



**Cemetery Advisory Committee  
Minutes  
January 9, 2018  
Veteran's Services Building  
12 Emerson Ave. Gloucester  
5:30-7**

Present: Committee Members --Sandy Barry, Beverly McKean , Carol Kelly

Guest: Kathy Hurlburt

1. December 2017 minutes reviewed and accepted. They have been posted. We realized we needed to update our mailing list after the recent election.
2. Status - Tripod Lift Status – we continue to search for one at a price we can manage and have secured contact information about JP Boudreau (Adventure) who may be able to help us with finding a cheaper come-along. We also plan to contact our friends at the NPS to ask if they know of any used tripods.
3. Status - Budget Letter sent to DPW for \$2,000 -- December was a quiet month and nothing was done about this. A quick follow-up this week will occur.
4. Status - CAC Funds consolidated into DPW account Line item #3311 Again – this will be done this week.
5. Status - SHRAB grant – The Fannin report was sent directly to SHRAB in December. CAC accepted the report and approved the \$7,000 invoice. CAC notified SHRAB that we were satisfied and we will follow up with a phone call. All SHRAB project artifacts loaded to our Google Drive

6. Preliminary 2017 year-end Cemetery Advisory Report: Deadline for the completed report is Feb. 28<sup>th</sup>.
7. Approved and Signed! City Council granted us the CPA monies. We'll begin to make plans for using these funds for even more restoration work.
8. Moss Rudley email offering to schedule the "Chris P Robinson Memorial, Gloucester Mass, Cemetery Workshop June 2018": Very exciting news and the entire Committee will work toward supporting and facilitating this project which provides the city with exciting restoration work at no cost.
9. Status - \$709 Sand & Gravel Reimbursement for work already done in FPBG: Suggestion was made that we speak to Chris Sucaranza in the Mayor's Office. One more thing to take care of this week.
10. Education letter: A final draft of our outreach letter to the schools was submitted to the Committee for review. During January the letter will be sent to identified teachers at both Gloucester High School and the O'Maley School where we believe the curriculum includes Gloucester history.

Respectfully submitted: Carol A. Kelly