

WATERWAYS BOARD MEETING MINUTES

Tuesday, March 7, 2017
City Hall – Third Floor Conference Room
Gloucester, MA 01930
6:00 p.m.

Committee Members Present: Tony Gross, Chairman; Liam O’Connell, Vice Chairman; Jim Bordinaro; Phil Cusumano; Karen Tibbetts; Mark Lacey; Peter Yung

Committee Members Not Present: Bob Alves; David McCauley; Russell Sherman

Also Present: Captain TJ Ciarametaro, Harbormaster; Chad Johnson, Deputy Harbormaster; Councilor Steven LeBlanc, Jr.

Chairman Gross opened the meeting at 6:01 p.m.

Oral Communications: None.

Approval of Minutes: On a motion by Mr. Bordinaro, seconded by Mr. O’Connell, it was unanimously voted 7 in favor, 0 opposed to approve the Waterways Board meeting minutes of February 7, 2017.

Action: On a motion by Chairman Gross, seconded by Mr. Bordinaro, it was unanimously voted 7 in favor, 0 opposed to waive the reading of the revised language of Article IV, Section 3 (Waiting Lists), paragraph E (Notification) of the Policies, Rules and Regulations Governing Gloucester’s Waterways and Public Waterfront Facilities.

On a motion by Mr. Lacey, seconded by Mr. Cusumano, it was unanimously voted 7 in favor, 0 opposed to adopt the following language in Article IV, Section 3 (Waiting Lists), paragraph E (Notification) of the Policies, Rules and Regulations Governing Gloucester’s Waterways and Public Waterfront Facilities:

Article IV, Section 3, Waiting Lists, (E) Notification: When a space becomes available, the first person on the wait list for that area will be notified by the Harbormaster via certified mail. Said person shall have fourteen (14) days to respond to the Harbormaster to determine if their vessel is suitable for the available space. The person will be given the opportunity to match their vessel size to the space or opt to be passed over. If the person fails to respond or turns down the opportunity to install a mooring at the designated location, the Harbormaster shall proceed to the next person on the waiting list. If the applicant is offered a mooring and that mooring’s given vessel size differs from the vessel size registered with the Harbormaster (Art. IV Sec. 3C), the applicant may refuse the mooring and remain in place on the wait list subject to yearly fees and applications. These refusals are “unlimited.” If the offered mooring size is a match for the applicant’s registered vessel size, the applicant may refuse the mooring and remain in place on the

wait list subject to yearly fees and applications with the following limitations: Upon three refusals of offered moorings matching the applicant's registered vessel size, the applicant will be moved to the bottom of the wait list for that area. These refusals are "limited." Failure to respond to the Harbormaster's notification of mooring availability, regardless of the offered mooring size or the applicant's registered vessel size, will be considered a limited refusal. Three failures to respond to the Harbormaster's notification of mooring availability will be considered three limited refusals and the applicant will be moved to the bottom of the wait list for that area. This process shall be repeated until a proper sized vessel is found for the vacated mooring space. In some situations, it may be necessary to review the mooring field to determine if rearranging moorings might prove to better serve the mooring needs. A person assigned a mooring will have one calendar year to place a vessel on the mooring; provided, however, that a mooring fee based on the declared length on the wait list will be paid for the year regardless if there is a vessel to occupy the space.

Budget Update: Chairman Gross reported that the 18' Parker patrol boat was sold for \$11,383, which will be used for repairs and upgrades for the remaining two boats, as well as equipment and accessories. Capt. Ciarametaro reviewed the following requests for transfers, which will need to go before City Council:

- \$11,383 from the surplus account into boat maintenance
- \$2,700 from retained earnings for uniforms
- \$5,500 from retained earnings to personnel salaries for two assistant harbormasters, extra office help, and to help cover recent catastrophic events
- \$_____ for DOCKWA monitor, Chrome stick, PC and laptop
- \$2,000 from the stabilization account for 10 pile guide collars

Harbormaster's Report: Capt. Ciarametaro reported to the board on the following matters:

- DOCKWA
- Mooring renewals – There was a discussion about how to shorten the process.
- Wait list renewals – Councilor LeBlanc will speak with the city IT Department to expedite necessary work.
- Bids for installation of new docks and equipment at Harbormaster's office
- Administrative and renovation work at Harbormaster's office

On a motion by Mr. Bordinaro, seconded by Mr. Lacey, it was unanimously voted 7 in favor, 0 opposed to accept the Harbormaster's Report.

National Grid & Solomon Jacobs Update: See above.

Subcommittee Assignments: Chairman Gross stated that the Public Facilities Subcommittee will remain the same (Mr. Lacey, Ms. Tibbetts and Mr. Bordinaro, with Mr. Cusumano as alternate). He suggested that they name both a chair and a vice chair. Mr. O'Connell, Mr. Gross and Mr. Yung will comprise the Operations and Finance Subcommittee, with Mr. Sherman as alternate.

Adjournment: On a motion by Mr. Bordinaro, seconded by Mr. O'Connell, it was unanimously voted 7 in favor, 0 opposed to adjourn the meeting at 6:40 p.m.

Respectfully submitted,

Maria C. Puglisi
Recording Secretary