



CITY CLERK  
GLOUCESTER, MA

2017 FEB 22 PM 1:44

**Cemeteries Advisory Committee**  
**27 February 2017 at 5:30 PM**  
City Hall Council Conference Room  
Gloucester City Hall

## Meeting Agenda

1. Review and accept meeting minutes from February 2, 2017 meeting. <http://www.gloucester-ma.gov/Archive.aspx?AMID=139>
2. End of Year letter to the Mayor
3. Budget & Expenses update
4. Review notes from the Awesome Gloucester pitch given February 20, 2017. Pitch was not accepted as a winner.
5. SHRAB Grant status, PNF accepted by MHC. Waiting on final word from SHRAB
6. T-shirts pickup from Josh
7. Review the business card sample that can be used by CAC
8. Loaded Patti's latest cemetery photos to our Google drive and created a new Universalist Burial Ground Facebook page. New photos available for Amvets and Bray.  
<https://www.facebook.com/search/top/?q=universalist%20burial%20ground%20gloucester>
9. CAC city website content, what else do we want to include - <http://gloucester-ma.gov/index.aspx?nid=869>
10. Define agenda for next DPW Mike Hale meeting. At least 2 members will attend the meeting followed by meeting minutes.
11. Review Patti's discussion with Tommy Newhall of Pike-Newhall Funeral Home. We will follow-up to see if he will meet with us at the March 27 CAC.
12. New Cemetery Database Excel spreadsheet loaded into Carol Kelly's MS Access database. CAC discuss next steps.

13. CPA Community Preservation Act Project Eligibility form for due end of February. This will cover work in FPBG and Clark.
14. Email introduction sent to new Archivist Katelynn Vance. Once we define our agenda we will invite her to either the March or April CAC meeting.
15. Open Agenda