

Special Budget & Finance Committee
 Thursday, July 10, 2018– 5:30 p.m.
 1st Fl. Council Committee Room – City Hall
-Minutes-

Present: Chair, Councilor Melissa Cox; Vice Chair, Councilor Scott Memhard; Councilor Ken Hecht
Absent: None.

Also Present: Kenny Costa; Jim Destino; John Dunn

The meeting was called to order at 5:35 p.m.

1. Memo from City Auditor regarding accounts having expenditures which exceed their authorization & Auditor’s Report and other related business for the purpose of any remaining FY18 matters

John Dunn, CFO; and Kenny Costa, City Auditor reviewed the motions before the Committee to fund any account deficits for the FY18 budget. They advised that the remaining deficit balance (\$355,441.00) will be cleared up through Levy, Free Cash or Stabilization Accounts in October 2018. The B&F Committee voted as follows:

COMMITTEE RECOMMENDATION: On a motion by Councilor Hecht, seconded by Councilor Memhard, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve the following Special Budgetary Transfer (2018-SBT-18) for the purpose of funding and making whole account deficits for Fiscal Year 2018 for a total of \$96,457.00 in the following accounts:

2018-SBT-18

From				To					
Account:	0121051	513000	Police-Admin., Overtime	Account:	0121151	517001	Police-Uniform, Worker’s Comp.	\$	22,000.00
From				To					
Account:	0121652	548001	Police-Harbor, Motor Gas	Account:	0121651	513000	Police-Harbor, Overtime	\$	1,000.00
From				To					
Account:	0142152	572000	DPW-Admin, Out of State T	Account:	0141151	512000	DPW-Eng., Sal. & Wage Temporary	\$	2,400.00
From				To					
Account:	0142152	530008	DPW-Admin., EE Training	Account:	0142151	511000	DPW-Admin., Salaries	\$	1,600.00
From				To					
Account:	0191051	517009	Workers Comp. Settlement	Account:	0191551	517002	Unemployment Insurance	\$	10,157.00
From				To					
Account:	0122058	585000	Fire Capital, Equipment	Account:	0190151	517003	Health Insurance	\$	23,000.00
From				To					
Account:	0122052	530030	Fire, EMS Services	Account:	0190151	517003	Health Insurance	\$	5,900.00
From				To					
Account:	0147052	530018	DPW-Pub Svc, Police Detail	Account:	0147051	513002	DPW-Pub Svcs, OT - Labor	\$	4,400.00
From				To					
Account:	0147052	553006	DPW-Pub Svc, Masonry Sup	Account:	0147051	513002	DPW-Pub Svcs, OT - Labor	\$	17,000.00
From				To					
Account:	0147252	540000	DPW-Facilities., Supplies	Account:	0147251	513002	DPW-Pub Svcs, OT – Labor	\$	9,000.00

TOTAL: \$ 96,457.00

COMMITTEE RECOMMENDATION: On a motion by Councilor Hecht, seconded by Councilor Memhard, the Budget & Finance Committee voted 3 in favor, 0 opposed, to recommend that the City Council approve the following Special Budgetary Transfer (2018-SBT-19) for the purpose of funding and making whole account deficits for Fiscal Year 2018 for a total of \$270,067.00 in the following accounts:

2018-SBT-19

From				To					
Account:	0121251	511000	Police-CID., Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	25,000.00
From				To					
Account:	0140352	540000	DPW-Solid Waste, Supplies	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	21,000.00
From				To					
Account:	0112151	511000	Mayor’s, Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	4,000.00
From				To					
Account:	0113551	511000	Auditor, Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	11,550.00

From				To					
Account:	0113552	530009	Auditor, Accounting & Audit	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	5,000.00
From				To					
Account:	0115551	511300	IT, Wages – Hourly	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	5,000.00
From				To					
Account:	0116152	542000	City Clerk, Office Supplies	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	5,800.00
From				To					
Account:	0116352	520000	Registration, Purch. of Svc	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	5,500.00
From				To					
Account:	0121152	520000	Police-Uniform, Purch. Svc	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	6,200.00
From				To					
Account:	0129152	558010	Em. Mgmt, Supplies	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	6,000.00
From				To					
Account:	0129251	511000	Animal Control, Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	3,000.00
From				To					
Account:	0151051	511000	BOH, Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	6,000.00
From				To					
Account:	0156351	512000	Tourism, Sal. & Wage Temp	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	6,000.00
From				To					
Account:	0122051	511000	Fire, Salaries	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	67,000.00
From				To					
Account:	0122051	513001	Fire, OT – Training	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	13,000.00
From				To					
Account:	0122052	530025	Fire, In Service Training	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	13,800.00
From				To					
Account:	0147252	540000	DPW-Facilities., Supplies	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	14,417.00
From				To					
Account:	0147052	553006	DPW-Pub Svc, Masonry Sup	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	15,300.00
From				To					
Account:	0149951	512000	DPW-Cent. Svc, S&W Temp	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	8,000.00
From				To					
Account:	0149952	545000	DPW-Cent. Svc, Cust. Supp.	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	25,000.00
From				To					
Account:	0149958	585000	DPW-Cent. Svc, Cap. Equip.	Account:	0142352	529014	DPW-Snow Removal, Snow Plow	\$	3,500.00

TOTAL: \$270,067.00

A motion was made, seconded and voted unanimously to adjourn the meeting at 5:46 p.m.

**Respectfully submitted,
Grace E. Poirier
Assistant City Clerk & Substitute Recorder**

DOCUMENTS/ITEMS SUBMITTED AT MEETING: None.