



City Owned Cemeteries
Advisory Committee

August 14, 2018

Veteran's Building
12 Emerson Avenue
5:30-7 PM

Attending: Sandy Barry, Patti Amaral, Chris Maney, Carol Kelly

Guests: Henry Jacques, Russell Hobbs, Richard Clark, Kathy Clark, Dot Marshall

1. July 11, 2018 – minutes. Accepted

2. Henry Jacques – Eagle Scout Community Service project, probably spring/summer 2019 His role will be to develop and lead the project. Requirement – one permanent physical change. Eagle Board of review will accept/finalize details with Scoutmaster. Project must be finished by 2020.

Ideas –

- Clearing back vegetation (not permanent enough?)adding plants/flower bed/trees to site?
- Mapping the graveyard and using either physical or online maps...notable people, IT dept. at the HS may be involved. Perhaps QR codes, with photos/drawings/information about person, shipwreck. Ship captains, veteran's?restrictions – cannot place signs in the ground. In general there are restrictions for National Register Site.
- Restoration of graves – cleaning (with training) and restoration (with training and support). The Committee is very interested in this. (CAC would help provide materials/training/ assistance) Up to 10 additional scouts might be involved.
- Additional ideas can be considered.

CAC can advise about restrictions, training, workshop dates. Everything will depend on Eagle Board of Evaluation. CAC will consider proposals and be ready to respond to Henry at our September meeting.

- Richard Clark will send information re: ground covers
- CAC will send Henry with examples of dirty/cleaned stones and slanting/restored stones.

The CAC fully supports Henry's efforts and would be glad to work with him to help him and the scouts complete his project.

3. Award for Joyce/Walter McGrath for care of Cove Hill Cemetery – Letter to Enza/Mayor Romeo Theken has been sent requesting a Mayoral Commendation. Chris Maney will follow up on this.

4. Sub Committee status and needs: The sub-committee met and prepared information to crowd-source transcription of the Dolliver database. We also agreed to meet at the DPW to continue to work on the index of records for the entire city. The Committee voted unanimously to launch the project. Chris Maney will take care of publicity. Carol Kelly will manage the crowd-sourcing/record keeping. See the website at <https://sites.google.com/view/volunteer-local-history/home>

5. 2017 SHRAB grant payment status -- Paid

6. 2018 CPA Grant work status – FPBG. Water is there!!! Marked with blue markings....bring wrench.

7. Recap August 3-4 Workshop with Moss Rudley/NPS/Chris Robinson Scholarship – Great event, very successful. We've already invited the NPS group to return for next year. June would be preferred. Lanes Cove/Langsford/Bayview for next year. Chris Maney will do a walk-through and check with Bayview Brotherhood re: lunch/restrooms. Rob Surabian is interested in helping -- Sandy will follow up with Moss re PDF he promised.

8. The CAC will plan a work day for Cove Hill for the fall perhaps first week in October – check LCC schedule.

9. Tripod lift status – on order. Straps will be ordered through the DPW.

10. Sons of the American Revolution marker update. Sandy has supplied them with information.

11. Unfinished business

a. Knotweed in Clark's Cemetery – The Committee will plan a meeting w/ Mike Hale at DPW re: Japanese knotweed. What can the Committee do to help the DPW deal with this invasive species? Should we plan on a presentation to City Council asking for funds?

b. National Honor Society --Chris will contact re: cleaning....

c. DPW Storage Trailer – in the works.

d. Cemetery checklist – working on it.

- e. Budget spending materials for restoration
- f. Beechbrook Fisherman's Rest National Register form – need to put Edith Sparling's type written document into Word format. Sandy will follow up with this.
- g. Increase in fee recommendation from Dec. 2017 -- Sandy will check with Melissa Cox.

Meeting Adjourned at 7:10

Respectfully submitted by Carol Kelly

August 27, 2018