

WATERWAYS BOARD

# 3RD Floor Conference Room City Hall

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*Gloucester, MA 01930*

*January 5, 2016*

Present: Anthony Gross, Ralph Pino, David McCauley, Mark Lacey, Jim Bordinaro, Karen Tibbetts, Jim Caulkett

Also Present: Bob Alves, Phil Cusumano, Joe Boreland, Aaron Tuffley

## **Oral Communications: None**

### **Approval of Minutes:**

>**Motion:** On a motion Ralph Pino, second by Jim Bordinaro the Board voted unanimously to approve the December 1, 2015 minutes with the following correction and addition:

Page 1, Approval of Minutes motion, 2<sup>rd</sup> sentence: replace “meeting” with “minutes”

Page 1, CLE Presentation, include the wording “It is critical of several current practices in the office”

Page 2, Mooring Revocations, replace “revoked” with “revocation”

Ian Gardiner is requesting a formal letter of compliance from the Waterways Board as a result of the completed survey of his property lines and those of the Head of Lobster Cove Public Landing. The survey identified encroachment of a stone wall on the north easterly side of his property and encroachment of a stone paver driveway on the south westerly side of his property onto the Public Landing. It was noted the stone wall encroachment was not of his doing but that of a previous owner and that no action to remove the wall was to be taken. The stone paver driveway was reconstructed so as not to encroach upon the public landing. The Harbormaster is to draft a letter stating this, and it is to be reviewed by the Waterways Board and Gloucester General Counsel prior to delivering it to Mr. Gardiner.

Ralph Pino reported his meeting with Bion Pike, Manchester Harbormaster, discussing Manchester’s mooring program. It is a Microsoft, Access program and Excel Spread Sheet, which is easily maintained, updated and commonly shared with additional computer users in completing mooring management and surveys. The Board needs to discuss with the Administration the use of this type of program in updating the current Lotus Program in use by Gloucester as a temporary remedy or as a permanent replacement.

Revocation letters and appeals were discussed with the Board recognizing the Harbormaster and Department of Environmental Protection (DEP) are the final approving authorities for this process. The Harbormaster will produce a list of the appeals and course of action taken based on reviews of the surveys completed by Board members and Assistant Harbormasters.

The Board discussed the newly delivered, deep draft concrete floats, purchased through SF Marine for the Solomon Jacobs Landing and National Grid Remediation Project. These two 13’ x 41’ floats were delivered with numerous defects indicating poor quality control by the manufacture. It was also discussed the subsequent damage sustained to both floats while under control of National Grids on site contractor Charter Inc. Several meetings are scheduled with all parties involved to address the replacement of these floats.

An Ad-Hoc Committee meeting has been scheduled for Tuesday January 12, 2016 to further discuss and implement a plan of action for recommendations identified by CLE Engineering and their Management Review of the Harbormaster's Office.

**Harbormaster Report:** Jim reported of meeting with John Grennon, Lan-Tel Communication Inc., to discuss the \$1M Grant issued to the Massachusetts Harbormaster Association for the installation of security cameras throughout the harbor. This initiative was supported by US Coast Guard Sector Boston to create a shoreline camera system stretching from the New Hampshire border to Cape Cod Canal. Jim additionally informed the Board a meeting has been scheduled with the Assistant Harbormasters and Launch Operators on January 9, 2016 to discuss the CLE Engineering Management Review Report.

**Subcommittee Reports:**

Regulations Review Committee met December 30, 2015 to discuss Article IV section 9-F Moorings on Private Tidelands and Article VII Section 4-B Lease Agreement and Collection of Rent.

On a motion by Ralph Pino and seconded by Jim Bordinaro it was unanimously voted to recommend to the full Board to: **add to Article IV Section 9-F at the end of the first sentence, second paragraph: and shall not interfere with the swing of adjacent permitted deep water moorings.** So that Article IV Section 9-F will read: **Moorings will be positioned at the Harbormaster's discretion to insure that the mooring and vessel are out of the navigable water at low tide and shall not interfere with the swing of adjacent permitted deep water moorings.**

>**Motion:** On a motion by Ralph Pino and seconded by Jim Bordinaro the Board unanimously voted to approve as written.

On a motion by Ralph Pino and seconded by Jim Bordinaro it was unanimously voted to recommend to the full Board to: **add to Article VII Section 4-B a third sentence: The rental fee per slip will be based on the maximum size vessel the slip can accommodate as per the attached plan.** So that Article VII Section 4-B will read: **The rental fee for dockage at city owned commercial marinas is established by the City Council on recommendation from the Waterways Board (Gloucester Code Chapter 10 Sec. 10-3. (3)). The rental fee is due and payable by the first day of each month according to the terms of the current agreement. The rental fee per slip will be based on the maximum size vessel the slip can accommodate as per the attached plan.**

>**Motion:** On a motion by Ralph Pino and seconded by Jim Bordinaro the Board unanimously voted to approve as written.

**Discussion Items Not Anticipated:**

Chairman Gross discussed conversations he had with newly elected City Councilors James O'Hara and Sean Nolan about the possibility of the Magnolia Pier Repair Volunteer Group removing every second and third deck board to help in relieving pressure applied to the pier by large rolling seas due to coastal storms. It was the consensus of the Board to approve this plan of action upon approval by the City's General Counsel.

There being no other business the meeting adjourned at 6:58 p.m.

Respectfully submitted,

Jim Caulkett, Harbormaster