

# City Hall Restoration Commission

## Summary of Meeting held on Monday, September 11<sup>th</sup> 2017

Location: Third Floor Conference Room

Present: J.J. Bell, Jan Bell, and Maggie Rosa..

### Minutes

- Minutes from the August 28 could not be voted on due the lack of a quorum.

### ADA Parking

- The balance is \$19,000
- Craig Plaisted of Walker Creek Gardens has provided a quote in the approximate amount of \$4,500 for restoring the Holly Bell Cook garden (Heft hand side) and the new border. J.J. will let Craig know that this amount is reasonable and that he should proceed to draw up a detailed plan. J.J. will contact Deb Laurie regarding how to set up a P.O.
- Railings to the area need to be reinstalled and painted. J.J. to ascertain from Deb that the CDBG funds can be used for this purpose.

### Automatic Door Openers

- Richard will be installing the signage to state “Please leave door open. If needed to be closed please contact the custodian” - Ongoing

### Ventilation of the Auditorium

- Nice article in today’s GDT.
- Maggie will send a link to Bruce Dearden.
- We noted that one of the handles on the auditorium window has become disconnected from the frame.

### Tower Interior Restoration Project

- J.J. to follow up with Lee Hemenway re the status of the revised plans.

### Bananas Event

- Jan reported that Richard has one more show in him. Need to identify a project and timeline.

### Handicapped Signs for Parking

- Bill Sanborn contacted Steve in response to Steve’s email and noted that the signs will be taken care of.

### Sails and Trails Event Saturday September 23

- Maggie will follow up with the Committee for the Arts re booking of the custodian and waiving of the fee..

### Maintenance

- Work includes:
  - The wooden “City Hall.” signs on the Warren Street and Dale Avenue entryways are deteriorating and are in need of restoration. Jim is aware of this and is thinking about he could access these signs (he needs a bucket truck for this type of work)
  - On the North Elevation the light fixture should be replaced one that is more appropriate and fully shielded.
    - Jim has appropriate lighting that can be installed. Has gone onto the electrician’s to-do list.
    - Granite work
      - Warren Street entryway granite steps are in need of repointing
      - Northeast corner – tar removal
    - Railing on the North Elevation – some pieces are missing and will be fixed up as part of the ADA parking project
- Lighting in the stairwell
  - Maggie made the Mayor aware of this issue

The meeting was adjourned at 10:45 a.m.

**Next meeting will be on Monday September 25 at 10:00a.m.**