



**Cemetery Advisory Committee
Minutes
February 15, 2018
Veteran's Services Building
12 Emerson Ave. Gloucester
5:30-7:00 PM**

Attendees – Sandy Barry, Chris Maney, Patti Amaral

1. January 9, 2018 minutes reviewed and accepted.
2. No New Status - The CAC Funds will be consolidated into the DPW account using line item #3311. We plan on transferring the Awesome Gloucester \$1,000 as well as \$604.17 from the Gloucester Fund.
 - a. Sandy sent an email to Barry Pett on January 23 okaying the release funds to Beverly. Sandy will send another reminder to Barry asking for balance as soon as possible to pay the Fannin invoice.
3. SHRAB Grant – next steps to pay the \$7,000 invoice. On January 25 the final Fannin Preservation report was sent from the CAC to John D. Warner the Archivist of the Commonwealth of Massachusetts.
4. Maintenance update from Patti Amaral –
 - a. Patti cut Invasive species Black Cherry in First Parish and piled the bush near the north wall with the other brush. We will ask DPW to remove the pile after the spring cleanup. We need to check all cemeteries for broken tree limbs and report via SeeClickFix for DPW.
 - b. Clarks and FPBG trash pickup; 90 minutes yellow bagged and called for pickup.
 - c. Dog poop an issue at the entrance to FPBG, next to the National Register of Historic Places plaque. Discussed how to handle the issue – call dog officer, check if DPW would setup a camera, draft letter and put a letter in the neighborhood doors.
 - d. Patti's will work with her husband to share the photos to our Google drive.
5. Historical Cemeteries in the Classroom – After distributing the proposal we heard from high school English teacher Kim Trigilio who runs a spring AP "Gloucester Project". Kim may be interested in talking more about it. Carol is traveling now and will give us more of an update upon her return.
6. Fisherman Rest at Beechbrook (1878) – nomination to the National Register of Historic Places. Sandy made a copy of Edith Sparling's initial application and distributed to Patti, Beverly and Chris. The Fisherman's Rest was established by John Hays Hammond along with the City's Veteran section.

We are gathering all of Edith Sparling's materials together so we can resume the National Register of Historic Places application.

- a. Chris and Patti have volunteered their time to help Beverly with the project
7. (Chris) Influenza Graves Project – A commissioner from Historical Commission gave us a list of people who died in Gloucester during the influenza epidemic. The majority of the residents died of pneumonia with influenza as a contributing factor. The list has the names, date of death, and place of burial. A handful of folks who died were buried out of town and were not included on this list. This data will be put into a new database.
 - a. Gloucester, Archives, Finding aids to Board of Health historical records
 - b. Chris put the list from a historical commission member into Excel.
 - c. Goal is September 2018 – 100 year old anniversary
8. Cemetery Inventory, Chris will get the inventory sheet to each of us.
 - a. Kathy Clark is working on Clark's inventory
 - b. Chris Maney has been working in Bay View
 - c. Sandy is working on FPBG and Bray
9. Open Topics
 - a. Chris Maney – a new pending member to our committee has sent her letter Mayor Safathia