



**City Owned
Cemeteries
Advisory Committee
Minutes
November 19, 2018
Veteran's Building
12 Emerson Avenue**

5:30-7 PM

Members Attending: Patti Amaral, Sandy Barry, Beverly McKean, Chris Maney, Carol Kelly
Guests: Henry Jacques, Russell Hobbs

1. October 2018 minutes acceptance accepted
2. Eagle Scout Project Spring 2019
Henry Jacques has volunteers – 8-10 scouts and some other volunteers in the community...perhaps as many as 20 people.
Steps the Committee will offer in the spring: Training in stone cleaning
We suggested that we'd also be very interested in adding GPS coordinates and information on graves We will join Henry in experimenting with the GPS. 37 Revolutionary War stones have been designated as highest priority.
Henry is willing to add GPS information to our database as well as take pictures of the graves. Copy of the Survey Report Form for Individual Gravestones to be sent to hjacques01930@gmail.com with highlight of important areas on that form. Eagle Scout project may entail possibly one or two days. CAC will supply materials.
3. FPBG American Revolution marker update. We've ascertained the number of Revolutionary stones, 34 and spoken with Julie at Mt. Pleasant Memorials who gave us a rough estimate of approximately \$1500 for a plaque large enough to contain that many names. We will need to pass this information along to the representative from the Sons of the Revolution.
4. Cemetery Updates
---Question for Committee.....mowing schedule and water turn on in the spring. Check with the DPW as this will determine when we can begin work.

Let Mike Hale know the Scouts will be working there. We'll be making a sign-in sheet to track authorized/supervised volunteers.

---Documents for nomination to National Historic status are being followed up on for both Second Parish and Beechbrook/Fishermen's Rest

---We'll hold a Subcommittee meeting Nov. 29th to share files for work groups.

---We'll continue to keep track of growing Finding Aids for the cemeteries. Carol will set up an appointment with James Pope to discuss best way to handle our growing document cache and digital initiative and report to the Committee.

--CPA grant work status 2018 – in abeyance for the winter

6. Other Business

Status - Dolliver's Transcription Project Status <https://sites.google.com/view/volunteer-localhistory/home> for more information. The first phase of the project has been completed. In less than three months. 22 volunteers transcribed the entire three volume set of Dolliver. The Committee will organize/quality control the output and then print/post digitally copies. Volunteers were invited to this evening's meeting where light refreshments and certificates of appreciation were available.

Meeting adjourned for reception: 6:30

Respectfully submitted by Carol Kelly