

CITY CLERK
GLOUCESTER, MA
2017 MAR 30 AM 7:59



GLOUCESTER CITY COUNCIL
Ordinances & Administration Committee
Monday, April 3, 2017 – 6:00 p.m.
1st Fl. Council Committee Room – City Hall
AGENDA

(Items may be taken out of order at the discretion of the Committee)

1. Appointments & Reappointments:

A. Management Appointment

Community Development Director Daniel Smith TTE 02/14/18 (TBC 05/01/17)

B. Boards, Committees, Commissions & Councils Appointments

Animal Advisory Committee	Jodie Swenson, Jennifer Schmorrow Jennifer Jackman, Beth Klinefelter Alicia Pensaros	TTE 02/14/20
Archives Committee	Juanita Rivera Melanson	TTE 02/14/20
Cable TV Advisory Committee	Robert McGillvray	TTE 02/14/20
Clean City Commission	Zackary Thomas	TTE 02/14/20
Capital Improvement Adv. Bd.	Robert Alves	TTE 02/14/20
Downtown Dev. Commission	Walt Kolenda	TTE 02/14/20
Fisheries Commission	David Leveille (Alternate) Joseph B. Jurek (Cont'd from 03/06/17)	TTE 02/14/20
Waterways Board	Russell Sherman	TTE 02/14/20 (Cont'd from 03/06/17)

C. Boards, Committees, Commissions & Councils Reappointments

Fisheries Commission	Paul Vitale	TTE 02/14/20 (Cont'd from 01/03/17)
Open Space & Rec. Committee	Charles Crowley, Susan Hedman	TTE 02/14/20 (Cont'd from 03/06/17)
Tourism Commission	Catherine Ryan	TTE 02/14/20

2. CC2017-008 (Nolan) Request Traffic Commission perform speed study on Sumner Street to determine whether there should be a speed limit of 20 mph and whether the City Council should petition MassDOT to approve said speed limit (Cont'd from 03/06/17)

COMMITTEE
Chair, Councilor Steven LeBlanc
Vice Chair, Councilor Jamie O'Hara
Councilor Sean Nolan

CC: Joanne Senos
Jim Destino
Chip Payson

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2017

Ms. Jennifer Jackman, Ph.D.
19 Saint Louis Avenue
Gloucester, MA 01930

Dear Ms. Jackman:

I am pleased to appoint you to a three year term on the **Animal Advisory Committee** to represent **Ward 1**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Stefania Romeo Theken".

Stefania Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Ward 1

19 Saint Louis Ave.
Gloucester, MA 01930
February 7, 2017

Mayor Sefatia Romeo Theken
City Hall
Gloucester, MA 01930

Dear Mayor Romeo Theken,

I would like to submit my name for consideration as a member of the new Animal Advisory Board either as a ward or at-large member. I reside at 19 Saint Louis Ave in Ward 1. I have attached my curriculum vitae.

While I am relatively new to Gloucester, I have a substantive background in the field of animals and public policy. I am a tenured member of the faculty in Salem State University's Department of Political Science where I teach courses in the field of law and public policy. I also teach a graduate course in public policy analysis at the Center for Animals and Public Policy at the Cummings School of Veterinary Medicine at Tufts University as an adjunct faculty member. I hold a Ph.D. in social welfare policy from Brandeis University and an M.S. in Animals and Public Policy from Tufts University.

For the past 12 years, my applied research has focused on human-wildlife conflict, particularly in urban and coastal areas. Between 2005 and 2012, I conducted two surveys of voter attitudes and experiences with coyotes on Cape Cod, where I resided until last spring. I have published and presented findings from this study related to attitudinal shifts during this period and the relationship between pet ownership and attitudes toward coyotes. More recently, my work has focused on attitudes toward and experiences with seals along the Massachusetts coast. In 2016, I co-founded the Human Dimensions of Wildlife Unit at Salem State University, which is housed in the Bates Center for Public Affairs. The Unit seeks to collaborate with non-profits and government agencies in the region to understand how people interact with and are influenced by experiences with wildlife and to promote coexistence with wildlife.

I would like to lend my volunteer efforts and whatever expertise that I may have in the field of animals and public policy to the Animal Advisory Committee. Please let me know if I can provide any additional information. I can be reached at 508-410-0929.

Sincerely,

Jennifer Jackman, Ph.D.

Jennifer Jackman, Ph.D.
Associate Professor
Department of Political Science
Salem State University
Salem, MA 01970
jjackman@salemstate.edu

Education

- 2005 M.S. (Animals and Public Policy) Cummings School of Veterinary Medicine, Tufts University, Grafton, MA
- 1994 Ph.D. (Social Policy) Heller School for Social Policy and Management, Brandeis University, Waltham, MA
- 1983 B.A. (Government) Smith College, Northampton, MA

Teaching Positions

COURSES TAUGHT: Introduction to American Politics; Introduction to Public Policy; American National Government; Introduction to Political Science Research Methods; Introduction to Political Science; Grassroots Politics; American State and Local Government; Public Administration; Public Policy Analysis; Civil Liberties and Civil Rights; Gender, Law and Policy; Issues in American Politics and Policy; Animals & Society; Animals and Public Policy

- 2014 - present Associate Professor, Salem State University, Salem, MA
- 2008 - 2014 Assistant Professor, Salem State University, Salem, MA
- 2010 - present Adjunct Professor, Cummings School of Veterinary Medicine at Tufts University, Center for Animals & Public Policy, North Grafton, MA
- 2009 - 2011 Chair and Adjunct Professor, Department of Animal Policy and Advocacy, Humane Society University, Washington, D.C.
- 2006 - 2010 Adjunct Professor, School of Leadership and Professional Advancement, Duquesne University, Pittsburgh, PA
- 2005 - 2006 Adjunct Professor, Westfield State College, Westfield, MA

Selected Departmental and University Service, Salem State University

- Co-chair, Civic Responsibility Task Force, University Strategic Plan (2017-present)
- Co-coordinator, Human Dimensions of Wildlife Research Unit (2015-present)
- Member, President's Advisory Committee on Civic Engagement (2010-present)
- Member, Service Learning Designation Committee (2014-2015)
- Member, Search Committee for Civic Engagement Center Director (2014-2015)
- Member, University Research Advisory Committee (2012-2014)
- Member, Search Committee for Associate Dean, School of Social Work (2012-2013)
- Advisor, Pre-Law Society (2011-present)
- Advisor, Political Science Academy (2010-2012)
- Co-Chair (2012-present) and Member (2010-present), Earth Day Planning Committee
- Coordinator, Political Issues Roundtable Series (Spring 2009; Fall 2010; Spring 2012; Spring 2013)
- Member, Library/Media Development Committee (2011-2012)
- Coordinator, Gender, Law and Policy Lecture Series (2012)
- Member, NEASC Standards Committee on Students (2009 - 2010)
- Member, All-College Contract Curriculum Committee (Spring 2010)

Recent Grants and Awards

- 2016 Elizabeth A. Lawrence Endowed Fund, Tufts University Center for Animals and Public Policy
- 2016 American Political Science Association Research Grant
- 2015 Elizabeth A. Lawrence Endowed Fund, Tufts University Center for Animals and Public Policy
- 2015 Seed Grant, Salem State University
- 2014 Awarded funding for Graduate Research Assistant Position, Salem State University
- 2013 Awarded funding for Graduate Research Assistant Position, Salem State University
- 2013 Phi Kappa Phi Society Initiate, Salem State University
- 2013 Civic Engagement Hall of Fame Faculty Inductee, Salem State University
- 2013 Marion and Jasper Whiting Foundation Travel Fellowship
- 2012 Elizabeth A. Lawrence Endowed Fund, Tufts University Center for Animals and Public Policy
- 2012 Advisor of the Year, Salem State University
- 2012 Service Learning Seed Grant, Center for Teaching Innovation, Salem State University
- 2012 Summer Research & Creative Activity Grant, Salem State University
- 2011 Council on Teaching and Learning Summer Grant, Salem State University

Selected Faculty Development Program Participation

- Research and Writing Initiative (2014)
- Writing Intensive Curriculum (2013-2014)
- GIS for Community Planners (2013)
- Faculty Seminar in Stewardship of Public Lands: Politics and the Yellowstone Ecosystem, American Association of State Colleges and Universities (2013)
- Faculty Learning Community on Service Learning (2011-2012)
- Faculty Learning Community on PowerPoint Plus (2010-2011)
- Writing Across the Curriculum (2010)
- Center for Teaching Innovations Program for Hybrid and Online Course Design (2009)

Policy and Research Positions

- 2015 - Principal Investigator, "Seals, Conflicts and Public Policy: A Study of Voter, Angler and Tourist Attitudes Toward Seals on the Massachusetts Coast"

- 2005 - Principal Investigator, "Human-Wildlife Conflict on Cape Cod: A Survey of Voter Attitudes, Experiences and Policy Preferences Regarding Coyotes"

- 2012 - 2013 Consultant, Humane Society University

- 2006 - 2008 Project Manager, Humane Society of the United States, Gaithersburg, MD

Oversaw preparation of successful 30-volume application to the District of Columbia Education and Licensure Commission for licensing of Humane Society University as a degree-granting higher education institution, including formulation of curriculum for interdisciplinary bachelors and graduate certificate programs, faculty recruitment, course development, and establishment of academic policies and procedures.
Coordinated project to enhance evaluation of animal assisted interventions for youth-at risk, including a best practices survey and a national technology assessment conference.

- 2004 - 2006 Research Director, The WAGE Project, Boston, MA

Conducted preliminary content analysis of sex discrimination in employment consent decrees and co-developed proposal for qualitative consent decree study, which received funding from the Ford Foundation. Directed website development for new organization.

2004 Research and Policy Advisor, Afghanistan Independent Human Rights Commission, Kabul, Afghanistan

Conducted institution-wide assessment of policy development and human rights research needs. Trained AIHRC staff in qualitative and quantitative research methods and report writing. Developed work plan and procedures for newly established research and policy unit.

1993 - 2004 Director of Policy and Research, Feminist Majority and Feminist Majority Foundation, Arlington, VA

Policy Development, Advocacy, and Program Management

Designed and implemented public education campaigns to promote domestic and global women's rights issues. Drafted and critiqued legislation; wrote testimony; developed advocacy strategies; prepared recommendations for and met with policy makers including President of United States, Secretary of State, and members of Congress; and directed grassroots, lobbying, visibility and coalition-building campaigns.

Research

Conducted qualitative and quantitative research related to women's health care, gender gap, women's political participation, refugee women, and women's rights.

Conference Coordination/Delegation Leadership

Served as Program Director for Feminist Expo 2000 and 1996. Led NGO delegation to 1994 United Nations International Conference on Population and Development in Cairo, Egypt and 1995 Fourth World Conference on Women in Beijing, China.

Financial Development and Fundraising

Prepared grant proposals and funder reports. Wrote direct mail and other fundraising materials. Administered small grant program, including reviewing grant proposals, making funding recommendations, and monitoring and evaluating programs on-site in Pakistan and Afghanistan.

Communications and Publications

Wrote and edited publications, news releases, reports, and website content. Provided media interviews as organizational spokesperson. Served as co-editor-in-chief of *Feminist Majority Report* from 1993-2004. Provided leadership in the development of award-winning www.feminist.org website.

Personnel Management and Leadership Training

Recruited, selected, trained, and supervised professional, program, research, technical, and administrative staff. Participated in panels and delivered speeches to train women's rights advocates about domestic and global women's issues at meetings and conferences. Oversaw intern program development, including supervision of intern coordinator, intern recruitment, selection of projects, and training.

1990 - 1993 Director, Feminist Majority Foundation, Cambridge, MA

Established and ran Boston office of Feminist Majority Foundation. Launched Campaign for RU 486 and Contraceptive Research. Co-directed statewide election day project in Oregon to defeat two anti-abortion ballot measures, including supervision of organizers and recruitment, training, and deployment of 1,200 volunteers. Participated in design and data analysis for post-election surveys in Oregon and Iowa.

1986 - 1989 President, Massachusetts National Organization for Women

Served as chief executive officer for statewide women's rights organization. Led campaigns for municipal pay equity initiatives, reproductive health, recruitment of women candidates, and welfare rights. Organized marches, rallies, press conferences, and speaking tours. Published statewide newsletter and coordinated state conferences.

1983 - 1986 Senior Research Assistant, Murray Research Center, Radcliffe College, Cambridge, MA

Appointed and Elected Positions

Board Member, CLAWS Cat Shelter, Marstons Mills, MA (2008-present)
Commissioner, Spencer Conservation Commission, Spencer, MA (2005-2006)
Co-chair, Global Task Force, National Council of Women's Organizations (2003-2004)
Steering Committee, Global Women's Issues Scorecard on the Bush Administration (2003-2004)
Commissioner, City of Boston Comparable Worth Commission (1989-1991)
Delegate, Massachusetts Democratic State Convention (1990)
Massachusetts NOW President (1986 -1989)
Steering Committee Member, Massachusetts Coalition for Pay Equity (1987-1990)
Steering Committee Member, Massachusetts Coalition for Choice (1987-1990)
Boston NOW President (1984-1986)

Additional Community Service

Volunteer, Land Steward, Mashpee Conservation Commission (2013-present)
Volunteer, Friends of Santuit Pond, Mashpee, MA (2009-present)
Volunteer, CLAWS Cat Shelter, Marston Mills, MA (2008-present)
Volunteer, Shuhada Organization, Kabul, Afghanistan/Quetta, Pakistan (1999-present)
Volunteer, Cape Wildlife Center, Cummaquid, MA (2006-2007)
Volunteer, A Symposium on Captive Elephants: Science and Well-Being (April 2006)
Volunteer, Ministry of Women's Affairs, Kabul, Afghanistan (2002)
Volunteer, Arlington Animal Welfare League (1995-2000)
Policy Advisor on Women's Issues, Lt. Governor Evelyn Murphy Campaign for Governor, MA (1989-1990)
Chair, Massachusetts NOW Political Action Committee (1987-1990)
Volunteer, Alice Wolf for Cambridge City Council (1983-1991)

Professional Affiliations

Member, American Political Science Association
Member, International Association for Society and Natural Resources
Member, New England Political Science Association
Member, Northeast Political Science Association

Selected Publications and Presentations

Jackman, J. and Rutberg, A. (2015). Shifts in attitudes toward Coyotes on the urbanized East Coast: The Cape Cod Experience, 2005-2012. *Human Dimensions of Wildlife*, 20:4, 333-348.

Jackman, J. (2015). Endangered species, habitat protection, and politics. *American Political Culture: An Encyclopedia*. Santa Barbara, CA: ABC-CLIO.

Jackman, J. (2015). Addressing perception vs. reality: How data (or lack of data) affects public perceptions and management decisions. Panel Participant. Northwest Atlantic Seal Research Consortium Meeting on Seals and Ecosystem Health. Salem State University, May 2.

Jackman, J., Chenault, T. G. & J. Winkler. (2015). Bringing organizations back in: Perspectives on service learning, community partnership, and democratic thinking in a voter engagement project. *Partnerships: A Journal of Service Learning and Community Engagement*, 6:1, 77-99.

Jackman, J. (2015) Coyotes & bobcats & bears, Oh my!: Why public policy matters to wildlife in Massachusetts. Darwin Festival, Salem State University, February 12.

Jackman, J. & Bridgers, J. (2014). The other animal: Human-coyote conflict, pet ownership and the 'pet gap' in attitudes among Cape Cod, MA voters. Pathways 2014: Integrating Human Dimensions into Fisheries and Wildlife Management, Estes Park, CO.

Jackman, J. (2014). Treating coyotes like Cape Codders: The increasing acceptance of coyotes as part of the social and ecological landscape of Cape Cod, 2005-2012. 20th International Symposium on Society and Natural Resources, Hannover, Germany.

Jackman, J. & Martell, P. (2014). Mapping human-coyote interactions on Cape Cod: An interdisciplinary endeavor. Faculty and Graduate Research Symposium, Salem State University. May 2.

Jackman, J. & Martell, P. (2014). Landscape factors and human-coyote interactions on Cape Cod." Cape Cod Natural History Conference, Barnstable, MA.

Jackman, J. (2013). "The mystique about the Feminine Mystique: 50th anniversary panel discussion." Salem State University, September 30.

Jackman, J. (2013). Human-wildlife conflicts on Cape Cod: A survey of voter experiences, attitudes and policy preferences." 18th Annual Cape Cod Natural History Conference, Barnstable, MA.

Jackman, J. (2013). Coexisting with coyotes? Findings from the Cape Cod wildlife survey. Cape Wildlife Center Lecture Series, Cummaquid, MA.

Jackman, J. (2012). Experiential learning and political engagement in online courses. Paper presented at Northeast Political Science Association 2012 Meeting, Boston, MA.

Jackman, J. (2012). When virtuality and reality meet: Online courses, experiential learning and political engagement. Paper presented at 2012 American Political Science Association Teaching and Learning Conference, Washington, DC.

Jackman, J. (2012). Benefits and challenges of a short-duration experiential learning opportunity. *Political Science Educator*, 16(1), pp. 11-15.

Jackman, J. (2011). The gender gap and animal policy: New directions for political science and animal studies. Paper presented at Annual Meeting of the New England Political Science Association, Hartford, Connecticut.

Jackman, J. (2011). Mini-Internships, public administration and civic engagement: The benefits and challenges of a short-duration experiential learning opportunity. Paper presented at 2011 American Political Science Association Teaching and Learning Conference, February 11-13, Albuquerque, New Mexico.

Jackman, J. (2010). Interest groups, citizen participation mechanisms, and institutional bias in state wildlife policy. Paper presented at Northeast Political Science Association 2010 Meeting, Boston, MA.

Jackman, J. (2010). Animal policy and the gender gap. In *Encyclopedia of Animal Rights and Animals Welfare*, ed. Marc Bekoff. Westport, CT: Greenwood Press.

Jackman, J. & A. Rowan, eds. (2009.) *Proceedings from the National Technology Assessment Workshop on Animal Assisted Programs for Youth At Risk, December 6-7, 2007*. Washington, DC: Humane Society of the United States.

Jackman, J. (2009). Current and best practices of dog training programs for at risk youth: Survey report. In *Proceedings from the National Technology Assessment Workshop on Animal Assisted Programs for Youth At Risk*, ed. J. Jackman and A. Rowan. Washington, DC: Humane Society of the United States.

Jackman, J. & A. Rowan. (2007). Free-roaming dogs in developing countries: The public health and animal welfare benefits of capture, neuter, and return programs." In *State of the Animals 2007*, eds. Deborah Salem and Andrew Rowan. Washington, D.C.: Humane Society Press.

Jackman, J. & M. Copeland. (2006). "Confronting cruelty: Gender, empathy, and the animal protection movement." Center for Animals and Public Policy. Tufts University School of Veterinary Medicine.

Jackman, J. (2006). "Coyotes and conflict on Cape Cod: Attitudes toward coyotes in Barnstable County. Cape Cod Natural History Conference. Cape Cod Community College.

Jackman, J. (2005). Bear baiting, ballot measures, and bucks: The 2004 Defeat of Question #2 in Maine, Tufts University School of Veterinary Medicine.

Jackman, J. (2002). Anatomy of a feminist victory: Winning the transfer of RU 486 patent rights to the United States, 1988-1994. *Women & Politics*. Washington, D.C.: Haworth Press.

Jackman, J. (1999). 1997 National clinic violence survey report: A five-year analysis of anti-abortion violence trends. In *Conference Proceedings of Women's Progress: Perspectives on the Past, Blueprint for the Future, Institute for Women's Policy Research Fifth Women's Policy Research Conference*, June 12-13, 1999.

Jackman, J. (1999). Releasing a medical breakthrough for women: Feminist movement strategies to bring RU 486 to the United States. In *Conference Proceedings of Women's Progress: Perspectives on the Past, Blueprint for the Future, Institute for Women's Policy Research Fifth Women's Policy Research Conference*.

Jackman, J. (1997). Blue smoke, mirrors, and mediators: The symbolic contest over RU 486. In *The Politics of Agenda Denial*, eds. Roger Cobb and Marc Howard Ross. Kansas: University of Kansas Press.

Jackman, J. (1988). The emergence and subversion of comparable worth in the 1940s: A study of the Massachusetts Equal Pay Act. Received Law and Society Association Award for Excellence in Graduate Scholarship.

Jackman, J. (1985). NOW and the Equal Rights Amendment: An examination of Strategy Choices. Paper presented at American Women and Social Reform Panel, Social Science History Association, Chicago, Illinois.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2017

Ms. Beth Klinefelter
2 Middle Street
Gloucester, MA 01930

Dear Ms. Klinefelter:

I am pleased to appoint you to a three year term as an **At Large** member on the **Animal Advisory Committee**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is written in a cursive style with a large, looping initial "S".

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

ward 3

Beth Klinefelter
2 Middle St
Gloucester, MA 01930
443.745.0762
bak1213@live.com

February 1, 2017

Dear Mayor Romeo Theken,

I am writing to express my interest in joining the Animal Advisory Board in Gloucester. As a motivated biologist with strong experience in wildlife research and public engagement, I am confident that I can positively contribute to current wildlife management challenges in Gloucester. I am an enthusiastic team player and effective leader with over six years of experience in the wildlife field and in public engagement.

My job experiences have combined my passions for both wildlife and public engagement. I served as a Research Biologist with The Whale Center of New England on over 100 whale watch trips per summer for three years. I spotted for whales, directed interns, recorded data, and took photographs. I enthusiastically presented whale facts to passengers of all ages. Each trip was different; I learned to adapt to guarantee a positive trip experience. I enjoyed fostering an appreciation for marine environments. As an Aerial Observer for Florida Fish and Wildlife (FWC), I worked with a team to research endangered whales. I was responsible for identifying whales, photographing individuals, collecting real-time data, and communicating directly with local mariners and law enforcement to facilitate awareness. My detail-oriented nature and ability to collect and collate data in accordance with strict standards contributed to the continued success of FWC endangered species programs.

As Engagement Coordinator for The Open Door in Gloucester, I increased community engagement by 18%. I was responsible for scheduling and supervising over 23,000 hours of volunteer time per year. Each year, I designed meaningful volunteer experiences for over 200 individuals and groups of all ages. I represented the organization at over forty annual speaking engagements. I designed an innovative service learning program and worked with a team to further the mission of the organization. I refined my leadership skills and further expanded upon my ability to thrive in challenging situations.

My goal is to engage all parties involved in wildlife conflict to foster successful management outcomes. I am passionate about community-based conservation and engaging the public through citizen science or hands-on research to find creative solutions.

I've attached my CV for your reference. Thank you in advance for your time. I look forward to hearing from you.

Sincerely,

Beth Klinefelter

Beth Klinefelter | Curriculum Vitae

2 Middle St Gloucester, MA 01930 443-745-0762 bak1213@live.com

Research Biologist with 5 years of work experience in field research and public engagement, who is prepared to actively contribute to current wildlife management challenges. Proven leader with effective communication skills, adaptability, and a positive attitude who demonstrates initiative to complete tasks independently or collaborate with a team.

Education

B.S. Zoology—*summa cum laude* — North Carolina State University, Raleigh, NC Fall 2008- Spring 2011

Relevant coursework: Animal Anatomy and Physiology, Wildlife Management, Human-Animal Interaction, Animal Behavior, Environmental Ethics, Captive Animal Biology, Ecology, Animal Phylogeny and Diversity, Primate Ecology

Experience

Substitute Teacher — Gloucester Public Schools, Gloucester, MA October 2016-Present

- Responsible for the supervision and safety of students
- Engage the students in varied learning environments, implement daily academic plan
- Adapt to new classrooms, teachers and students daily
- Practice effective classroom management skills

Naturalist/Research Biologist — Captain Bill and Son's Whale Watch/Blue Ocean Society, Gloucester, MA July 2016-October 2016

- Served as a naturalist on over 25 whale watch excursions, educated the public about cetacean behavior and local marine environments
- Collected, managed, and interpreted data collection in the field
- Trained new hires and interns in collection methods and data entry, provided guidance and feedback
- Organized, analyzed, and submitted data to the research organization

Engagement Coordinator — The Open Door, Gloucester, MA November 2013- July 2016

- Coordinated over 23,000 yearly volunteer hours, maintained volunteer schedules to ensure the consistent operation of the organization's hunger relief programs
- Developed outreach strategies to increase community involvement by 18%
- Designed meaningful volunteer experiences for over 200 individuals and 50 groups of all ages per year and supervised intern program
- Represented the organization at over 40 conferences and speaking engagements each year

Lead Naturalist/Research Biologist — Captain Bill and Son's Whale Watch/Provincetown Center for Coastal Studies, Gloucester, MA May 2013-November 2013

- Fostered a new research partnership that equally benefited both parties
- Served as lead researcher, naturalist, and data manager for over 100 whale watch trips
- Restructured the research program, created new research protocols, trained and scheduled new hires on updated collection methods and data entry
- Collected, managed, and interpreted data in the field

Data/Research Assistant — Provincetown Center for Coastal Studies, Provincetown, MA March 2013-May 2013

- Responsible for maintaining the scientific integrity of the humpback whale data collection
- Utilized a matching database to identify unknown individuals
- Collaborated with the research team to successfully sequence, photograph, and tag endangered whale species

Endangered Species Observer — Coastwise Consulting, Norfolk, VA January 2013-March 2013

- Independently maintained the endangered wildlife management program during the ship's assignment
- Responsible for identifying marine mammal species, requiring proficiency in region-specific species identification
- Responded to endangered species take incidents, accurately recorded and reported the data

Naturalist/Research Biologist — The Whale Center of New England, Gloucester, MA May 2012-December 2012, May 2011-October 2011

- Served as a naturalist on over 100 whale watch excursions per season, educated the public about cetacean behavior and local marine environments
- Collected, managed, and interpreted data in the field
- Trained new hires and interns in collection methods and data entry, provided guidance and feedback
- Organized, analyzed, and entered data into a research database

Aerial Observer — Florida Fish and Wildlife Conservation Commission, Jacksonville, FL November 2011-April 2012

- Conducted research as a part of a team focusing on endangered species conservation
- Individually responsible for identifying whales, photographing individuals, collecting real-time data, and communicating directly with local mariners, U.S. Navy, and law enforcement to facilitate awareness
- Collated data so that it was concise in accordance with consortium standards
- Supervised aerial teams from the ground, coordinated with team members to ensure successful aerial and boat based survey trips

Research Intern — The Whale Center of New England, Gloucester, MA May 2010-August 2010

- Collected behavioral data on cetacean species in the Gulf of Maine
- Compiled data in organized computer files, utilized matching programs to identify photographs taken of the whales
- Represented the organization on over 80 data collection trips, educated over 400 individuals daily on cetacean behavior and ocean conservation

Volunteer — Orphanage Outreach, Dominican Republic March 2010

- Collaborated with a team to develop and implement English lessons that were engaging for elementary school students
- Responsible for the supervision of the youth in the classrooms as well as those living at the orphanage
- Initiated an education program by designing materials to foster ongoing English learning
- Independently organized a donation collection event, responsible for inventorying and transporting over 100 items to the Dominican Republic

Animal Care Center Intern — National Aquarium in Baltimore, Baltimore, MD

May 2009-August 2009

- Maintained daily behavior and husbandry records for over 100 collection animals
- Performed daily water quality tests and maintenance on over 30 fresh and salt water tank systems
- Prepared and offered daily diets in accordance with species specific feeding protocols
- Member of a management team initiated to monitor quarantined animals
- Independently operated the Animal Care Center

Lead Volunteer — Moholoholo Rehabilitation Center, Nelspruit, South Africa

July 2007, January-March 2008

- Managed the Center's aviary, maintained and scheduled volunteer shift coverage
- Appointed as Group Leader of 10-15 volunteers; directed and instructed new students on how to properly care for all animals at the Center
- Assisted with the capture and release of a variety of local animal species
- Performed daily animal husbandry tasks and medical procedures

Honors/Awards

Dean's List, North Carolina State University

Fall 2008-Spring 2011

Most Outstanding Brother Award, Alpha Phi Omega

Fall 2010

Musgrave Scholarship for International Travel, Musgrave Family Foundation

Spring 2010

Flaherty Scholarship for International Travel, Flaherty Family Foundation

Spring 2010

Schulte Scholarship for International Travel, Schulte Family Foundation

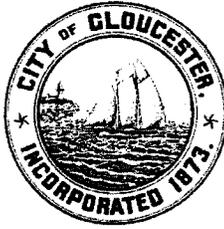
February 2008

Service

Vice President — Alpha Phi Omega, North Carolina State University

Fall 2010

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2017

Ms. Alicia Pensarosa
38 Derby Street
Gloucester, MA 01930

Dear Ms. Pensarosa:

I am pleased to appoint you to a three year term on the **Animal Advisory Committee** to represent **Ward 2**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is fluid and cursive, with a large initial "S".

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

ward 2

Alicia Pensarosa
38 Derby Street, Gloucester, MA 01930
e: alicia.pensarosa@gmail.com c: 860-302-8486

February 1, 2017

Dear Mayor Mayor Sefatia Romeo Theken,

I am interested in being a part of the Animal Advisory Committee. I am a current Gloucester resident, residing in Ward 2-2 for the past 8 years. I am a homeowner, pet owner and care about the animal welfare issues that our city faces today.

I understand there is public concern over the balance of domestic and wild animals including the coyote population in Gloucester and how that is effecting animal-human relationships. I believe with further research and public education we can balance the human-animal and domestic-wild animal interaction to create more positive relationships.

I have 12 years of experience in marketing communications. Currently, I am an Account Director for an international recruitment advertising firm. I have gained valuable experience in marketing communications, research projects and consultancy. My experience with research assignments and presenting key findings to executive level stakeholders would be an added benefit to the committee. Along with my onsite client consultancy experience, and strategic thinking.

Some of the key strengths that I can offer as a committee member are:

- Excellent communication and presentation skills
- Experience in desk research, moderating focus groups and conducting surveys
- Analysis of research and presentation of findings
- Strategy development
- Implementing KPIs and metrics
- Team collaboration and leadership

I have plans to continue my education and putting my experience to work for animals via a M.S. in Animals and Public Policy through Tufts University Cummings School of Veterinary Medicine. I will be applying to the MAPP program for the April 1st deadline. While still early in my animal public policy career, I feel this added concentration, along with my professional experience would be a great balance for the committee.

I look forward to meeting with you to learn more about the committee plan and goals and how I can contribute to our continued City success.

Sincerely,

Alicia Pensarosa

Alicia Pensarosa

38 Derby Street, Gloucester, MA 01930

e: alicia.pensarosa@gmail.com c: 860-302-8486

Overview

Account Director with 11+ years of marketing & advertising experience. Proficient in creating marketing strategies, building relationships and project management.

Experience

Account Director, US Client Services | Talent Works International, March 2016-Present

- Responsible for global client accounts based in the US
- Manage a team of two direct reports, with growing team
- Collaborate with global creative service, research and sourcing teams to meet set objectives
- Provide onsite consultation for tier one clients
- Prepare sales projections to develop accounts and increase revenue
- Lead focus groups, stakeholder interviews and surveys for research projects
- Analyze research data to develop insight based solutions
- Present strategies and research data to senior stakeholders
- Establish KPIs and metrics for campaigns

Vice President, Account Services | Mittcom, October 2015-March 2016

- Managed one direct report, by delegating tasks to nurture skill set and fulfill clients' needs
- Grew and serviced client accounts, with over \$10 million in gross revenue
- Experienced in new brand development, re-branding, retail, b2b, and children's advertising
- Created advertising campaigns and assets for local nonprofit clients as pro bono work
- Advised the creative team to ensure consistent and accurate brand messaging and new ideas
- Directed and manage photo, video, radio and TV shoots and pre-production meetings
- Collaborated with media teams to build broadcast, digital, out of home and print media plans
- Worked in partnership with digital account team to develop websites, SEM, SEO, social and online influencer campaigns

Brand Director | Mittcom, March 2014-October 2015

- Managed accounts in retail, service, real estate, and b2b industries
- Cultivated innovative ideas to create brand advantage for clients and agency
- Managed websites, social media, influencer, SEM and SEO campaigns
- Provided strategic direction to creative team for execution of brand strategy
- Ensured all media objectives will be met within the allocated budget and exceed goals
- Collaborated with clients to define marketing materials
- Lead and directed client meetings, new business presentations, events and production

Brand Manager/Media Supervisor | Mittcom, October 2006-March 2014

- Managed strategies in broadcast, print, out of home, SEM, SEO, social media
- Singularly planned and purchases print media for national b2b campaign
- Launched viral video and guerilla campaigns resulting in national press coverage
- Collaborated with copywriting and design teams for effective brand messaging
- Researched client industry and competitive environments for brand advantage
- Analyzed advertising campaigns and made recommendations to optimize

Account Coordinator/Media Buyer | Mittcom, December 2005-October 2006

- Planned and purchased print media for large restaurant chain and b2b client
- Prepared PowerPoint presentations for client and new business presentations
- Launched new brand with creative out of home programs and broadcast media
- Processed and reconciled client billing

Account Coordinator | Buyer Advertising, October 2004-December 2005

- Assisted account executives with over 100 client accounts, 40-50 requests daily
- Outlined recruitment advertisement requests and work directly with creative
- Coordinated media placement, print insertion orders, confirm rates
- Trafficked creative from creative department to clients and media

Education

Salve Regina University, B.S.in Marketing, 2004

GPA: 3.50, Cum Laude

CDIA at Boston University, Graphic Design Certificate 2007

Skills/Interests

- Software: Microsoft Office, Adobe Creative Suite, Synergist
- Contributor for Good Morning Gloucester
- Post weekly Pet of the Week for Cape Ann Animal Aid
- Active Runner
- American Red Cross Blood Donor
- Co-Designed *Faces of Hope* for Boston Children's Hospital, published April 2008
- Placed second in American Marketing Association Conference, March 2004
- Academic Member of Alpha Mu Alpha, Sigma Beta Delta, Delta Epsilon Sigma
- Study Abroad Trip to Cuba 2003
- Target internship, 2003

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2017

Ms. Jennifer Schmorrow
8 Neptune Place
Gloucester, MA 01930

Dear Ms. Schmorrow:

I am pleased to appoint you to a three year term as an **At Large** member on the **Animal Advisory Committee**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is fluid and cursive, with a large loop at the end.

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

ward 1

Dear Mayor Romeo Theken,

It would be a privilege to be considered for appointment to the new Animal Advisory Committee.

I am a lifelong Gloucester resident who has always felt a deep connection to animals and the natural world here on Cape Ann. My childhood was spent in Ward 5, and I shared my life with dogs, cats, horses, rabbits, birds and other species. Since 1996 my residence has been in a woody, marshland area of Ward 1.

Throughout these later years, I have owned small dogs and so I am very concerned with providing the fairest, safest practices for my own pets, the wildlife, our City's environment, fellow animal owners and also for those residents who are not animal lovers as well. I firmly believe that we need regulations and laws that are fair to all concerned.

Currently, I am an active volunteer with the Cape Ann Animal Aid. By attending City meetings and participating in the Facebook page Dog Friendly Gloucester I have encountered numerous points of views from our community, and I recognize the challenges that are involved when taking into account the diversity of the people and the natural world in our community.

Also, in my employment at Action, I often need to use "people skills", sometimes in contentious situations, and have developed useful creative problem-solving skills.

I am very thankful to our City for taking on the work that it has, for acknowledging the significance of animals, both the domesticated ones and the wildlife despite the fact that this has been a difficult task in many ways. The diligence shown by the City of Gloucester, our Animal Control Officers, and our residents has not gone unnoticed by me. Hopefully, I can be a helpful addition to the process.

Thank you very much for your consideration.

Sincerely,

Jennifer Schmorrow
8 Neptune Place
978-281-6197

Cc. Christopher Sicuranza, Director of Communications & Constituent Services
Joanne Senos, City Clerk

Jennifer Schmorrow

8 Neptune Pl. Gloucester, MA. 01930 | 978-281-6197 | JSchmorrow75@outlook.com

Objective

- Lifelong City resident seeking an opportunity to share my vast experience in creating solutions for challenging situations. I am empathetic and passionate about all life in our community, human and animal, and wish to be a part of the process that will lead all of us to coexist peacefully together.

Education

HIGH SCHOOL DIPLOMA | 6/12/1994 | GLOUCESTER HIGH SCHOOL

ASSOCIATE | 4/30/2007 | BAY STATE COLLEGE

- Major: Social Sciences

Experience

- Comfortable with educating, assisting, and most of all listening to people due to years of customer service, job training, and client advocacy positions I have held.
- Able to be tactful, as well as diplomatic in rooms of various positions on highly sensitive topics.
- Volunteer at Cape Ann Animal Aid since October, 2011.
- Have continually had personal experiences with domestic and wildlife animals as I have been lifelong City resident of properties that have abutted our beautiful marsh and woodlands.
- I am fortunate to have shared my life with a large range of animals. Horses, cats & dogs, rabbits, birds, etc.

ADVOCACY & CASE MANAGEMENT | ACTION INC. | 1/16/2002-PRESENT

Assist clients in negotiating with utility providers, attend various meetings, certify and process applications.

CUSTOMER SERVICE SUPERVISOR | STOP & SHOP | 9/12/2011-PRESENT

Supervise shift crews, do reporting, and in charge of providing customer service during shift.

ASST HEAD TELLER | BANK GLOUCESTER | 10/30/2002-1/15/2006

Oversaw the vault, provided customer service, compliancy reporting, and trained employees as needed.

STORE TRAINER | AMES DEPT. STORE | 6/30/1994-10/20/2002

Held multiple positions such as Customer Service, Cash Office, and then Store Trainer.

REFERENCES AVAILABLE UPON REQUEST

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 1, 2017

Ms. Jodi Swenson
34 Patriot's Circle
Gloucester, MA 01930

Dear Ms. Swenson:

I am pleased to appoint you to a three year term on the **Animal Advisory Committee** to represent **Ward 4**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is written in a cursive style and is positioned above the printed name of the Mayor.

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Jodi Swenson

34 Patriot's Circle
Gloucester, MA 01930
(978) 325-2501
psychobirds@hotmail.com

21st January 2017

Sefatia Romeo Theken

Mayor of the City of Gloucester
9 Dale Ave.
Gloucester, MA 01930

Dear Ms. Romeo Theken,

I am very concerned about the recent incidents involving residents of Gloucester and coyotes. I understand the outcry regarding the coyote population and the concern for public safety, as well as the position of those interested in preserving the ecological balance on Cape Ann.

I would like to participate in discussions about solutions regarding these and other issues regarding wildlife and other animals. As a state and federally permitted wildlife rehabilitator, I have a unique vantage point in helping to bridge the divide between people and wildlife, and I believe I can be an asset to the potential Animal Advisory Board that you may be requiring.

Because of my work in wildlife rehabilitation, I have a wide network with others around the world who are also involved in solving similar issues, and can take those ideas with me to our brainstorming sessions. Human and coyote conflicts are a concern across the country, but there are peaceable solutions that can respect both the needs of our residents in terms of safety, and the needs of our environment.

Please see my attached resume for further qualifications for the position on the Animal Advisory Board.

Sincerely,



Jodi Swenson

Jodi Swenson

34 Patriot's Circle
Gloucester, MA 01930
(978) 325-2501
psychobirds@hotmail.com

Interested in helping to find solutions for animal issues in the city of Gloucester, using unique perspective and experience in keeping people and our diverse wildlife's interests in mind.

EXPERIENCE

Cape Ann Wildlife, Inc. — President

2005 - PRESENT

Cape Ann Wildlife, Inc. is dedicated to rescuing and providing the necessary rehabilitative care to all injured, orphaned or otherwise impaired wildlife during their confinement and adjustment period with Cape Ann Wildlife to ensure their survival upon release back into their natural environment. CAW, Inc is a 501 (c)3 non-profit organization.

Swenson-Schroeder Restoration — Owner, Conservator

1993 - PRESENT

Restoration and conservation of fine china, porcelain and pottery.

New England Wildlife Center - Volunteer Animal Caregiver

2006 - 2007

Internship for hands-on training in cage cleaning, administering medical care, husbandry, and identification of species. Provided transportation of animals to various wildlife rehabilitators regionally.

CONTINUING EDUCATION AND CONFERENCE

National Wildlife Rehabilitators Association Annual Symposium - 2014 Nashville, TN

Focused on avian bandaging techniques, microscopy, wound management, and fecal analysis.

National Wildlife Rehabilitators Association Annual Symposium - 2011 Albany, NY

Wildlife Rehabilitators Association of Massachusetts Annual Conference - Attending annually since 2003 at Tufts' University Cummings School of Veterinary Medicine

WEBSITE

Cape Ann Wildlife, Inc — <http://www.valentine-design.com/Birds/>

Cape Ann Wildlife, Inc Facebook - [facebook.com/CapeAnnWildlifeInc](https://www.facebook.com/CapeAnnWildlifeInc)

QUALIFICATIONS

State and federally permitted wildlife rehabilitator.

AWARDS

Daughter of the American Revolution Conservation Award - 2014

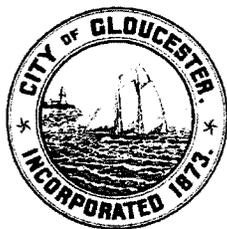
PROFESSIONAL ASSOCIATIONS

Wildlife Rehabilitators Association of Massachusetts
- Member since 2003

National Wildlife Rehabilitators Association -
Member since 2010



City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 2, 2017

Juanita Rivera Melanson
4 Lendall Street
Gloucester, MA 01930

Dear Ms. Melanson

I am pleased to appoint you to a three year term on the **Archives Committee**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sfatia Romeo Theken". The signature is fluid and cursive, with a large initial "S".

Sfatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Juanita Rivera Melanson
4 Lendall Street
Gloucester, MA 01930
978-281-9434 home
508-284-4564 cell

February 27, 2017

Mayor Sefatia Romeo-Theken
9 Dale Avenue
Gloucester, MA 01930

Dear Mayor Romeo-Theken:

As a resident of Gloucester since 1997, I have enjoyed the many benefits of living in this amazing community with my family. I would like an opportunity give back to our community by serving on a city committee.

My experience as a history teacher and a lifelong interest in local history, combined with my education in liberal arts make serving on either the Archives or Tourism Committee very attractive. Our city has, as you well know, a vast rich and varied history. I believe the collection, maintenance and preservation of our records to be important for our residents, as well as researchers outside our community. In a similar fashion, promoting the historical, natural and scenic attractions that we are blessed with is of equal interest to me. Attached please find my resume for your consideration. I hope that you will consider me a suitable candidate for either committee.

Sincerely,

A handwritten signature in black ink that reads "Juanita Rivera Melanson". The signature is written in a cursive style with a long, sweeping tail on the final letter.

Juanita Rivera Melanson

Enc.

4 Lendall Street
Gloucester, MA 01930
Cell: 508-284-4564
twinlights12@gmail.com

JUANITA RIVERA MELANSON

SKILLS

- Strong computer literacy: presentation and interactive software; Microsoft Windows & Office, Google+, SAP as well as LMS platforms
- Excellent drafting, revision, and editing skills, Engaging public speaking and presentations
- Committed to client and customer satisfaction
- Demonstrated ability to motivate, train and supervise employees and diverse learners

WORK HISTORY

MIDDLE SCHOOL TEACHER GRADES 6-8 ENGLISH LANGUAGE ARTS, HISTORY, SPANISH 1

- Our Lady of Assumption School, Lynnfield, MA 2003-2016
- St. Mel Independent Day School, Gloucester, MA 2001-2003

Provided multiple content instruction, participated in principal search committee and NEASC school accreditation. Taught professional development classes to staff on grading and communications software. Certified Edmodo Ambassador. Acted as teacher liaison for NWEA standardized testing software and procedures. Provided computer software support to staff.

EXECUTIVE ADMINISTRATIVE ASSISTANT

- **Varian Semiconductor, Gloucester 1997-1999**

Provided administrative assistance to Chief Information Officer/Vice President, and Vice President of Customer Operations. Revised and edited procedure and policy manuals. Updated weekly machine progress reports for inventory. Scheduled department meetings, generated agendas and kept minutes. Issued and tracked IT work tickets.

ADMINISTRATIVE ASSISTANT

- **Hamilton Wenham Regional School District 1995 -1997**

SPED Office Assistant: Updated student individualized education plans in compliance with state guidelines. Set up IEP meetings and maintained calendar. Processed IEP meeting minutes and filing.

Middle School Secretary: Provided assistance to principal. Assisted parent and vendor visitors. Wrote and published emergency procedures manual. Set up staff meetings, generated report cards, maintained attendance records, and calendar.

OFFICE MANAGER

- **PEBSCO/Nationwide Insurance Corp, Salem MA 1989-1994**

Hired, conducted performance reviews, and managed office staff. Tracked sales quotas and coordinated data collection of annuity sales staff. Provided administrative assistance to Northeast Regional Vice President.

EDUCATION

BACHELOR OF ARTS JOURNALISM/ENGLISH University of Massachusetts, Amherst

MASTERS OF ARTS ENGLISH Salem State College

+30 credits in Professional development

REFERENCES

AVAILABLE UPON REQUEST

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 28, 2017

Mr. Bob Alves
55 Perkins Street
Gloucester, MA 01930

Dear Mr. Alves:

Thank you for your interest in serving on the **Capital Improvements Advisory Board**. I am pleased to appoint you to a three year term on the commission. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment.

Your appointment will be forwarded to the City Council for their meeting of March 14, 2017, at which time it will be referred out to the Ordinance and Administration subcommittee. You will be notified by the Clerk of Committees as to the date on which your appointment will be reviewed by the O&A Committee.

Please report to the City Clerk's office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again,

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is fluid and cursive, with a large loop at the end.

Sefatia Romeo Theken
Mayor

Cc: Mayor's Report to the City Council

To: Mayor Sefatia Romeo Theken
From: Bob Alves
Re: Capital Improvements Advisory Board
Date: 02/21/17

I am writing to express my interest in becoming a member of the Mayor's "Capital Improvements Advisory Board".

Pursuant to a successful 30 career selling within the highly competitive software industry, I feel my background selling multi-tier, multi-million dollar proposals to Fortune 500 Sr Level Executives provides the experience necessary to be a positive addition to the committee.

You will see within the attached resume I dealt with SVP Level Executives at Norwest Airlines, AT&T Wireless, K-Mart, JP Morgan Invest, etc. The only common denominator in selling to these Fortune 100 companies was the need to connect the dots between the various silos and the net-net ability to write a competitive business proposal mapped to the challenges aligned to the need, timing, budget and return on investment.

Ancillary to the above, my true strength lies in my experience to review and prioritize the process of analyzing and budgeting capital resources mapped to the future of Gloucester's Waterfront.

Look forward to the possibility of being a member of the CIAB.

Respectfully

Bob Alves
55 Perkins Street
Gloucester, MA 01930
C 617 899 3075

Jan 2002 – Dec 2003

Traveled throughout Europe satisfying a lifelong dream to experience other cultures and countries

Jan 1987 – Nov 2001

BMC SOFTWARE

Waltham, MA

Leading provider of enterprise-management solutions enabling system-wide availability and "what-if" capacity planning solutions. BMC Software purchased BGS Systems in 1995

Exceeded sales quota annually "10" consecutive years in multiple domestic territories

AT&T Wireless National Account Manager 1997 - 2001

- Starting at ground level grew AT&T Wireless sales \$800K (1997), \$1.5M (1998), \$1.9M (1999), \$21M AT&T Wireless ELA (2001)
- "Senior Vice President Sales Award" (1999), (2001) In addition to President Club, given to top 5% of overall BMC Sales Executives Worldwide
- Selected to join AT&T National Account Sales Team

National Account Manager 1993 - 1996

- Ranked #2 Sales Executive 1993, 1994 (22 Sales Executives)
- Ranked #1 Sales Executive 1995, 1996 (22 Sales Executives)
- Averaged 150% of 1M+ Quota

Account Manager 1987-1992

- Tele-marketing Minnesota, Wisconsin / Florida
- Opened and developed sales regions via cold-calling and mailing campaigns
- Exceeded Quota Annually 100%

EDUCATION

Boston College

Bachelor Arts Degree

Chestnut Hill, MA

INTERESTS

Boating, Skiing, Karate, Cooking, Yoga, Travel

References furnished upon request

CAPITAL IMPROVEMENTS ADVISORY BOARD

Sec. 2-585. - Advisory board—Established; annual planning.

A long range plan to serve as guidelines for capital improvements in the city shall be prepared each year in writing by the mayor subject to approval by the city council. Development of the plan shall take into account the recommendations made by a capital improvements advisory board, which is hereby established.

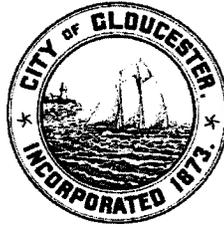
(Code 1970, § 2-18)

Sec. 2-586. - Same—Function; composition; appointment; terms of office.

- (a) The capital improvements advisory board shall consist of seven members appointed by the mayor from the community at large with due care for providing an optimum mix of background and expertise, whose terms of three years shall be staggered. The mayor shall designate a chairperson of the board, who shall serve for a term of one year and may be reappointed. All the members of the board shall elect a vice-chairperson from the membership, again on a yearly basis. No member of the city council shall serve as a member of the board.
- (b) The board shall be apprised of the preparation of the ten-year capital improvements program developed by the community development department on a continuing basis, shall review the final ten-year program and shall submit a report on its review to the mayor.
- (c) Minutes of each meeting of the capital improvements advisory shall be forwarded forthwith to each member of the city council.

(Code 1970, § 2-21; Ord. of 8-6-1985, § I; Ord. No. 6-1991, § I, 2-26-1991)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

February 28, 2017

Mr. Zackary Thomas
32 Taylor Street
Gloucester, MA 01930

Dear Mr. Thomas:

Thank you for your interest in serving on the Clean City Commission. I am pleased to appoint you to a three year term on the commission. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment.

Your appointment will be forwarded to the City Council for their meeting of March 14, 2017, at which time it will be referred out to the Ordinance and Administration subcommittee. You will be notified by the Clerk of Committees as to the date on which your appointment will be reviewed by the O&A Committee.

Please report to the City Clerk's office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is fluid and cursive, written over the printed name.

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

January 13, 2017

Dear Mayor Romeo Theken,

I am writing to indicate my interest in joining the Clean City Commission. Originally hailing from Richmond, Virginia, I have lived in Gloucester for the past 18 months as a member of USCG Station Gloucester. This is the first time in my career my wife and I have considered a city outside of Richmond our home. We have fallen for this city, and have been active in cleaning its beaches and streets as volunteers for some time now. It has become more and more difficult to swallow the sight of trash blowing down my street on pick up day and finding trash on our incredible beaches. Gloucester is already a leader in the green economy and I think the cleanliness of our communities should be a direct reflection on our attitude toward green power and efficiency. A few weeks ago, I approached NOAA, Maritime Gloucester, Ocean Alliance, One Ocean One Love, and my command here at the station, to form a committee to accomplish the installation of Gloucester's first Seabin (a device that collects marine debris). That committee is full steam ahead at this point, but I realized my enthusiasm and positivity was also found in those serving on Gloucester's Clean City Commission. I respectfully request to be a part of such a wonderful group so that I can take a lead in this city's efforts to fight back against pollution.

I am currently in senior standing at American Military University. I have been a member of the U.S. Coast Guard for five years, and the last two years as a boatswain's mate. I fully understand both positive and negative impacts a coastal city can have on the environment. I am eager to join the Clean City Commission, and bring my enthusiasm, ideas and strong work ethic to the team. I look forward to speaking with you and local leadership while my appointment is considered. Thank you for your time and consideration.

Sincerely,

Zach Thomas

ThomasZD11@gmail.com

804-647-7551

ZACHARY THOMAS

32 Taylor St, Gloucester, MA 01930

Ph: 8046477551

ThomasZD11@gmail.com

Professional Summary

Accomplished and energetic boatswains mate with a solid history of achievement in the United States Coast Guard. Motivated leader with strong organizational and prioritization abilities. Areas of expertise include maritime emergency support, Motor Lifeboat operations and navigation.

Skills

- Complex Problem Solving
- Budgeting
- Operational Management
- Navigation
- Team Coordination
- First Aid Certified

Experience

Boatswains Mate

May 2015-Present

United States Coast Guard - Gloucester, MA

Command and operate 47' Motor Lifeboats for the purpose of search and rescue, and law enforcement operations.

Storekeeper

Jan 2013-May 2015

United States Coast Guard - Seattle, WA

Contracting Officer for the Coast Guard Cutter Mellon with a \$5,000 contract maximum. Maintained control on a 2 million dollar engineering department inventory and was property custodian for all supply department valuable assets.

Honor Guardsman

Nov 2011-Jan 2013

United States Coast Guard - Alexandria, VA

Paul Bearer for the United States Coast Guard at Arlington Cemetery. Participated in 120 active and retired Coast Guardsman funerals.

Education

BBA: Entrepreneurship

Dec 2016

American Military University - Manassas, VA

Sec. 2-503. - Established; terms; compensation.

- (a) There shall be in the city a commission known as the "Gloucester Clean City Commission," hereinafter called the commission, which shall consist of seven members and two alternates appointed by the mayor and approved by the city council, to serve without compensation.
- (b) The commissioners shall be appointed from a list developed by the mayor through an application process, which shall include public notice as provided in Charter, § 7-6. Said list shall be updated as vacancies on the commission occur. All such appointments by the mayor shall be confirmed by the city council.
- (c) The commissioners shall serve a term of three years; provided, however, that of the members first appointed to the commission, one shall be appointed to a term of one year, two shall be appointed to a term of two years, and two shall be appointed to a term of three years. Thereafter, the mayor shall appoint each successor to a term of three years. In the event of the death or resignation of any member, a successor shall be appointed to serve for the unexpired term for which the member has been appointed.
- (d) The loss of office by a commissioner due to excessive absence shall be governed by Charter, § 7-14.
(Ord. No. 20-1996, § 1, 7-9-1996; Ord. of 10-9-2001(01), § 1)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



CITY OF GLOUCESTER
OFFICE OF THE MAYOR

TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

March 15, 2017

Mr. Walt Kolenda
82 Main Street
Gloucester, MA 01930

I am pleased to appoint you to a three year term on the **Downtown Development Commission**. Your appointment will be sent to the City Council for their meeting of March 28, 2016. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

In order for you to attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment. Please report to the City Clerk's Office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to working with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sfatia Romeo Theken". The signature is fluid and cursive, with a large loop at the end.

Sfatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Dear Mayor Sefatia,

In November of 2016 and January, 2017 I attended meetings of the Downtown Development Commission, which I was invited to by Patty Gates.

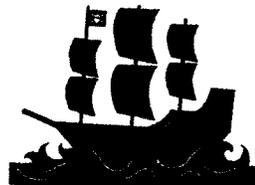
I've been asked if I would like to join the group as a board member. I am honored to have been asked and am writing in hope that you'll appoint me to this commission.

Thank You



Walt Kolenda
Cape Ann Auction & Estate Sales
82 Main St.
Gloucester, MA 01930
2/2/16

**Cape Ann Auction
&
Estate Sales**
82 Main St
Gloucester, MA - 01930
phone/text 978-395-7077



We Buy, Sell, Broker, Auction & Appraise
Fast, Courteous Service & Payment

wkolenda@gmail.com
www.capeannauction.com

Walt Kolenda - Proprietor

MA Lic#2621



Enza Taormina <etaormina@gloucester-ma.gov>

Downtown Development Commission

2 messages

Enza Taormina <etaormina@gloucester-ma.gov>
 To: walt kolenda <wkolenda@gmail.com>

Thu, Mar 2, 2017 at 10:42 AM

Good Morning:

Thank you for your interest in the Downtown Development Commission, in order for you to be appointed to a board a resume must be submitted for review.

Kindly submit a resume to me if you are still interested.

Regards,

—
 Enza Taormina
Confidential Clerk
Office of Mayor Sefatia Romeo Theken
City Hall - 9 Dale Avenue
Gloucester, MA 01930
(978) 281-9700



walt kolenda <wkolenda@gmail.com>
 To: Enza Taormina <etaormina@gloucester-ma.gov>

Wed, Mar 8, 2017 at 12:42 PM

Hello Enza,

I am still interested. I hope that an email resume will suffice. If so, it follows here. (If not, let me know and I'll submit a hardcopy.

I'm Walt Kolenda, a MA licensed auctioneer and certified personal property appraiser. I've been in the antiques/auction business since the late 1970s. I've been professionally licensed in the State of MA since 1995. License #2621

I've worked for several auction houses including G&S Auctions in Westmoreland NH and KC Auctions in Brattleboro, VT.

I moved to Gloucester MA in 2008 and immediately planned to make it my permanent home. I currently live at 745 Western Ave. - Rear where my landlord is Judi Neves. However my fiancée and I are looking to purchase a home in Gloucester.

I own The Cape Ann Auction Store at 82 Main St in Gloucester, which is currently my main business focus. March 2016 to present. Before this, I was on Lexington Ave in Magnolia MA for 2 & 1/2 years. And before that I operated out of a space owned by Jonathan Pope on Kondelin Ave.

I've been a board member of the Magnolia Community Center 2014-15 and have served on the board of Awesome Gloucester since formation in 2014.

Thank You for your Consideration.

Get a signature like this: [Click here!](#)

Walt Kolenda



www.capeannauction.com

www.auctionwally.com

978-395-7077

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Public Records Law

Please be aware that all communications pertaining to City of Gloucester Massachusetts matters, including e-mail sent or received, are a public record subject to disclosure under the Massachusetts Public Records Law. If requested, e-mail may be disclosed to another party unless exempt from disclosure. E-mails are retained by the City of Gloucester in compliance with Massachusetts Public Records Retention Schedule. All Electronic messages sent through the City of Gloucester system are archived in conformance with the Massachusetts and federal Public Records law.

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For more information please visit <http://www.mimecast.com>

*Downtown Development
Commission*

Sec. 2-492. - Created; membership; terms.

- (a) There is hereby recreated and reestablished in the city a commission to be known as the downtown development commission consisting of nine members, one member shall be a city councilor, who shall serve ex officio, all of whom shall be appointed by the mayor of the city and shall be confirmed by the city council. Upon the establishment of this commission the mayor shall appoint three members for three years; two members for two years; and two members for one year; and as each term expires the mayor in like manner shall appoint members to serve for three years.
- (b) In the case of resignation, death or disqualification of any member of the commission, or for the purpose of filling a vacancy for any other reason, the appointment for the unexpired term shall immediately be made by the mayor.

(Ord. No. 28-1991, 7-7-1991; Ord. of 9-4-2007)

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 15, 2017

Mr. David Leveille
52 Perkins Street
Gloucester, MA 01930

Dear Mr. Leveille:

Thank you for your interest in serving on the City of Gloucester's **Fisheries Commission**. I am pleased to appoint you to a three year term on the commission as an **Alternate Member**. So that you may attend and vote at meetings until your appointment confirmation is finalized, I have issued you a 90-day temporary appointment.

Your appointment will be forwarded to the City Council for their meeting of March 28, 2017, at which time it will be referred out to the Ordinance and Administration subcommittee. You will be notified by the Clerk of Committees as to the date on which your appointment will be reviewed by the O & A Committee.

Please report to the City Clerk's office at your earliest convenience to pick up your appointment card and be sworn in.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

Seratia Romeo Theken
Mayor

cc: Mayor's report to the City Council

David Leveille MCSE, CNE

Email: dlevmcse@gmail.com

978 375 3509 cell
978 281 3513 home

52 Perkins Street
Gloucester, Ma. 01930

Network Administrator

Results oriented Network Administrator adept at identifying and designing solutions to meet current and future business needs.

SKILLS & RESPONSIBILITIES

- ☛ Over 13 years of Network Administration
 - ☛ Cisco Routers, Sonic Wall Firewall, HP Procurve switches
 - ☛ Cisco and SonicWall VPN's
 - ☛ Windows Server administration and installation
 - ☛ Active Directory and Group Policy management
 - ☛ Microsoft Exchange, Terminal, and FTP servers
 - ☛ McAfee SpamKiller and EPO server
 - ☛ DNS, DHCP, TCP/IP configuration
 - ☛ Network Printing setup and configuration
 - ☛ Maintain Nightly Backups
 - ☛ Hardware/Software Trouble Shooting
 - ☛ Recommending, ordering, and testing hardware and software
 - ☛ Coordinating Computer rollouts and upgrades
 - ☛ Install and Configure software including AutoCad, SolidWorks, Microsoft Office, etc
 - ☛ Avaya Definity Phone System and Audix Voice Mail System
-

Professional Experience

II Northeast Fisher Sector Inc., Gloucester Ma.
Sector manager

- ☛ Manage members quota, Report to NMFS weekly quota updates and yearly final data
- ☛ Facilitate quota Trades between members and to other sectors
- ☛ QuickBooks invoicing for Quota and At Sea Monitoring

Northeast Seafood Coalition, Gloucester Ma.
System Network Manager

March 2010 - March 2011

- ☛ Work with sector managers to resolve issues related to weekly reporting
- ☛ Verify sector members PSC and sector ACE based on NMFS numbers.
- ☛ Assist Sector managers in resolving discrepancies reported in Orphan reports.
- ☛ Testing, debugging and installation of Fishtrax software
- ☛ Tested reliability and feasibility of using the VMS (Vessel Monitoring System) as a communication link
- ☛ Installed wireless access point in Gloucester Harbor for use by the fishing industry
- ☛ Setup and monitored test vessels for system reliability

Gloucester Engineering Co. Gloucester Ma
Systems Network Administrator

1996 - 2010

Build to order engineering company of 400+ employees with 5 sites.

- ☛ Administered 24 servers in 5 location including 3 Exchange servers
- ☛ Microsoft Exchange servers 5.5, 2000, 2003

- Microsoft Terminal server
- Microsoft FTP server
- Point to Point wireless links and Access Points
- Nightly Backups and offsite tape rotations
- In charge of moving the phone room and all incoming fiber optic and Data cables to a new location and upgraded the phone system during the process from old system to a new VoIP Avaya IP Office Phone system and Audix Voice mail system
- Upgraded GEC's backbone with fiber optic trunk lines and HP Procurve switches
- Monitored and maintained VPN tunnels between multiple locations
- Responsible for all hardware and software purchases

Part Time Consulting Services

2000 to present

Network Design, Administration and support for Phone Depot, SpinDesign, Signery and American Plant Maintenance, Classic Engineering

Leveille Enterprises Inc.

1987 -

1995

Licensed Captain

EDUCATION & Certifications

- Cisco CCNA1 CCNA2
- Microsoft Certified Systems Engineer (MCSE)
- Certified Novell Engineer (CNE)
- Computer Processing Institute 1996
- Gloucester High School 1975

References available on request

THE COMMONWEALTH OF MASSACHUSETTS
ADVANCE COPY 1984 ACTS AND RESOLVES
MICHAEL JOSEPH CONNOLLY, SECRETARY OF STATE

1984

Chap. 338. AN ACT RELATIVE TO THE MEMBERSHIP OF
THE GLOUCESTER FISHERIES COMMISSION.

Be it enacted, etc., as follows:

~~Chapter 260 of the acts of 1956 is hereby amended by striking out section 3, as most recently amended by section 1 of chapter 361 of the acts of 1980 and inserting in place thereof the following section:-~~

Section 3. The commission shall consist of thirteen members, one of whom shall be the mayor or his designee, and twelve persons to be appointed by the mayor, seven of whom shall be elected officers of organizations within the city, whose primary concern is the fishing industry and four of whom shall be other persons residing in the city and one of whom shall be a lay person. The chairman of the commission shall be elected by a vote of the majority of the members present and voting thereon.

Approved December 17, 1984

AN ACT RELATIVE TO THE MEMBERSHIP OF THE GLOUCESTER FISHERIES COMMISSION.

1980

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Chapter 260 of the acts of 1956 is hereby amended by striking out section 3, as most recently amended by section 1 of chapter 519 of the acts of 1978, and inserting in place thereof the following section:-

Section 3. The commission shall consist of thirteen members, as follows: (a) the mayor or his designee, shall be the chairman and (b) twelve persons to be appointed by the said mayor, seven of whom shall be heads of organizations within the city relating to the fishing industry and four of whom shall be other persons residing in the city.

SECTION 2. Said chapter 260 is hereby further amended by striking out section 3A, as amended by section 2 of said chapter 519, and inserting in place thereof the following section:-

Section 3A. The mayor upon the recommendation of the commission may appoint an executive director who shall receive such compensation as may be determined by the mayor with the approval of the city council.

SECTION 3. This act shall take effect upon its passage.

House of Representatives, June

20, 1980.

Passed to be enacted,

George Turvian

, Speaker.

In Senate, June

23, 1980.

Passed to be enacted,

William A. Butler

, President.

July 3, 1980.

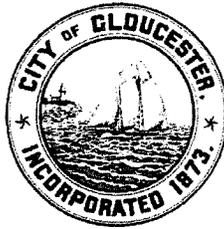
Approved,

1 o'clock and 37 minutes,

A. H.

Edward J. King
Governor.

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 6, 2017

Mr. Robert McGillvary
49 Lincoln Park
Gloucester, MA 01930

Dear Robert:

I am pleased to reappoint you to a three year term on the **Cable TV Advisory Committee**. Your appointment will be sent to the City Council for their meeting of March 14, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,

A handwritten signature in black ink, appearing to read "Sefatia Romeo Theken". The signature is fluid and cursive, with a large loop at the end.

Sefatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

City Hall
Nine Dale Avenue
Gloucester, MA 01930



TEL 978-281-9700
FAX 978-281-9738
stheken@gloucester-ma.gov

CITY OF GLOUCESTER
OFFICE OF THE MAYOR

March 16, 2017

Ms. Catherine Ryan
17 High Rock Terrace
Gloucester, MA 01930

Dear Catherine:

I am pleased to reappoint you to a three year term on the **Tourism Commission**. Your appointment will be sent to the City Council for their meeting of March 28, 2017. Confirmation of your appointment will be referred out to the next Ordinance and Administration subcommittee meeting, and you will be notified by the Clerk of Committees as to the date on which the O&A Committee will review your appointment.

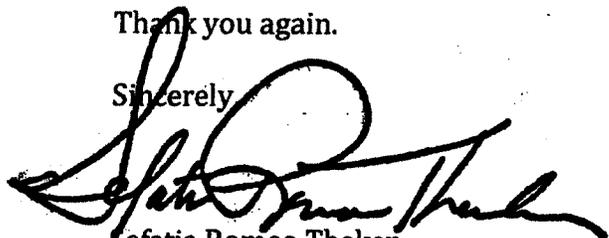
In order for you to continue voting at meetings until your appointment confirmation is finalized, I have issued you a 90 day temporary appointment, effective March 16, 2017. Please report to the City Clerk's office to pick up your appointment card and be sworn in at your earliest convenience.

On behalf of the City of Gloucester, I greatly appreciate your dedication to public service and look forward to continuing to work with you in the coming years to help make Gloucester a better place for all of us to live.

If you have any questions or if you require additional information, please feel free to contact my office.

Thank you again.

Sincerely,



Befatia Romeo Theken
Mayor

cc: Mayor's Report to the City Council

Catherine Ryan art image design

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[HOPPER MAP](#)

Catherine Ryan is the owner and founder of *Catherine Ryan art image design, LLC*, an advisory firm specializing in contemporary and American art.

With more than 30 years of art world experience behind her, offering art advisory services continues to be one of Ryan's primary areas of consulting along with her work as an independent curator/historian, writer, and more recent jobs as designer. Ryan advises private clients and institutions mostly on the acquisition and sale of art through galleries, private dealers, primary and secondary markets, and auction. She helps develop curated collections.

The business is now based out of Gloucester, Massachusetts. Before moving to Gloucester in 2006, Ryan was an art dealer and gallery co-director in New York City for more than 20 years, art advisor, and independent curator/historian. Ryan spent those years working with some of the foremost museums, dealers and collectors. The gallery was a founding member of the International Fine Dealers Print Association (IFPDA), and later a member in the Art Dealers Association of America (ADAA). It represented work across media and was committed to building careers for contemporary artists and estates.

She is an ardent Gloucester resident, wife and mother of two. Ryan has served the arts and her community, engaging in several volunteer civic activities and pro-bono design projects. Boards and commissions include: curating and on-going expertise for the Gloucester HarborWalk since 2010; Mayor's Representative on Gloucester's Committee for the Arts since August 2012; and instrumental in forming Gloucester's downtown Cultural District (GHCD) (2011-2014). She served on the Gloucester tourism commission and Wenham Museum Council. She grew up on the North Shore and visited Gloucester and Cape Ann ever since she was a girl. Her parents lived in Gloucester nearly 30 years. Many artists and their families that she worked with also had Gloucester ties.

Sec. 2-472. - Tenure; composition.

The tourism commission shall consist of not less than seven members and may be up to 11 members if deemed necessary by the tourism commission. All members shall be appointed by the mayor and confirmed by the city council for the following terms:

- (1) At least two members for one year;
- (2) At least three members for two years;
- (3) At least two members for three years; and

consideration shall be given so that members are chosen from persons with a vested interest in tourism who are distributed among the several tourism sectors of restaurants, accommodations, tourist attractions, retailers, arts and culture; and there shall be at least one at large member. One member shall be a city councillor who shall be ex-officio.

(Ord. No. 21-1991, 6-18-1991; Ord. No. 18-1996, § J, 6-25-1996; Ord. of 8-14-2012(01))



**CITY OF GLOUCESTER 2017
CITY COUNCIL ORDER**

ORDER: CC#2017-008
COUNCILLORS: Sean Nolan

DATE RECEIVED BY COUNCIL: 03/14/17
REFERRED TO: O&A & TC
FOR COUNCIL VOTE:

ORDERED that the Ordinances & Administration Standing Committee request that the Traffic Commission perform a speed study on Sumner Street to determine whether there should be a speed limit of 20 mph; and

FURTHER ORDERED that the O&A Committee, depending on the results of the speed study, shall recommend to the City Council that the Council request that the MassDOT approve a 20 mph speed limit for Sumner Street; and

FURTHER ORDERED that this matter be referred to the Ordinances and Administration Standing Committee and Traffic Commission for review and recommendation.

Sean Nolan
Ward 5 Councillor