gals at \$2.50 per gal 13% total gas expense				
	<b>Total for 600000.10.440.54110.0000.00.000.00.054</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
54120	DIESEL FUEL FOR MV			Sewer Enterprise, Diesel Fuel For Mv	\$10,900
	4,200 gallons at \$2.60 per gal 12% total diesel expense				
	<b>Total for 600000.10.440.54120.0000.00.000.00.054</b>	<b>\$13,300</b>	<b>\$13,300</b>	<b>\$10,900</b>	<b>\$10,900</b>
54210	OFFICE SUPPLIES			Sewer Enterprise, Office Supplies	\$1,300
	Pens, paper, note pads, etc				
	<b>Total for 600000.10.440.54210.0000.00.000.00.054</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>
54320	PIPES, TUBES, FITTINGS			Sewer Enterprise, Pipes, Tubes, Fittings	\$30,000
	Drain pipes, sewer pipes, etc				
	Air relief valves			Sewer Enterprise, Pipes, Tubes, Fittings	\$30,000
	<b>Total for 600000.10.440.54320.0000.00.000.00.054</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
54340	PAINTING SUPPLIES			Sewer Enterprise, Painting Supplies	\$300
	Paint for hydrants				
	<b>Total for 600000.10.440.54340.0000.00.000.00.054</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
54390	LUMBER/BLD MATERIAL			Sewer Enterprise, Lumber/Bld Material	\$3,500
	Miscellaneous supplies				
	<b>Total for 600000.10.440.54390.0000.00.000.00.054</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54600	Groundskeeping Supplies				
	Processed gravel, fill material.			Sewer Enterprise, Soil, Fill & Gravel	\$15,000
	<b>Total for 600000.10.440.54600.0000.00.000.00.054</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
54820	TIRES & TIRE MAINT				
	Tires charged back to sewer vehicles			Sewer Enterprise, Tires & Tire Maint	\$2,500
	<b>Total for 600000.10.440.54820.0000.00.000.00.054</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>
54850	OTHER PARTS-MAINT				
	Parts for the Vactor			Sewer Enterprise, Other Parts-Maint	\$50,000
	<b>Total for 600000.10.440.54850.0000.00.000.00.054</b>	<b>\$50,000</b>	<b>\$31,000</b>	<b>\$50,000</b>	<b>\$50,000</b>
55310	MASONRY MATERIAL				
	Concrete for repairing basins - drains			Sewer Enterprise, Masonry Material	\$8,000
	<b>Total for 600000.10.440.55310.0000.00.000.00.054</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
55320	STEEL MATERIALS				
	Sewer-drain covers			Sewer Enterprise, Steel Materials	\$1,000
	<b>Total for 600000.10.440.55320.0000.00.000.00.054</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
57300	Dues & Memberships				
	Ryan and Larry			AWWA/NEWWA	\$459
	Ryan			MWPCA	\$40
	Larry and Ryan			WEF	\$459
	<b>Total for 600000.10.440.57300.0000.00.000.00.057</b>	<b>\$958</b>	<b>\$958</b>	<b>\$958</b>	<b>\$958</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

		Dept. 440 Sewer			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57330	Assessments				
	WWTP stipulated penalties per consent decrees			Sewer Enterprise, Assessments	\$15,000
	<b>Total for 600000.10.440.57330.0000.00.000.00.057</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$15,000</b>	<b>\$15,000</b>
57350	Lic/Per Paid By City				
	AUTOCAD - \$1000 Amero, Fletcher, Thompson, Saunders \$300			Sewer Enterprise, Lic/Per-Paid By City	\$1,300
	<b>Total for 600000.10.440.57350.0000.00.000.00.057</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>
57750	STREET CONSTR MATERIAL				
	Winter mix for trenches			Sewer Enterprise, Str Constr Material	\$8,000
	<b>Total for 600000.10.440.57750.0000.00.000.00.057</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
59100	LONG TERM PRINCIPAL/DEBT SERV				
				Sewer Enterprise, Principal/Debt Serv	\$1,233,138
	<b>Total for 600000.10.440.59100.0000.00.000.00.059</b>	<b>\$1,140,162</b>	<b>\$1,165,262</b>	<b>\$1,140,162</b>	<b>\$1,233,138</b>
59150	INTEREST-LONG TERM DEBT				
				Sewer Enterprise, Int-Long Term Debt	\$440,751
	<b>Total for 600000.10.440.59150.0000.00.000.00.059</b>	<b>\$470,494</b>	<b>\$470,494</b>	<b>\$470,494</b>	<b>\$440,751</b>
59250	INTEREST/TEMP-NOTES				
				Ban Interest	\$25,870
	<b>Total for 600000.10.440.59250.0000.00.000.00.059</b>	<b>\$0</b>	<b>\$3,664</b>	<b>\$0</b>	<b>\$25,870</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 440 Sewer

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
59450	Bond Issuance Costs				
	BAN/Bond issuance costs not covered by a BAN/bond premium.			Bond Issuance Costs	\$7,500
	Includes an estimate for CW08-33.			CWT Admin Fees	\$23,965
				US Bank Paying Fees	\$3,000
	<b>Total for 600000.10.440.59450.0000.00.000.00.059</b>	<b>\$36,370</b>	<b>\$25,606</b>	<b>\$36,370</b>	<b>\$34,465</b>
	<b>Total for Ordinary Expenses</b>	<b>\$5,565,301</b>	<b>\$5,561,051</b>	<b>\$5,988,217</b>	<b>\$6,075,415</b>
<b>Capital Expenses</b>					
58000	Capital Outlay				
				Sewer Enterprise, Res For Cap Outlay	\$75,000
	<b>Total for 600000.10.440.58000.0000.00.000.00.058</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>
58215	GIS ENHANCE				
	Continue upgrading GIS capabilities			Sewer, GIS enhancements	\$80,000
	<b>Total for 600000.10.440.58215.0000.00.000.00.058</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
58700	REPLACEMENT EQUIPMENT				
	Annual lease payment split W/S/Central			Sewer Enterprise, Replacement Of Equipmt	\$9,895
	<b>Total for 600000.10.440.58700.0000.00.000.00.058</b>	<b>\$9,895</b>	<b>\$9,895</b>	<b>\$9,895</b>	<b>\$9,895</b>
	<b>Total for Capital Expenses</b>	<b>\$164,895</b>	<b>\$164,895</b>	<b>\$164,895</b>	<b>\$164,895</b>
	<b>Total for Department 440</b>	<b>\$7,280,121</b>	<b>\$7,275,871</b>	<b>\$7,706,029</b>	<b>\$7,806,468</b> 7%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 600000 SEWER ENTERPRISE FUND

### Dept. 991 General Fund

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59600 TRANSFERS TO OTHER FUNDS					
			Indirect Cost - General Fund	\$190,166	
<b>Total for 600000.10.991.59600.0000.00.000.00.059</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	
<b>Total for Ordinary Expenses</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	
<b>Total for Department 991</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	<b>###</b>
<b>Total for SEWER ENTERPRISE FUND</b>	<b>\$7,471,391</b>	<b>\$7,467,141</b>	<b>\$7,897,299</b>	<b>\$7,996,634</b>	<b>7%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>Other Revenues</b>				
42100	REV- METERED UTILITY SERVICE			
			Rev-2016 Water Enterprise, Water Meter Rev	(\$340,000)
	<b>Total for 610000.10.450.42100.0000.00.000.16.040</b>	<b>(\$340,000)</b>	<b>(\$340,000)</b>	<b>(\$340,000)</b>
42100	REV- METERED UTILITY SERVICE			
			Rev-2017 Water Enterprise, Water Meter Rev	(\$4,863,862)
	<b>Total for 610000.10.450.42100.0000.00.000.17.040</b>	<b>(\$4,473,042)</b>	<b>(\$4,473,042)</b>	<b>(\$4,863,862)</b>
42150	REV- UTILITY LIEN			
			Rev-2017 Water Enterprise, Water Lien Rev	(\$240,000)
	Based on ave collections of last five years			
	<b>Total for 610000.10.450.42150.0000.00.000.17.040</b>	<b>(\$240,000)</b>	<b>(\$240,000)</b>	<b>(\$240,000)</b>
42175	REV- UTILITY TAX TITLE			
			Water Enterprise, Water Title Rev	(\$50,000)
	<b>Total for 610000.10.450.42175.0000.00.000.00.040</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>	<b>(\$50,000)</b>
42200	REV- UTILITY FIXTURE			
			Rev-2017 Water Enterprise, Water Fx Rev	(\$35,000)
	Revenue from fixed billing on a per fixture basis			
	<b>Total for 610000.10.450.42200.0000.00.000.17.040</b>	<b>(\$35,000)</b>	<b>(\$35,000)</b>	<b>(\$35,000)</b>
43230	REV-CROSS CONNECTION			
			Water Enterprise, Water Cr Connection, Revenue	(\$40,000)
	Revenue from cross connection billings			
	<b>Total for 610000.10.450.43230.0000.00.000.00.040</b>	<b>(\$40,000)</b>	<b>(\$40,000)</b>	<b>(\$40,000)</b>
	<b>Total for Other Revenues</b>	<b>(\$5,178,042)</b>	<b>(\$5,178,042)</b>	<b>(\$5,568,862)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

FY16 Appropriated

FY17 Dept Request

FY17 Mayor's Request

#### Tax Revenues

41750 REV- PEN & INT

			Water Enterprise, Rev-Water Interest	(\$50,000)
Total for 610000.10.450.41750.0000.00.000.00.040		(\$50,000)	(\$50,000)	(\$50,000)
Total for Tax Revenues		<u>(\$50,000)</u>	<u>(\$50,000)</u>	<u>(\$50,000)</u>
Total for Department 450		<u>(\$5,228,042)</u>	<u>(\$5,228,042)</u>	<u>(\$5,618,862)</u> 7%

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 480 Water Construction

#### Other Revenues

45811 REV- WATER CONSTRUCTION RENEWAL

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
				Water Enterprise, Water Constr Renew, Revenue (\$60,000)
<b>Total for 610000.10.480.45811.0000.00.000.00.040</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>
<b>Total for Other Expenses</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>
<b>Total for Department 480</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>(\$60,000)</b>	<b>0%</b>
<b>Total for WATER ENTERPRISE FUND</b>	<b>(\$5,288,042.00)</b>	<b>(\$5,288,042)</b>	<b>(\$5,678,862)</b>	<b>7%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
	G6 S12 Split 50%W, 50%S			HMEO 0.50 FTE	\$24,879
	G7 S12 Split 34% ENG 33%W 33%S			Sr. Eng Aid 0.33 FTE	\$15,507
	G6A S12 Split 50%PS 25%W 25%S			Mason 0.25 FTE	\$12,940
	Split 75% IT 12.5%W 12.5%S			GIS Coordinator 0.13 FTE	\$8,023
	G6A S10 effective 7/02/16 Split 34%PS, 33%W, 33%S			Senior Clerk 0.33 FTE	\$14,505
	G6A S12 Split 50%W 50%S			SMEO 0.50 FTE	\$25,870
	G6A S12 Split 50%W 50%S			SMEO 0.50 FTE	\$25,881
	GM9 S12 effective 7/1/16 Split 34%ADMIN, 33%W, 33%S			Asst DPW Dir 0.33 FTE	\$31,219
	G7 S10 then S11 effective 7/07/16 Split 34%C, 33%W, 33%S			Storekeeper 0.33 FTE	\$17,450
	G6A S12 Split 34%PS 33%W 33%S			Princ Clerk 0.33 FTE	\$14,940
	GM10 S9 effective 7/1/16 Split 50%W 50%S			Env Engineer 0.50 FTE	\$50,663
	G7 S12 Split 50%W 50%S			Maint Craftsman 0.50 FTE	\$26,852
	G6 S11 then S12 effective 3/2/17 Split 50%W, 50%S			HEO 0.50 FTE	\$24,628
	G8B S12 Split 34%C, 33%W, 33%S			Fleet manager 0.33 FTE	\$23,269
	G8B S11 then S12 effective 3/07/17 Split 50%W, 50%S			Utilities Super 0.50 FTE	\$34,909

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
			DPW Director	0.33 FTE \$42,204
GM12 S12 Split 34% ADMIN 33%W 33%S			Maintenance Man	0.50 FTE \$20,545
G5 S5 then S6 effective 10/21/16 Split 50%W, 50%S			Bookkeeper	0.33 FTE \$16,809
G8 S12 Split 34%C, 33%W, 33%S			Maint Man	0.50 FTE \$20,855
G5 S7 then S8 effective 6/29/17 Split 50%W, 50%S			Utilities Mgr	0.50 FTE \$41,275
GM7 S10 effective 7/1/16 Split 50%W 50%S inc. \$5K for surveying stipend			City Engineer	0.33 FTE \$31,219
GM9 S12 Split 34%ENG 33%W 33%S			Mechanic	0.33 FTE \$19,210
G8 S12 Split 34%C, 33%W, 33%S			Confidential Se	0.33 FTE \$22,647
G8B S10 then S11 effective 5/5/17 Split 34% ADMIN 33%W 33%S			Maint Man	0.50 FTE \$21,751
G5 S8 then S9 effective 5/11/17 Split 50%W, 50%S			Asst City Engin	0.50 FTE \$35,581
Grade M7/ S7 then S8 effective 10/19/16 Split 50%W 50%S			Mechanic	0.33 FTE \$15,028
G6 S7 then S8 effective 03/29/17 Split 34%C, 33%W, 33%S			Princ Clerk	0.50 FTE \$25,468
G8 S12 Split 50%W 50%S			Maint Man	0.50 FTE \$19,839
G5 S5 then S6 effective 7/13/16 Split 50%W 50%S			Inspector	0.25 FTE \$13,426
G7 S12 Split 50% PS 25%W 25%S			HMEO	0.50 FTE \$20,393
			Maint Floater	0.25 FTE \$23,041
G5 S12 Split 50%W 50%S				

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	G5 S12 Split 50% 50%S			Maint Craftsman 0.50 FTE	\$23,041
	G6 S8 then S9 effective 4/22/17 Split 50%W 50%S			HEO 0.50 FTE	\$23,504
	G8 S12 100% W			Cross Connectio 1.00 FTE	\$58,213
	G6 S12 Split 50%W 50%S			HMEO 0.50 FTE	\$24,879
	G7 S12 split 50%W 50%S			Working Foreman 0.50 FTE	\$26,852
	G6A S7 then S8 effective 6/29/17 Split 50%w, 50%S			HEO 0.50 FTE	\$23,518
	G7 S4 then S5 effective 8/11/16 Split 50%W 50%S			Collection Spec 0.50 FTE	\$19,559
	G6A S7 then S8 effective 8/04/1 Split 50%PS, 25%W, 25PS			Mason 0.25 FTE	\$12,145
	G6 S9 then S10 effective 2/23/17 Split 50%W 50%S			Princ Clerk 0.50 FTE	\$20,919
	<b>Total for 610000.10.450.51100.0000.00.000.00.051</b>	<b>\$964,513</b>	<b>\$953,963</b>	<b>\$973,456</b>	<b>\$973,456</b>
51200	SAL/WAGE-TEMP POS				
	Temporary help			0.00 FTE	\$15,000
	<b>Total for 610000.10.450.51200.0000.00.000.00.051</b>	<b>\$15,000</b>	<b>\$7,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
51300	SAL/WAGE-OVERTIME				
	New water line in Annisquam			0.00 FTE	\$20,000
	Water breaks			0.00 FTE	\$50,000
	<b>Total for 610000.10.450.51300.0000.00.000.00.051</b>	<b>\$70,000</b>	<b>\$81,556</b>	<b>\$70,000</b>	<b>\$70,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51400	SAL/WAGE-LONGEVITY				
	10/05/97 split 50%W, 50%S			HMEO 0.50 FTE	\$625
	02/18/85 split 34%ENG, 33%W, 33%S			Sr. Eng Aid 0.33 FTE	\$594
	06/01/04 split 50%PS, 25%W, 25%S			Mason 0.25 FTE	\$250
	8/1/05 split 75% IT, 12.5%W, 12.5%S			GIS Coordinator 0.13 FTE	\$125
	01/02/07 split 50%W, 50%S			SMEO 0.50 FTE	\$250
	4/26/99 split 34%Admin, 33%W, 33%S			Asst DPW Dir 0.33 FTE	\$413
	10/07/02 split 34%C, 33%W, 33%S			Storekeeper 0.33 FTE	\$330
	12/24/01 split 34%PS, 33%W, 33%S			Princ Clerk 0.33 FTE	\$330
	10/13/09 split 50%W, 50%S			Env Eng 0.50 FTE	\$250
	06/14/95 split 50%W, 50%S			Maint Craftsman 0.50 FTE	\$750
	05/16/94 split 34%C, 33%W, 33%S			Fleet Mgr 0.33 FTE	\$495
	01/17/95 split 50%W, 50%S			Utilities Super 0.50 FTE	\$750
	7/21/99 split 34%Admin, 33%W, 33%S			DPW Dir 0.33 FTE	\$413
	02/04/87 split 34%C, 33%W, 33%S			Bookkeeper 0.33 FTE	\$594
	02/16/10 Split 50%W, 50%S			Ops Mgr 0.50 FTE	\$250

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	02/13/01 split 34%ENG, 33%W, 33%S			City Engineer 0.33 FTE	\$413
	08/21/95 split 34%C, 33%W, 33%S			Mechanic 0.33 FTE	\$495
	10/03/07 split 34%Admin, 33%W, 33%S			Confidential Se 0.33 FTE	\$165
	03/29/10 Split 34%C, 33%W, 33%S			Mechanic 0.33 FTE	\$165
	02/20/90 split 50%W, 50%S			Princ Clerk 0.50 FTE	\$900
	05/05/97 split 50%PS, 25%W, 25%S			Inspector 0.25 FTE	\$313
	02/08/95 split 50%W, 50%S			Maint Floater 0.50 FTE	\$750
	04/14/97 split 50%W, 50%S			Maint Craftsman 0.50 FTE	\$625
	11/11/96 100%W			Cross Connectio 1.00 FTE	\$1,500
	04/04/05 split 50%W, 50%S			HMEO 0.50 FTE	\$500
	08/26/85 split 50%W, 50%S			Working Foreman 0.50 FTE	\$900
	09/27/10 split 50%W, 50%S			Clerk 0.50 FTE	\$250
	<b>Total for 610000.10.450.51400.0000.00.000.00.051</b>	<b>\$14,541</b>	<b>\$12,945</b>	<b>\$13,393</b>	<b>\$13,393</b>
51570	PERSONAL SERVICES: WORKERS/COMP PAYROLL				
	<b>Total for 610000.10.450.51570.0000.00.000.00.051</b>	<b>\$0</b>	<b>\$10,550</b>	<b>\$0</b>	<b>\$0</b>
51740	PERSONAL SERVICES: EMPLOYEE-LIFE INS				
	Water Employee Life Ins			0.00 FTE	\$1,105
	<b>Total for 610000.10.450.51740.0000.00.000.00.051</b>	<b>\$1,105</b>	<b>\$1,105</b>	<b>\$1,105</b>	<b>\$1,105</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51750	PERSONAL SERVICES: EMPLOYEE-HEALTH INS				
	Water department employer health insurance costs			0.00 FTE	\$205,000
				0.00 FTE	\$4,500
	<b>Total for 610000.10.450.51750.0000.00.000.00.051</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$209,500</b>
51840	Personal Services - Medicare/Fica/Soc Sec				
				0.00 FTE	\$15,664
	<b>Total for 610000.10.450.51840.0000.00.000.00.051</b>	<b>\$15,664</b>	<b>\$15,664</b>	<b>\$15,664</b>	<b>\$15,664</b>
51860	PERSONAL SERVICES: REGULAR PENSIONS				
				0.00 FTE	\$329,330
	<b>Total for 610000.10.450.51860.0000.00.000.00.051</b>	<b>\$323,662</b>	<b>\$323,662</b>	<b>\$323,662</b>	<b>\$329,330</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK				
			HMEO	0.50 FTE	\$563
	Based on 15 days @ \$75 per split 50%W-50%S		Asst Director	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%ADMIN, 33%W, 33%S		Store Keeper	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%C, 33%W, 33%S		Clerk	0.33 FTE	\$347
	Based on 14 days @ \$75 per split 34%PS, 33%W, 33%S		Master Mech FI	0.33 FTE	\$248
	Based on 10 days @ \$75 per split 34%C, 33%W, 33%S		Director	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%ADMIN, 33%W, 33%S		Bookkeeper	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%C, 33%W, 33%S		Mechanic	0.33 FTE	\$446
	Based on 18 days @ \$75 per split 34%C, 33%W, 33%S				
	<b>Total for 610000.10.450.51920.0000.00.000.00.051</b>	<b>\$3,512</b>	<b>\$2,916</b>	<b>\$3,384</b>	<b>\$3,384</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 450 Water

		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51944	SICK INCENTIVE PAY				
				0.00 FTE	\$2,691
	6 employees @ \$300 split 50%W, 50%S				
	6 employees @ \$200 split 50%W, 50%S				
	6 employees @ \$100 split 50%W, 50%S				
	6 employees @ \$300 split 33%W, 33%S, 34%Other depts				
	6 employees @ \$200 split 33%W, 33%S, 34%Other depts				
	6 employees @ \$100 split 33%W, 33%S, 34%Other depts				
	<b>Total for 610000.10.450.51944.0000.00.0000.00.051</b>	<b>\$2,691</b>	<b>\$1,326</b>	<b>\$2,691</b>	<b>\$2,691</b>
51960	PERSONAL SERVICES: AFSCME INCENTIVES				
				0.00 FTE	\$6,174
	AFSCME union member incentives based on performance review				
	<b>Total for 610000.10.450.51960.0000.00.0000.00.051</b>	<b>\$6,174</b>	<b>\$6,174</b>	<b>\$6,174</b>	<b>\$6,174</b>
	<b>Total for Personnel Expenses</b>	<b>\$1,641,862</b>	<b>\$1,641,862</b>	<b>\$1,649,529</b>	<b>\$1,639,697</b>

### Ordinary Expenses

52000	CONTRACTED SERVICES				
				Confined space training	\$12,000
	Confined space rescue training for DPW/GFD			GIS Consulting & ESRI ARC/GIS	\$22,500
				SCADA & alarm licensing	\$35,000
	Alarm monitoring			SOS alarm monitoring	\$1,500
	Alarm monitoring			Task Order Eng Serv	\$100,000
				Water Enterprise, Contractual Services	\$21,000
	Outside misc contract services, software updates, etc				
	<b>Total for 610000.10.450.52000.0000.00.0000.00.052</b>	<b>\$180,000</b>	<b>\$256,000</b>	<b>\$192,000</b>	<b>\$192,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52440	MAINT OF EQUIPMENT				
	Small equipment repairs			Water Enterprise, Maint of Equipment	\$8,600
	<b>Total for 610000.10.450.52440.0000.00.0000.00.052</b>	<b>\$8,600</b>	<b>\$7,421</b>	<b>\$8,600</b>	<b>\$8,600</b>
52460	WATER EQUIPMENT MAINT				
	Monthly cost bases on 4 @ \$153,386.75 / 8 @ \$175,000			Veolia Contract	\$2,013,547
				Veolia R&M	\$50,000
	<b>Total for 610000.10.450.52460.0000.00.0000.00.052</b>	<b>\$1,783,753</b>	<b>\$1,783,753</b>	<b>\$2,063,547</b>	<b>\$2,063,547</b>
52491	STREET PAVING				
	Trenches and small projects			Water Enterprise, Street Paving	\$30,000
	<b>Total for 610000.10.450.52491.0000.00.0000.00.052</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
52620	OFFICE EQUIPMENT MAINT				
	Copier charges			Cameron Office	\$950
	Waste water copier charges			CIT Finance LLC	\$800
	Year 2 DPW copier lease			CIT Tech	\$2,773
	Year 3 waste water copier lease				
	<b>Total for 610000.10.450.52620.0000.00.0000.00.052</b>	<b>\$4,250</b>	<b>\$4,250</b>	<b>\$4,523</b>	<b>\$4,523</b>
53001	TRAINING				
	Seminars and workshops			Misc	\$1,000
	Training for Larry and Ryan			NEWW/WEF	\$1,000
	Water Distribution for Ryan			Water Distribution	\$1,200
	<b>Total for 610000.10.450.53001.0000.00.0000.00.052</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53130	PROF AUDIT SERVICES				
	Annual Audit per Roselli & Clark Contract			Water Enterprise, Prof Audit Services	\$4,330
	<b>Total for 610000.10.450.53130.0000.00.0000.00.052</b>	<b>\$4,330</b>	<b>\$4,330</b>	<b>\$4,330</b>	<b>\$4,330</b>
53440	RADIOPHONE CONTRACT				
	Monthly cell phone charges			Water Enterprise, Radiophone Contract	\$5,000
	<b>Total for 610000.10.450.53440.0000.00.0000.00.052</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
53450	POSTAGE				
	Postage for mailings			Water Enterprise, Postage	\$15,000
	<b>Total for 610000.10.450.53450.0000.00.0000.00.052</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
54000	SUPPLIES				
	\$300 per hydrant repair x 50 annual \$1850 per new hydrant x 8 annual			Hydrant replace/repair	\$15,000
	Safety, office, lab, misc supplies			Water Enterprise, Supplies	\$15,000
	<b>Total for 610000.10.450.54000.0000.00.0000.00.054</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
54110	GASOLINE				
	10,000 gals @ \$2.50 per gal 13% of total gas expense			Water Enterprise, Gasoline	\$25,000
	<b>Total for 610000.10.450.54110.0000.00.0000.00.054</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$25,000</b>	<b>\$25,000</b>
54120	DIESEL FUEL FOR MV				
	4,200 gals @ \$2.60 per gal 12% of total diesel expense			Water Enterprise, Diesel Fuel For Mv	\$10,900
	<b>Total for 610000.10.450.54120.0000.00.0000.00.054</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$10,900</b>	<b>\$10,900</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54210	OFFICE SUPPLIES				
	Pens, note pads, etc.			Water Enterprise, Office Supplies	\$1,500
	<b>Total for 610000.10.450.54210.0000.00.000.00.054</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
54220	PRINT FORM (NOT COMPUTER)				
	Educational materials			Water Enterprise, Print Form(Not Comp)	\$3,500
	<b>Total for 610000.10.450.54220.0000.00.000.00.054</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>
54320	PIPES, TUBES, FITTINGS				
	Water pipes			Water Enterprise, Pipes, Tubes, Fittings	\$90,000
	<b>Total for 610000.10.450.54320.0000.00.000.00.054</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>	<b>\$90,000</b>
54340	PAINTING SUPPLIES				
	Paint for markouts, etc.			Water Enterprise, Painting Supplies	\$2,000
	<b>Total for 610000.10.450.54340.0000.00.000.00.054</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
54390	LUMBER/BLD MATERIAL				
	Miscellaneous supplies			Water Enterprise, Lumber/Bld Material	\$4,000
	<b>Total for 610000.10.450.54390.0000.00.000.00.054</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>
54520	CHEMICALS				
	For testing new water lines			Water Enterprise, Chemicals	\$3,000
	<b>Total for 610000.10.450.54520.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
54600	Groundskeeping Supplies				
	Processed gravel for fill			Water Enterprise, Soil, Fill & Gravel	\$10,000
	<b>Total for 610000.10.450.54600.0000.00.000.00.054</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54820	TIRES & TIRE MAINT				
	Tires charged back to water vehicles			Water Enterprise, Tires & Tire Maint	\$5,000
	<b>Total for 610000.10.450.54820.0000.00.000.00.054</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
55310	MASONRY MATERIAL				
	Miscellaneous supplies			Water Enterprise, Masonry Material	\$3,000
	<b>Total for 610000.10.450.55310.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$5,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
55320	STEEL MATERIALS				
	Steel covers, etc			Water Enterprise, Steel Materials	\$5,000
	<b>Total for 610000.10.450.55320.0000.00.000.00.054</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
56820	D.E.P. ASSESSMENT				
	DEP Consent decrees			DEP Assessment	\$10,000
	<b>Total for 610000.10.450.56820.0000.00.000.00.056</b>	<b>\$10,000</b>	<b>\$11,179</b>	<b>\$10,000</b>	<b>\$10,000</b>
56900	TAXES TO OTHER TOWNS				
	Rockport taxes			Taxes	\$8,000
	<b>Total for 610000.10.450.56900.0000.00.000.00.056</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>
57300	Dues & Memberships				
	Ryan and Larry			American Water Works	\$476
	Larry			Essex County Greenbelt	\$50
	Ryan and Larry			Mass Water Works Assoc	\$150

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		Dept. 450 Water			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
	Annual memberships for Larry & Ryan			New England Water Works	\$400
	Larry			Trustees of the Reservation	\$50
	<b>Total for 610000.10.450.57300.0000.00.000.00.057</b>	<b>\$1,126</b>	<b>\$1,126</b>	<b>\$1,126</b>	<b>\$1,126</b>
57350	Lic/Per Paid By City			Water Enterprise, Lic/Per-Paid By City	\$1,500
	\$500 ArcView license				
	\$1000 AutoCAD license				
	\$700 required by DEP				
	\$300 Amero, Fletcher, Thompson, Saunders				
	<b>Total for 610000.10.450.57350.0000.00.000.00.057</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
57750	STREET CONSTR MATERIAL			Water Enterprise, Str Constr Material	\$15,000
	Paving materials				
	<b>Total for 610000.10.450.57750.0000.00.000.00.057</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
59100	LONG TERM PRINCIPAL/DEBT SERV			Water Enterprise, Principal/Debt Serv	\$732,762
	<b>Total for 610000.10.450.59100.0000.00.000.00.059</b>	<b>\$628,481</b>	<b>\$628,481</b>	<b>\$628,481</b>	<b>\$732,762</b>
59150	INTEREST-LONG TERM DEBT			Water Enterprise, Int - Long Term Debt	\$340,333
	<b>Total for 610000.10.450.59150.0000.00.000.00.059</b>	<b>\$344,935</b>	<b>\$344,935</b>	<b>\$344,935</b>	<b>\$340,333</b>
59250	INTEREST/TEMP-NOTES			BAN Debt	\$13,000
	<b>Total for 610000.10.450.59250.0000.00.000.00.059</b>	<b>\$27,841</b>	<b>\$27,841</b>	<b>\$27,841</b>	<b>\$13,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

		<b>Dept. 450 Water</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
59450	Bond Issuance Costs				
				CWT Admin Fees	\$24,284
				Bond Issuance Costs	\$4,000
	BAN/bond issuance costs not covered by BAN/bond premium				
	<b>Total for 610000.10.450.59450.0000.00.0000.00.059</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$28,284</b>
	<b>Total for Ordinary Expenses</b>	<b>\$3,275,016</b>	<b>\$3,353,016</b>	<b>\$3,559,983</b>	<b>\$3,669,105</b>
<b>Capital Expenses</b>					
58215	GIS ENHANCE				
				Water Enterprise, GIS Enhance	\$80,000
	To continue to enhance our GIS Capabilities				
	<b>Total for 610000.10.450.58215.0000.00.0000.00.058</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>
58217	WATER READING EQUIP				
				Water meters & equipment	\$60,000
	Meters for new construction and replacement of old meters				
	<b>Total for 610000.10.450.58217.0000.00.0000.00.058</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
58500	ADDITIONAL EQUIPMENT				
				Meters, etc	\$30,000
	<b>Total for 610000.10.450.58500.0000.00.0000.00.058</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
58700	REPLACEMENT EQUIPMENT				
				Water Enterprise, Replacement Of Equipmt	\$9,894
	Annual lease payment split W/S/Central				
	<b>Total for 610000.10.450.58700.0000.00.0000.00.058</b>	<b>\$9,894</b>	<b>\$9,894</b>	<b>\$9,894</b>	<b>\$9,894</b>
	<b>Total for Capital Expenses</b>	<b>\$179,894</b>	<b>\$179,894</b>	<b>\$179,894</b>	<b>\$179,894</b>
	<b>Total for Department 450</b>	<b>\$5,096,772</b>	<b>\$5,174,772</b>	<b>\$5,389,406</b>	<b>\$5,488,696</b> 8%

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 610000 WATER ENTERPRISE FUND

### Dept. 991 General Fund

	FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request	
<b>Ordinary Expenses</b>					
59600 TRANSFERS TO OTHER FUNDS					
			Indirect Cost - General Fund	\$190,166	
<b>Total for 610000.10.991.59600.0000.00.000.00.059</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	
<b>Total for Ordinary Expenses</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	
<b>Total for Department 991</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$191,270</b>	<b>\$190,166</b>	<b>-1%</b>
<b>Total for WATER ENTERPRISE FUND</b>	<b>\$5,288,042</b>	<b>\$5,366,042</b>	<b>\$5,580,676</b>	<b>\$5,678,862</b>	<b>7%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 620000 Talbot Rink Enterprise Fund

### Dept. 475 Talbot Rink Enterprise

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request	
<b>Other Revenues</b>				
43101 REV- USER CHARGES				
				TALBOT RINK USER CHARGES REVENUES (\$279,000)
				User fees for team and personal ice rental
<b>Total for 620000.10.475.43101.0000.00.000.00.040</b>	<b>(\$279,000)</b>	<b>(\$279,000)</b>	<b>(\$279,000)</b>	
48400 REV-MISC RECEIPTS				
				RINK ENTERPRISE - MISC RECEIPTS (\$23,615)
<b>Total for 620000.10.475.48400.0000.00.000.00.040</b>	<b>(\$23,615)</b>	<b>(\$23,615)</b>	<b>(\$23,615)</b>	
<b>Total for Other Revenues</b>	<b>(\$302,615)</b>	<b>(\$302,615)</b>	<b>(\$302,615)</b>	
<b>Total for Department 475</b>	<b>(\$302,615)</b>	<b>(\$302,615)</b>	<b>(\$302,615)</b>	0%
<b>Transfers In</b>				
32800 TALBOT RINK ENT. - F/B RES. FOR SPECIAL PURPOSES				
				Transfers In - from Enterprise Funds (\$41,661)
				Free Cash Appropriation
<b>Total for 620000.10.000.32800.0000.00.000.00.040</b>	<b>(\$38,233)</b>	<b>(\$38,233)</b>	<b>(\$41,661)</b>	
<b>Total for Transfers In</b>	<b>(\$38,233)</b>	<b>(\$38,233)</b>	<b>(\$41,661)</b>	
<b>Total for Transfers In</b>	<b>(\$38,233)</b>	<b>(\$38,233)</b>	<b>(\$41,661)</b>	0%
<b>Total for TALBOT RINK ENTERPRISE FUND</b>	<b>(\$340,848.00)</b>	<b>(\$340,848)</b>	<b>(\$344,276)</b>	1%



# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 620000 TALBOT RINK ENTERPRISE FUND

		Dept. 475 TALBOT RINK ENTERPRISE			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51840	Personal Services - Medicare/Fica/Soc Sec			0.00 FTE	\$1,965
	Payroll taxes for rink				
	<b>Total for 620000.10.475.51840.0000.00.000.00.051</b>	<b>\$1,965</b>	<b>\$1,965</b>	<b>\$1,965</b>	<b>\$1,965</b>
51860	PERSONAL SERVICES: REGULAR PENSIONS			0.00 FTE	\$16,605
	Allocation of FY 2017 Pension Assessment. Assumes a July 1, 2016 payment.				
	<b>Total for 620000.10.475.51860.0000.00.000.00.051</b>	<b>\$16,311</b>	<b>\$16,311</b>	<b>\$16,311</b>	<b>\$16,605</b>
51930	PERSONAL SERVICES: UNIFORM ALLOWANCE			0.00 FTE	\$350
	<b>Total for 620000.10.475.51930.0000.00.000.00.051</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>
51944	SICK INCENTIVE PAY			0.00 FTE	\$300
	<b>Total for 620000.10.475.51944.0000.00.000.00.051</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
51960	PERSONAL SERVICES: AFSCME INCENTIVES			0.00 FTE	\$450
	<b>Total for 620000.10.475.51960.0000.00.000.00.051</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>
	<b>Total for Personnel Expenses</b>	<b>\$173,510</b>	<b>\$173,510</b>	<b>\$160,319</b>	<b>\$164,088</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
	<b>Total for 620000.10.475.52000.0000.00.000.00.052</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$20,000</b>	<b>\$20,000</b>
52101	Electric				
	<b>Total for 620000.10.475.52101.0000.00.000.00.052</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 620000 TALBOT RINK ENTERPRISE FUND

		Dept. 475 TALBOT RINK ENTERPRISE			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52170	FUEL OIL FOR HEATING			RINK ENT - FUEL OIL FOR HEATING	\$18,000
	<b>Total for 620000.10.475.52170.0000.00.000.00.052</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$18,000</b>	<b>\$18,000</b>
54000	SUPPLIES			RINK ENT - SUPPLIES	\$15,000
	<b>Total for 620000.10.475.54000.0000.00.000.00.054</b>	<b>\$10,600</b>	<b>\$10,600</b>	<b>\$15,000</b>	<b>\$15,000</b>
59100	LONG TERM PRINCIPAL/DEBT SERV			Talbot Rink, Debt Service, Principal/Debt	\$30,000
	<b>Total for 620000.10.475.59100.0000.00.000.00.059</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
59150	INTEREST-LONG TERM DEBT			Talbot Rink, Debt Service, Int-Long Term D	\$16,688
	<b>Total for 620000.10.475.59150.0000.00.000.00.059</b>	<b>\$17,738</b>	<b>\$17,738</b>	<b>\$17,738</b>	<b>\$16,688</b>
	<b>Total for Ordinary Expenses</b>	<b>\$136,838</b>	<b>\$136,838</b>	<b>\$150,738</b>	<b>\$149,688</b>
<b>Capital Expenses</b>					
58410	LAND			RINK ENT - BUILDING IMPROVEMENTS	\$15,000
	<b>Total for 620000.10.475.58410.0000.00.000.00.058</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
58700	REPLACEMENT EQUIPMENT			RINK ENT - REPLACEMENT EQUIPMENT	\$15,500
	<b>Total for 620000.10.475.58700.0000.00.000.00.058</b>	<b>\$15,500</b>	<b>\$15,500</b>	<b>\$15,500</b>	<b>\$15,500</b>
	<b>Total for Capital Expenses</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>	<b>\$30,500</b>
	<b>Total for Department 475</b>	<b>\$340,848</b>	<b>\$340,848</b>	<b>\$341,557</b>	<b>\$344,276 1%</b>
	<b>Total for TALBOT RINK ENTERPRISE FUND</b>	<b>\$340,848</b>	<b>\$340,848</b>	<b>\$341,557</b>	<b>\$344,276 1%</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

### Dept. 492 Waterways

		FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
<b>Other Revenues</b>				
42450	REV- BOAT RAMP FEES			
			Waterways Enterprise, Boat Ramp Fees	(\$19,100)
			Based on a three year average of fees collected.	
	<b>Total for 700000.10.492.42450.0000.00.000.00.040</b>	<b>(\$19,010)</b>	<b>(\$19,100)</b>	<b>(\$19,100)</b>
43200	REV- LAUNCH FEES			
			Waterways Enterprise, Fees - Launch	(\$7,000)
			Estimated fees from prior year collected.	
	<b>Total for 700000.10.492.43200.0000.00.000.00.040</b>	<b>(\$7,000)</b>	<b>(\$7,000)</b>	<b>(\$7,000)</b>
43201	REV-FEES: HARBOR MOORING			
			Waterways Enterprise, Fees-Harbor Mooring	(\$156,816)
			Based on the current permitted moorings throughout Gloucester.	
	<b>Total for 700000.10.492.43201.0000.00.000.00.040</b>	<b>(\$155,318)</b>	<b>(\$156,816)</b>	<b>(\$156,816)</b>
43202	REV-FEES: TRANS'N MOORING			
			Waterways Enterprise, Fees-Trans'N Mooring	(\$21,000)
			Based on three year average of fees collected.	
	<b>Total for 700000.10.492.43202.0000.00.000.00.040</b>	<b>(\$18,000)</b>	<b>(\$21,000)</b>	<b>(\$21,000)</b>
43203	REV-FEES: FLOAT			
			Waterways Enterprise, Fees-Float	(\$16,065)
			Based on the current permitted 10A Floats through-out Gloucester.	
	<b>Total for 700000.10.492.43203.0000.00.000.00.040</b>	<b>(\$16,231)</b>	<b>(\$16,065)</b>	<b>(\$16,065)</b>
43204	REV-FEES: MOORING APP			
			Waterways Enterprise, Fees-Mooring App	(\$5,720)
			Based on the current wait list for moorings.	
	<b>Total for 700000.10.492.43204.0000.00.000.00.040</b>	<b>(\$5,430)</b>	<b>(\$5,720)</b>	<b>(\$5,720)</b>
43600	REV- RENT RECEIPTS			
			Waterways Enterprise, Rent-Lobster Marina	(\$19,845)
			Rent received from tenants at St. Peter's Commercial Marina.	
	<b>Total for 700000.10.492.43600.0000.00.000.00.040</b>	<b>(\$21,105)</b>	<b>(\$19,845)</b>	<b>(\$19,845)</b>

# City of Gloucester, Mayor's Revenue Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

### Dept. 492 Waterways

	FY16 Appropriated	FY17 Dept Request	FY17 Mayor's Request
43602 REV-RENT: HARBOR COVE			
			Harbor Cove (\$18,336)
Rent received from tenants at Harbor Cove Commercial Marina.			
<b>Total for 700000.10.492.43602.0000.00.000.00.040</b>	<b>(\$20,352)</b>	<b>(\$18,336)</b>	<b>(\$18,336)</b>
<b>Total for Other Revenues</b>	<b>(\$262,446)</b>	<b>(\$263,882)</b>	<b>(\$263,882)</b>
<b>Tax Revenues</b>			
41600 REV- BOAT EXCISE TAX			
			Waterways Enterprise, 2017 Boat Excise Rev (\$81,422)
Based on the number of registered boats in Gloucester as reported by Massachusetts Environmental Police to the Assessors' Office.			
<b>Total for 700000.10.492.41600.0000.00.000.17.040</b>	<b>(\$80,870)</b>	<b>(\$81,422)</b>	<b>(\$81,422)</b>
<b>Total for Tax Revenues</b>	<b>(\$80,870)</b>	<b>(\$81,422)</b>	<b>(\$81,422)</b>
<b>Total for Department 492</b>	<b>(\$343,316)</b>	<b>(\$345,304)</b>	<b>(\$345,304) 1%</b>
<b>Total for WATERWAYS ENTERPRISE FUND</b>	<b>(\$343,316)</b>	<b>(\$345,304)</b>	<b>(\$345,304) 1%</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
<b>Personnel Expenses</b>					
51100	Salaries/Wages - Full Time				
				0.00 FTE	\$3,922
				1.00 FTE	\$75,000
	M8 S9 effective 7/1/15				
	Estimate hire at a M6, S1			1.00 FTE	\$54,000
	<b>Total for 700000.10.492.51100.0000.00.000.00.051</b>	<b>\$123,355</b>	<b>\$123,355</b>	<b>\$124,071</b>	<b>\$132,922</b>
51200	SAL/WAGE-TEMP POS				
				0.00 FTE	\$67,000
	Assistants for summer patrols and new Launch Operators.				
	<b>Total for 700000.10.492.51200.0000.00.000.00.051</b>	<b>\$68,000</b>	<b>\$68,000</b>	<b>\$68,000</b>	<b>\$67,000</b>
51300	SAL/WAGE-OVERTIME				
				0.00 FTE	\$0
	<b>Total for 700000.10.492.51300.0000.00.000.00.051</b>	<b>\$1</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>
51400	SAL/WAGE-LONGEVITY				
				0.00 FTE	\$1,050
	<b>Total for 700000.10.492.51400.0000.00.000.00.051</b>	<b>\$3,050</b>	<b>\$3,050</b>	<b>\$3,050</b>	<b>\$1,050</b>
51720	PERSONAL SERVICES: UNEMPLOYMENT INSUR				
				0.00 FTE	\$2,467
	Based on input from Payroll personnel.				
	<b>Total for 700000.10.492.51720.0000.00.000.00.051</b>	<b>\$2,467</b>	<b>\$2,467</b>	<b>\$2,467</b>	<b>\$2,467</b>
51740	PERSONAL SERVICES: EMPLOYEE-LIFE INS				
				0.00 FTE	\$30
	Administrative Assistant only.				
	<b>Total for 700000.10.492.51740.0000.00.000.00.051</b>	<b>\$30</b>	<b>\$30</b>	<b>\$30</b>	<b>\$30</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51750	PERSONAL SERVICES: EMPLOYEE-HEALTH INS			0.00 FTE	\$7,490
	Medical and dental for Administrative Assistant and dental only for Harbormaster. This includes the recommended 9% increase. This will change with the hiring of a new Harbormaster and possible reorganization of the Harbormaster Department.				
	<b>Total for 700000.10.492.51750.0000.00.0000.00.051</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,490</b>	<b>\$7,490</b>
51840	Personal Services - Medicare/Fica/Soc Sec			0.00 FTE	\$2,785
	.0145% of all wages.				
	<b>Total for 700000.10.492.51840.0000.00.0000.00.051</b>	<b>\$1,788</b>	<b>\$1,788</b>	<b>\$2,785</b>	<b>\$2,785</b>
51860	PERSONAL SERVICES: REGULAR PENSIONS			0.00 FTE	\$30,885
	As per conversation with City CFO.				
	<b>Total for 700000.10.492.51860.0000.00.0000.00.051</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$30,885</b>	<b>\$30,885</b>
51910	AFSCME: TUITION/TRAIN-EMPLOY			0.00 FTE	\$1,000
	Required in service training for Harbormaster and Assistants.				
	<b>Total for 700000.10.492.51910.0000.00.0000.00.051</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
51920	PERSONAL SERVICES: SICK LEAVE BUY-BACK			0.00 FTE	\$2,700
	As per GMAA and AFSCME Contracts.				
	<b>Total for 700000.10.492.51920.0000.00.0000.00.051</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>
51944	SICK INCENTIVE PAY			2.00 FTE	\$600
	As per GMAA/AFSCME Contracts - Estimate 2 employees @ \$300 each.				
	<b>Total for 700000.10.492.51944.0000.00.0000.00.051</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
51960	PERSONAL SERVICES: AFSCME INCENTIVES				
	<b>Total for 700000.10.492.51960.0000.00.000.00.051</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$0</b>
	<b>Total for Personnel Expenses</b>	<b>\$239,341</b>	<b>\$239,341</b>	<b>\$243,429</b>	<b>\$248,929</b>
<b>Ordinary Expenses</b>					
52000	CONTRACTED SERVICES				
				Waterways Enterprise, Contractual Services	\$28,000
	Services outside the means of office personnel: lawn maintenance at Dun Fudgin, Lobster Cove, Hodgkins Cove Public Landings and Solomon Jacobs Landing, gangway installation at Lobster Cove Public Landing, diving inspections on mooring chains, port potti at Dun Fudgin, welding repairs and office cleaning.				
	<b>Total for 700000.10.492.52000.0000.00.000.00.052</b>	<b>\$26,000</b>	<b>\$25,970</b>	<b>\$28,000</b>	<b>\$28,000</b>
52470	VEHICLE MAINT				
				Waterways Enterprise, Vehicle Maint	\$300
	Annual State vehicle inspection, and routine maintenance.				
	<b>Total for 700000.10.492.52470.0000.00.000.00.052</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
52520	BOAT/MARINE MAINT				
				Waterways Enterprise, Boat/Marine Maint	\$5,000
	5 vessels to maintain which include 2 patrol boats, 1 pumpout boat, 1 work boat and 1 Harbor Launch.				
	<b>Total for 700000.10.492.52520.0000.00.000.00.052</b>	<b>\$7,000</b>	<b>\$6,500</b>	<b>\$6,000</b>	<b>\$5,000</b>
52620	OFFICE EQUIPMENT MAINT				
				Waterways Enterprise, Office Equip Maint	\$456
	Maintenance and repairs as needed to copiers, printers and fax machine.				
	<b>Total for 700000.10.492.52620.0000.00.000.00.052</b>	<b>\$300</b>	<b>\$300</b>	<b>\$456</b>	<b>\$456</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
52650	COMMUNICATIONS MAINT				
	Waterways Enterprise, Communications Maint				\$300
	Maintenance and repairs as needed to office and vessel radios.				
	<b>Total for 700000.10.492.52650.0000.00.000.00.052</b>	<b>\$300</b>	<b>\$1,200</b>	<b>\$300</b>	<b>\$300</b>
52700	RENTAL OF FACILITIES				
	Waterways Enterprise, Rental Of Facilities				\$13,650
	Decrease from previous years (FY15 and earlier) is due to the National Grid Remediation Project starting at Solomon Jacobs Park September 2015. Office spaces will not be in use for 7 months out of the year. Rent will be required for only 5 months. Annual 3% increase applied.				
	<b>Total for 700000.10.492.52700.0000.00.000.00.052</b>	<b>\$12,601</b>	<b>\$12,601</b>	<b>\$13,650</b>	<b>\$13,650</b>
53100	ENG/ARCH PROF SERV				
	Waterways Enterprise, Eng/Arch Prof Serv				\$4,000
	Startup fees for new projects to include public landing access improvements and Harbormaster Office renovations upon completion of National Grid Remediation Project at Solomon Jacobs Park.				
	<b>Total for 700000.10.492.53100.0000.00.000.00.052</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$5,000</b>	<b>\$4,000</b>
53410	TELEPHONE SERVICE				
	Waterways Enterprise, Telephone Service				\$6,319
	Cell phones for use on boats and office fax machine service. Increase due to new contract for new phone system to be used on patrol boats for mooring surveys, issuance of speeding violations and boat accident reporting.				
	<b>Total for 700000.10.492.53410.0000.00.000.00.052</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$6,319</b>	<b>\$6,319</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
53450	POSTAGE				
	Filing City permits at Registry of Deeds, registered mail.			Waterway Enterprises, Postage	\$200
	<b>Total for 700000.10.492.53450.0000.00.000.00.054</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
53480	ADVERTISING				
	Printing of sailors guide, packet info for boaters, new launch service advertising and Gloucester Harbor port services advertising.			Waterways Enterprise, Advertising	\$4,000
	<b>Total for 700000.10.492.53480.0000.00.000.00.052</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$4,000</b>
54110	GASOLINE				
	Fuel for 5 harbormaster boats based on historical use.			Waterways Enterprise, Gasoline	\$9,000
	<b>Total for 700000.10.492.54110.0000.00.000.00.054</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$9,000</b>
54220	PRINT FORM (NOT COMPUTER)				
	Permit decals, office envelops, Dun Fudgin envelops.			Waterways Enterprise, Print Form (Not Comp)	\$2,500
	<b>Total for 700000.10.492.54220.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,500</b>
54290	MISC SPEC OFF SUPPL				
	Standard office supplies to include paper, pens, folders, note pads & books paper clips etc...			Waterways Enterprise, Misc Spec Off Suppl	\$2,500
	<b>Total for 700000.10.492.54290.0000.00.000.00.054</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,500</b>
54500	Cleaning Supplies				
	Cleaning supplies for office and boats.			Waterways Enterprise, Cleaning Supplies	\$300
	<b>Total for 700000.10.492.54500.0000.00.000.00.054</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>

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## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
54800	Oil/Lubric Maint				
	Waterways Enterprise, Mtr Oil/Lubric Maint				\$1,600
	Based on last year's actual use and need for all Harbormaster vessels.				
	<b>Total for 700000.10.492.54800.0000.00.0000.00.054</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>
54860	MARINE HDWR/ASSESS				
	Waterways Enterprise, Marine Hdwr/Assess				\$2,000
	Replacement of cleats, line, chains, fenders and installation of additional transient moorings.				
	<b>Total for 700000.10.492.54860.0000.00.0000.00.054</b>	<b>\$3,000</b>	<b>\$4,600</b>	<b>\$2,500</b>	<b>\$2,000</b>
55010	SAFETY SUPP/EQUIP				
	Waterways Enterprise, Safety Supp/Equip				\$750
	Based on last year's actual costs/use of first aid/CPR equipment.				
	<b>Total for 700000.10.492.55010.0000.00.0000.00.054</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>
55810	WORK/SAFETY CLOTHES				
	Waterways Enterprise, Work/Safety Clothes				\$1,000
	To provide adequate uniform shirts, hats, rain gear and foul weather clothing for Assistants and Launch operators.				
	<b>Total for 700000.10.492.55810.0000.00.0000.00.054</b>	<b>\$1,400</b>	<b>\$2,780</b>	<b>\$1,000</b>	<b>\$1,000</b>
57050	OTHER CHRG/EXPEND				
	Waterways Enterprise, Facility Maint				\$4,600
	St Peter's and Harbor Cove marina's dock lights electric bills.				
	<b>Total for 700000.10.492.57050.0000.00.0000.00.057</b>	<b>\$4,600</b>	<b>\$4,600</b>	<b>\$4,600</b>	<b>\$4,600</b>
57060	OTHER CHRG/EXPEND				
	Waterways Enterprise, Equipment				\$500
	Replace as needed small hand tools and office equipment.				
	<b>Total for 700000.10.492.57060.0000.00.0000.00.057</b>	<b>\$364</b>	<b>\$2,484</b>	<b>\$500</b>	<b>\$500</b>

# City of Gloucester, Mayor's Expense Budget Report, FY2017

Mayor's budget as submitted to the City Council

## 700000 WATERWAYS ENTERPRISE FUND

		<b>Dept. 492 Waterways</b>			
		FY16 Appropriated	FY16 Working	FY17 Dept Request	FY17 Mayor's Request
57100	IN-STATE TRAVEL				
	Related harbormaster meetings, seminars and training.			Waterways Enterprise, In-State Travel	\$300
	<b>Total for 700000.10.492.57100.0000.00.000.00.057</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>
57300	DUES & MEMBERSHIPS				
	Dues for harbormaster association and fees for various marine related tabloids.			Waterways Enterprise, Dues & Subscriptions	\$800
	<b>Total for 700000.10.492.57300.0000.00.000.00.057</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>
57420	PROP INS-GEN LIAB				
	Insurance costs for city owned floats and public landings.			Waterways Enterprise, Prop Ins-Gen Liab	\$7,300
	<b>Total for 700000.10.492.57420.0000.00.000.00.057</b>	<b>\$7,300</b>	<b>\$7,300</b>	<b>\$7,300</b>	<b>\$7,300</b>
57800	CONTINGENCY/EMERG				
	Contingency for marine disasters due to weather, fire, oil spills.			Waterways Enterprise, Contingency/Emerg	\$1,000
	<b>Total for 700000.10.492.57800.0000.00.000.00.057</b>	<b>\$1,000</b>	<b>\$600</b>	<b>\$1,000</b>	<b>\$1,000</b>
	<b>Total for Ordinary Expenses</b>	<b>\$98,115</b>	<b>\$103,185</b>	<b>\$101,875</b>	<b>\$96,375</b>
<b>Capital Expenses</b>					
58410	LAND				
	Improvements to City Public Landings				\$0
	Site improvements				\$0
	<b>Total for 700000.10.492.58410.0000.00.000.00.058</b>	<b>\$0</b>	<b>\$6,800</b>	<b>\$0</b>	<b>\$0</b>
58700	REPLACEMENT EQUIPMENT				
	Chains and buoys for transient moorings				\$0
	<b>Total for 700000.10.492.58700.0000.00.000.00.058</b>	<b>\$0</b>	<b>\$8,500</b>	<b>\$0</b>	<b>\$0</b>

