

MINUTES

**Waterways Board
Sawyer Free Library
Gloucester, MA 01930
March 1, 2016**

Present: Ralph Pino, Davie McCauley, Mark Lacey, Jim Bordinaro, Karen Tibbetts, Phil Cusumano, Bob Alves, Jim Caulkett

Also: Councilor Jamie O'Hara, Hilary Frye, Councilor Valerie Gilman

Vice-Chair Pino opened the meeting at 6:00 p.m.

Oral Communications: None

Approval of Minutes: On a motion of Jim Bordinaro, second by Mark Lacey, the Board voted unanimously to accept the WWB Minutes of February 2, 2016 and the Operations, Finance and Safety Committee Minutes of February 11, 2016 with the following correction:

Page 1, Heading: replace Third Floor Conference Room with Council Conference Room.

Seaport Economic Council Grant Application: Jim Caulkett reported that a request has been sent to Seaport Economic Council for \$60,000 for the design, engineering and permitting for Solomon Jacobs National Grid building for a transient boating center. A response should be forthcoming in July. A copy of this request has been sent to the City Council.

Renewal of Memorandum of Understanding for Use of City float by YMCA and Sail GHS Programs: Referred to the City's Legal Department for review.

National Grid End of Season Pile Work: Jim reported that there was a conference call regarding inboard pile #4 to determine how to proceed since there is no knowledge of what is down below. Jim noted the float design is not changing, the pile drive is. Jim pointed out via a drawing the configuration of the float system and the cause of their problem with the last pile; all piles in this section are in except the last one and they have until midnight this day to finish this. If not, Jim stated he doesn't know the ramifications. Discussion continued. finger piers were also discussed.

Breakwater Float Status: Ralph reported 2 floats are in, both damaged. National Grid has re-ordered replacements.

FY17 Budget Process: Ralph spoke of the memo from the Mayor's Office requesting the FY17 budget be approved tonight. David McCauley noted the increased figures in the personal services received from the Administration. He continued with the process of approving tonight, a departmental review April 1st and back to the Board if there are any changes. Jim Caulkett explained the income and expense figures as shown on a draft for the Board's review. Councilor Gilman inquired about porta-potties for Lanes Cove and repairs to the ramp. Jim stated the repairs to the ramp are on-going and he has not received any correspondence about the porta-potties. She will send the Board a copy of the letter.

>Motion: On a motion of Jim Bordinaro, second by Dave McCauley the Board unanimously approved the FY17 budget.

Committee Minutes: David McCauley continued speaking on the budget. He spoke of the stabilization accounts and the \$9,000 level for sick day buy back. The Board had earlier agreed to dedicate \$9,000 per year to meet the \$27,000 obligation for this expense. Motion in the minutes:

>**Motion:** The Waterways Board approves the transfer of \$9,000 from the Waterways Enterprise Retained earnings account #700000 to the Waterways Enterprise General Stabilization Account #760000

>**Motion:** On a motion of David McCauley, second by Jim Bordinaro the Board voted unanimously to agree to the motion in the minutes of the Operations, Finance and Safety Committee of February 11th.

Motion passed

David suggested having a committee of 3 Board members to decide what should be done with the empty space in the building; sub-lease?

National Grid Cleanup Date: Work is moving forward on upland side and reconstruction of 2 seawalls. They hope to have the park and Public Landing completed by Memorial Day of this year.

Harbormaster Report: Jim and the Board reviewed the revised Job Description for the Assistant Harbormasters as a result of the recommendations from the CLE Engineering Management Report. Jim will give this to the Personnel Department.

>**Motion:** On a motion of Jim Bordinaro, second by Phil Cusumano the Board voted unanimously to accept the Job Description for the Assistant Harbormasters. **Motion passed**

An e-mail was sent to Jim last month from the Corp of Engineers stating they have in their current budget the continued evaluation, testing materials for dredging and to obtain permits. This consists of 11 shoals. Jim reported on holding Public Hearings on 10A Float Permits; George Sibley, Annisquam Market & Marina, Eastern Point Yacht Club, Sailing Program Floats.

Election of Officers: Chairman: David McCauley nominated Anthony Gross; Vice Chair: David McCauley nominated Ralph Pino as Vice-Chair. The Board unanimously agreed.

Discussion Items: Jamie O'Hara informed the Board that he is on the new committee from the Mayor's Office to assist with the repairs on the Magnolia Float.

There being no other business the meeting adjourned at 7:12 p.m.

Respectfully submitted,

Shirley M. Edmonds

