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CITY OF GLOUCESTER
COMMUNITY PRESERVATION COMMITTEE
PROJECT APPLICATION COVER SHEET

I: Project Information
Project Title: Stage Fort Park - A Walking Path

Project Summary: Restoring a gravel path about 325 feet in length by 10 feet in width, from the green gate to the left of the Visitor's Center at Stage Fort Park, to the intersecting paths towards the fort and ocean. Will provide a safe travel path through a heavily traveled area of the park.

Estimated start date: 02/01/2014 Estimated completion date: 05/31/2014

CPA Program Area:
- [X] Open Space
- Historic Preservation
- Community Housing [X] Recreation

II: Applicant/Developer Information
Contact Person with primary responsibility for project: George H. Roark, Dr. John and Susannah Wolfe (Friends of Stage Fort Park) and Steve Kaitly (Rotary Club)
Organization (If applicable): Friends of Stage Fort Park and Gloucester Rotary Club
Mailing Address: 15 Beauport Ave, Gloucester, MA 01930
Daytime phone #: 978-360-2462 Fax #: 978-283-0475
E-mail address: ghrroark@verizon.net, jswolfe@massmed.org

III: Budget Summary
Total budget for project: 5,100.00
CPA funding request: 4,000.00
CPA request as percentage of total budget: 78.4

Applicant's Signature: [Signatures]

Printed name and Position: George H. Roark, initial member
                      Dr. John Wolfe, initial member
                      Susannah Wolfe, initial member
                      Salvatore Frontiero, President Gloucester Rotary Club

Friends of Stage Fort Park Friends of Stage Fort Park
Historic Preservation: Stage Fort Park is the most historic piece of ground in the city. On this land in 1623, a small group of fishermen from the English Dorchester Company wintered over and set up stages for the curing of fish. It became known as Fisherman’s Field. In 1775, a fort was built for defensive purposes; being rebuilt during the war of 1812 and the Civil War. Later, it was named Stage Fort Park, both in honor of that historic winter and the role of the fort in defending the city.

Fitz Henry Lane often painted the Western Harbor because, in his time, there was still a strong link to this land as the place of the original settlers. In 1898 the land for Stage Fort Park was taken by eminent domain, after a vote by the Gloucester voters (2,423 voting yes and 719 voting no). A debt of $75,000 was incurred for the park which took 40 years to repay. The purchase and debt were allowed by the state legislature by passage of the Act of 1897 Chapter 459 on June 4, 1897, “for the purpose creating a public Park for the benefit of the city of Gloucester and the inhabitants thereof and as a permanent memorial of the first settlement of the Massachusetts Bay Colony.” Editorials in the Gloucester Daily Times at the time of the vote noted it was a “breathing place for your descendants in all the years to come” and “created one of the finest promenades and marine views to be found in New England.” Thus, the restoration of the center path in the park honors the sacredness of this ancestral land, honors the original intent of the park as a place of historical preservation and honors the early understanding of the park as a place for fresh air and walking.

Open Space: Stage Fort Park is the largest and most accessible city-owned space offering clear, panoramic views of the outer/inner harbor, Ten Pound Island, East Gloucester, Eastern Point lighthouse and the breakwater. In other words, it is a spectacular scenic asset that is a draw for residents and visitors alike. Hough Avenue is a scenic road through the park providing green vistas and ocean views. Restoration of the center path will make these scenic vistas even more accessible for all. It is well known that if an asset is well used and
appreciated by the public, there is more vigilance to preserve the asset. Lastly, Stage Fort Park is contiguous to the Boulevard making the center path an important part of a long, continuous walkway through varying environments and levels of difficulty.

Recreation: Currently the park is well used for various forms of recreation, i.e., baseball, volleyball, rock climbing, playground, basketball, etc. Ironically, although the aforementioned Gloucester Daily Times editorials note the importance of walking in terms of the public benefit of the park, it is the walking paths that are in great need of restoration. A walkable park with restored, safe, even, and clearly demarcated paths would greatly enhance the recreational experience of a walk in the park.

Community Needs/Populations served:

Health: Walking is highly recommended as an aerobic, strengthening and health-promoting activity for all ages by the medical community. Like the nation, Gloucester is also experiencing an obesity problem and "getting fit" is a part of the Community Action Plan. A walkable park helps promote a healthy community.

Community Pride: Stage Fort Park is already a source of pride due to its natural beauty and history. This pride is tempered by poor maintenance. Due to the city’s well known budgetary constraints, there have not been resources available for the park beyond grass mowing, garbage collection and a one-time planting of trees. The maintenance of paths has been sadly neglected. The recent rehabilitation by the Rotary Club of the once shabby Children’s Park is a huge step towards restoring a pride of place to the park. Likewise, restoration of this center path would be another, small but significant step in that direction. Where the city has been constrained in its commitment to the park, the citizens have been active. Other areas of citizen involvement with Stage Fort Park over the years have been the Antonio Gentile bandstand, the Elizabeth Gordon Smith Park, which is maintained by The Gloucester Civic and Garden Council, and the Gloucester Garden Club. A CPA grant for the center
path restoration offers a key *opportunity* for the city to commit public funds and bring new life to this unique park which has suffered neglect for too long.

**The Economy:** Visitors to Gloucester are one of the three prongs for the present and future Gloucester economy. The path selected for restoration lies to the immediate left of the Visitor's Center. Its restoration would enhance the overall pleasing and welcoming appearance of the area presented to visitors. During the 2012 season, from May 15th to October 8th, the Visitor's Center had 18,084 visitors (data from the volunteers who work at the center, from the Mayor's office). If you used two people per vehicle, that would equate to 36,168 visitors. Also, over the past four summers, the average number of vehicles utilizing the parking lot was between 7,750 and 8,750 (data from DPW Assistant Director Mark Cole). Using an average of 3 people per vehicle, that equates to 23,250 to 26,260 people visiting the park. This does not include the 75 to 80 buses with various groups, of at least 50 people per bus, for an additional 4,000 visitors. Also, this does not include the number of people, including residents, who walk to the park or park their cars elsewhere as well as other events that are held at the park. Therefore the number of visitors to Stage Fort Park is estimated to be in excess of 75,000 to 100,000 annually.

**Residents Served:**

**The Elderly and All Ages:** As people age they give up more rigorous activities; this makes walking all the more important for them. Currently, many older residents frequently walk in the park and would appreciate safer, more even paths. Needless to say, all ages would benefit.

**Downtown Residents, Magnolia Residents and Various Groups of All Ages:** Stage Fort Park is the largest open space within easy walking distance from downtown. It is also the only city-owned park nearby for those residents on "the other side of the cut bridge" (mainly in Wards 3 and 5.) Stage Fort Park is a very short drive from Magnolia, which Mayor Kirk has mentioned as an underserved area in terms of city services. During the good weather many businesses and family groups hold their annual picnic at the park; many
summer camps for young children use the park and beaches as well. All the above groups would benefit from a restored center path.

**Specific Guarantees to assure the long-term Preservation of the Project:** This project will require a minimum of maintenance, such as removal of newly protruding rocks, the leveling out of any gullies that form during a storm and very occasionally the addition of more surface material. The DPW Assistant Director has agreed to maintain the center path (see attached letter). Stage Fort Park’s historical significance alone makes a unique claim upon city resources for excellent maintenance.

**The Measure of Success:** With such a small project the impact/success will not be measureable if it stands alone. Its success lies in its potential to act as a catalyst for city and civic groups with a love of the park to come together to facilitate the design and restoration of all the paths in the park. A *Walkable Park* is the long term measure of success.
The most historic place in Gloucester offers...

...The best walk on Cape Ann

By Peter Watson

You can take a pleasant walk almost anywhere on Cape Ann, but none that offers so much in so short a space as the shore walk at Stage Fort Park.

This walk, through the most historic place on the island, can be as easy — or hard — as you like.

The rewards can be a panoramic view of the city’s skyline, harbor and the seemingly endless parade of fishing and pleasure boats, or it can be the exhilaration of rock climbing on the nearly sheer face of a building-size boulder.

The walk has no clear-cut beginning or end, and the terrain is as varied as the view. Because of its size, Stage Fort Park is a perfect place to ramble and discover. When you find the going a bit precarious, as some are sure to, simply choose an easier path.

Stage Fort Park, on Hough Avenue on the western edge of Gloucester Harbor, was the site of the original settlement of Cape Ann. It was here that the first settlers landed in 1623 and erected their fish-drying racks, called stages, on “Fisherman’s Field.”

In 1775 a fort was built here for the defense of the city, rebuilt during the War of 1812 and then again during the Civil War. The foundations of the fort remain, and the grassy periphery, with cannons still in place, is a frequent starting — or finishing — point for any walk.

For a sea-hill walk, one that includes the park’s picnic area, playgrounds and food concession, start at the end of Stacy Boulevard behind the tennis courts. A plaque designates the broad, well-graded sweep along the water and into the park as the Lucy Brown Davis Pathway, donated by Lucy Brown Davis in 1934.

Benches dot this part of the walk. After several hundred yards, the path narrows and rises. From here, you’re on your own.

To the left, down an equally well-graded path, is the old embankment fort thrust out into the harbor.

Straight ahead is the first of many enormous boulders which, like many along the walk have manmade steps leading up them.

From the top, you command the harbor ahead of you and the park behind.

There are many such outcroppings and boulders, and narrow, winding paths lead up to and around them. There are also many paths to the rocks below, where fishermen, picnickers, couples and sunbathers compete for space.

And always there’s the harbor, dotted with fishing trawlers, power boats and sailboats.

One of the highest outcroppings commands the north side of Half Moon Bench, a tiny crescent-shaped break in what is otherwise a rugged, rocky shoreline rising steeply out of the sea.

Descent to Half Moon is again by choice. Toward the land the path is wide and easy to walk. Toward the sea, you scramble down manmade steps cemented onto the rock, skirt along paths worn clean of grass and finally have to jump along the rocks to the beach.

Across the beach, steps climb sharply up to a rocky bluff high above the beach. Again you can set your own walking pace. The steepness of this side, though, is more extreme and more persons will find it too strenuous. One path goes right up the side of a rock; a handrail imbedded in the rock helps.

Here, as on the other side, are grassy knolls perfect for picnicking. On sunny weekends, competition for the spots is stiff. The heights, too, attract sunbathers.

Near its end the walk rises high above the sea to the left; the playing fields lie to the right.

Since you can set your own pace and pick the most comfortable route, there’s no set time needed for the walk.

A fast-paced walk from Centennial Avenue (near the man at the wheel) to Cressy’s Beach and back to Centennial, stopping for picture-taking along the way, take 45 minutes. More time could easily be spent.

The walk requires some supervision for small children, who perhaps should be steered away from the highest points, however much they want to scale them.

Parking at the city lot across from the park is $4 for visitors on weekends, free to residents. Parking is free to all on weekdays.

Peter Watson is editor of the Gloucester Daily Times.
Description of Project.

The long term objective of Friends of Stage Fort Park is the upgrading of pathways for walking throughout the park. As our initial project we have selected the pathway that begins at the green gate near the Visitor’s Center and goes toward the ocean. The project will be restoring the gravel path about 325 feet in length x 10 feet in width, from the green gate at the visitor’s center on the left side, to the intersecting paths towards the fort and ocean.

We have chosen this pathway because, in its current state with large rocks protruding out from the ground, it is not safe for walkers, especially the elderly. Also, this path borders the children’s park, created by the Rotary Club, and runs along side the Visitor’s Center. The path’s deteriorated, unsightly condition is not a plus for our visitor economy. Also, it detracts from the well-planned, well-maintained atmosphere of the children’s park.

It is envisioned that improved pathways will engender a lot of support from those who currently walk in the park and will encourage more people to do so, which is a plus for a healthy Gloucester.
CITY OF GLOUCESTER
COMMUNITY PRESERVATION COMMITTEE

BUDGET FORM

Project Name: Stage Fort Park- A Walking Path
Applicant: Friends of Stage Fort Park and Gloucester Rotary Club

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Total Project Funding $5,100.00

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Total Project Expenses $5,100.00

Please feel free to photocopy or re-create this form if more room is needed.
March 10, 2013

Work Estimate

Mrs. Susannah Wolfe
jswolfe@massmed.org

Re: Resurfacing path at Stage Fort Park

Location: gravel path 10' wide leading from the Visitors' Center approximately 325 feet toward the Harbor, as far as an intersecting path parallel to the shore.

Scope of work: using road pack material, fill low, rutted, or rough areas as necessary and top-dress the entire surface with 3 inches of the same material, totaling 40 cubic yards.

Cost at current materials price: $3,500.00

/s/ Martin Ray
March 5, 2013

Work to be performed as follows:

RE: Gloucester Stage Fort Park

Prep areas for path way leading from visitors center towards water or were all paths meet only dig out all areas to a depth of 5 -6 inches and remove large stones and or trip hazards. Walk will be widen to a width of 10 feet and a length of 325 ft. and backfilled with road pac base and stone dust compacted.

Materials 20 yards of materials 10 stone dust
10 road Pac
1 Day Machine usage
Trucking or removable of debris

Total cost installation & Materials $3000.00 - $3500.00

Thank you for considering pinebrook landscaping for your landscaping needs.

Tony Piraino

PineBrook Landscaping LLC
February 25, 2013

Friends of Stage Fort Park

RE: Pathway Improvement, Stage Fort Park

To Whom it May Concern:

This letter is to confirm the volunteer assistance which will be provided to the Friends of Stage Fort Park. They are seeking to improve the walkway which proceeds from the visitor's center towards the East and terminating at a path which connects Half Moon Beach and the northern portion of the park.

It is understood that this proposed work will involve restoring the existing path to a more useable condition. This activity is likely in the jurisdiction of the Gloucester Conservation Commission and will thus likely need their approval for the work to occur. Using existing plans of the park, Mill River Consulting will donate their services to prepare and submit a Request for Determination of Applicability application to the Gloucester Conservation Commission, along with associated forms and documents. Mill River Consulting will also attend any needed meetings or hearings associated with this application.

The cost of these activities would normally be $800 to prepare the application and accompanying material, and at least $300 per meeting to attend. This will be donated to this project at no cost to the Friends of Stage Fort Park.

Sincerely,

Daniel Ottenheimer
President

6 Sargent Street, Gloucester, Massachusetts 01930-2719
Telephone 978-282-0014 Fax 978-282-1318
info@millriverconsulting.com www.millriverconsulting.com
CITY OF GLOUCESTER
COMMUNITY PRESERVATION COMMITTEE

PROJECT SCHEDULE

Please provide a project timeline below, noting all project milestones. Please note that because the City Council must approve all appropriations, CPA funds may not be available until up to two months following Committee approval.

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<td>Approve purchase order to pay contractor after review of the work</td>
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Please note: If the project is approved, the recipient must provide progress reports to the Committee on a quarterly basis (by the 15th of January, April, July and October) depending on the length of the project. The recipient shall also provide an interim report at the 50% Completion Stage, along with budget documentation.

Please feel free to photocopy or re-create this form if more room is needed.
Feasibility:

Mill River Consulting has agreed to represent (in kind contribution) us to obtain proper permits with the Conservation Commission, if needed. They will work to determine where the project is located in relation to the top of the coastal bank and the 100 foot buffer zone at Stage Fort Park (Wetland Map 184) and seek proper permits.

(see attached letter from Mill River Consulting dated 2/25/2013)
Friends of Stage Fort Park

RE: Pathway Improvement, Stage Fort Park

To Whom it May Concern:

This letter is to confirm the volunteer assistance which will be provided to the Friends of Stage Fort Park. They are seeking to improve the walkway which proceeds from the visitor's center towards the East and terminating at a path which connects Half Moon Beach and the northern portion of the park.

It is understood that this proposed work will involve restoring the existing path to a more useable condition. This activity is likely in the jurisdiction of the Gloucester Conservation Commission and will thus likely need their approval for the work to occur. Using existing plans of the park, Mill River Consulting will donate their services to prepare and submit a Request for Determination of Applicability application to the Gloucester Conservation Commission, along with associated forms and documents. Mill River Consulting will also attend any needed meetings or hearings associated with this application.

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Sincerely,

Daniel Ottenheimer
President
ZONING

Stage Fort Park parcel is map 216 lot140 and is located in a R-20 zone, which is a low/medium residential district requiring 20,000 square feet. Property being used as a Municipal Improved Commercial Model. (see attached field cards and map)
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>100</td>
<td>12,900</td>
</tr>
</tbody>
</table>

**BUILDING SUB-AREA SUMMARY SECTION**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Living Area</th>
<th>Gross Area</th>
<th>Eff Area</th>
<th>Unit Cost</th>
<th>Undeprec. Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAS</td>
<td>First Floor</td>
<td>1,250</td>
<td>1,250</td>
<td>1,250</td>
<td>156.99</td>
<td>196,240</td>
</tr>
<tr>
<td>CAN</td>
<td>Canopy</td>
<td>0</td>
<td>126</td>
<td>25</td>
<td>31.15</td>
<td>3,925</td>
</tr>
<tr>
<td>FBM</td>
<td>Basement, Finished</td>
<td>0</td>
<td>1,250</td>
<td>750</td>
<td>94.20</td>
<td>117,744</td>
</tr>
<tr>
<td>FOP</td>
<td>Porch, Open, Finished</td>
<td>0</td>
<td>1,950</td>
<td>488</td>
<td>39.29</td>
<td>76,612</td>
</tr>
</tbody>
</table>

**Total Gross Live/Lease Areas**: 1,250.00 4,576.00 2,512.00 304,671
APPLICANT QUALIFICATIONS—experience:

**Susannah Wolfe:** 1. Served on City of Gloucester Conservation Commission, 2. Turned a wood lot into a “stone garden” complete with stream, walking path and stone circle ($8000 project), 3. Licensed Independent Clinical Social Worker, Children’s Friend and Family Service (Gloucester and Salem offices)

**John C. Wolfe, MD:** 1. President, Cape Ann Medical Center, Inc. (15 years), 2. President, Western Ave. Sewer Project (a $225,000 private sewer, taking 7 years, with 15 residences — working with civil engineer, city and state agencies, contractor), 3. Physician Advisor, Healthy Gloucester Collaborative, 4. Chairman, Gloucester Board of Health (1977-80).


Former Volunteer Positions:
Trustee, The Catherine C. Bohan Trust 1993 - 2012
Treasurer, Gloucester Fisheries Association 1978-1991
Jocaquin Codinha Scholarship Fund 1978-2010
Treasurer, Fish Box Derby, Inc. 1997-2005 (founding member)
Treasurer, Gloucester Fisheries Forum and Gloucester Seafood Festival 1995-1997
Finance Officer, Gloucester Post #3 of American Legion 1972-1974
Director, Cape Ann Commercial Fishermen’s Loan Fund 1984-1989

Professional & Community Affiliations:
National Association of Realtors, Massachusetts Association of Realtors, North Shore Association of Realtors, Cape Ann Chamber of Commerce

Membership:
Gloucester Rotary Club 1984- Present (Paul Harris Fellow award 1997)
American Legion Post #3 Gloucester 1971- Present
BPOE (Elks) of Gloucester 1972- Present (Life Member)
Cape Ann Museum

**Rotary Club of Gloucester:**
Long term contributor to the betterment of Stage Fort Park;

1. Band Stand maintenance- painting and landscaping
2. Children’s Playground- 10 year fund raising restoration project in excess of $200,000.

Sponsor of the annual Pancake Breakfast at Stage Fort Park for the benefit of the Gloucester Senior Center and other charities for over 25 years.
367 Concord St  
Gloucester, Ma 01930  
February 20, 2013

Community Preservation Committee  
C/O Community Development Department  
3 Pond Road  
Dale Avenue  
Gloucester, Ma 01930

Dear Committee Members:

This is a letter of recommendation for George H Roark to serve as project manager for work to be done on pedestrian paths at Stage Fort Park by the Friends of Stage Fort Park.

I was associated with Mr. Roark for more than 25 years with Gloucester National Bank and Gloucester Bank & Trust. He is a thorough and diligent project manager.

A high point in his community service was to manage the State and Local Funding for the Alper Road Project (Haven Terrace). This project was successfully renovated 26 units of condo housing with a budget in excess of $600,000. Working with tight construction funding - the project was brought in on budget.

Contact me should you have further questions.

David L Marsh
Essex National Heritage Area
Visitor Center

Gloucester's Visitor and Welcoming Center is located in historic Stage Fort Park, the site of Gloucester's first settlement in 1623. The Park is officially designated an Essex National Heritage Area Visitor Center. As such, it provides general information about the entire Essex National Heritage Area as well as specific information about Gloucester. Visitors to the Center can find any information they need to know about Gloucester to help plan their stay. The staff is able to answer questions from whale watching schedules to which restaurants have the freshest seafood. The Center has free parking and beautiful views of Gloucester's Harbor.
Community Preservation Committee
C/O The Community Development Department
3 Pond Road
Gloucester, MA 01930

March 1, 2013

Dear Committee Members:

I am writing this letter in support of the “Friends of Stage Fort Park” application for Community Preservation funding. Their project at Stage Fort Park will enhance the natural beauty of the park as well as providing a safe travel path through a heavily traveled area of the park. This pathway not only serves as the main walkway to the “Cannons” area of the park but borders a large playground area.

The Department of Public Works has met with the “Friends of Stage Fort Park” and is committed to helping maintain the integrity of the pathway going forward. The DPW will inspect the area after heavy rainfall and remove any large rocks that may protrude up through the surface as well as provide additional fill material if needed.

Stage Fort Park is heavily utilized by the general public from Memorial Day weekend through Labor Day weekend. The City permits large groups, YMCA’s, camps, family outings and weddings through the spring, summer and fall months. The park is also home to the Farmers Market, the Waterfront Festival, several road races, and the Blues Festival. The amount of foot travel throughout the park is staggering and we applaud the efforts of the “Friends of Stage Fort Park” to provide safer walkways throughout the park.

Over the past four summers the park has seen a large increase in vehicles utilizing the parking lot. The average number of vehicles paying the daily parking rate has been between 7,750 and 8,750. Based on an average of 3 people per vehicle, that translates to approximately 23,250 and 26,260 people visiting the park. On top of that we have between 75-80 buses from various youth groups with at least 50 people per bus for another 4,000 visitors. Add in the residents and the people who park elsewhere and the number of visitors’ climbs even more.

As you can see this is a very worthwhile project. The Department of Public Works is more than happy to coordinate the efforts of this group as they help improve Stage Fort Park.

Sincerely,

[Signature]
Mark Cole
Assistant Director Public Works
Community Preservation Committee

c/o The Community Development Dept.

3 Pond Road, Gloucester, Ma. 01930

Dear Sirs:

The Gloucester Civic and Garden Council is pleased to sponsor the application of The Friends of Stage Fort Park for the rehabilitation of the roads and paths at Stage Fort Park in Gloucester. The Council has a long history of involvement in the Park. We are the care-takers of the Elizabeth Gordon Smith Park, which we built in the early 1990s. Over the years we have tried to improve the appearance of the Lucy Davis Walkway with various types of plantings, none of which have been successful.

We hope that the Friends of Stage Fort Park’s efforts in improving this most beautiful of Gloucester’s Landmarks will encourage others to join in. Over the years the Park has been neglected, due to the lack of funding needed to keep up with repairs and modernization. Most of the improvements made have been the result of private investment. We hope that you will look favorably on this application and give the Friends the funding that they are requesting. This project, we believe, will benefit the whole community.

Sincerely Yours,

[Signature]

Donna Polizzia, President

Gloucester Civic and Garden Council

74 Cherry St, Gloucester, Ma. 01930
March 8, 2013

Debbie Laurie, CPA Project Manager
City of Gloucester
3 Pond Street
Gloucester, MA 01930

RE: Application for CPA funds for restoring gravel path at Stage Fort Park

Dear Ms. Laurie:

I am the 2012/2013 President of the Gloucester Rotary Club. I write to confirm that our Club’s Board of Directors voted at our monthly board meeting on March 5, 2013 to be a co-applicant with the Friends of Stage Fort Park in its application for CPA funds for the purposes of restoring the gravel path in Stage Fort Park that runs from the green gate at the visitor’s center to the intersecting paths towards the Fort and ocean. The area in question runs adjacent to the children’s playground, which our club refurbished and maintains as part of our Centennial Project in honor of Rotary International’s 100th anniversary. As such, we have a vested interest in ensuring that the adjacent path is well maintained as well.

If you have any questions or concerns, do not hesitate to contact me. Thank you.

Sincerely,

Salvatore J. Frontiero, President
Gloucester Rotary Club
OPEN SPACE AND RECREATION COMMITTEE

- Friends of Stage Fort Park has a request pending, with the Open Space and Recreation Committee for a letter of support for the project. There has been a delay because of scheduling difficulty.

- Stage Fort Park have been on the Open Space and Recreation agendas for November 2012 and January 2013 for a CPA grant opportunities for paths and for Plan Implementation as stewardship for a walkway.

- Stage Fort Park is also in the Gloucester Open Space and Recreation Plan 2010-2017 to improve recreational facilities.
### 2. Improve Recreational Facilities

<table>
<thead>
<tr>
<th>Relevant Goal</th>
<th>Proposed Action</th>
<th>Timeframe</th>
<th>Responsible Entity</th>
<th>Potential Funding Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>c. Stage Fort, Good Harbor, Wingaersheek Beach Improvements</td>
<td>Years 1-3</td>
<td>DPW</td>
<td>General Revenues (eg parking revenue)</td>
<td></td>
</tr>
<tr>
<td>d. Capital Improvements to Recreational Fields such as Dick Wilson and Mattos</td>
<td>Year TBD</td>
<td>Community Development, Gloucester Little League, Women’s Softball</td>
<td>Private Donations (up to 50%) PARC Grant</td>
<td></td>
</tr>
<tr>
<td>e. Increase capacity for field use at Green Street fields by creating multi-use baseball and lacrosse field</td>
<td>Years 1-2</td>
<td>Community Development, DPW, Gloucester Little League</td>
<td>Private Donations (50%) CPA (if amended) PARC Grant</td>
<td></td>
</tr>
<tr>
<td>f. Redevelop Swinson’s Field</td>
<td>Year 1-2</td>
<td>DPW, Com Dev</td>
<td>Mitigation Funds (?)</td>
<td></td>
</tr>
<tr>
<td>g. Add Little League Practice fields</td>
<td>Years 4-7</td>
<td>Gloucester Little League</td>
<td>Private Donations and Matching Grants</td>
<td></td>
</tr>
<tr>
<td>h. Improve access from Riverdale to O’Maley School Fields</td>
<td>Year 2-3</td>
<td>Schools, DPW Get Fit Gloucester!</td>
<td>Safe Routes to School Funds</td>
<td></td>
</tr>
</tbody>
</table>

### 3. Improve Gateways, Guides & Education

<table>
<thead>
<tr>
<th>Relevant Goal</th>
<th>Proposed Action</th>
<th>Timeframe</th>
<th>Responsible Entity</th>
<th>Potential Funding Sources</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.1. Develop Signage Standards</td>
<td>Year 1-2</td>
<td>OSRC and DPW</td>
<td>Operating Budget</td>
<td></td>
</tr>
<tr>
<td>a.2. Purchase and Install Signs</td>
<td>Years 2 – 3</td>
<td>DPW</td>
<td>Essex National Heritage Grants, CPA Preservation Funds</td>
<td></td>
</tr>
<tr>
<td>b. Guides and Education: Map</td>
<td>Year 2</td>
<td>OSRC</td>
<td>Volunteer</td>
<td></td>
</tr>
<tr>
<td>c. Create new water recreation access at Stage Fort Park</td>
<td>TBD</td>
<td>Waterways Board</td>
<td>Seaport Bond Bill</td>
<td></td>
</tr>
<tr>
<td>e. Add kayak lockers and changing areas at appropriate landings</td>
<td>TBD</td>
<td>Waterways Board</td>
<td>Waterways funds</td>
<td></td>
</tr>
</tbody>
</table>
Mayor Kirk

Please review the attached memo. I am looking for authorization from the administration to assist Mr. Roark and the Friends of Stage Fort Park with their CPA project of restoring one of the main walking trails at the park.

Thanks

Mark Cole
Asst. Director Public Works
City of Gloucester
(P) 978-281-9785
(F) 978-281-3896
mcole@gloucester-ma.gov
MEMO

TO: Mayor Carolyn Kirk
CC: George Roark
FR: Mark Cole, Asst. Director Public Works
DT: March 12, 2013
SUBJ: Stage Fort Park CPA Project

I have met with Mr. Roark concerning the Friends of Stage Fort Park’s CPA project of rehabbing one of the main walking trails at Stage Fort Park. The DPW fully supports this project and in our meeting, we discussed the type of materials that should be used and the DPW commitment to maintaining the walking trail going forward. The DPW is also willing to assist with the rehabilitation project if needed, provided your office gives us the authority to do so.

If you have any questions please feel free to contact me