

City Hall Restoration Commission

Summary of Meeting held on Monday, November 21st 2016

Location: Third Floor Conference Room, City Hall

Present: J.J. Bell, Jim Hafey, Richard Luecke, Maggie Rosa

Minutes

- Minutes from the November 7th meeting accepted.

ADA Parking

- CDBG funds (\$180,175) have been awarded for the two on-site parking spaces.
- Craig, who could not attend the meeting, informed Maggie that he is hoping to have the elevation plans drafted by next week.

ADA – Elevator

- Jim will follow up on the installation of alarms and buttons for the elevator.

Electrical Requirements Of The Building

- Jim reported that the City has hired a person to evaluate the power requirements of City Hall and that the source power for the auditorium ventilation system and the automatic door openers are included in the evaluation.

ADA – Lift to the stage (Ongoing)

- The Curtain Shop is working on the shades, which might cost somewhat less than the original proposal as the material for the shades has changed. They will be asked to delay the installation until after the November 8 election as Early Voting is being held in the auditorium

Hatchway to the Bell Level

- Richard has made repairs to the hatchway so that it is more stable.

North elevation doors

- Signage that states that this door is to be used for exit purposes only is in CAO's office. NO UPDATE

Potential application for CPA funds

- There was a discussion regarding applying for funds for the electrical and fire needs from CPA funds

Chief Administrative Officer

- We will seek a meeting, for the purposes of updating him, with Jim Destino who will be returning as CAO on November 28

Tax Credit

- JJ reported that he had received a phone call from State Rep. Ann Margaret Ferrante's office regarding the potential for a tax credit for the purposes of restoring City Hall.
- <https://www.sec.state.ma.us/mhc/mhcpdf/Tax-Credit-Training.pdf>

Suggested ideas for Budget

- Suggested ideas – Deb ascertained that there is \$15,000 for City Hall maintenance in the FY 17 budget.
 - a. Jim suggested that funds be used to fix up the north stairwell. He will scope out the project.
 - b. Lighting in the South stair well & wiring – Jim Hafey wrote to Maggie saying that Fred has it on his “to do” list
 - c. Fix up the third floor conference room
 - d. Restore the staircase/stairwell in the tower
 - e. Restore the area behind the stage
 - f. Install a larger mat between the two sets of doors at the Warren Street entrance.

Items not to fall too far off the radar screen

- Cracked glass in the tower Maggie to follow up with Campbell Construction
- Cracked basement room window – Jim suggests installing ¼” mesh to protect all of the basement windows from damage from stones.
- Fire alarm drill
- Capital Bond bill
- “City Hall.” Signs – re above for the need of a bucket truck.
- Handrail on landing that was dismantled in order to gain access to the small roof and which has to be put back together – Campbell Construction

The meeting was adjourned at 11:00 a.m.

Next meeting will be on Monday December 5 at 10:00 a.m.