

City Hall Restoration Commission

Summary of Meeting held on Monday, August 28th 2017

Location: Third Floor Conference Room

Present: J.J. Bell, Jan Bell, Steve Dexter, Craig Herrmann, Deb Laurie, Richard Luecke and Maggie Rosa. Gloucester Daily Times journalist Gail McCarthy joined the meeting to discuss the article about the ventilation upgrade.

Minutes

- Minutes from the July 31 meeting were accepted as is.

ADA Parking

- The balance is \$24,000
- J.J. and Maggie spoke with contacted Craig Plaisted of Walker Creek Gardens about the Holly Bell Cook garden that needs to be restored and a proposal for the border along the Dale Ave wall. J.J. followed up with Craig today to ascertain the status of the proposal. The plantings will be done in September.
- Having a community garden was discussed but the idea was rejected on the basis of logistics.
- Some of the remaining funds might be used to create some artwork on the walls leading to the ADA doorway.

Automatic Door Openers

- Richard will be installing the signage to state "Please leave door open. If needed to be closed please contact the custodian" - Ongoing

Ventilation of the Auditorium

- Met with Gail McCarthy when we discussed the ventilation of the auditorium, noting the difference when the fan is operating, support from the administration, funding etc.
- We noted that one of the handles on the auditorium window has become disconnected from the frame.

Tower Interior Restoration Project

- We reviewed the drawings that KBA provided and J.J. and Craig addressed the issues with Lee Hemenway. The issues included the need to include the ceiling at the auditorium level, including photos on the plans to make it easier to see the general idea for the work to be done.

Work being done by Richard

- Richard has painted the basement well doorways including a bricked in doorway.

Bananas Event

- Jan reported that Richard has one more show in him. Need to identify a project and timeline.

Handicapped Signs for Parking

- Steve pointed out that the ADA entryway sign needs to be moved to the two parking spaces. We also need a sign at the Warren St parking lot entrance indicating that ADA parking is available. Currently the sign indicates that only employees are permitted to park in the City Hall parking lot.
- Steve will follow up with Bob Ryan of the Parking Commission as well as Bill Sanborn and DPW.

September 11 Memorial Service

- Maggie will follow up with the Mayor's office regarding tolling the bell. We need to ascertain if the Administration has a remote control.

Maintenance

- Work includes:
 - The wooden "City Hall." signs on the Warren Street and Dale Avenue entryways are deteriorating and are in need of restoration. Jim is aware of this and is thinking about he could access these signs (he needs a bucket truck for this type of work)
 - On the North Elevation the light fixture should be replaced one that is more appropriate and fully shielded.
 - Jim has appropriate lighting that can be installed. Has gone onto the electrician's to-do list.
 - Granite work
 - Warren Street entryway granite steps are in need of repointing
 - Northeast corner – tar removal
 - Railing on the North Elevation – some pieces are missing and will be fixed up as part of the ADA parking project
- Lighting in the stairwell
 - Maggie made the Mayor aware of this issue

The meeting was adjourned at 11:00 a.m.

Next meeting will be on Monday September 11 at 10:00a.m.