

City Hall Restoration Commission

Summary of Meeting held on Monday, October 19th 2015

Location: Third Floor Conference Room, City Hall

Present: Steve Dexter, Jim Hafey, Maggie Rosa Bill Sanborn, Deb Laurie.

Absent: J.J. Bell, Jan Bell, Craig Herrmann, Steve Pardee

Minutes

- Minutes of the September 28 and October 5 meetings were unanimously approved.

Ceiling

- Maggie will attempt to contact John Argentino (978.283.4293), Primo Plastering (978.283.2446) and Craig Moore (978.836.0225)

ADA – Lift to the stage

- Jim Hafey has met with Paul Tuleja (Elizabeth Contracting) to discuss how to install the framing. One means is to slide in from the building's exterior but Jim is very concerned that this might have a negative impact on the building's structural integrity.
- It was decided that Maggie should email Doug Manley and Wendall Kalsow to ascertain when one or both could meet with Bill Sanborn and Jim Hafey to discuss this matter.
- Deb asked if abatement is required for the asbestos removal who makes that decision.

ADA –Other items - No Update

- Jim is waiting for the signage that will be installed at the North elevation regarding the MAAB requirement that this is entryway is only an EXIT.
- At a previous meeting Bill noted that there are a few issues re the ADA toilet which Jim will investigate. NO UPDATE
- At a previous meeting Jim noted that the elevator company is working on addressing the MAAB requirements and that the cost will be on the order . NO UPDATE
- Bill Sanborn continues to work on a new plan that he has been proposing with the City Engineer. The proposed parking would be on the post office side parking lot with a handicap ramp dug into the ground leading to the handicapped entrance on Dale Avenue.

Invoices

- The Application for Payment #2 from Elizabeth Contracting in the amount of \$2660 was unanimously approved.
- Maggie and Deb will follow up with Shirley Hendrickson regarding the outstanding invoices from MKA.

Attic Venting

- Jim noted that it is still a little early to close the vents in the attic for the winter.
- Mary McCarl has emailed Jonathan Pope and Jay McLauchan and has ascertained that one James Owen Ross wrote his Ph.D. thesis on ventilation systems – we will attempt to contact him.
- There is a need to follow up with Bruce Dearden of CAC Mechanical Services. Inc.

Items not discussed but not to fall too far off the radar screen

- Repairs to the auditorium shades
- Cracked glass in the tower; basement room window

- Docket for FY17 budget request
- Garden – turn off water supply at the end of October
- Window box –does it remain in place during the winter?
- Fire alarm drill
- Bananas event – April 23
- Capital Bond bill
- Gutter maintenance
- Staircase lighting
- “City Hall.” signs

The meeting was adjourned at 11:00am.

Our next meeting will be October 26th - City Hall at 10:00am.